


TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 19
Council Chambers, City Hall

July 2, 2019
5:30 O'Clock P.M.

A. ROLL CALL: Council Member Berg, Roe, Stevens, Streeby and Mayor Pro Tem Dalbey.

B. CONSENT AGENDA:

1. Minutes from Regular Meeting No. 18 on June 18, 2019 as presented.
2. Appointment of Patricia Essick to the Library Board of Trustees, term to expire 7/01/2025.
3. Approve the purchase of a new Flygt Model 3153 NP pump from Electric Pump of Des Moines, Iowa for \$13,657.60 to replace one of three Barton's Branch Pumps at WPCF.
4. Resolution No. 146-2019, authoring the transfer of \$22,873 from the Wildwood Highway 34 Urban Renewal Area Fund to the General Fund for a partial repayment of monies advanced.
5. Resolution No. 147-2019, approving the City's Wellness Program – one-year extension amendment to Healthy Choice\$ Services Agreement to be provided by the Ottumwa Regional Health Center, term to end on May 23, 2020.
6. Resolution No. 152-2019, accepting the work as final and complete for the Beach Phase 4, RFP 2X, Overhead Door Replacement Project.
7. Resolution No. 153-2019, accepting the work as final and complete for the 2018 RFP #16, Eisenhower Bridge Repairs Project.
8. Resolution No. 154-2019, setting July 16, 2019 as the date of a public hearing on the disposition of City owned property located at 401 W. Park. 
9. Beer and/or liquor applications for: Courtside Bar & Grill, 2511 N. Court; Smokin' Joe's Tobacco and Liquor Outlet, 1115 Albia Rd.; all applications pending final inspections.

C. APPROVAL OF AGENDA

D. REPORTS FROM CITY OFFICERS, BOARDS, COMMISSIONS, COMMITTEES:

1. Healthy Neighbors Update
2. Andy Wartenburg – CVB Update

E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:

1. Informational update on new City logos on City Fleet

RECOMMENDATION: Provide an update for City Council members on cost of new logos on fleet items.

2. Approve the purchase of fifteen (15) tasers with batteries and cartridges for a total cost of \$21,825 for the Ottumwa Police Department.

RECOMMENDATION: Receive presentation and approve the purchase of fifteen (15) tasers.

3. Award the contract for the 2019 RFP #6, Sidewalk Replacement at City Hall and authorizing the Mayor to sign the contract.

RECOMMENDATION: Award RFP #6, Sidewalk Replacement at City Hall to McClure & Co. Concrete of Ottumwa, Iowa, in the amount of \$3,908.75.

4. Award the contract for the 2019 RFP #7, Ottumwa Public Library Sidewalk Project and authorizing the Mayor to sign the contract.

RECOMMENDATION: Award RFP #7, Ottumwa Public Library Sidewalk Project to Christy Construction of Ottumwa, Iowa, in the amount of \$9,282.75.

5. Award the contract for the 2019 RFP #8, Ray Street Sidewalk Installation Project and authorizing the Mayor to sign the contract.

RECOMMENDATION: Award RFP #8, Ray Street Sidewalk Installation Project to Christy Construction of Ottumwa, Iowa, in the amount of \$3,291.45

G. PUBLIC HEARING:

1. This is the time, place, and date set for a public hearing approving the plans, specifications, form of contract and estimated cost for the 4/22 2019 Apron Improvements Project at the Ottumwa Regional Airport.

- A. Open the public hearing.
- B. Close the public hearing.
- C. Resolution No. 134-2019, approving the plans, specifications, form of contract and estimated cost for the 4/22 2019 Apron Improvements Project at the Ottumwa Regional Airport.

RECOMMENDATION: Pass and adopt Resolution No. 134-2019.

2. This is the time, place, and date set for a public hearing on proposed Ordinance No. 3157-2019, amending the Code of Ordinances by changing the zoning classification on certain property located at 608 E. Williams in the City of Ottumwa, Wapello County, Iowa from R-2 Two-Family Residential to R-5 Multi-Family Residential.

- A. Open the public hearing.
- B. Close the public hearing.
- C. Ordinance No. 3157-2019, amending the Code of Ordinances by changing the zoning classification on certain property located at 608 E. Williams in the City of Ottumwa, Wapello County, Iowa from R-2 to R-5.

RECOMMENDATION: A. Pass the first consideration of Ordinance No. 3157-2019.

H. RESOLUTIONS:

1. Resolution No. 148-2019, approving Change Order No. 2 and accepting the work as final and complete and approving the final pay request for the Beach Renovations, Phase 3 Project – 2018, Contract B.

RECOMMENDATION: Pass and adopt Resolution No. 148-2019.

2. Resolution No. 149-2019, approving Change Order No. 1 for Beach Renovations Phase 3 – Contract A.

RECOMMENDATION: Pass and adopt Resolution No. 149-2019.

3. Resolution No. 150-2019, approving Change Order No. 2 and accepting the work as final and complete and approving the final pay request for the Beach Renovations, Phase 3 Project – 2018, Contract D.

RECOMMENDATION: Pass and adopt Resolution No. 150-2019.

4. Resolution No. 151-2019, approving Change Order No. 2 and accepting the work as final and complete and approving the final pay request for the Beach Phase 4, RFP 4X, Safety Netting Replacement Project.

RECOMMENDATION: Pass and adopt Resolution No. 151-2019.

I. ORDINANCES:

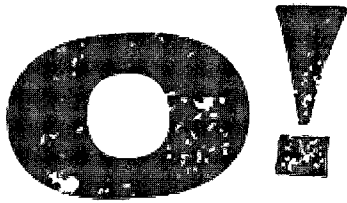
J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. PETITIONS AND COMMUNICATIONS

ADJOURN

***** It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. *****



CITY OF
OTTUMWA

FAX COVER SHEET

City of Ottumwa

DATE: 6/28/19 TIME: 8:00 AM NO. OF PAGES 4
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #19 to be held on 7/2/19

*** FAX MULTI TX REPORT ***

JOB NO. 0427
DEPT. ID 4717
PGS. 4

TX INCOMPLETE -----

TRANSACTION OK 96845832
916606271885
ERROR 96847834
96845892
96828482

KISS
KTVO
Ottumwa Courier
KBIZ/KTWA
TOM FM



FAX COVER SHEET

City of Ottumwa

DATE: 6/28/19 TIME: 8:00 AM NO. OF PAGES 4
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #19 to be held on 7/2/19

*** TX REPORT ***

JOB NO. 0427
DEPT. ID 4717
ST. TIME 06/28 07:57
SHEETS 4
FILE NAME
TX INCOMPLETE -----
TRANSACTION OK 96845832
916606271885
ERROR 96847834
96845892
96828482

KISS
KTVO
Ottumwa Courier
KBIZ/KTWA
TOM FM



FAX COVER SHEET

City of Ottumwa

DATE: 6/28/19 TIME: 8:00 AM NO. OF PAGES 4
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #19 to be held on 7/2/19

REGULAR MEETING NO. 18
Council Chambers, City Hall

June 18, 2019
5:30 O'Clock P.M.

The meeting convened at 5:33 P.M.

Present were Council Member Streeby, Berg, Dalbey, Roe, Stevens and Mayor Lazio.

Roe moved, seconded by Streeby to approve the following consent agenda items: Mins. from Reg. Mtg. No. 17 on June 4, 2019 as presented; Acknowledgement of May financial rpt. and pymt. of bills as submitted by the Finance Dept.; Appointment of Leisa Walker to the Ottumwa Housing Auth., term to expire 11/22/2019; Approve the appointment of Nancy Cox to the position of Eng. Asst. I in the Eng. Dept., effective June 17, 2019; Res. No. 139-2019, accepting the work as final and complete and approving final pay request \$5,231.75 for the Beach Renovations Ph. 3, 2018, Contract C – Masonry Restoration Proj.; Res. No. 143-2019, approve the purchase of an Elgin Pelican Street Sweeper in the amount of \$184,290 from MacQueen Equip. of Ankeny, IA; Res. No. 144-2019, approve the purchase of a Cyclone Separator Kit for Truck No. 25 in the Sewer Dept. for \$6,750.35, not including ship/handling; Res. No. 145-2019, approve repairs to the sewer televising transporter for an est. amount \$5,300, not including ship/handling; Beer and/or liquor applications for: Jade Palace, 1404 Sherwood; Happy Joe's Pizza, 315 Church St.; Yesway Store #10012, 2508 N. Court; Yesway #10013, 534 Church St.; Yesway #10030, 1317 E. Mary St.; Yesway #10014, 502 W. Second St.; Mike's Pizza & Steakhouse, 2517 Northgate St.; Hy-Vee Ottumwa Area Chamber of Commerce, temp. outdoor service area at Jimmy Jones Shelter 7/4-7/8/19; Ottumwa Noon Lions Club, temp. outdoor service area at Jimmy Jones Shelter 6/26-6/30/19; Parkview Plaza/Hotel Ottumwa, 107 E. Second St. 6 month temp. outdoor service area for the following dates: 7/5, 7/12, 7/19, 7/26, 8/2; all applications pending final inspections. All ayes.

Dalbey moved, seconded by Berg to approve the agenda as presented. All ayes.

City Admin. Morris reported the following:

- Finance Adv. Committee mtg. on 6/24/19 starting at 5:00 P.M.
- Healthy Neighbors Program – working with Health Dept. to identify areas to utilize this initiative. Possible locations identified S. Davis St., S. Ward St. and Sheridan Ave.
- Home Base Iowa signage – Recognizing communities that support veterans. City will finance installation of these signs.

Mayor Lazio inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Roe moved, seconded by Streeby to accept bid and award contract for asbestos removal and demo of 1810 E. Main St. to Weston McKee of Fairfield, IA for \$17,900 (\$7,500 Demo, \$10,400 Asbestos Removal). Dir. of Hlth. Insp. & Planning Flanagan reported four bids were received. All ayes.

Streeby moved, seconded by Berg to accept bid and award contract for demo and disposal of 129 N. McLean St. to Weston McKee of Fairfield, IA for \$4,750. Dir. of Hlth. Insp. & Planning Flanagan reported four bids were received. All ayes.

Dalbey moved, seconded by Streeby to approve the contract with Ottumwa Economic Development Corporation (OEDC) for the period of July 1, 2018 to June 30, 2019 for \$20,000 and authorize the Mayor to sign. Finance Dir. Jay reported this contract covers the current fiscal year. Contract for next fiscal year presented in July 2019. Quarterly pymts. of \$5,000 are issued to OEDC under this contract. All ayes.

Roe moved, seconded by Dalbey to approve and authorize the Mayor to sign the contract between the City of Ottumwa and the Ottumwa Community School District for the School Resource Officers assigned to the Ottumwa High School and Evans Middle School for one fiscal year, 2019-2020, commencing July 1, 2019 and ending June 30, 2020. Police Chief McAndrew reported the three School Resource Officer positions will be covered under one contract. The Ottumwa Community School District agrees to pay the City a sum based on the average hourly cost of an officer for 180 school days. Base pay used to determine the hourly cost includes salary and benefits of an officer with one yr. of service with the City. Each SRO salary paid by the School District is \$62,481.60. The City of Ottumwa will cover approximately \$30,000 additional cost associated with this contract. All ayes.

This was the time, place, and date set for a public hearing approving the plans, specifications, form of contract and estimated cost for the 2019 Roofing Improv. Proj. City Engineer Dohlman reported this project will remove existing roofing systems on the WPCF Maintenance Roof, WPCF Airport Pump Station Roof, and Fire Station No. 1 Dormitory Roof. New roofing systems will be installed. Bids will be received July 10, 2019 and awarded on July 16, 2019. Work will begin on or about August 1, 2019, with installation complete by November 30, 2019. No objections were received. Roe moved, seconded by Dalbey to close the public hearing. All ayes.

Dalbey moved, seconded by Roe that Res. No. 132-2019, approving the plans, specifications, form of contract and estimated cost for the 2019 Roofing Improvements Proj., be passed and adopted. All ayes.

This was the time, place, and date set for a public hearing approving the plans, specifications, form of contract and estimated cost for the Beach Renovations Ph. 4, Slide Structure Repainting Proj. Parks & Rec. Dir. Rathje reported this project entails repainting of all structural support steel for the four fiberglass slides and the slide tower at the Beach. This project originally let January 2019, one bid received was significantly higher than engineer's estimate so Council rejected the bid and directed staff to rebid the project. Bids will be received July 10, 2019 and awarded July 16, 2019. Work will begin on or about September 1, 2019 with installation complete by November 1, 2019. No objections were received. Streeby moved, seconded by Berg to close the public hearing. All ayes.

Streeby moved, seconded by Roe that Res No. 136-2019, approving the plans, specifications, form of contract, and estimated cost for the Beach Renovations Ph. 4, Slide Structure Repainting Proj., be passed and adopted. All ayes.

This was the time, place, and date set for a public hearing on the sale of City owned property located at 411 Appanoose in the City of Ottumwa, Wapello County, IA. Dir. of Hlth. Insp. & Planning Flanagan reported two bids were received June 11, 2019. No objections were received. Streeby moved, seconded by Stevens to close the public hearing. All ayes.

Berg moved, seconded by Streeby that Res. No. 142-2019, accepting the bid and approving the sale of City owned property located at 411 Appanoose to Andrew Wasson, for the sum of \$6,362.70, be passed and adopted. All ayes.

Streeby moved, seconded by Roe that Res. No. 130-2019, fixing an amount for abating a nuisance against certain properties in the City of Ottumwa, IA, for a total amount of \$19,980.87, be passed and adopted. All ayes.

Roe moved, seconded by Streeby that Res. No. 135-2019, approving Change Order No. 1 for Beach Ph. 4, RFP 5X, Walk-In Freezer Replacement Proj., be passed and adopted. Parks & Rec. Dir. Rathje reported this change order increases the contract by \$1,363.20 for relocating the condenser unit above the

roof to transfer all heat production outside of the bldg. Revised total contract \$16,419.83. All ayes.

Berg moved, seconded by Dalbey that Res. No. 137-2019, approving Change Order No. 1 and accepting the work as final and complete and approving the Final Pay Request for Beach Renovations Ph. 4, Installation of New Wave Generation Equip., be passed and adopted. Parks & Rec. Dir. Rathje reported this change order increases the contract by \$6,609.90 for additional wiring, installing the refurbished blowers and adding a screen structure protecting the new motor control center. Revised total contract \$34,609.90. All ayes.

Roe moved, seconded by Streeby that Res. No. 138-2019, approve the final pay request for Beach Renovations Ph. 4 Proj., Purchase of Wave Generation Equip., be passed and adopted. Parks & Rec. Dir. Rathje reported final amount due to Aquatics Development Group is \$11,537.50. Equipment is installed and working as presented. All ayes.

Streeby moved, seconded by Dalbey that Res. No. 140-2019, approving Change Order No. 1 and accepting the work as final and complete and approving the final pay request in the amount of \$1,532.45 for the 2019 RFP#3, Ray St. Concrete Proj., be passed and adopted. City Engineering Dohlman reported this change order increases the contract by \$244 for quantity adj. Revised total contract \$20,009. All ayes.

Dalbey moved, seconded by Roe that Res. No. 141-2019, approving Change Order No. 1 and accepting the work as final and complete for the 2018 Sidewalk Drop and Detectable Warning Installation Proj., be passed and adopted. City Engineering Dohlman reported this change order decreases the contract by \$5,412.72. Revised total contract \$108,837.28. All ayes.

Mayor Lazio inquired if anyone from the audience wished to address an item not on the agenda. There were none.

Mayor Lazio reported the following: Jefferson St. Bridge will be closed beginning Monday, June 24 to complete inspections. We have a number of openings on our boards and commissions – encourage citizens to join these volunteer positions.

There being no further business, Stevens moved, seconded by Streeby that the meeting adjourn. All ayes.

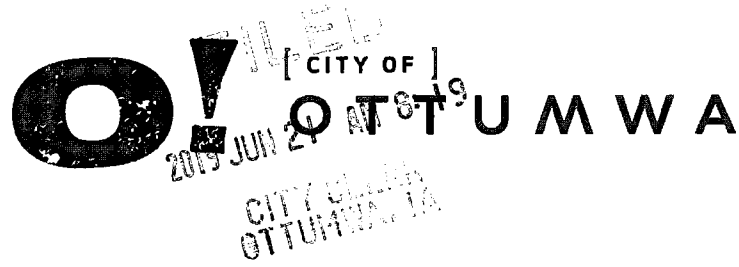
Adjournment was at 6:10 P.M.

CITY OF OTTUMWA, IOWA

ATTEST:

Tom X. Lazio, Mayor

Christina Reinhard, City Clerk



July 2, 2019

TO: Ottumwa City Council Members

FROM: Tom X. Lazio, Mayor

SUBJECT: APPOINTMENT TO CITY BOARDS AND/OR COMMISSIONS

Recommend reappointment to the Library Board of Trustees, term to expire 7/01/2025.

Patricia Essick
222 W. Golf Ave.

CITY OF OTTUMWA
Biographical Data for Appointment to City Advisory Board

received
10-20-19

The information contained on this form is for the use of the Mayor and City Council in order to fill vacancies on City Advisory Boards Commissions, Committees, or Task Forces.

Biographical forms may be submitted at any time during the year; however, they will be purged January 31 of each year. If you have not been appointed to an advisory board during the preceding year, and still desire appointment, please resubmit an updated biographical form or advise in writing that the initial form is still usable.

Board, Commission, Committee, or Task Force to which appointment is desired:

Ottumwa Public Library Board of Trustees

Name: Patricia Essick

Telephone: 641-799-2327

Email: (optional) patricia.essick@gmail.com

Address: 222 West Golf Avenue ZIP: 52501

Business: Telephone:

Address: ZIP:

Date Available for Appointment Immediately E-Mail:

Present occupation: Retired

Previous Employment: Ottumwa Public Library

Answer the following: (Use additional sheets if necessary)

Community Service:

(List boards, commissions, committees and organizations currently serving or have served on, offices held and in what city).

Current: Ottumwa Cemetery Board of Trustees
Wapello County Genealogical Society - Treasurer
The Book Club, Ottumwa - Treasurer

Previous service: Ottumwa Historic Preservation Commission Love

Please list any professional or vocational licenses or certificates you hold.

State of Iowa Teaching Certificate (Secondary Education)

Personal:

(Have you ever worked for the City of Ottumwa?)

Yes No

(If yes, please list dates and names of departments)

2005-2014 Ottumwa Public Library (Reference Librarian)

Are you related to any employee or appointee of the City of Ottumwa? (If yes, please indicate name and relationship.)

Yes _____ No X

Rules of law and ethics prohibit members from participating in and voting on matters in which they pay have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the advisory body to which you seek appointment). (If yes, please indicate any potential conflicts).

Yes _____ No X

Are you aware of the time commitment necessary to fulfill the obligations of the advisory body to which you seek appointment?

Yes X No _____

Please furnish brief written responses to the three following questions: (Use additional sheets if necessary.)

1. What is there specifically in your background, training, education, or interests which qualifies you as an appointee?

I have loved reading books my entire life, and have been a patron of DPL since moving to Ottumwa in (over)

2. What do you see as the objectives and goals of the advisory body to which you seek appointment?

I believe there are three main goals/objectives of the library's Board of Trustees:

- 1) to assist DPL, its director, and staff in achieving (over)
3. How would you help achieve these objectives and goals? What special qualities can you bring to the advisory body?

I would help the library achieve its goals in any way I could. There is no organization more dear to my heart than the public library, and I believe my experience as both an OPL employee and patron would bring a unique perspective to the board. I have the time, energy, and enthusiasm to devote to helping the library continue its outstanding tradition of serving the people of Ottumwa.

1. 1973. I can say with great certainty that any success in my professional life, either as a teacher or librarian could not have been achieved without access to the kinds of materials available at the public library. The same could be said of my children, who were introduced to DPL at a young age and utilized the services available there throughout their school years. In addition, my years as part of the library's staff, surrounded by books and the people who love them, were the most gratifying of my professional career. I believe these experiences, as both a patron and an employee, give me a unique perspective on the library's place in our community and would help me be an effective board member.

2. its mission to our community - to provide access to a rich variety of materials, both in print and digitally; to provide a welcoming meeting place for members of the public; and to be a community resource that is free and open to all.

2) to assure the library has the resources, both financial + other, to continue to serve the community as it has for over 100 years

3) to ensure that the library's building and grounds are maintained and improved to reflect the changing needs of the library in the years ahead.

~~Previous service~~ (cont.):

Ottumwa Civil War Round Table - Treasurer.

Newsletter Editor, Founding Member

Brownie Scout Leader, Sunday School Teacher,

Choir Member in Ottumwa

In addition, I present programs to organizations and church groups in Southeast Iowa on topics ranging from Curtis King (the oldest soldier in the Civil War, who is buried just outside of Ottumwa) to Nancy Drew and the Ghost of Ladora (the story of the creation of the Nancy Drew books and the amazing Iowa woman who started it all).

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: July 9, 2019

Phillip Burgmeier
Prepared By

Public Works - WPCF
Department

Larry Seals *LBS*
Department Head

[Handwritten Signature]
City Administrator Approval

AGENDA TITLE: Approve the replacement of one of three Barton's Branch Pumps at the WPCF.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION:

Approve the purchase of a new Flygt Model 3153 NP 435-6 pump from Electric Pump in Des Moines, IA for the quoted price of \$13,657.60.

DISCUSSION:

The Barton's Branch Pump Station is located at the Water Pollution Control Facility Headworks Building. Barton's Branch, along with the Elm Street Pump Station, supplies nearly all the waste water coming to the Plant. Barton's handles combined sewer flows from the east end of town up to the neighborhood around Ottumwa Regional Health Center.

The Model 3153 is the successor to the currently installed Model 3152 originally purchased in 1997. Repairing the 3152 would cost \$13,145.01. For \$500 more a new 3153 can be purchased. The new pump comes with a full 18 month warranty. The warranty is then prorated to 50% until month 39 and 25% until 60 months.

WPCF budgeted \$60,000 for pump repairs and replacements in FY 2019. There is still \$38,955.39 available for this line item. The pump will be paid for out of this remaining amount.

Iowa Pump Works, Inc
 825 SW Ordinance Rd
 Ankeny, IA 50023



Quote

Prepared By	Dave Prymek	Created Date	6/10/2019
Phone	855-228-6383	Quote Number	00004835
Email	info@iowapumpworks.com	Terms	NET 30
		Sales Rep	Shane Patterson
		Expiration Date	7/10/2019

Bill To	Ottumwa IA, City of 2222 S Emma Ottumwa, IA 52501	Ship To	Ottumwa IA, City of 2222 S Emma Ottumwa, IA 52501
Phone	(641) 683-0641		

Flygt 434 3152.091-0860010 3152.091-9118 460/230 26/51 A 1750 RPM 5.5" Disch

Product Code	Product	Comment	Quantity	Rate	Total
BPIUG.26	ADAPTER BRACKET 6" DUAL RAIL		1.00	\$550.00	\$550.00
5309ZZC3 NTN	BEARING 5309C3ZZ NTN DOUBLE ROW		1.00	\$132.52	\$132.52
NU206C3 NTN	BEARING SEALED NU206C3 NTN		1.00	\$69.08	\$69.08
3190901	FLYGT - CAP - COVER		1.00	\$12.98	\$12.98
5108500	FLYGT - PROTECTIVE WASHER - FLYGT		1.00	\$39.63	\$39.63
3452502	FLYGT - WEAR RING 3452502		1.00	\$578.00	\$578.00
VGf-3152-OKIT	FLYGT O-RING KIT 3152..		1.00	\$322.00	\$322.00
A920	GROMMET A920 6"		1.00	\$105.00	\$105.00
	MACHINE WORK	Metal Spray & Polish Shaft	1.00	\$575.00	\$575.00
VGf-28045	MECHANICAL SEAL VGf-28045		1.00	\$741.40	\$741.40
VGf-29045	MECHANICAL SEAL VGf-29045		1.00	\$779.05	\$779.05
	MISC PARTS	Impeller, Volute Wear Ring, Lifting Handle, Gaskets	1.00	\$8,025.35	\$8,025.35
	OIL/ENVIRONMENTAL CHARGE		1.00	\$60.00	\$60.00
	SHOP LABOR		10.50	\$110.00	\$1,155.00

Subtotal	\$13,145.01
Total	\$13,145.01

Pricing valid for 30 days and does not include freight charges or applicable taxes



QUOTATION

4280 E 14th Street
Des Moines IA 50313-2604 USA

Telephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PLUMP

www.electricpump.com

QUOTE NUMBER: 0132948
QUOTE DATE: 6/12/2019
EXPIRE DATE: 7/12/2019

SALESPERSON: CHAD SPARKS
CUSTOMER NO: 6830641
QUOTED BY: JRF
JOYCE

QUOTED TO:
OTTUMWA WATER POLL. CONTROL
2222 SOUTH EMMA
OTTUMWA, IA 52501

JOB LOCATION:
OTTUMWA WATER POLL. CONTROL
2222 SOUTH EMMA
OTTUMWA, IA 52501

CONFIRM TO:
JAY MERRILL

***** QUOTE ORDER - DO NOT PAY *****

CUSTOMER P.O. JAY MERRILL	SHIP VIA BESTWAY	F.O.B. ORIGIN	TERMS Net 30 Days			
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT

WE ARE PLEASED TO OFFER THE FOLLOWING QUOTATION FOR
REPLACING AN OBSOLETE FI YGT 3152.091-6093 434 IMPELLER
WITH CURRENT MODEL:

0031530950671	EACH	1.00	0.00	0.00	13,657.60	13,657.60
---------------	------	------	------	------	-----------	-----------

NP435-6 20/460/3 50' FM FLS+V ANSI
ESTIMATED LEAD TIME IS 3 WEEKS ARO.
THE PRICING ON THIS QUOTE DOES NOT INCLUDE
FREIGHT.
Electric Pump is committed to supplying you, our
customer, the highest quality products & service.
joycef@electricpump.com
THANK YOU. JOYCE FROHWEIN

All return goods must have written approval from Electric Pump, Inc.
before returning. Credit will not be issued without written approval and
if applicable there will be a Restock Fee.

Net Order:	13,657.60
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	13,657.60

ABOVE PRICING EFFECTIVE FOR 30 DAYS

FILED

City of Ottumwa
2019 JUN 14 AM 10: 13

Staff Summary

CITY CLERK
OTTUMWA, IA

Council Meeting of: July 2, 2019

Item No. _____

Robert Jay

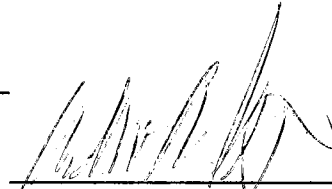
Prepared By



Dept. Head

Finance Department

Department



City Administrator

Agenda Title: Resolution No. 146-2019 Authorizing the transfer of \$22,873.00 from the Wildwood Highway 34 Urban Renewal Area Fund to the General Fund for a Partial Repayment of Monies Advanced.

.....
Purpose: Transfer of funds to repay General Fund monies advanced.

Recommendation: Pass and Adopt Resolution No. 146-2019

Discussion: The transfer of funds is a partial repayment of monies advanced to the WW Hwy34 URA fund.

Source of Funds WW Hwy34 URA

Budgeted Item Yes Budget Amendment Needed No

RESOLUTION NO. 146-2019

A RESOLUTION AUTHORIZING THE TRANSFER OF \$22,873.00 FROM THE WILDWOOD HIGHWAY 34 URBAN RENEWAL AREA FUND TO THE GENERAL FUND FOR A PARTIAL REPAYMENT OF MONIES ADVANCED.

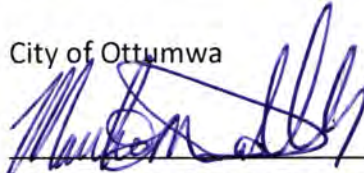
WHEREAS, The General Fund advanced the Wildwood Highway 34 Urban Renewal Area fund monies to assist with the initial bond payments of the fund and

WHEREAS, There are funds available to repay a portion of the advance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA: That the Finance Director transfer \$22,873.00 from the Wildwood Highway 34 Urban Renewal Area Fund to the General Fund for a partial repayment of monies advanced.

PASSED AND APPROVED THIS 2nd DAY OF July 2019.

City of Ottumwa



Matt Dalbey, Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk

(Seal)



CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____

DATE 7-3-19

POST PERIOD 06 2019

<u>DIST. NO.</u>	<u>ACCOUNT NUMBER</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
<u>1</u>	<u>128-1110</u>		<u>22,873.00</u>
<u>2</u>	<u>128-2100</u>	<u>22,873.00</u>	
<u>3</u>	<u>001-1110</u>	<u>22,873.00</u>	
<u>4</u>	<u>001-1330</u>		<u>22,873.00</u>

DESCRIPTION: Repay G.F.
(25 spaces maximum)

COMMENT: Record to repay of G.F. Advance,

PREPARED BY: RJ

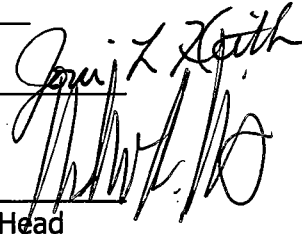
APPROVED BY: _____

FILED
CITY OF OTTUMWA
2019 JUN 26
STAFF SUMMARY
CITY OF
OTTUMWA, IA

Council Meeting of: July 2, 2019

ITEM NO. _____

Joni L. Keith
Prepared By



Andy Morris
Department Head

Administration _____
Department

AGENDA TITLE: Pass and Adopt Resolution #147-2019 approving the City's Wellness Program – Healthy Choice\$ Services Agreement to be provided by the Ottumwa Regional Health Center effective upon approval.

PURPOSE: Basic Wellness Program to help catch potentially serious illnesses and help employees make life style changes that could ultimately reduce future health claims.

RECOMMENDATION: Pass and adopt Resolution #147-2019 affirming a one-year extension to the original one-year Agreement with the Ottumwa Regional Health Center, Inc.

DISCUSSION: The Employee Health Fund will pay the cost of the program for full-time employees and their spouses. Regular part-time employees will be allowed to participate as long as their respective departments are willing to absorb the cost. The cost is the same as 2016 per person. The Agreement is the same at the prior year with the exception that an additional blood test will be offered at the cost of the employee.

The estimated cost to the city is as follows:

Employees	80 @ \$70.00 =	\$ 5,600.00
Spouses	40 @ \$70.00 =	\$ 2,800.00
Flu Shots	150 @ \$25.00 =	\$ 3,750.00
Total		= \$12,150.00

We have included \$15,000 in the current budget for the Wellness Program expenses.

The plan again for this year is as follows:

1. Employee/Spouse will complete a Health Risk Assessment prior to Wellness Lab Screen.
2. An individual Employee/spouse assessment and lab results will be reviewed with the nurse. Goals for the next year will be established if applicable.
3. After the assessments are completed, the Corporate Summary will be analyzed and returned with recommendations. All individual data is confidential.
4. Participation in 2018 – 53 total participants. Attached please find a copy of the Extension to said Agreement.

**EXTENSION AMENDMENT TO
HEALTHY CHOICES SERVICES AGREEMENT**

THIS AMENDMENT TO THE HEALTHY CHOICES SERVICES AGREEMENT (the "Amendment") is dated this 2 day of ~~June~~^{July}, 2019, by and **RCHP-Ottumwa, LLC d/b/a Ottumwa Regional Health Center**, (the "Hospital") and **City of Ottumwa** (the "Employer").

RECITALS:

WHEREAS, the parties entered into that certain Agreement dated May 24, 2017 (the "Agreement"), the parties now desire to amend the Agreement under the same terms and conditions for an additional time period as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, and for other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Extension of Term. The parties agree to extend the term of this Agreement for an additional 1 year period to end on May 23, 2020, unless terminated sooner in accordance with the terms of the Agreement.
2. Exhibit B. Exhibit B is deleted in its entirety and replaced with the attached Exhibit B.
3. Remaining Terms. All other terms, conditions and provisions of the Agreement shall remain in full force and effect and are otherwise ratified and affirmed by this Amendment.

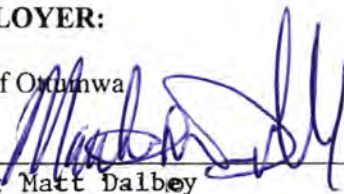
IN WITNESS WHEREOF, the parties have executed this Amendment as of the day and year first above written.

HOSPITAL: RCHP-Ottumwa, LLC
d/b/a Ottumwa Regional Health Center

By: _____
Name: Philip J. Noel, III
Title: Chief Executive Officer

EMPLOYER:

City of Ottumwa

By:  _____
Name: Matt Dalbey
Title: Mayor Pro Tem

Healthy Choices

An Employee & Benefit Wellness Program

APPENDIX B HEALTHY CHOICES 2019

City of Ottumwa
105 East 3rd Street
Ottumwa, IA 52501

Comprehensive Intervention Based Wellness

- Blood Chemistry Profile (22 different tests)
- Resting Blood Pressure
- Body Mass Index (Height and Weight)
- Body Composition Analysis
- Waist Circumference Measurement
- Health Risk Assessment (Online)
- Personal One-on-One Consultation (Initial) Goal Setting/Health Coaching (Follow-up)

Total Package Cost: \$70.00 per participating employee/spouse per year

Optional Services

- Prostate Specific Antigen (PSA) Testing \$38.00 per participant
(recommended for men 50 years of age or older or earlier if personal and/or family history indicates)
- Vaccination (flu shot) \$25.00 per participant
- CBC Blood Test \$25.00 per participant (to be paid by employee)

Reports Included:

- Individual report to employee
- Group aggregate annual report to employer



Ottumwa Regional Health Center
1001 Pennsylvania Avenue
Ottumwa, Iowa 52501
(641) 684-3197

RESOLUTION #147-2019

**RESOLUTION APPROVING THE
HEALTHY CHOICES 2019 WELLNESS PROGRAM
AGREEMENT WITH
THE OTTUMWA REGIONAL HEALTH CENTER**

WHEREAS, the City of Ottumwa, Iowa desires to approve a Healthy Choices 2019 Wellness Program Extension Agreement with the Ottumwa Regional Health Center to provide wellness testing and guidance to full-time employees and their spouses. This Agreement extends the prior one-year agreement for an additional year effective July 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the proposed Healthy Choices Extension Agreement between the City of Ottumwa, Iowa and the Ottumwa Regional Health Center is hereby approved.

That Mayor Tom X. Lazio is hereby authorized to sign said Agreement on behalf of the City of Ottumwa, Iowa.

PASSED AND ADOPTED this 2nd day of July, 2019.

City of Ottumwa, Iowa



Matt Dalbey, Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk



FILED
CITY OF OTTUMWA

2019 JUN 27 Staff Summary

CITY **ACTION ITEM**
OTTUMWA, IA

Council Meeting of: July 2, 2019

Alicia Bankson

Prepared By

Doree Rathke
Department Head

Parks Department
Department

[Signature]
City Administrator Approval

AGENDA TITLE: Resolution #152-2019. Accepting the work as final and complete for the Beach Phase 4, RFP 2X Overhead Door.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #152-2019.

DISCUSSION: This project was to remove the existing rollup overhead doors and furnish and install three (3) new sectional overhead doors on the Wave Pool Filter Building located at the Beach Ottumwa. The contract amount totaled \$8,250.00.

Reed Overhead Doors of Ottumwa, Iowa has completed the above referenced work according to the plans and specifications. This will authorize final payment and release all retainage in the amount of \$412.50.

Phase 4 Project Cost Summary to Date:

Public Improvement Contracts:

Wave Generation Equipment	\$	115,375.00	(complete)
Wave Generation Equipment Installation	\$	34,609.90	(complete)
Wave Generation Blower and Motor Repair	\$	8,026.76	(complete)
Slide Repair/Restoration	\$	66,500.00	(in progress)
Slide Structural Support Repainting	\$	70,000.00	(estimated)
Volleyball Court Reconstruction	\$	75,000.00	(estimated)
New Shade Structure Installation	\$	100,000.00	(estimated)
Total	\$	469,511.66	

RFP's:

Kitchen Floor Resurfacing	\$	6,710.00	
Overhead Door Replacement	\$	8,250.00	(complete)

Source of Funds: Bond Proceeds-\$700,000.00 Budgeted Item: Budget Amendment Needed:

Pool Netting and Rope Fencing Replacement	\$	9,983.88	(complete)
Walk-in Cooler Replacement	\$	16,419.83	(in progress)
Storm Sewer Improvements	\$	35,000.00	(estimated)
Aluminum Entrance Door Repair	\$	15,000.00	(estimated)
Recirculating Pump Replacement	\$	8,538.43	(complete)
Wood Fencing Repair	\$	8,000.00	(estimated)
Final Landscaping and Seeding	\$	12,000.00	(estimated)
Dedication Plaque	\$	1,200.00	(estimated)
Portable Storage Building	\$	4,029.92	(complete)
Total	\$	<u>125,132.06</u>	

Total Phase 4 Costs:

Contracts	\$	469,511.66
RFP's	\$	<u>124,737.06</u>
Total	\$	594,248.72

Source of Funds: Bond Proceeds-\$700,000.00

Budgeted Item:

Budget Amendment Needed:

RESOLUTION #152-2019

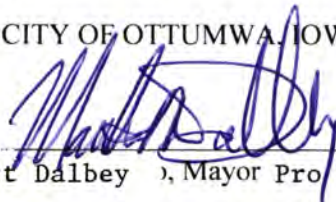
A RESOLUTION ACCEPTING THE WORK AS FINAL AND COMPLETE FOR THE
BEACH PHASE 4, RFP 2X OVERHEAD DOORS

WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on April 16, 2019 with Reed Overhead Doors of Ottumwa, Iowa for the above referenced project.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The Beach Phase 4, RFP 2X Overhead Doors is hereby accepted as complete and authorization to make final payment to Reed Overhead Doors of Ottumwa, Iowa in the amount of \$412.50 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 2nd day of July, 2019.

CITY OF OTTUMWA, IOWA


Matt Dalbey, Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk

REED OVERHEAD DOORS
P.O. Box 387
Ottumwa, Iowa 52501
Phone: (641)684-4993 Fax: (641)684-4687



INVOICE

Bill To:	City of Ottumwa 105 E 3rd Street Ottumwa, Iowa 52501
Invoice #	19-168R
Date	05/20/19
Cust. ID	Beach-168

Date	Qty./Hrs.	Item	Description	Taxable?	Unit Price	Total
------	-----------	------	-------------	----------	------------	-------

05/16/19	1	Time/Mater.	Commercial Service Including:	N	\$412.50	\$412.50
05/20/19		Doors	3 Qty. 8'x8' Clopay 3200	N		
		Operator	Lift Master L8900 Operator	N		
		Remote	2 Qty. Remotes	N		
		Seal	Vinyl Top & Side Seals	N		
		Parts	Keyed Outside Disconnect	N		
		Keypad	Wireless Keypad	N		
		Carpentry	Building/Wrapping of Jambs and Headers	N		
		Freight	Shipping of Doors/Operator	N		

Subtotal	412.50
Tax (7%)	0.00
Mobilization	0.00
Freight	0.00
Balance Due	412.50

Memos: Per the accepted quote, we removed and disposed of 3 qty. colling doors at the Beach Ottumwa Mechanical Room and furnished and installed 3 qty. 8'x8' sectional doors, one operator and accessories, and cleaned up our work area. We then tested everything to ensure that all the doors were functioning properly.

Invoice for Retainage Balance Due

THANK YOU FOR YOUR BUSINESS!!!

Remit to:
Reed Overhead Doors
P.O. Box 387
Ottumwa, IA 52501
Finance Charge of 1.5% per month
on all invoices over 30 days old.

REMITTANCE

Customer	City of Ottumwa
Invoice#	19-168R
Cust. ID	Beach-168
Date	
Amount	

Please return the portion below with your payment.

FILED
CITY OF OTTUMWA
2019 JUN 27 AM 11:48
Staff Summary
CITY OF OTTUMWA
OTTA ACTION ITEM **

Council Meeting of: July 2, 2019

Alicia Bankson

Prepared By

Larry Deas

Department Head

Engineering
Department

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #153-2019. Accepting the work as final and complete for 2018 RFP #16 Eisenhower Bridge Repairs.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #153-2019.

DISCUSSION: This project consisted primarily of horizontal, vertical, and overhead concrete repair to the pedestrian bridge structure that spans Hwy 63 by Eisenhower Elementary School. Work occurred primarily on the east sidewalk ramp and included removal and reinstallation of effected chain-link posts, removal and disposal of existing deteriorated concrete, cleaned and epoxy coat exposed steel reinforcing, drilled and attached epoxy coated reinforcing, and installed structural grout to the repair area. The contract totaled \$39,625.00.

Western Specialty Contractors of West Des Moines, Iowa has completed the above referenced work according to the plans and specifications. This will authorize final payment and release all retainage in the amount of \$1,981.25.

RESOLUTION #153-2019

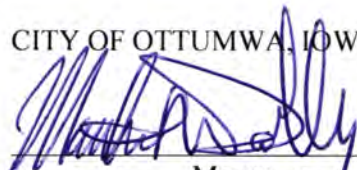
A RESOLUTION ACCEPTING THE WORK AS FINAL AND COMPLETE FOR THE
2018 RFP #16 EISENHOWER BRIDGE REPAIRS

WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on November 6, 2018 with Western Specialty Contractors of West Des Moines, Iowa for the above referenced project.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The 2018 RFP #16 Eisenhower Bridge Repairs is hereby accepted as complete and authorization to make final payment to Western Specialty Contractors of West Des Moines, Iowa in the amount of \$1,981.25 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 2nd day of July, 2019.

CITY OF OTTUMWA, IOWA



Matt Dalbey, Mayor Pro Tem

ATTEST:




Christina Reinhard, City Clerk



APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 63626

To Owner: CITY OF OTTUMWA
 105 E 3RD STREET
 OTTUMWA, IA 52501

Project: 02018 4015 Ottumwa - Eisenhower
 Pedestrian Bridge Repair

Application No.: 3

Period To: _____

Distribution to:
 Owner
 Architect
 Contractor

From Contractor: Western Specialty Contractors
 1829 Industrial Circle
 West Des Moines, IA 50265

Contract For: _____

Project Nos: _____

Contract Date: _____

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached.

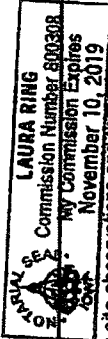
- 1. Original Contract Sum \$39,625.00
- 2. Net Change By Change Order \$0.00
- 3. Contract Sum To Date \$39,625.00
- 4. Total Completed and Stored To Date \$39,625.00
- 5. Retainage:
 - a 0.00% of Completed Work \$0.00
 - b 0.00% of Stored Material \$0.00
- Total Retainage \$0.00
- 6. Total Earned Less Retainage \$39,625.00
- 7. Less Previous Certificates For Payments \$37,643.75
- 8. Current Payment Due \$1,981.25
- 9. Balance To Finish, Plus Retainage \$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Western Specialty Contractors

By: [Signature] Date: 6/14/19

State of: IA County of: Polk
 Subscribed and sworn to before me this 14th day of June 2019
 Notary Public: [Signature]
 My Commission expires: 11-10-19



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 1,981.25

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature] Date: 27 JUN 2017

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	



CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 3

Application Date : 06/14/19

To :

Architect's Project No. :

Invoice # : 63626 Contract : 02018.4015 Ottumwa - Eisenhower Pedestrian Bridge Repair

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E In Place	F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Balance To Finish (C-G)	I Retainage	
			From Previous Application (D+E)	This Period						
010	Mobilization	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00	0.00	
020	Vertical and Overhead Repairs	28,125.00	28,125.00	0.00	0.00	0.00	28,125.00	0.00	0.00	
030	Horizontal Repairs	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	
040	Epoxy Crack Injection	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00	0.00	
050	Traffic Control	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00	
Grand Totals							39,625.00	39,625.00	100.00%	0.00

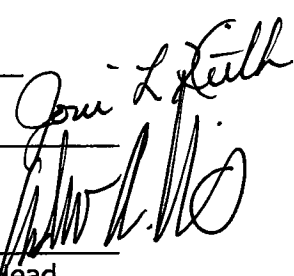
Item No. B.-8.

FILED
CITY OF OTTUMWA
2019 JUN 27 PM 1:56
STAFF SUMMARY
CITY CLERK
OTTUMWA IA
ITEM NO. _____

Council Meeting of: July 2, 2019

Joni L. Keith
Prepared By

Andy Morris
Department Head



Administration
Department

AGENDA TITLE: Pass and Adopt Resolution #154-2019 setting July 16, 2019 as the date of a Public Hearing on the disposition of City-owned property located at 401 W. Park, Ottumwa, Iowa.

RECOMMENDATION: Pass and adopt Resolution #154-2019 setting the public hearing.

DISCUSSION: The City acquired 401 W. Park on a tax sale. The owner of the property failed to redeem it in a timely manner allowing the City to obtain title. Unfortunately, the owner's residence is on two lots resulting in the city's ownership of a portion of the owner's residence. The City has been in touch with the mortgage company and the owner, Ricardo S. Magana, who are requesting that the City sell the property back to the owner for the sum of \$250 plus the cost of the tax sale certificate, back real estate taxes and the costs for the public hearing and transfer expenses. After the public hearing on July 16, 2019, and approval by Council, the City will convey said property back to the owner via Quit Claim Deed.

RESOLUTION #154-2019

A RESOLUTION SETTING JULY 16, 2019 AS THE DATE OF A PUBLIC HEARING ON THE DISPOSITION OF CITY-OWNED PROPERTY LOCATED AT 407 W. PARK, OTTUMWA, IOWA.

WHEREAS, the City of Ottumwa is the present title holder to the property legally described as Lot 18 in Castle's Second Addition to the City of Ottumwa, Wapello County, Iowa, commonly known as 407 W. Park; and

WHEREAS, the above-described property was acquired by tax sale; and

WHEREAS, the original owner's residence is located on his lot and the lot owned by the City; and

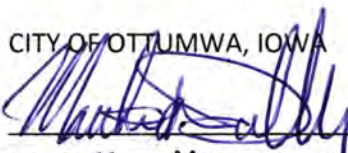
WHEREAS, the owners, Ricardo S. Magana and Juanita Patlan Corona, proposes that the property be sold back to them creating the necessity for the Council to set a public hearing on the proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA;

That the 16th day of July, 2019 at 5:30 p.m. in the City Council Chambers located at 105 East Third Street in the City of Ottumwa, Iowa, be and the same is hereby fixed as the time, date and place for a public hearing on the notice of intent to dispose of real property legally described above back to the original owner and the City Clerk is authorized and directed to publish notice of said public hearing as provided by law.

PASSED AND ADOPTED this 2nd day of July, 2019.

CITY OF OTTUMWA, IOWA



Matt Dalbey, Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk

Greater Ottumwa Convention and Visitors Bureau July 2019 UPDATE



Group Sales Initiatives



American
Planning
Association –
Iowa Chapter



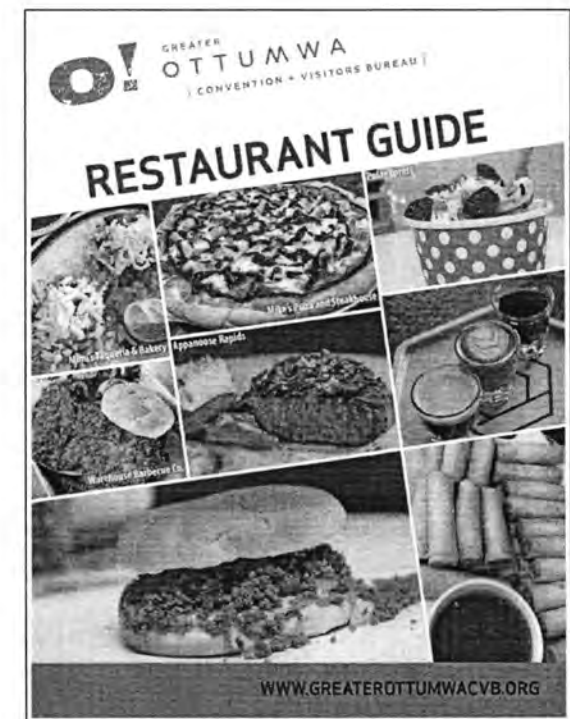
Diocese of
Davenport



UPDATED MARKETING MATERIAL



- Visitor Guide: Cover and Content
- Restaurant Guide: Content and Photos
- Press Pack for the Iowa Caucuses
- I-Map on CVB Website





Digital Marketing Campaign

1. E-Mail Blasts – Sales Promotion and Event Support
2. Facebook Events Promotion/Influencer Posts
3. Ottumwa Stories Blog – Iowa Tourism Partnership
4. Iowa Tourism – Now and Later

Published February 05, 2013

It's nice to see just water and beans, the coffeehouses in Ottumwa have a greater purpose to end up they serve their customers. The coffee is amazing and the food is great, but the stories behind the "cruel" are even better!

Cask Palace Cafe and Bread - 224 W. Main St. (319) 634-8700

Having breakfast, lunch and coffee, The Cask Palace is one of nine micro-businesses supported by Optima Ventures, a local care and human services company providing services for seniors with mental, physical and disability. The Cask Palace provides a safe and job-rich for local Optima residents, who work directly with a night coach for months they meet with the staff, support and professional help to be successful in their business.

In The Cask Palace Cafe and Bread, you'll find a wide variety of breaded items, including paninis, biscuits, bagels and pastries. The Mio made organic cereals packed in amazing Cask Palace bowls, and espresso and cappuccino can be made in a variety of levels. For lunch, fill up on specialty sandwiches, wraps and fresh homemade soups. Salads and sides are also available.

Mug Coffee - 153 W. Second St. (319) 238-5897

Mug Coffee is owned by The Bridge Church, the addition of the church is able to provide a broader location to provide for those in need to come, be in connection and have great coffee. Mug Coffee is a place where you feel comfortable and where you can be confident, friendly, kind and you come to love the business.

The Mug has acquired its reputation of the highest quality coffee (made in the Midwest for top quality) of the high-grade coffee experience possible. Small specialty coffee beans are available, including 100% pure arabica and 100% 100% pure arabica. Pappas, something and many other tea and rice beverages.

The View - 1207 N. Jefferson St. (319) 634-4883

Located at the corner of Pennsylvania Avenue and Jefferson Street, The View Coffee & Eatery is a great place for your lunch with an added twist on your coffee. Enjoy amazing environment while enjoying a warm cup of coffee and any one of their delicious sandwiches or soups. The Lafayette Place is offering a wonderful view for great taste and great atmosphere in addition to the view. It is located behind LeBlanc's Market, Flower Beds, Subway and the Wood Street.

Whether it's served all day on the View, or in the long list of specialty coffee, tea and other beverages. Look for the day you can't live without your morning coffee with a variety of sides. There's a special cup of coffee and a wonderful view of the city from the cafe.

Top Hat Coffee & Entertainment - 228 E. Main St. (319) 634-9128

Top Hat Coffee & Entertainment is owned by an entrepreneur who can not only create beautiful things but also in the business. Beyond the cafe it's a growing service business, and the growth goes in the neighborhood. Several locations are available for special coffee and entertainment for parties and events, as well as the business arrangements.

There is one coffee house in the Midwest that is proud to be a part of the local community, and we are proud to be a part of the coffee, you see on 1000 Street. There are many specialty coffee shops for the day, and you'll want to try all special coffee (and) a piece of history with you.



Outdoor Moments to Remember Instagram Campaign



#OttumwaOutdoors



In May it was all about getting people outside and enjoying what Ottumwa has to offer in the Great Outdoors.

The CVB's **Outdoor Moments to Remember** Instagram campaign featured daily stories and photos of outside activities unique to Ottumwa Wapello County.

Many community organizations contributed to the campaign, including Wapello County Trails, Ottumwa Parks & Recreation, Wapello County EMA, Active Ottumwa, Wapello County Conservation, Beach Ottumwa and Ottumwa Regional Health Center, in addition to countless individuals and families.

This campaign alone gained the CVB more than 60 new Instagram followers and more than 500 engagements.



IOWA TOURISM COOPERATIVE PARTNERSHIP

- Sponsored Digital Listings February – July 2020 \$900
- Townsquare Ignite Digital Ads (Spring, 2020 -focus on culture, lifestyle and food) 310,000 Impressions utilizing either displays ads or video preroll \$1,400
- Digital Billboards Chicago and Omaha March/April 2020 \$650
- E-Mail Marketing Campaign with Travel Iowa 68,000 recipients 20% open rate – May 2020 \$500
- Facebook marketing campaign with Travel Iowa April – May \$500
- TOTAL \$3,900

TRAVEL WRITERS/BLOGGERS FAM TRIP OCTOBER 2019



*Midwest Travel
Network*

GATEWAY SIGNAGE INITIATIVE

- Gateway Signs
- Wayfinding Signs



CVB MARKETING PARTNERSHIPS

- MAJOR LEAGUE EATING
- HALLOWEENAPALOOZA
- O! WINE STROLL FUNDRAISER



FESTIVAL/EVENT ECONOMIC IMPACT MODEL MAJOR LEAGUE EATING CONTEST

Total attendance: 2,600

Percentage non-local attendees:
(outside 52501 zip code) 17%

Percentage out of state attendees: .04%

Total spent with vendors at event: \$5,486

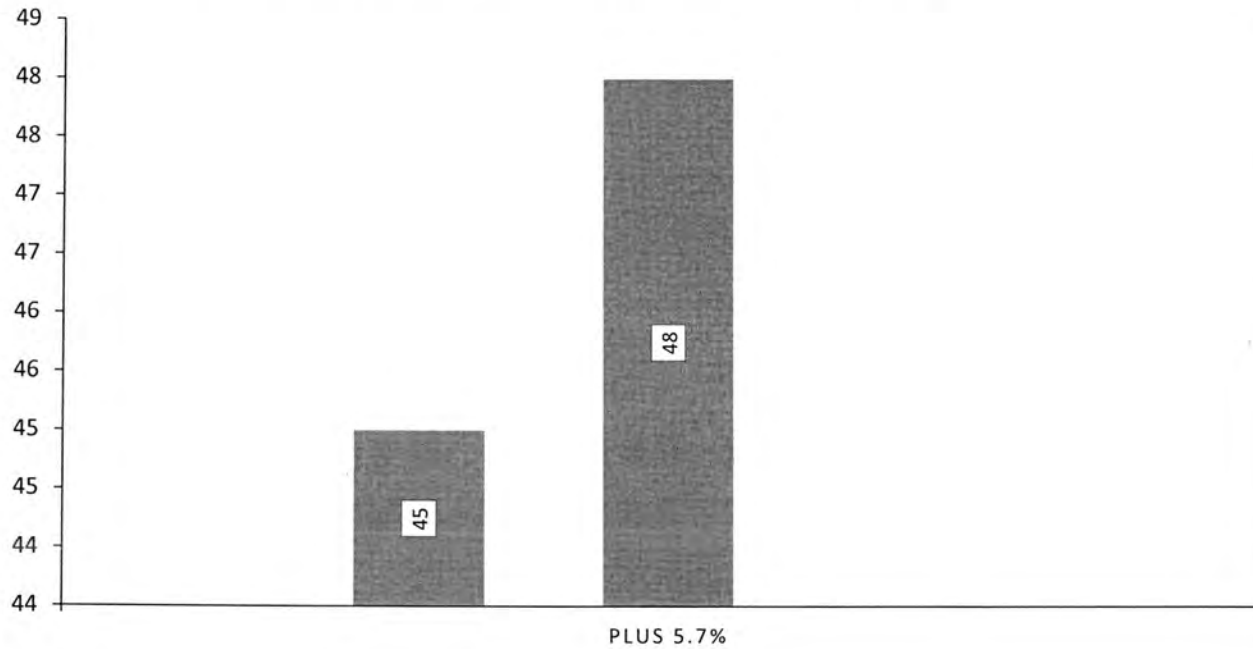
Total spent at food service and drinking
establishments outside event: \$3,021

Estimated hotel stays revenue: \$7,792
(58 room nights)

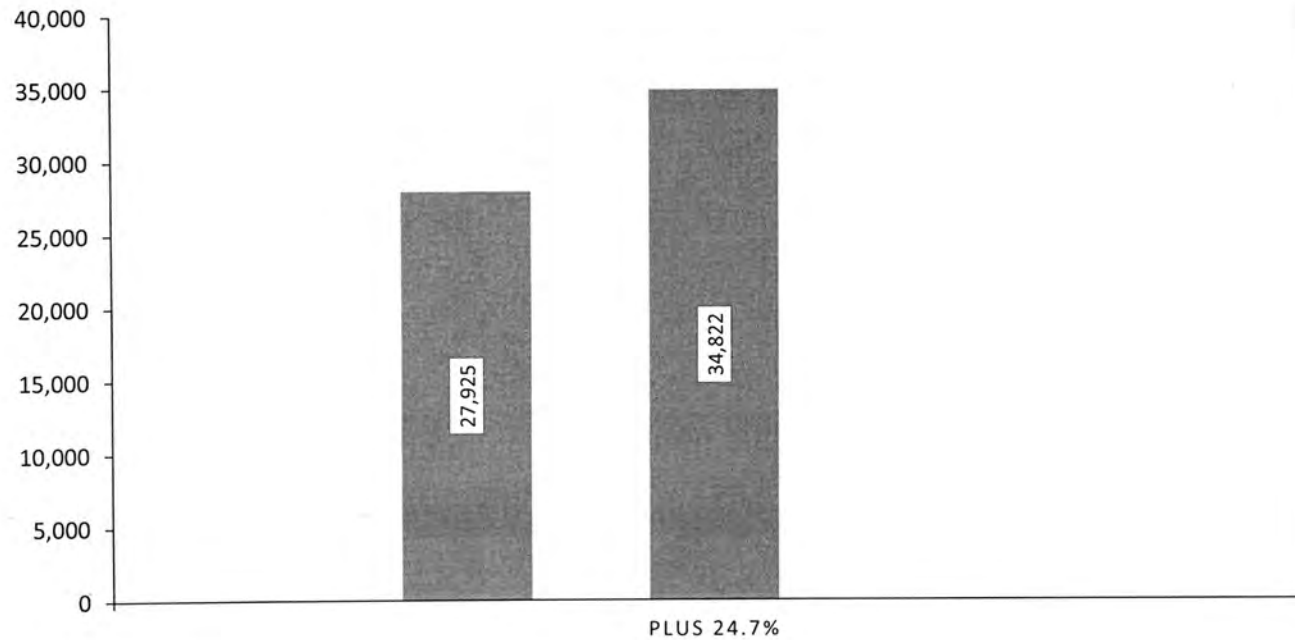
Community Impact estimate: (direct +
indirect + induced) using conservative
multiplier of 1.45 and subtracting event
fees \$9,673.



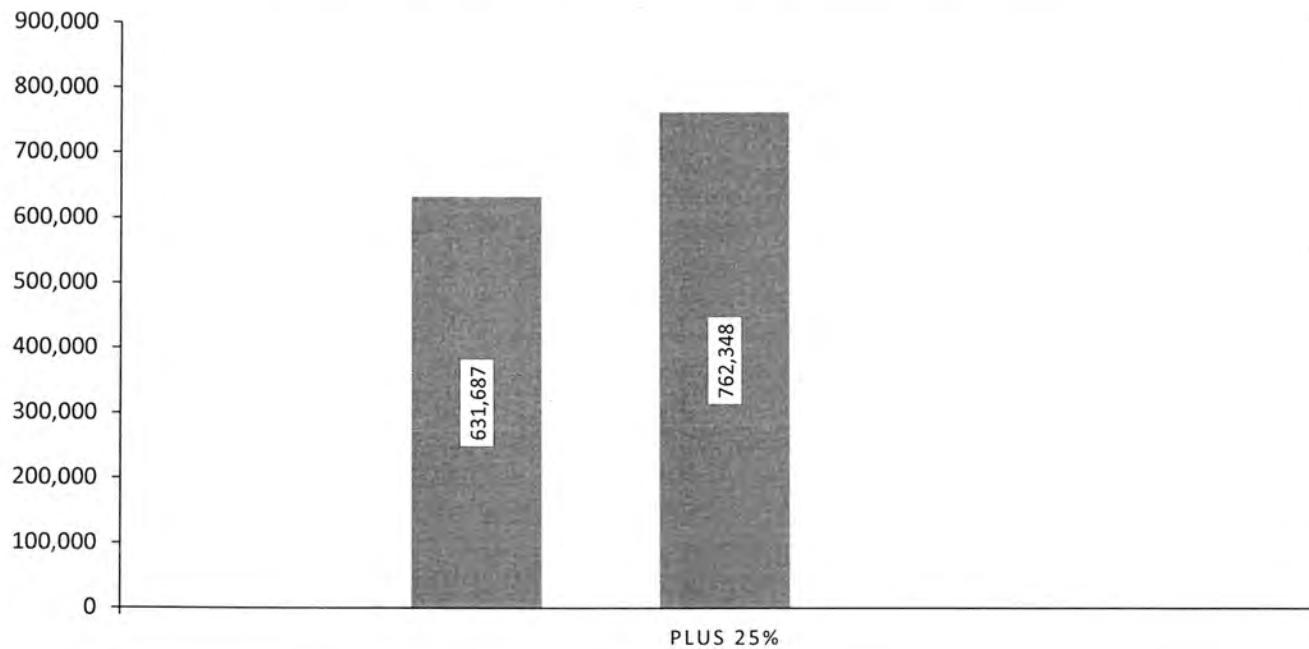
COMPARATIVE OCCUPANCY JANUARY – APRIL 2018 -2019



COMPARATIVE DEMAND JANUARY – APRIL 2018 -2019



COMPARATIVE REVENUE JANUARY – APRIL 2018 -2019



FILED

CITY OF OTTUMWA
2019 JUN 27 AM 11:49
Staff Summary

CITY CLERK
OTTUMWA ****ACTION ITEM****

Council Meeting of: July 2, 2019

Alicia Bankson

Prepared By



Department Head

Engineering
Department


City Administrator Approval

AGENDA TITLE: Informational update on new logos on City Fleet.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Provide an update for City Council members on cost of new logos on fleet items.

DISCUSSION: A new City logo was developed by various community groups and adopted by City Council on Nov. 20, 2018 (Res 277-2018).

As part of the new branding effort Public Works was directed to replace vehicle and equipment identification decals on the City fleet. The effort included 17 departments for a total of 143 individual vehicles or pieces of equipment. We excluded vehicles scheduled for replacement or equipment such as (stump grinders, brush cutters, pavers, etc.).

Fire and police vehicles were not included and are problematic due to the existing expansive identification and markings.

Each department will be charged based on the actual cost as detailed in the attached spread sheet.

The total spent to date is \$5,599.88.

Source of Funds: Individual Department Funds Budgeted Item: No

Budget Amendment Needed:

Total Vehicles with new Decals

DEPARTMENT	# OF STICKERS INSTALLED	COST PER STICKER	TOTAL COST PER DEPARTMENT
Street Mtnce Dept	29	\$39.16	\$1,135.64
Traffic Dept	7	\$39.16	\$274.12
Electrical Dept	3	\$39.16	\$117.48
Engineering Dept.	11	\$39.16	\$430.76
Street Cleaning	5	\$39.16	\$195.80
Airport	15	\$39.16	\$587.40
Central Garage	4	\$39.16	\$156.64
Health Dept	5	\$39.16	\$195.80
Parks Dept.	19	\$39.16	\$744.04
Beach	2	\$39.16	\$78.32
Cemetery	10	\$39.16	\$391.60
Finance Dept	1	\$39.16	\$39.16
WPCF	12	\$39.16	\$469.92
Sewer Mtnce Dept	14	\$39.16	\$548.24
Landfill	1	\$39.16	\$39.16
Recycling	4	\$39.16	\$156.64
Transit	1	\$39.16	\$39.16
TOTAL	143		\$5,599.88

FILED

2019 JUN 26 PM 1:22

CITY OF OTTUMWA

Staff Summary

CITY CLERK
OTTUMWA, IA

**** ACTION ITEM ****

Council Meeting of: Jul 2, 2019

Police
Department

Tom McAndrew

Prepared By


Department Head


City Administrator Approval

AGENDA TITLE: Approve the purchase of fifteen (15) tasers with batteries and cartridges for a total cost of \$21,825.00.

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the Item will not be placed on the agenda.

RECOMMENDATION: Approve the purchase of fifteen (15) tasers with batteries and cartridges for a total cost of \$21,825.00.

DISCUSSION: Tasers are used as a tool to gain control or subdue a violent suspect. They have been critical in helping officers to end violent confrontations without having to resort to using deadly force. The current model the department uses has been discontinued and can no longer be repaired. This will replace all discontinued models the department currently has. This is part of the funding through CIP.



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-218220-43637.602CF

Issued: 06/21/2019

Quote Expiration: 07/31/2019

Account Number: 112962

Payment Terms: Net 30
 Delivery Method: Fedex - Ground

SHIP TO

Mickey Hucks
 Ottumwa Police Dept. - IA
 330 W. SECOND ST.
 Ottumwa, IA 52501
 US

BILL TO

Ottumwa Police Dept. - IA
 330 W. SECOND ST.
 Ottumwa, IA 52501
 US

SALES REPRESENTATIVE

Colin Fine
 Phone: 480-463-2167
 Email: cfine@taser.com
 Fax: 888-843-4309

PRIMARY CONTACT

Mickey Hucks
 Phone: 641-683-0633
 Email: hucksm@ci.ottumwa.ia.us

Taser 60 Due Year 1

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
85181	TASER 60 YEAR 1 PAYMENT: X26P BASIC	15	291.00	145.50	2,182.50
85182	TASER 60 YEAR 2 PAYMENT: X26P BASIC	15	291.00	291.00	4,365.00
85183	TASER 60 YEAR 3 PAYMENT: X26P BASIC	15	291.00	291.00	4,365.00
Hardware					
22151	25 FT SMART CARTRIDGE, X2	30	38.00	0.00	0.00
11003	YELLOW X26P CEW, HANDLE	15	0.00	0.00	0.00
11501	RIGHT-HAND HOLSTER, X26P, BLACKHAWK	15	0.00	0.00	0.00
22010	PPM, STANDARD BATTERY PACK, X2/X26P	15	0.00	0.00	0.00
Subtotal					10,912.50
Estimated Shipping					0.00
Estimated Tax					0.00
Total					10,912.50

Spare X26P - NO CHARGE

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
11003	YELLOW X26P CEW, HANDLE	1	1,065.00	0.00	0.00
22010	PPM, STANDARD BATTERY PACK, X2/X26P	1	65.00	0.00	0.00
Subtotal					0.00
Estimated Tax					0.00
Total					0.00

Year 2 Due 2020

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
85184	TASER 60 YEAR 4 PAYMENT: X26P BASIC	15	291.00	436.50	6,547.50
85185	TASER 60 YEAR 5 PAYMENT: X26P BASIC	15	291.00	291.00	4,365.00
				Subtotal	10,912.50
				Estimated Tax	0.00
				Total	10,912.50
				Grand Total	21,825.00



Discounts (USD)

Quote Expiration: 07/31/2019

List Amount	24,095.00
Discounts	2,270.00
Total	21,825.00

**Total excludes applicable taxes*

Summary of Payments

Payment	Amount (USD)
Taser 60 Due Year 1	10,912.50
Spare X26P - NO CHARGE	0.00
Year 2 Due 2020	10,912.50
Grand Total	21,825.00

TASER60 Terms and Conditions: This quote contains a purchase under the TASER 60 Plan. If your purchase only includes the TASER 60 Plan, CEWs, and CEW accessories, then this purchase is solely governed by the TASER 60 Terms and Conditions posted at: <https://www.axon.com/legal/sales-terms-and-conditions>, and the terms and conditions of Axon's Master Services and Purchasing Agreement do not apply to this order. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____ **Date:** _____
Name (Print): _____ **Title:** _____
PO# (Or write N/A): _____

Please sign and email to Colin Fine at cfine@taser.com or fax to 888-843-4309

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

Quote: Q-218220-43637.602CF

'Protect Life'® and TASER® are registered trademarks of Axon Enterprise, Inc, registered in the U.S. © 2013 Axon Enterprise, Inc. All rights reserved.



FILED

CITY OF OTTUMWA

2019 JUN 27 AM 11:49

Staff Summary

CITY CLERK
OTTUMWA, IA

** ACTION ITEM **

Council Meeting of: July 2, 2019

Alicia Bankson

Prepared By

Larry Seals

Department Head

Engineering
Department

[Signature]

City Administrator Approval

AGENDA TITLE: Award the Contract for the 2019 RFP #6 Sidewalk Replacement at City Hall and authorizing the Mayor to sign the Contract.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Award the Contract to McClure & Co. Concrete in the amount of \$3,908.75 and authorized the Mayor to sign the Contract.

DISCUSSION: This contract is for the replacement of a section of sidewalk at the Ottumwa City Hall. The sidewalk being replaced is 6' wide and approximately 70' in length. This sidewalk is located along the Fourth Street entrance.

Bids were received and opened by the City of Ottumwa on June 25, 2019 at 2:00 p.m. Four (4) sets of plans were distributed and two (2) bids were received. The low bidder is McClure & Co. Concrete of Floris, Iowa in the amount of \$3,908.75.

FY 2019 CIP: \$120,000.00

Source of Funds: CIP

Budgeted Item: Yes

Budget Amendment Needed: No

REQUEST FOR PROPOSAL
2019 RFP #6- CITY HALL SIDEWALK REPLACEMENT

The City of Ottumwa, Iowa will be accepting proposals for the replacement of Sidewalk at the Ottumwa City Hall.

This project consists of removal and replacement of sidewalk at the Ottumwa City Hall. The sidewalk being removed is approximately 6' 3" wide, approximately 70 feet in length and is located at the 4th Street entrance. This sidewalk abuts the street and serves as a 6" integral curb. (See pictures) Contractor shall submit a SY unit price that is to include pavement removal and disposal, forming, leveling course as needed, placing three #4 rebar (two 6" from the edge of pavement and one down the center) the length of the sidewalk including doweling into the existing sidewalk, placing and finishing a 6" sidewalk with integral curb using C-3WR concrete, sawcutting control joints at 6' intervals, sealing control joints, backfilling, dirt grading, seeding and mulching. Sidewalk shall be installed flush with existing sidewalks. Winning Bidder shall be responsible for all traffic control devices and safety barricades and fencing.

All material, labor and equipment necessary to complete the project shall be considered incidental to the bid item. Any extra work done without prior approval by the Engineering Department shall be considered incidental to the bid item. All work shall comply with 2019 SUDAS standards and meet ADA Regulation. ***Additional typicals and pictures are included in this packet.***

Quantities are estimated for the purpose of this RFP. Final Payment will be based on field measurements. Contractor should visit the site to familiarize themselves with the scope of the project.

CITY HALL SIDEWALK REPLACEMENT

1. Bid item is for pavement removal and disposal, forming, leveling course as needed, placing three #4 rebar (two 6" from the edge of pavement and one down the center) the length of the sidewalk including doweling into the existing sidewalk, placing and finishing a 6" sidewalk with C-3WR concrete, backfilling, dirt grading, seeding and mulching.

All material, labor and equipment necessary to complete the above bid items shall be considered incidental to the bid items. Any extra work done without prior approval by the Engineering Department shall be considered incidental to bid items.

<u>CITY HALL SIDEWALK REPLACEMENT</u>	QTY	UNIT	PRICE	EXTENSION
Bid Items:				
1. 6" PCC Sidewalk with integral curb	53*	SY	\$ _____	\$ _____
			TOTAL	\$ _____

All Bid Items to be applied to manufactures specifications.

*This quantity is estimated for bidding purposes only. Owner reserves the right to increase or decrease actual quantity as needed during construction. No adjustment in unit price will be made due to a variance in quantity.

Contractor shall make necessary calculations to satisfy themselves of the amount of work required to complete the project. All labor, materials, and equipment, etc. shall be considered incidental to the lump sum bid item. Hauling of all materials to be disposed shall be included in bid prices. No cost incurred in preparing the proposal will be paid by the City of Ottumwa.

Contractor shall be responsible to visit jobsite and become familiar with the scope of work prior to bid letting. **Sealed Bids shall be submitted to the City Clerk 105 E. 3rd Street, Ottumwa, Iowa 52501, by 2:00 p.m. on June 25, 2019 and clearly labeled CITY HALL SIDEWALK REPLACEMENT. Bid opening to be held at 2:00 p.m. on June 25, 2019.**

If there are any questions regarding bid proposal, please contact Chad Carlson, City of Ottumwa Public Works Department (641) 684-2180 from 8:00 a.m. to 3:30 p.m. Monday through Friday.

Contract Attached

ENGINEERING DEPARTMENT
CITY OF OTTUMWA, IOWA

PROPOSAL FOR THE REPLACEMENT OF SIDEWALK AT THE OTTUMWA CITY HALL.

Date

TO WHOM IT MAY CONCERN:

The undersigned has examined the advertisement for bid and detailed specifications for construction services and agrees to furnish said construction services in accordance with those documents.

<u>CITY HALL SIDEWALK REPLACEMENT</u>	QTY	UNIT	PRICE	EXTENSION
Bid Items:				
1. 6" PCC Sidewalk with integral curb	53*	SY	\$ _____	\$ _____
			TOTAL	\$ _____

Completion Date of September 3rd, 2019

COMPLETION DATE

2 Year

WARRANTY, (Specify)

The project shall be completed by September 3rd, 2019. A \$100.00 per day penalty will be assessed for failure to complete this project in the allocated time. The City shall reserve the right to void the contract and award it to the next lowest responsible bidder, if the undersigned has not started work by the start date.

TIME REQUIRED

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any informality in connection therewith, or to accept any proposal which in its opinion is to the best interest of the City.

If bid is accepted, the undersigned further agrees to enter into a contract for delivery of said services according to instructions as issued by the City and at the time requested.

Name of Company

Phone Number

By _____
Authorized Signature

Date

CONTRACT

This contract made and entered into in duplicate at Ottumwa, IA this 2 day of July 2019 by and between the CITY OF OTTUMWA, IA hereinafter called the "OWNER" and McClure & Co. Concrete hereinafter called the "CONTRACTOR."

WITNESSETH:

The Contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of: **PROPOSAL FOR THE REPLACEMENT OF A 6' SIDEWALK AT THE OTTUMWA CITY HALL** as stated in the attached **RFP #6**. **RFP #6** and signed proposal included as part of this contract.

In the following location to wit: **100 BLOCK OF EAST FOURTH STREET, CITY HALL.**

It is understood and agreed: Contract paid upon satisfactory completion of project and acceptance as directed by City of Ottumwa Engineering Department.

The Owner shall have the right to deduct said liquidated damages from any monies in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages resulting from non-performance of this contract.

The Contractor must comply with all Federal, State and Local Laws and Ordinances. In addition, all OSHA, NFPA and ADA regulations must be complied with.

Section 423.3 of the 2007 Code of Iowa, requires the Contractor to pay sales or use tax on materials or equipment used or supplied during construction. All Contractors shall prepare and require their subcontractors to prepare, sign and acknowledge before a Notary Public the Iowa Department of Revenue Form 35-002, listing their respective expenses for all materials and equipment that becomes an integral part of the completed project. All Contractors shall file with the Owner executed copies of these forms. Receipt of said executed forms by the Owner shall be a pre-requisite of final payment for retained percentage of contract price to the Contractor.

In the event any service tax is paid by the Contractor, the Contractor shall also include in the Form 35-002, aforementioned, a listing of such services furnished which become an integral part of the project under the contract.

Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in **RFP #6**, said payment to be made upon presentation of an invoice for aforesaid improvement.

A certificate of insurance for liability, bodily injury, and property damage satisfactory to the Owner in the amount of \$300,000 for each person bodily injury and \$1,000,000 per occurrence of or aggregate limit, or \$1,000,000 combined single limit. The Owner must be included as an additional insured to the certificate of insurance. Also, Worker's Compensation coverage in accordance with State of Iowa statutes must be provided.

Contractor hereby agrees to and shall defend, indemnify and save harmless the Owner and any jurisdiction or agency issuing permits for any work included in the improvement, their officers, agent

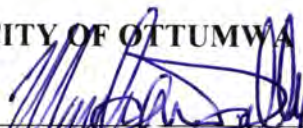
and representatives from all suits, actions, loss, damage, expense, cost, or claims of any character or any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to person or damage to property are due or claim to be due to any negligence of the Owner, it's employees or agents or any other person, in fulfillment of the Contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising or recovered under Worker's Compensation laws or any other law, by-laws, ordinance or order of decree.

Contractor shall, at the option of the Owner, defend the Owner with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in defense of any suit arising hereunder.

Contractor will insure a drug free environment in accordance with Federal regulations.

IN WITNESS WHEREOF, this Contract has been executed in duplicate on the date first herein written.

CITY OF OTTUMWA



Matt Dalbey, Mayor Pro Tem

ATTEST:



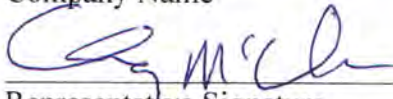
Chris Reinhard, City Clerk



CONTRACTOR

McClure & Co Concrete

Company Name



Representative Signature

12040 ROSE AVE

Company Address

FLORIS IA 52560

City, State, Zip

FILED

2019 JUN 11 AM 10:09 CITY OF OTTUMWA

CITY OF OTTUMWA Staff Summary

**** ACTION ITEM ****

Council Meeting of: Jul 2, 2019

Sonja Ferrell

Prepared By

Larry Seals *LS*

Department Head

Public Works

Department

City Administrator Approval

AGENDA TITLE: Award the Contract for the Ottumwa Public Library Sidewalk Project

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Award the contract to Christy Construction of Ottumwa Iowa in the amount of \$9,282.75 and authoring the Mayor to sign the Contract.

DISCUSSION:

This project will eliminate settlement between existing sidewalk panels and increase the width to meet passing requirement in the ADA standards. The existing walk is 3' 3" wide and will be increased to a 5' width at 5" thick. The walk is located on the south side of the building and is approximately 100 feet in length.

Bids were opened by the City of Ottumwa on June 25, 2019 and only one bid was received in the amount of \$9,282.75. The project shall be completed by September 3, 2019.

Source of Funds: 410-133 Library Operating Budget

Budgeted Item:

Budget Amendment Needed:

REQUEST FOR PROPOSAL
2019 RFP #7- LIBRARY SIDEWALK REPLACEMENT

The City of Ottumwa, Iowa will be accepting proposals for the replacement of Sidewalk at the Ottumwa Library.

This project consists of removal and replacement of sidewalk at the Ottumwa Library. The sidewalk being replaced wraps around the building paralleling Third Street and Central Park. The existing sidewalk is being replaced with a 5' wide sidewalk. Contractor shall submit a SY price for sidewalk removal and sidewalk replacement. In addition, a LS unit price shall be submitted for grading, seeding and fertilizing.

All material, labor and equipment necessary to complete the project shall be considered incidental to the bid item. Any extra work done without prior approval by the Engineering Department shall be considered incidental to the bid item. All work shall comply with 2019 SUDAS standards and meet ADA Regulation. ***Additional typicals and pictures are included in this packet.***

Quantities are estimated for the purpose of this RFP. Final Payment will be based on field measurements. Contractor should visit the site to familiarize themselves with the scope of the project.

LIBRARY SIDEWALK REPLACEMENT

1. Bid item #1 is for sidewalk pavement removal. This SY price shall include removal and disposal of the existing material. The sidewalk being removed along the library is roughly 3'-3" wide by 100' long (plus irregular pieces). The diagonal piece of sidewalk being replaced is roughly 5' wide by 17 1/2' long and has a hand rail that must be removed and saved. In total, there is an estimated 48.3 S.Y. of sidewalk to be removed.
2. Bid Item #2 is for the placement of a 5" sidewalk. This SY price shall include grading, forming, leveling course as needed, placing two #4 rebar (6" from the edge of pavement) the length of the sidewalk including doweling into the existing sidewalk, installing expansion where the sidewalk abuts the building, placing and finishing a 5" thick sidewalk with C-3WR concrete. The sidewalk being installed along the building will be 5' wide and roughly 100' in length (plus irregular pieces). This sidewalk shall meet ADA slope requirements and be graded away from the building. The standalone diagonal piece will be 5' wide and 17 1/2' long. The existing hand rail needs to be reinstalled. In total, there is an estimated 66.1 S.Y. of 5" sidewalk being installed.
3. Bid item #3 is for final grading, seeding, fertilizing and mulching. This LS price shall include providing and hauling black dirt as needed, feathering (placing) black dirt from the sidewalk out 5', seeding, fertilizing and mulching. Additional care shall be given to grading near the white shed as noted on the attachment.

All material, labor and equipment necessary to complete the above bid items shall be considered incidental to the bid items. Any extra work done without prior approval by the Engineering Department shall be considered incidental to bid items.

<u>LIBRARY SIDEWALK REPLACEMENT</u>	QTY	UNIT	PRICE	EXTENSION
Bid Items:				
1. Sidewalk Removal	55*	SY	\$ _____	\$ _____
2. 5" PCC Sidewalk	72*	SY	\$ _____	\$ _____
3. Grading, Seeding, Fertilizing & Mulching	1	LS	\$ _____	\$ _____
			TOTAL	\$ _____

All Bid Items to be applied to manufactures specifications.

*This quantity is estimated for bidding purposes only. Owner reserves the right to increase or decrease actual quantity as needed during construction. No adjustment in unit price will be made due to a variance in quantity.

Contractor shall make necessary calculations to satisfy themselves of the amount of work required to complete the project. All labor, materials, and equipment, etc. shall be considered incidental to the lump sum bid item. Hauling of all materials to be disposed shall be included in bid prices. No cost incurred in preparing the proposal will be paid by the City of Ottumwa.

Contractor shall be responsible to visit the jobsite and become familiar with the scope of work prior to bid letting. **Sealed Bids shall be submitted to the City Clerk 105 E. 3rd Street, Ottumwa, Iowa 52501, by 2:00 p.m. on June 25, 2019 and clearly labeled LIBRARY SIDEWALK REPLACEMENT. Bid opening to be held at 2:00 p.m. on June 25, 2019.**

If there are any questions regarding bid proposal, please contact Chad Carlson, City of Ottumwa Public Works Department (641) 684-2180 from 8:00 a.m. to 3:30 p.m. Monday through Friday.

Contract Attached

ENGINEERING DEPARTMENT
CITY OF OTTUMWA, IOWA

PROPOSAL FOR THE REPLACEMENT OF SIDEWALK AT THE OTTUMWA LIBRARY.

Date

TO WHOM IT MAY CONCERN:

The undersigned has examined the advertisement for bid and detailed specifications for construction services and agrees to furnish said construction services in accordance with those documents.

<u>LIBRARY SIDEWALK REPLACEMENT</u>	QTY	UNIT	PRICE	EXTENSION
Bid Items:				
1. Sidewalk Removal	55*	SY	\$ _____	\$ _____
2. 5" PCC Sidewalk	72*	SY	\$ _____	\$ _____
3. Grading, Seeding, Fertilizing & Mulching	1	LS	\$ _____	\$ _____
			TOTAL	\$ _____

Completion Date of September 3rd, 2019

COMPLETION DATE

2 Year

WARRANTY, (Specify)

The project shall be completed by September 3rd, 2019. A \$100.00 per day penalty will be assessed for failure to complete this project in the allocated time. The City shall reserve the right to void the contract and award it to the next lowest responsible bidder, if the undersigned has not started work by the start date.

TIME REQUIRED

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any informality in connection therewith, or to accept any proposal which in its opinion is to the best interest of the City.

If bid is accepted, the undersigned further agrees to enter into a contract for delivery of said services according to instructions as issued by the City and at the time requested.

Name of Company

Phone Number

By _____
Authorized Signature

Date

CONTRACT

This contract made and entered into in duplicate at Ottumwa, IA this 2 day of July 2019 by and between the CITY OF OTTUMWA, IA hereinafter called the "OWNER" and Christy Construction hereinafter called the "CONTRACTOR."

WITNESSETH:

The Contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of: **PROPOSAL FOR THE REPLACEMENT OF A SIDEWALK AT THE OTTUMWA LIBRARY** as stated in the attached **RFP #7**. **RFP #7** and signed proposal included as part of this contract.

In the following location to wit: **100 BLOCK OF WEST FOURTH STREET, OTTUMWA PUBLIC LIBRARY.**

It is understood and agreed: Contract paid upon satisfactory completion of project and acceptance as directed by City of Ottumwa Engineering Department.

The Owner shall have the right to deduct said liquidated damages from any monies in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages resulting from non-performance of this contract.

The Contractor must comply with all Federal, State and Local Laws and Ordinances. In addition, all OSHA, NFPA and ADA regulations must be complied with.

Section 423.3 of the 2007 Code of Iowa, requires the Contractor to pay sales or use tax on materials or equipment used or supplied during construction. All Contractors shall prepare and require their subcontractors to prepare, sign and acknowledge before a Notary Public the Iowa Department of Revenue Form 35-002, listing their respective expenses for all materials and equipment that becomes an integral part of the completed project. All Contractors shall file with the Owner executed copies of these forms. Receipt of said executed forms by the Owner shall be a pre-requisite of final payment for retained percentage of contract price to the Contractor.

In the event any service tax is paid by the Contractor, the Contractor shall also include in the Form 35-002, aforementioned, a listing of such services furnished which become an integral part of the project under the contract.

Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in **RFP #7**, said payment to be made upon presentation of an invoice for aforesaid improvement.

A certificate of insurance for liability, bodily injury, and property damage satisfactory to the Owner in the amount of \$300,000 for each person bodily injury and \$1,000,000 per occurrence of or aggregate limit, or \$1,000,000 combined single limit. The Owner must be included as an additional insured to the certificate of insurance. Also, Worker's Compensation coverage in accordance with State of Iowa statutes must be provided.

Contractor hereby agrees to and shall defend, indemnify and save harmless the Owner and any jurisdiction or agency issuing permits for any work included in the improvement, their officers, agent

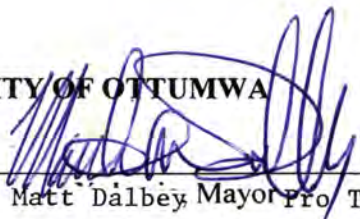
and representatives from all suits, actions, loss, damage, expense, cost, or claims of any character or any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to person or damage to property are due or claim to be due to any negligence of the Owner, it's employees or agents or any other person, in fulfillment of the Contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising or recovered under Worker's Compensation laws or any other law, by-laws, ordinance or order of decree.

Contractor shall, at the option of the Owner, defend the Owner with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in defense of any suit arising hereunder.

Contractor will insure a drug free environment in accordance with Federal regulations.

IN WITNESS WHEREOF, this Contract has been executed in duplicate on the date first herein written.

CITY OF OTTUMWA



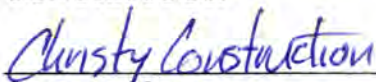
Matt Dalbey, Mayor Pro Tem

ATTEST:



Chris Reinhard, City Clerk


CONTRACTOR



Company Name



Representative Signature



Company Address



City, State, Zip

FILED

CITY OF OTTUMWA

2019 JUN 27 AM 11:49

Staff Summary

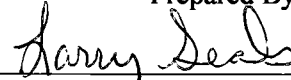
CITY CLERK

** ACTION ITEM **

Council Meeting of: July 2, 2019

Alicia Bankson

Prepared By



Department Head

Engineering
Department



City Administrator Approval

AGENDA TITLE: Award the Contract for the 2019 RFP #8 Ray Street Sidewalk and authorizing the Mayor to sign the Contract.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Award the Contract to Christy Construction of Ottumwa, Iowa in the amount of \$3,291.45 and authorized the Mayor to sign the Contract.

DISCUSSION: This contract is for the installation of a 4' wide section of sidewalk on Ray Street over the Jefferson Drainage Ditch. This work will complete the work associated with the Ray Street Culvert. The culvert was installed in 2017. The street was replaced this spring.

Bids were received and opened by the City of Ottumwa on June 25, 2019 at 2:00 p.m. Four (4) sets of plans were distributed and two (2) bids were received. The low bidder is Christy Construction of Ottumwa, Iowa in the amount of \$3,291.45.

FY 2019 CIP: \$120,000.00

Source of Funds: CIP

Budgeted Item: Yes

Budget Amendment Needed: No

REQUEST FOR PROPOSAL
2019 RFP #8- RAY STREET SIDEWALK INSTALLATION

The City of Ottumwa, Iowa will be accepting proposals for the installation of a 4' sidewalk. This project consists of installing a 4' wide, 4" thick sidewalk in the 500 Block of Ray Street over the Jefferson Drainage Ditch. Contractor shall submit a SY unit price for sidewalk removal and replacement.

All material, labor and equipment necessary to complete the project shall be considered incidental to the bid item. Any extra work done without prior approval by the Engineering Department shall be considered incidental to the bid item. All work shall comply with 2019 SUDAS standards and meet ADA Regulation. ***Additional typicals and pictures are included in this packet.***

Quantities are estimated for the purpose of this RFP. Final Payment will be based on field measurements. Contractor should visit the site to familiarize themselves with the scope of the project.

RAY STREET SIDEWALK INSTALLATION

1. Bid Item #1 is for the removal of an estimated 5 S.Y. of sidewalk. This S.Y. price shall include removal and disposal of the existing material. The sidewalk being removed is roughly 4' wide and 11' in length.
2. Bid Item #2 is for the installation of a 4" PCC sidewalk and includes grading, forming, placing leveling course as needed, placing two #4 rebar the length of the sidewalk including doweling into the existing sidewalk, placing and broom finishing C-3WR concrete, sawcutting control joints on 4' centers, sealing joints, backfilling, seeding and mulching. The new sidewalk is approximately 86' in length and 4' wide. It shall be installed at street grade elevation. An attached plan sheet and pictures will aid with the alignment of the sidewalk.

All material, labor and equipment necessary to complete the above bid items shall be considered incidental to the bid items. Any extra work done without prior approval by the Engineering Department shall be considered incidental to bid items.

<u>RAY STREET SIDEWALK INSTALLATION</u>	QTY	UNIT	PRICE	EXTENSION
Bid Items:				
1. Sidewalk Removal	7*	SY	\$ _____	\$ _____
2. 4" PCC Sidewalk	45*	SY	\$ _____	\$ _____
			TOTAL	\$ _____

All Bid Items to be applied to manufactures specifications.

*This quantity is estimated for bidding purposes only. Owner reserves the right to increase or decrease actual quantity as needed during construction. No adjustment in unit price will be made due to a variance in quantity.

Contractor shall make necessary calculations to satisfy themselves of the amount of work required to complete the project. All labor, materials, and equipment, etc. shall be considered incidental to the lump sum bid item. Hauling of all materials to be disposed shall be included in bid prices. No cost incurred in preparing the proposal will be paid by the City of Ottumwa.

Contractor shall be responsible to visit jobsite and become familiar with the scope of work prior to bid letting. **Sealed Bids shall be submitted to the City Clerk 105 E. 3rd Street, Ottumwa, Iowa 52501, by 2:00 p.m. on June 25, 2019 and clearly labeled RAY STREET SIDEWALK INSTALLATION. Bid opening to be held at 2:00 p.m. on June 25, 2019.**

If there are any questions regarding bid proposal, please contact Chad Carlson, City of Ottumwa Engineering Department (641) 683-0680 from 8:00 a.m. to 3:30 p.m. Monday through Friday.

Contract Attached

ENGINEERING DEPARTMENT
CITY OF OTTUMWA, IOWA

PROPOSAL FOR THE INSTALLATION OF A SIDEWALK ON RAY STREET OVER THE JEFFERSON DRAINAGE DITCH.

Date

TO WHOM IT MAY CONCERN:

The undersigned has examined the advertisement for bid and detailed specifications for construction services and agrees to furnish said construction services in accordance with those documents.

<u>RAY STREET SIDEWALK INSTALLATION</u>	QTY	UNIT	PRICE	EXTENSION
Bid Items:				
1. Sidewalk Removal	7*	SY	\$ _____	\$ _____
2. 4" PCC Sidewalk	45*	SY	\$ _____	\$ _____
			TOTAL	\$ _____

Completion Date of September 3rd, 2019

COMPLETION DATE

2 Year

WARRANTY, (Specify)

The project shall be completed by September 3rd, 2019. A \$100.00 per day penalty will be assessed for failure to complete this project in the allocated time. The City shall reserve the right to void the contract and award it to the next lowest responsible bidder, if the undersigned has not started work by the start date.

TIME REQUIRED

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any informality in connection therewith, or to accept any proposal which in its opinion is to the best interest of the City.

If bid is accepted, the undersigned further agrees to enter into a contract for delivery of said services according to instructions as issued by the City and at the time requested.

Name of Company

Phone Number

By _____
Authorized Signature

Date

CONTRACT

This contract made and entered into in duplicate at Ottumwa, IA this 2 day of July, 2019 by and between the CITY OF OTTUMWA, IA hereinafter called the "OWNER" and Christy Construction hereinafter called the "CONTRACTOR."

WITNESSETH:

The Contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of: **PROPOSAL FOR THE INSTALLATION OF A 4' SIDEWALK ON RAY STREET OVER THE JEFFERSON DRAINAGE DITCH** as stated in the attached **RFP #8**. **RFP #8** and signed proposal included as part of this contract.

In the following location to wit: **500 BLOCK OF RAY STREET.**

It is understood and agreed: Contract paid upon satisfactory completion of project and acceptance as directed by City of Ottumwa Engineering Department.

The Owner shall have the right to deduct said liquidated damages from any monies in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages resulting from non-performance of this contract.

The Contractor must comply with all Federal, State and Local Laws and Ordinances. In addition, all OSHA, NFPA and ADA regulations must be complied with.

Section 423.3 of the 2007 Code of Iowa, requires the Contractor to pay sales or use tax on materials or equipment used or supplied during construction. All Contractors shall prepare and require their subcontractors to prepare, sign and acknowledge before a Notary Public the Iowa Department of Revenue Form 35-002, listing their respective expenses for all materials and equipment that becomes an integral part of the completed project. All Contractors shall file with the Owner executed copies of these forms. Receipt of said executed forms by the Owner shall be a pre-requisite of final payment for retained percentage of contract price to the Contractor.

In the event any service tax is paid by the Contractor, the Contractor shall also include in the Form 35-002, aforementioned, a listing of such services furnished which become an integral part of the project under the contract.

Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in **RFP #8**, said payment to be made upon presentation of an invoice for aforesaid improvement.

A certificate of insurance for liability, bodily injury, and property damage satisfactory to the Owner in the amount of \$300,000 for each person bodily injury and \$1,000,000 per occurrence of or aggregate limit, or \$1,000,000 combined single limit. The Owner must be included as an additional insured to the certificate of insurance. Also, Worker's Compensation coverage in accordance with State of Iowa statutes must be provided.

Contractor hereby agrees to and shall defend, indemnify and save harmless the Owner and any jurisdiction or agency issuing permits for any work included in the improvement, their officers, agent

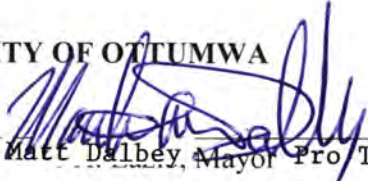
and representatives from all suits, actions, loss, damage, expense, cost, or claims of any character or any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to person or damage to property are due or claim to be due to any negligence of the Owner, it's employees or agents or any other person, in fulfillment of the Contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising or recovered under Worker's Compensation laws or any other law, by-laws, ordinance or order of decree.

Contractor shall, at the option of the Owner, defend the Owner with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in defense of any suit arising hereunder.


Contractor will insure a drug free environment in accordance with Federal regulations.

IN WITNESS WHEREOF, this Contract has been executed in duplicate on the date first herein written.

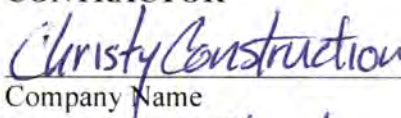
CITY OF OTTUMWA

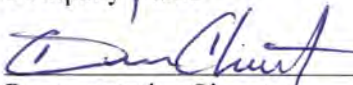

Matt Dalbey, Mayor Pro Tem

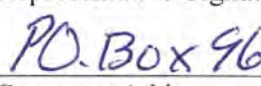
ATTEST:


Chris Reinhard, City Clerk

CONTRACTOR


Company Name


Representative Signature


Company Address


City, State, Zip

FILED

CITY OF OTTUMWA ^{2019 JUN 26 AM 8:29}
Staff Summary

CITY CLERK
OTTUMWA, IA

**** ACTION ITEM ****

Council Meeting of: Jul 2, 2019

Chris Cobler *C.C.*

Prepared By

Andy Morris

Department Head

Airport

Department

City Administrator Approval

AGENDA TITLE: Resolution No. 134-2019. Approving the Plans, Specifications, Form of Contract and Estimated Cost for the Apron Improvements Project at the Ottumwa Regional Airport.



Public hearing required if this box is checked.



The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the Item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution No. 134-2019

DISCUSSION:

This is a public hearing on the proposed plans, specifications, form of contract and estimated cost for the Apron Improvements Project at the Ottumwa Regional Airport. Plans and Specifications for this project have been drafted by our airport consultants, Kirkham Michael. Estimated cost for this project is \$321,352.00.

Bids will be received and opened by the City of Ottumwa on July 30, 2019 at 2:00 P.M. at City Hall, 105 East Third St., Ottumwa, IA. The bid report and bid award recommendation will be presented at the City Council meeting on August 6, 2019, or at a later date as determined by staff.

Source of Funds: 85% IDOT/ 15% Airport Fund Balance

Budgeted Item:



Budget Amendment Needed:

RESOLUTION NO. 134-2019

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE 2019 APRON IMPROVEMENTS PROJECT AT THE OTTUMWA REGIONAL AIRPORT.

WHEREAS, The City Council of the City of Ottumwa, Iowa has conducted a public hearing on the plans, specifications, form of contract and estimated cost for the above referenced project; and,

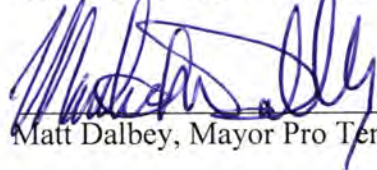
WHEREAS, The estimated cost of the project is \$321,352.00; and,

WHEREAS, No objections to the said plans, specifications, form of contract and estimated cost were received.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The plans, specifications, form of contract, and estimated cost for the above referenced project are hereby approved and adopted.

APPROVED, PASSED AND ADOPTED this 2nd day of July, 2019.

CITY OF OTTUMWA, IOWA



Matt Dalbey, Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk



PROOF OF PUBLICATION

STATE OF IOWA
WAPELLO COUNTY

I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

Airport Apron Improvement
City of Ottumwa _____ hereto attached was
published in said newspaper for 1 consecutive weeks to-wit: 6/21/19 Subscribed and sworn to
before me, and in my presence, by the said 21st day of June, 2019



Traci Counterman

Notary Public

In and for Wapello County

Printer's fee \$10.23

COPY OF ADVERTISEMENT

Notice of Public Hearing Notice is hereby given that the City Council of the City of Ottumwa will hold a public hearing on July 2, 2019 at 5:30 P.M. in City Hall in the City of Ottumwa, Iowa on the plans, specifications, form of contract, and estimated costs for the 4/22 2019 Apron Improvements Project at the Ottumwa Regional Airport. All written public comments may be submitted to the City Clerk's Office, City Hall by 4:30 pm on July 2, 2019. All persons interested in said plans, specifications, form of contract, and estimated cost for the 4/22 2019 Apron Improvements Project are invited to be present at the above time, place and date to present their arguments for or against. FOR THE CITY OF OTTUMWA: Christina Reinhard, City Clerk

PH - Apron Improvement
Airport - Approve P/S

FILED
2019 JUN 27 AM 9:20
CITY CLERK
OTTUMWA, IA

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Jul 2, 2019

Planning & Development
Department

Kevin C. Flanagan
Prepared By
Kevin C. Flanagan
Department Head



City Administrator Approval

AGENDA TITLE: ORDINANCE NO. 3157-2019, An ordinance amending the Code of Ordinances by changing the zoning classification on property located at 608 East Williams Street from R-2 Two-Family Residential to R-5 Multi-Family Residential (High Density)

Public hearing required if this box is checked.

RECOMMENDATION: Pass the first consideration of Ordinance No. 3157-2019

DISCUSSION: Jim Danaher plans to develop an approximately 36 unit LMI housing project on what is the former site of Agassiz Elementary school, at 608 East Williams. Mr. Danaher will be applying for the state's federal tax credits program(s) this December. The R-5 zoning district will be necessary for his project to be viable. The City will also be placing the property within a stand alone LMI TIF District, in order to facilitate an incentives package for our

Source of Funds:

Budgeted Item: Budget Amendment Needed:

local match, insuring the competitiveness of the application on a state level. The City's incentive for the project will be a TIF Rebatement for a yet undetermined period of years, due to the developer having not yet made an incentives request in order to begin our discussions. This rezoning will be presented to the Planning Commission during our July 1st Planning Commission Meeting. The City will be engaged in negotiations with the developer following this rezoning and will bring a development contract forward for consideration in the early Fall, following our establishment of this TIF district, which should be taking place over the Summer months.

ORDINANCE NO. 3157-2019

AN ORDINANCE AMENDING THE CODE OF ORDINANCES (MUNICIPAL CODE OF THE CITY OF OTTUMWA, IOWA) BY CHANGING THE ZONING CLASSIFICATION ON CERTAIN PROPERTY LOCATED AT 608 EAST WILLIAMS STREET FROM R-2 TO R-5 IN THE CITY OF OTTUMWA, WAPELLO COUNTY, IOWA

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA, THAT:

SECTION 1

Zoning Ordinance #3105 - 2015 of the City of Ottumwa, Iowa, as amended and as set forth in Chapter 38 of the Municipal Code, City of Ottumwa, Iowa be and the same is hereby amended and changed to conform with this ordinance and the following described property, to wit:

Lot Three (3) in J.J. McCoy Baker's Third Addition to the City of Ottumwa, Wapello County, Iowa

SECTION 2

The official zoning map of the City of Ottumwa, Iowa duly designated as such, and on file in the office of the City Clerk and the Wapello County Recorder, is hereby amended and changed to conform to this ordinance and the City Clerk, pursuant to Section 38-111 of the Zoning Ordinance #3088 - 2015, as amended, is hereby directed to record a certified copy of this said ordinance with the Wapello County Recorder and attach a certified copy of this said ordinance to the official zoning map.

SECTION 3

This ordinance shall be in full force and effect, from and after its passage, adoption and approval and publication as required by law, unless a subsequent effective date is set out hereinabove.

SECTION 4

When this ordinance is in effect, it shall automatically supplement, amend and become a part of the said Code of Ordinance (Municipal Code) of the City of Ottumwa, Iowa.

Passed on its first consideration on the 2 day of July, 2019.

Passed on its second consideration on the ___ day of _____, 2019.

Requirement of consideration and vote at two prior council meetings suspended

on the ____ day of _____, 2019.

Final passage and adoption on the ____ day of _____, 2019.

CITY OF OTTUMWA, IOWA

Tom X. Lazio, Mayor

___ No action taken by Mayor.

___ Vetoed this ____ day of _____, 2019.

Tom X. Lazio, Mayor

___ Repassed and adopted over the veto this ____ day of _____, 2019.

___ Veto affirmed this ____ day of _____, 2019 by failure of vote taken to repass.

___ Veto affirmed, no timely vote taken to repass over veto.

ATTEST:

Chris Reinhard, City Clerk

B4

6/20/19

Legal Notices

NOTICE OF PUBLIC HEARING
Notice of public hearing on proposed changing in zoning classification on certain property located in the City of Ottumwa, Wapello County, Iowa. **TO WHOM IT MAY CONCERN:** Notice is hereby given that the Ottumwa City Council will hold a public hearing at 5:30 p.m. Tuesday July 2, 2019 at City Hall in the City of Ottumwa, Iowa, in regard to a rezoning request for property at 608 E. Williams, City of Ottumwa, Wapello County, Iowa. The property is zoned "R-2" Two-family residential District and is legally described as follows: Lot Three (3) in J.J. McCoy Baker's Third Addition to the City of Ottumwa, Wapello County, Iowa. The applicant is requesting a zoning change of the parcel from its present zoning of "R-2" Two-Family Residential District to "R-5" Multi-Family Residential District (High Density). All persons interested in the above proposed change in zoning are invited to be present at the above time and place on the date mentioned to present their objections to, or arguments for the proposed change in zoning classification. **FOR THE OTTUMWA CITY COUNCIL** Chris Reinhard, City Clerk

Publish in the Courier on Thursday, June 20

NOTICE OF PUBLIC HEARING

Notice of public hearing on proposed changing in zoning classification on certain property located in the City of Ottumwa, Wapello County, Iowa.

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Ottumwa City Council will hold a public hearing at 5:30 p.m. Tuesday July 2, 2019 at City Hall in the City of Ottumwa, Iowa, in regard to a rezoning request for property at 608 E. Williams, City of Ottumwa, Wapello County, Iowa. The property is zoned "R-2" Two-family residential District and is legally described as follows:

Lot Three (3) in J.J. McCoy Baker's Third Addition to the City of Ottumwa, Wapello County, Iowa.

The applicant is requesting a zoning change of the parcel from its present zoning of "R-2" Two-Family Residential District to "R-5" Multi-Family Residential District (High Density).

All persons interested in the above proposed change in zoning are invited to be present at the above time and place on the date mentioned to present their objections to, or arguments for the proposed change in zoning classification.

FOR THE OTTUMWA CITY COUNCIL
Chris Reinhard, City Clerk

FILED
CITY OF OTTUMWA
2019 JUN 27 AM 11:19
Staff Summary
CITY OF OTTUMWA
ACTION ITEM

Council Meeting of: July 2, 2019

Parks & Recreation
Department

Alicia Bankson
Prepared By
Gone Rathje
Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #148-2019. Approving Change Order #2 and accepting the work as final and complete and approving the Final Pay Request for The Beach Renovations - Phase 3 Project - 2018, Contract B.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #148-2019.

DISCUSSION: This project consists of renovations to the Indoor Pool Facility at The Beach Ottumwa, located at 101 Church Street. Contract B involved remodeling of the offices and kitchen area. Change Order #2 includes additional cabinetry and drywall work in the kitchen area.

Change Order #2 increases the contract amount by \$1,296.00 for a new contract sum of \$81,189.25.

The contractor has completed the above referenced work according to the plans and specifications. This will authorize payment and release all retainages.

Contract B Summary is as follows:

Original Contract Amount	\$ 62,360.00
Change Order #1	\$ 17,533.25
Change Order #2	\$ 1,296.00
New Contract Sum	\$ 81,189.25
Less Previous Payments	\$ 75,579.14
Final Amount Due	\$ 5,610.11

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

Phase 3 Cost Summary is as follows:

Phase 3 – Contracts A-D Cost to Date:

Contract A:	Concrete Repairs	\$143,700.00	
Contract B:	Office/Kitchen Remodeling	\$ 81,189.25	(complete)
Contract C:	Masonry Restoration	\$ 36,081.00	(complete)
Contract D:	Electrical MCC Replacement	\$ 58,081.24	
	Total	<u>\$319,051.49</u>	

Phase 3 – RFP’s Cost to date is as follows:

RFP 1X - Revised Shade Structure Repair:	\$ 8,179.62 (complete)
RFP 2X - LED Lighting Replacement	\$ 9,954.00 (complete)
REF 3X - Electronic Entrance Sign	\$ 84,545.00 (complete)
RFP 4X - Sound Equipment Installation	\$ 52,250.00
RFP 5X - Lagoon Landscaping	\$ 13,271.00 (complete)
RFP 6X - Otter Slide	<u>\$ 11,650.00 (complete)</u>
Total Phase 3 RFP Contract Amounts	\$179,849.62
Contracts A-D	<u>\$319,051.49</u>
Total Phase 3 Costs to Date	\$498,901.11
Funding: Phase 3 \$ Available from Bond Proceeds:	\$700,000.00
Wapello County Foundation Grant	\$ 25,000.00

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #148-2019

A RESOLUTION APPROVING CHANGE ORDER #2 AND ACCEPTING THE WORK AS FINAL AND COMPLETE FOR THE BEACH RENOVATIONS - PHASE 3 PROJECT – 2018, CONTRACT B

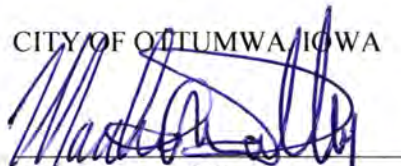
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on July 24, 2018 with Christner Contracting of Ottumwa, Iowa for the above referenced project; and

WHEREAS, Change Order #2 increases the contract amount by \$1,296.00 for extra work and contract quantity adjustments. The new contract sum is \$81,189.25.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The Beach Renovations - Phase 3 – 2018, Contract B is hereby accepted as complete and authorization to make final payment to Christner Contracting of Ottumwa, Iowa in the amount of \$5,610.11 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 2nd day of July 2019.

CITY OF OTTUMWA, IOWA



Matt Dalbey Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk





Christner Contracting, Inc.

17587 HWY 34 W
Ottumwa, IA 52501
Phone: (641) 684-0648
Fax: (641) 684-6372

Request for Change Order

To: City of Ottumwa
550 Gateway Dr.
Ottumwa, IA 52501
Project: Beach Renovations Phase 3

RFC No: 5
Date: 5/30/2019
Description: Labor and material to install cabinetry & countertop in the kitchen, repair drywall corner, and install vents in front entry awning.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$1,296.00 will be added to the contract price.

Original Contract	\$62,360.00
Other Approved Change Orders	\$17,533.25
Total Contract to Date	\$79,893.25
This Request	\$1,296.00
Other Pending Requests	\$0.00
Total Contract plus Pending RFCs	\$81,189.25

Authorized Signature: _____ Date: _____
Christner Contracting, Inc.

Section 640
CHANGE ORDER

Project: Beach Renovations Phase 3 - Contract B To Contractor: Christner Contracting

Change Order Number: 2

The Contract is changed as follows:

Additional cabinetry, painting, finishes

DATE

\$1,296.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Total: \$1,296.00

Base bid amount \$62,360.00

NEW PROJECT TOTAL \$81,189.25

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was \$62,360.00

Net change by previously authorized Change Orders \$17,533.25

The Contract Sum prior to this change order \$79,893.25

The Contract Sum will be increased by this change order in the amount of \$1,296.00

The new Contract Sum including this change order \$81,189.25

The Contract Time will be unchanged by 0 days

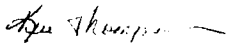
The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.


ENGINEER/
DIRECTOR OF PUBLIC WORKS

27 JUN 2019
DATE

Christner Contracting
CONTRACTOR

6/26/19
DATE


BY

Project Coordinator
TITLE

APPLICATION AND CERTIFICATE FOR PAYMENT

To (OWNER): City of Ottumwa
550 Gateway Dr.
Ottumwa, IA 52501

Project: Beach Renovations Phase 3- Contract B
101 Church Street
Ottumwa, IA 52501

Application No: 9
Application Date: 2804
Period To: 6/30/2019

From: Christner Contracting, Inc.
17587 HWY 34 W
Ottumwa, IA 52501

Via (Architect):

Architect's Project No: 00610

Contract Date: 7/5/2018

CONTRACTOR'S APPLICATION FOR PAYMENT

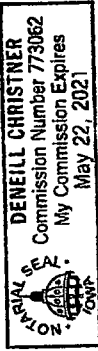
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	17,533.25	0.00
Approved this month	1,296.00	0.00
TOTALS	18,829.25	0.00
Net change by change orders	18,829.25	

1. ORIGINAL CONTRACT SUM \$ 62,360.00
2. Net change by Change Orders \$ 18,829.25
3. CONTRACT SUM TO DATE (LINE 1+/-2) \$ 81,189.25
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet) \$ 81,189.25
5. RETAINAGE \$ 4,059.47
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5) \$ 77,129.78
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 75,579.14
8. SALES TAX \$ 0.00
9. CURRENT PAYMENT DUE \$ 1,550.64
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) \$ 4,059.47

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

State of Iowa County of Wapello June 2019
Subscribed and sworn to before me this 20th day of June 2019
Notary Public: *[Signature]*
My Commission expires: *[Signature]*



CONTRACTOR: Christner Contracting, Inc. Date: 6.24.19
By: *[Signature]*

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 1,550.64
(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: *[Signature]* Date: 27 JUN 2019
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 9
 Application Date: 6/26/2019
 Period To: 6/30/2019
 Architect's Project No: 00610

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
01	General Requirements	10,116.22	10,116.22	0.00	0.00	10,116.22	100	0.00	505.81
02	Demo	1,943.50	1,943.50	0.00	0.00	1,943.50	100	0.00	97.18
05	Metals	912.00	912.00	0.00	0.00	912.00	100	0.00	45.60
08	Openings	11,513.50	11,513.50	0.00	0.00	11,513.50	100	0.00	575.68
09	Finishes	15,706.00	15,706.00	0.00	0.00	15,706.00	100	0.00	785.30
10	Specialties	534.00	534.00	0.00	0.00	534.00	100	0.00	26.70
11	Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	100	0.00	150.00
22	Plumbing	550.00	550.00	0.00	0.00	550.00	100	0.00	27.50
26	Electrical	6,850.00	6,850.00	0.00	0.00	6,850.00	100	0.00	342.50
99	Contractor Fee	11,234.78	11,234.78	0.00	0.00	11,234.78	100	0.00	561.74
100	RFC 1-Door Lockset	400.25	400.25	0.00	0.00	400.25	100	0.00	20.01
101	RFC 2- Re-Keying	291.00	291.00	0.00	0.00	291.00	100	0.00	14.55
102	RFC 3- Kitchen Changes	10,117.00	10,117.00	0.00	0.00	10,117.00	100	0.00	505.85
103	RFC 4- Alternat 1	6,725.00	6,388.75	336.25	0.00	6,725.00	100	0.00	336.25
104	RFC 5- Additional Finishes	1,296.00	0.00	1,296.00	0.00	1,296.00	100	0.00	64.80
		81,189.25	79,557.00	1,632.25	0.00	81,189.25	100	0.00	4,059.47

APPLICATION AND CERTIFICATE FOR PAYMENT

To (OWNER): City of Ottumwa
 550 Gateway Dr.
 Ottumwa, IA 52501

From: Christner Contracting, Inc.
 17587 HWY 34 W
 Ottumwa, IA 52501

Project: Beach Renovations Phase 3- Contract B
 101 Church Street
 Ottumwa, IA 52501

Application No: 10
 Application Date: 2805
 Period To: 6/30/2019

Via (Architect):

Architect's Project No: 00610

Contract Date: 7/5/2018

CONTRACTOR'S APPLICATION FOR PAYMENT

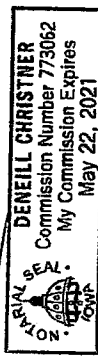
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	18,829.25	0.00
Approved this month	0.00	0.00
TOTALS	18,829.25	0.00
Net change by change orders	18,829.25	

1. ORIGINAL CONTRACT SUM \$ 62,360.00
2. Net change by Change Orders \$ 18,829.25
3. CONTRACT SUM TO DATE (LINE 1+/-2) \$ 81,189.25
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet) \$ 81,189.25
5. RETAINAGE \$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5) \$ 81,189.25
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 77,129.78
8. SALES TAX \$ 0.00
9. CURRENT PAYMENT DUE \$ 4,059.47
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) \$ 0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

State of: IONA County of: Wapello
 Subscribed and sworn to before me this 26th day of June 2019
 Notary Public: [Signature]
 My Commission expires:



CONTRACTOR: [Signature] Christner Contracting, Inc. Date: 6.26.19

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 4,059.47
 (Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: [Signature] Date: 27 JUN 2019
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 10
 Application Date: 6/26/2019
 Period To: 6/30/2019
 Architect's Project No: 00610

A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	BALANCE TO FINISH (C-G)	RETAINAGE
							% (G/C)	
01	General Requirements	10,116.22	10,116.22	0.00	0.00	10,116.22	100	0.00
02	Demo	1,943.50	1,943.50	0.00	0.00	1,943.50	100	0.00
05	Metals	912.00	912.00	0.00	0.00	912.00	100	0.00
08	Openings	11,513.50	11,513.50	0.00	0.00	11,513.50	100	0.00
09	Finishes	15,706.00	15,706.00	0.00	0.00	15,706.00	100	0.00
10	Specialties	534.00	534.00	0.00	0.00	534.00	100	0.00
11	Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	100	0.00
22	Plumbing	550.00	550.00	0.00	0.00	550.00	100	0.00
26	Electrical	6,850.00	6,850.00	0.00	0.00	6,850.00	100	0.00
99	Contractor Fee	11,234.78	11,234.78	0.00	0.00	11,234.78	100	0.00
100	RFC 1-Door Lockset	400.25	400.25	0.00	0.00	400.25	100	0.00
101	RFC 2- Re-Keying	291.00	291.00	0.00	0.00	291.00	100	0.00
102	RFC 3- Kitchen Changes	10,117.00	10,117.00	0.00	0.00	10,117.00	100	0.00
103	RFC 4- Alternat 1	6,725.00	6,725.00	0.00	0.00	6,725.00	100	0.00
104	RFC 5- Additional Finishes	1,296.00	1,296.00	0.00	0.00	1,296.00	100	0.00
		81,189.25	81,189.25	0.00	0.00	81,189.25	100	0.00

FILED

CITY OF OTTUMWA

2019 JUN 27 AM 11:48
Staff Summary

CITY CLERK
OTTUMWA, IA
ACTION ITEM **

Council Meeting of: July 2, 2019

Alicia Bankson

Prepared By

Parks Department
Department

Department Head

Gene Rathje

[Handwritten Signature]

City Administrator Approval

AGENDA TITLE: Resolution #149-2019. Approving Change Order No. 1 for Beach Renovations Phase 3 - Contract A.

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution #149-2019.

DISCUSSION: The City Council approved the contract in the amount of \$143,700.00 to RG Construction of Ottumwa, Iowa through Resolution #204-2018 on July 24, 2018. This project consists of the final repairs to the outdoor concrete pools and decking at The Beach Ottumwa, located at 101 Church Street. Change Order #1 includes additional concrete repairs to the floors of the outdoor pools and deletion of select sidewalks under the fiberglass slide structures.

Change Order #1 increases the contract amount by \$5,268.97 for a new contract sum of \$148,968.97.

Contract A Summary is as follows

Base Contract	\$143,700.00
Change Order #1	\$5,268.97
Revised Contract Amount	<u>\$148,968.97</u>

Phase 3 Cost Summary is as follows:

Phase 3 – Contracts A-D Cost to Date:

Contract A:	Concrete Repairs	\$148,968.97	
Contract B:	Office/Kitchen Remodeling	\$ 81,189.25	(complete)
Contract C:	Masonry Restoration	\$ 36,081.00	(complete)
Contract D:	Electrical MCC Replacement	\$ 58,081.24	
	Total	<u>\$324,320.46</u>	

Phase 3 – RFP's Cost to date is as follows:

RFP 1X - Revised Shade Structure Repair:	\$ 8,179.62 (complete)
Source of Funds: \$700,000 Bond Proceeds	Budgeted Item: X Budget Amendment Needed: No

RFP 2X - LED Lighting Replacement	\$ 9,954.00 (complete)
REF 3X - Electronic Entrance Sign	\$ 84,545.00 (complete)
RFP 4X - Sound Equipment Installation	\$ 52,250.00
RFP 5X - Lagoon Landscaping	\$ 13,271.00 (complete)
RFP 6X - Otter Slide	<u>\$ 11,650.00 (complete)</u>
Total Phase 3 RFP Contract Amounts	\$179,849.62
 Contracts A-D	 <u>\$324,320.46</u>
 Total Phase 3 Costs to Date	 \$504,170.08
 Funding: Phase 3 \$ Available from Bond Proceeds:	 \$700,000.00
Wapello County Foundation Grant	\$ 25,000.00

RESOLUTION #149-2019

A RESOLUTION APPROVING CHANGE ORDER #1
FOR THE BEACH RENOVATIONS PHASE 3-CONTRACT A

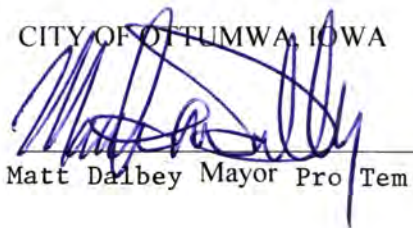
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract with RG Construction of Ottumwa, Iowa for the above referenced project; and

WHEREAS, Change Order #1 increases the contract amount by \$5,268.97 resulting in a new contract sum of \$148,968.97.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 2nd day of July, 2019.

CITY OF OTTUMWA, IOWA



Matt Dalbey Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk

**Section 640
CHANGE ORDER**

Project: Beach Renovations Phase 3 - Contract A

To Contractor: RG Construction, Inc.

Change Order Number: 1

The Contract is changed as follows:

1. Delete Sidewalks
2. Additional Concrete Repairs

DATE : June 14, 2019

-\$2,256.00

\$7,524.97

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Total: \$5,268.97

Base bid amount \$143,700.00

NEW PROJECT TOTAL \$148,968.97

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was \$143,700.00

Net change by previously authorized Change Orders \$0.00

The Contract Sum prior to this change order \$143,700.00

The Contract Sum will be increased by this change order in the amount of \$5,268.97

The new Contract Sum including this change order \$148,968.97

The Contract Time will be unchanged by 0 days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.



ENGINEER/
DIRECTOR OF PUBLIC WORKS

20 JUN 2019

DATE

RG Construction, Inc.

CONTRACTOR

6/14/19

DATE

BY  _____

Owner

TITLE



The Beach - Concrete Patching

		Overtime		Work	
<u>Date</u>	<u>Employee</u>	<u>Hours</u>	<u>Date</u>	<u>Employee</u>	<u>Hours</u>
5/1/2019	Zack Grooms	5.75	5/4/2019	James Smith	8.45
5/1/2019	Mike Nichols	5.75	5/4/2019	Scott Kooistra	8.43
5/2/2019	Zack Grooms	7.5	5/7/2019	Scott Kooistra	3.13
5/2/2019	Mike Nichols	7.63	5/7/2019	James Smith	2.73
5/3/2019	Zack Grooms	7.93			
5/3/2019	James Smith	8.2			
5/6/2019	Scott Kooistra	9.83			
5/6/2019	Will Landtiser	5.43			
5/6/2019	James Smith	8.73			
5/7/2019	Scott Kooistra	8.15			
		Total Hours:			22.74
		Labor Rate:			\$90.00
		Sub Total:			\$2,046.60

GRAND TOTAL: \$6,540.60

Reviewed, Approved, & Signed:

Dwight Dohlman, City of Ottumwa



The Beach - Concrete Patching Materials

<u>Date</u>	<u>Vendor</u>	<u>Product</u>	<u>Amount</u>
5/7/2019	Menards	See Receipts	\$ 34.93
5/4/2019	Menards		\$ 87.47
5/6/2019	Menards		\$ 84.89
5/7/2019	Menards		\$ 69.99
5/9/2019	Menards		\$ (37.96)
5/6/2019	Menards		\$ 64.41
5/2/2019	Carroll Supply		\$ 10.20
5/2/2019	Carroll Supply		\$ 283.33
5/2/2019	Carroll Supply		\$ 88.74
5/6/2019	Carroll Supply		\$ 113.33
5/7/2019	Carroll Supply		\$ 35.78
5/9/2019	Carroll Supply		\$ (226.66)
5/15/2019	Carroll Supply		\$ 615.24

Total for May \$ 984.37

Reviewed, Approved, & Signed:

Dwight Dohleman, City of Ottumwa



MENARDS - OTTUMWA
1898 Venture Drive
Ottumwa, IA 52501

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 08/05/19

If you have questions regarding the charges on your receipt, please email us at:
OTTMfrontend@menards.com



Sale Transaction

Tax Exempt IA0145190
Resale

1/4" COUPLER - UNIV - MA		
2074719	2.98	NT
2 3/4" CUP BRUSH KNOTWIR		
2524147	17.99	NT
ZINC SHUT-OFF VALVE		
2740918	1.99	NT
4-1/2" DIAMOND BLD-SEGME		
2524102	11.97	NT

TOTAL SALE	34.93	
Menard Contractor Card 2403	34.93	
017409		

Swiped
Job # or Name : beach *T&M*

TOTAL NUMBER OF ITEMS = 4

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

Now Hiring!

Extra \$3/HR on Weekends

Please Apply in Person

Or at Menards.com/Careers

THANK YOU, YOUR CASHIER, Taalor

46834 11 1412 05/07/19 08:48AM 3185



MENARDS - OTTUMWA
1898 Venture Drive
Ottumwa, IA 52501

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 08/02/19

If you have questions regarding the charges on your receipt, please email us at:
OTTMfrontend@menards.com



Sale Transaction

Tax Exempt IA0145190
Resale

ADJUSTABLE NOZZLE GREEN		
2742224	9.99	NT
5"X2" MARGIN TROWEL		LW
2448754	3.99	NT
STANLEY EARMUFF		
2121662	13.99	NT
COLORCONNEX RED 3PC KIT		
2075221	4.99	NT
TELESCOPING BLOW GUN		
2074636	5.99	NT
10PK DELUXE N95 MASKS		
2122068 2 @19.94	39.88	NT
5 GAL MENARD PAIL *		
6482910 3 @2.88	8.64	NT

TOTAL SALE	87.47	
Menard Contractor Card 2403	87.47	
027872		

Swiped
Job # or Name : the beach

TOTAL SAVINGS 0.33 *EM*

TOTAL NUMBER OF ITEMS = 10

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

914



MENARDS - OTTUMWA
1898 Venture Drive
Ottumwa, IA 52501

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 08/04/19

If you have questions regarding the charges on your receipt, please email us at:
DTTMfrontend@menards.com



Sale Transaction

Tax Exempt IA0145190
Resale

JOB'S NATURAL BRLP 3X24			
2682565	8 @9.49	75.92	NT
5 GAL MENARD PAIL			
6482910	3 @2.99	8.97	NT

TOTAL SALE	84.89
Menard Contractor Card 2403	84.89

076124
Swiped
Job # or Name : beach *T.W.*

TOTAL NUMBER OF ITEMS = 11

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

Now Hiring!

Extra \$3/HR on Weekends

Please Apply in Person

Or at Menards.com/Careers

THANK YOU, YOUR CASHIER, Sherry

9750 06 4137 05/06/19 02:26PM 3185



MENARDS - OTTUMWA
1898 Venture Drive
Ottumwa, IA 52501

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 08/05/19

If you have questions regarding the charges on your receipt, please email us at:
DTTMfrontend@menards.com



Sale Transaction

Tax Exempt IA0145190
Resale

7" TURBO DIAMOND CUP WHEEL	
2524003	69.99 NT

TOTAL SALE	69.99
Menard Contractor Card 2403	69.99

027243
Swiped
Job # or Name : the beach *T.W.*

TOTAL NUMBER OF ITEMS = 1

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

Now Hiring!

Extra \$3/HR on Weekends

Please Apply in Person

Or at Menards.com/Careers

THANK YOU, YOUR CASHIER, Marilyn

67576 10 9868 05/07/19 12:34PM 3185



MENARDS - OTTUMWA
 1898 Venture Drive
 Ottumwa, IA 52501

If you have questions regarding the charges on your receipt, please email us at:
 OTTMfrontend@menards.com



Merchandise Return

JOBE'S NATURAL BRLP 3X24
 2682565 4 @9.49 37.96- NT
 ORIG STORE: 3185 9 2371 05/06/2019

TOTAL SALE 37.96-
 Menard Card 2403 37.96-

Job # or Name : beach *T & M*

TOTAL NUMBER OF ITEMS = 4

GUEST COPY

Menards has released this transaction to your financial institution. Your financial institution is responsible for processing this refund to your account. Please contact your financial institution for fund availability.

THIS IS YOUR CREDIT CARD SALES SLIP
 PLEASE RETAIN FOR YOUR RECORDS.

Now Hiring!

Extra \$3/HR on Weekends

Please Apply in Person

Or at Menards.com/Careers

THANK YOU, YOUR CASHIER, Baillie

79724 22 9009 05/09/19 12:58PM 3185



MENARDS - OTTUMWA
 1898 Venture Drive
 Ottumwa, IA 52501

KEEP YOUR RECEIPT
 RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 08/04/19

If you have questions regarding the charges on your receipt, please email us at:
 OTTMfrontend@menards.com



Sale Transaction

Tax Exempt IA0145190
 Resale

JOBE'S NATURAL BRLP 3X24
 2682565 6 @9.49 56.94 NT
 BIG JOB KITCHEN BRUSH
 6489733 3.98 NT
 FINISHING TROWEL 11X4-1/
 2448725 3.49 NT

TOTAL SALE 64.41
 Menard Contractor Card 2403 64.41
 069545

Swiped
 Job # or Name : Beach *T & M*

TOTAL NUMBER OF ITEMS = 8

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
 PLEASE RETAIN FOR YOUR RECORDS.

LW = Lifetime warranty item that ever fails to provide complete satisfaction is returnable to any Menards Store for the same or comparable item. *6/6*

See menards.com for return policy details

Now Hiring!



002 OTTUMWA
1111 WILDWOOD DR
OTTUMWA, IA 52501-3885
PHONE: 641-683-1888

002 OTTUMWA
1111 WILDWOOD DR
OTTUMWA, IA 52501 3885
PHONE: 641-683-1888



T&M

Invoice

INVOICE #	OT059478
LOCATION	002
DATE	05/02/19
PAGE	1 OF 1

REMIT TO:
ACCOUNTS RECEIVABLE
CARROLL CONSTRUCTION SUPPLY
1502 E. MAIN ST.
OTTUMWA, IA 52501
PHONE: 641 455-5545

BILL TO

GROROD
R G CONSTRUCTION LLC
211 E 4TH ST
OTTUMWA, IA 52501-2929

SHIP TO

R G CONSTRUCTION LLC
Customer Pick-Up,

ORDER NUMBER OT068746	ORDER DATE 05/02/19	CUSTOMER P/O NUMBER BEACH	PAYMENT TERMS NET 30			
WRITTEN BY GARY SMALLWOOD		CONTACT ROD GROOMS	SHIP VIA CUSTOMER PICK UP			
FREIGHT TERMS FREIGHT TERMS AS AGREED		JOB NUMBER	SALES REP 0200 OTTUMWA STORE			
PRODUCT/DESCRIPTION	QUANTITY OPEN	QUANTITY SHIPPED	QUANTITY BACKORDERED	PRICE	U/M	EXTENSION

MAG67
L.H. PLASTIC ACID BRUSH

1 1 0 10.199 EA

10.20

TAX EXEMPT

Include a copy of your tax exempt certificate with your adjusted payment. If certificate is on file, list job name or number:

**CUSTOMER AGREES THAT TERMS ON REVERSE SIDE
CONSTITUTE PART OF SALE OR LEASE AGREEMENT**

RECEIVED BY

MERCHANDISE TOTAL	DEL/PICK UP	MISC CHARGE	TAX	FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
10.20	0.00	0.00	0.71	0.00	0.00	0.00	10.91

**CHANGE
ORDER**

AIA DOCUMENT G701

OWNER
ARCHITECT
CONTRACTOR
SUB-CONTRACTOR
OTHER

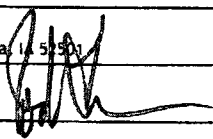
PROJECT: The Beach Ottumwa 102 Church Street Ottumwa, IA 52501	CHANGE ORDER NUMBER: 1
TO CONTRACTOR: RG Construction 215 East 4th Street Ottumwa, IA 52501	DATE: 6/1/2019
	ARCHITECT'S PROJECT: The Beach
	CONTRACT DATE: 7/10/2018
	CONTRACT FOR: \$143,700.00

The Contract is changed as follows:

Deduct B1 & B2	(\$2,256.00)
Time & Material for Wave Pool	\$7,524.97
Concrete Patching	
Net Change Order	\$5,268.97

The original Contract Sum was	\$143,700.00
Net change by previously authorized Change orders:	
The Contract Sum prior to this Change order was	\$143,700.00
The Contract Sum will be increased by this Change Order in the amount of:	+ \$5,268.97
The new Contract Sum including this Change order will be:	\$148,968.97
The Contract Time will be increased by Zero (0) days.	
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.	

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

City of Ottumwa, Engineering Dept	RG Construction, LLC
Owner (Firm Name)	Contractor (Firm Name)
105 East 3rd Street	215 East 4th Street
Address	Address
Ottumwa, IA 52501	Ottumwa, IA 52501
SIGNED	SIGNED 
BY: Dwight Dohlman	BY: Rod Grooms
DATE:	DATE: 06/01/2019

AIA DOCUMENT G701 - CHANGE ORDER - 1987 EDITION - AIA REGISTERED - COPYRIGHT 1987 - THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N. W., WASHINGTON, D. C. 20006

G701-1987



FILED
CITY OF OTTUMWA
2019 JUN 27 AM 11:48
Staff Summary
CITY CLERK
** ACTION ITEM **

Council Meeting of: July 2, 2019

Parks & Recreation
Department

Alicia Bankson
Prepared By
Gene Rathje
Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #150-2019. Approving Change Order #2 and accepting the work as final and complete and approving the Final Pay Request for The Beach Renovations - Phase 3 Project - 2018, Contract D.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #150-2019.

DISCUSSION: This project consists of renovations to the main power feeds to the Beach Ottumwa, located at 101 Church Street. Contract D involved replacing two motor control centers along with additional select electrical repairs. Change Order #2 includes adding code compliant electrical grounding for the motor control center located in the filter building.

Change Order #2 increases the contract amount by \$985.22 for a new contract sum of \$59,066.46.

The contractor has completed the above referenced work according to the request for proposals. This will authorize payment and release all retainages.

Original Contract Amount	\$ 49,400.00
Change Order #1	\$ 8,681.24
Change Order #2	\$ 985.22
New Contract Sum	\$ 59,066.46
Less Previous Payments	\$ 55,177.18
Final Amount Due	\$ 3,889.28

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

Phase 3 Cost Summary is as follows:

Phase 3 – Contracts A-D Cost to Date:

Contract A:	Concrete Repairs	\$148,968.97	
Contract B:	Office/Kitchen Remodeling	\$ 81,189.25	(complete)
Contract C:	Masonry Restoration	\$ 36,081.00	(complete)
Contract D:	Electrical MCC Replacement	\$ 59,066.46	(complete)
	Total	<u>\$325,305.68</u>	

Phase 3 – RFP's Cost to date is as follows:

RFP 1X - Revised Shade Structure Repair:	\$ 8,179.62 (complete)
RFP 2X - LED Lighting Replacement	\$ 9,954.00 (complete)
REF 3X - Electronic Entrance Sign	\$ 84,545.00 (complete)
RFP 4X - Sound Equipment Installation	\$ 52,250.00
RFP 5X - Lagoon Landscaping	\$ 13,271.00 (complete)
RFP 6X - Otter Slide	<u>\$ 11,650.00 (complete)</u>
Total Phase 3 RFP Contract Amounts	\$179,849.62
Contracts A-D	<u>\$325,305.68</u>
Total Phase 3 Costs to Date	\$505,155.30

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #150-2019

A RESOLUTION APPROVING CHANGE ORDER #2 AND ACCEPTING THE WORK AS FINAL AND COMPLETE FOR THE BEACH RENOVATIONS - PHASE 3 PROJECT – 2018, CONTRACT D

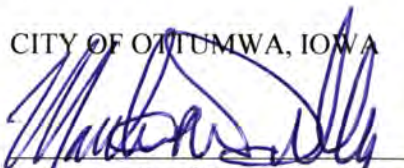
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on July 24, 2018 with Van Maanen Electric of Newton, Iowa for the above referenced project; and

WHEREAS, Change Order #2 increases the contract amount by \$985.22 for extra work and contract quantity adjustments. The new contract sum is \$59,066.46.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The Beach Renovations - Phase 3 – 2018, Contract D is hereby accepted as complete and authorization to make final payment to Van Maanen Electric of Newton, Iowa in the amount of \$3,889.28 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 2nd day of July 2019.

CITY OF OTTUMWA, IOWA



Matt Dalbey Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk

**Section 640
CHANGE ORDER**

Project: Beach Renovations Phase 3 - Contract D

To Contractor: Van Maanen Electric, Inc.

Change Order Number: 2

The Contract is changed as follows:

DATE

Install Grounding for new MCC

\$985.22
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

Total: \$985.22

Base bid amount \$49,400.00

NEW PROJECT TOTAL \$59,066.46

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$49,400.00</u>
Net change by previously authorized Change Orders	<u>\$8,681.24</u>
The Contract Sum prior to this change order	<u>\$58,081.24</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$985.22</u>
The new Contract Sum including this change order	<u>\$59,066.46</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.


ENGINEER/
DIRECTOR OF PUBLIC WORKS

27 JUN 2019
DATE

Van Maanen Electric, Inc.
CONTRACTOR

BY

6/20/19
DATE
President
TITLE

Van Maanen Electric, Inc.

627 N 19th Ave E
PO Box 1131
Newton, IA 50208
641-791-9473 Office
641-791-9484 Fax

Change Order

To: Dwight at dohlmand@ci.ottumwa.ia.us Project Name: Ottumwa Beach Reno. Phase 3, Contract D

Change Order: MCC Ground

Project Address: Ottumwa, IA

Scope: Provide and install grounding of new MCC via ground ring and water main ground.

Material:

- 2 - 5/8" x 8' Ground rods
- 120' - 3/0 Copper
- 90' - 1" PVC
- 3 - 1" PVC 90
- 2 - 1" PVC male
- 2 - 1" Locknut
- 10 - 1" 1-hole strap
- 10 - 1/4" Dyna bolt
- 1 - PVC glue
- 2 - 1" PVC LB
- 1 - 4" Ground clamp
- 1 - Ground rod crimps

Labor:

6.53 Hours x \$60.00

Material: \$	464.91
Labor: \$	391.80
15% O&M: \$	128.51
Total: \$	985.22

Approved by

Date



Approved by

5/9/2019

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

To Owner: City of Ottumwa PROJECT: Ottumwa Beach Renovations - Phase 3 APPLICATION NO: _____ Distribution to: 4 OWNER
105 E Third Street Contract D - Electrical MCC Replacement
Ottumwa, IA 52501

From Contractor: Van Maanen Electric, Inc VIA Architect ARCHITECTS PROJECT NO: 1625
PO Box 1131 Newton Iowa 50208 CONTRACT DATE: _____

PERIOD FROM: 1-Jun-19 ARCHITECT
 TO: 30-Jun-19 CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Change orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
	\$8,681.24	
TOTAL	\$8,681.24	\$0.00
Approved this Month		
Number	Date Approved	
TOTALS	\$8,681.24	\$0.00
Net change by Change Orders		\$8,681.24

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

The present status of the account for this Contract is as follows:

ORIGINAL CONTRACT SUM \$49,400.00

Net change by Change Orders \$8,681.24

CONTRACT SUM TO DATE \$58,081.24

TOTAL COMPLETED & STORED TO DATE \$59,066.46
 (Column G on G703)

Retainage 5 %
 or total in Column I on G703

TOTAL EARNED LESS RETAINAGE \$59,066.46

LESS PREVIOUS CERTIFICATES FOR PAYMENT \$55,177.18

CURRENT PAYMENT DUE \$3,889.28

The undersigned Contractor to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid to him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature] Date: 6/20/19

State of: Iowa County of: Jasper
 Subscribed and sworn to before me 20th day of 20th, 2019
 Notary Public Tracy Worn
 My Commission expires: 10/29/2021

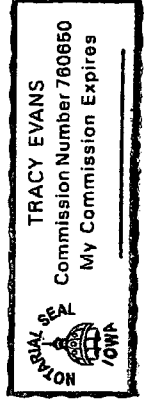
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents; and that the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$3,889.28
 (Attach explanation if amount certified differs from the amount applied for.)
 ARCHITECT: _____

By: _____ Date: _____
 This Certificate is not negotiable. the AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

AIA DOCUMENT G702 • CONTINUATION SHEET • APRIL 1978 EDITION • AIA® • © 1978
 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006



CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

APPLICATION NUMBER: 4

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION DATE: 20-Jun-19
PERIOD FROM: 1-Jun-19
TO: 30-Jun-19

ARCHITECT'S PROJECT NO:

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F Stored Materials (not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH C - G	I RETAINAGE
			E This Application	G % G/C				
			Previous Applications	Work in Place				
1	Gear Package	\$38,295.00	\$38,295.00			\$38,295.00	\$0.00	\$1,914.75
2	Gear Package Install	\$6,100.00	\$6,100.00			\$6,100.00	\$0.00	\$305.00
3	Basic Electrical Material	\$3,100.00	\$3,100.00			\$3,100.00	\$0.00	\$155.00
4	Basic Electrical Install	\$1,411.00	\$1,411.00			\$1,411.00	\$0.00	\$70.55
5	Bond	\$494.00	\$494.00			\$494.00	\$0.00	\$24.70
6	CO #1	\$8,681.24	\$8,681.24			\$8,681.24	\$0.00	\$434.06
7	CO #2	\$985.22	\$985.22			\$985.22	\$0.00	\$49.26
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
		\$59,086.46	\$58,081.24	\$985.22	\$0.00	\$59,086.46	\$0.00	\$2,953.32

AIA DOCUMENT G702 • CONTINUATION SHEET • APRIL 1978 EDITION • AIA® • © 1978
THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006

FILED
CITY OF OTTUMWA
2019 JUN 27 AM 11:48
Staff Summary
** ACTION ITEM **
CITY OF OTTUMWA

Council Meeting of: July 2, 2019

Parks & Recreation
Department

Alicia Bankson
Prepared By
Gene Rathje

Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #151-2019. Approving Change Order #2 and accepting the work as final and complete and approving the Final Pay Request for the Beach Phase 4, RFP 4X Safety Netting Replacement.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #151-2019.

DISCUSSION: Beach Phase 4, RFP 4X replaced the safety netting and rope around the Kiddie and Wave Pool at the Beach Ottumwa.

Change Order #2 increases the contract amount by \$395.00 for additional repairs to the netting posts for a new contract sum of \$9,983.88.

The contractor has completed the above referenced work according to the request for proposals. This will authorize payment and release all retainages.

Original Contract Amount	\$ 8,388.88
Change Order #1	\$ 1,200.00
Change Order #2	\$ 395.00
New Contract Sum	\$ 9,983.88
Less Previous Payments	\$ 9,109.44
Final Amount Due	\$ 874.44

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

Phase 4 Project Cost Summary to Date:

Public Improvement Contracts:

Wave Generation Equipment	\$	115,375.00	(complete)
Wave Generation Equipment Installation	\$	34,609.90	(complete)
Wave Generation Blower and Motor Repair	\$	8,026.76	(complete)
Slide Repair/Restoration	\$	66,500.00	
Slide Structural Support Repainting	\$	70,000.00	(estimated)
Volleyball Court Reconstruction	\$	75,000.00	(estimated)
New Shade Structure Installation	\$	100,000.00	(estimated)
Total	\$	<u>469,511.66</u>	

RFP's:

Kitchen Floor Resurfacing	\$	6,710.00	
Overhead Door Replacement	\$	8,250.00	(complete)
Pool Netting and Rope Fencing Replacement	\$	9,983.88	(complete)
Walk-in Cooler Replacement	\$	16,419.83	
Storm Sewer Improvements	\$	35,000.00	(estimated)
Aluminum Entrance Door Repair	\$	15,000.00	(estimated)
Recirculating Pump Replacement	\$	8,538.43	(complete)
Wood Fencing Repair	\$	8,000.00	(estimated)
Final Landscaping and Seeding	\$	12,000.00	(estimated)
Dedication Plaque	\$	1,200.00	(estimated)
Portable Storage Building	\$	4,029.92	(complete)
Total	\$	<u>125,132.06</u>	

Total Phase 4 Costs:

Contracts	\$	469,511.66
RFP's	\$	125,132.06
Total	\$	<u>594,643.72</u>

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #151-2019

A RESOLUTION APPROVING CHANGE ORDER #2 AND ACCEPTING THE WORK AS FINAL AND COMPLETE FOR THE BEACH PHASE 4, RFP 4X, POOL NETTING REPLACEMENT

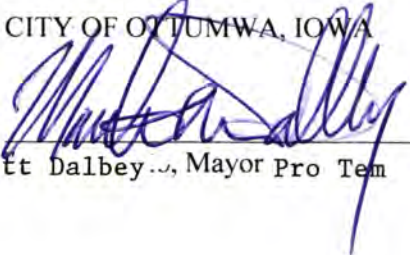
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on April 2, 2019 with Pierce Fence Company of Ottumwa, Iowa for the above referenced project; and

WHEREAS, Change Order #2 increases the contract amount by \$395.00 for extra work and contract quantity adjustments. The new contract sum is \$9,983.88.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The Beach Renovations Phase 4, RFP 4X Pool Netting Replacement is hereby accepted as complete and authorization to make final payment to Pierce Fence Company of Ottumwa, Iowa in the amount of \$874.44 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 2nd day of July 2019.

CITY OF OTTUMWA, IOWA


Matt Dalbey, Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk

**Section 640
CHANGE ORDER**

Project: Beach Ottumwa Safety Netting Replacement To Contractor: Pierce Fence

Change Order Number: 2

The Contract is changed as follows:

DATE

Additional Anchor Repair for Posts and Play Equip.	<u>\$395.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
Total:	\$395.00

Base bid amount \$8,388.88

NEW PROJECT TOTAL \$9,983.88

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$8,388.88</u>
Net change by previously authorized Change Orders	<u>\$1,200.00</u>
The Contract Sum prior to this change order	<u>\$9,588.88</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$395.00</u>
The new Contract Sum including this change order	<u>\$9,983.88</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.


ENGINEER/
DIRECTOR OF PUBLIC WORKS

19 JUN 2019
DATE

Pierce Fence
CONTRACTOR

5-20-19
DATE


BY

owner
TITLE



Pierce Fence Co.
729 W. 2nd St.
Ottumwa, IA 52501
641-682-3646

Invoice

Date	Invoice #
5/20/2019	7112

Bill To

City Of Ottumwa Engineering
 105 3rd. St.
 Ottumwa, Ia 52501

P.O. No.	Terms	Due Date	Account #	Project
		5/20/2019		
Description	Qty	Rate	Amount	
Set extra post on kiddie pool net Epoxied 4, 2" sleeves on kiddie pool net that were broke loose from concrete		340.00	340.00	
Set extra post on kiddie pool net Epoxied 4, 2" sleeves on kiddie pool net that were broke loose from concrete		55.00	55.00	
Retainage		479.44	479.44	

All work is complete!

Total	\$874.44
Payments/Credits	\$0.00
Balance Due	\$874.44