



( CITY OF )  
O T T U M W A

TENTATIVE AGENDA  
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 14  
Council Chambers, City Hall

May 4, 2021  
5:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

- A. ROLL CALL: Council Member Roe, Stevens, Meyers, Berg, Dalbey and Mayor Lazio.
- B. CONSENT AGENDA:
1. Minutes from Regular Meeting No. 12 on April 20, 2021 as presented.
  2. Canvasser and Solicitors Application for American Legion Auxiliary to collect donations for poppy week for veterans on 5/24-5/31/2021 at various businesses within the City.
  3. Authorizing the Mayor to sign the FAA Grant Application for the Rehabilitate Runway 4/22 Project at the Ottumwa Regional Airport.
  4. Resolution No. 89-2021, setting May 18, 2021 as the date of a Public Hearing on the FY21 Amendment to the Current City Budget.
  5. Beer and/or liquor applications for: Norte Star LLC, 219 Fox Sauk Rd.; Red's Pub LLC, temporary outdoor service area, May 15, June 19 and July 10, 2021, 618 Church St.; all applications pending final inspections.

C. APPROVAL OF AGENDA

- D. ADMINISTRATORS REPORT TO COUNCIL AND CITIZENS:
1. Property Assessment discussion

***All items on this agenda are subject to discussion and/or action.***

- E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:  
(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to **three minutes or less**. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:

1. Bid report and Contract award for demolition and disposal of 2433 East Main Street, Ottumwa, Iowa.  
  
RECOMMENDATION: Accept bid and award contract to Dustan Smith for the best bid sum of \$4,200.
2. Bid report and Contract award for demolition and disposal of 815 Allison, Ottumwa, Iowa.  
  
RECOMMENDATION: Accept bid and award contract for demolition and disposal of 815 Allison to Dan Laursen for the best bid sum of \$4,400.
3. Bid report and Contract award for the demolition and disposal of 1214 W. Highland, Ottumwa, Iowa.

RECOMMENDATION: Accept bid and award contract for demolition and disposal of 1214 W. Highland to Tim Skinner Trucking for the best bid sum of \$5,335.

4. Bid report and Contract award for asbestos removal at 508 N. Court Street, Ottumwa, Iowa.

RECOMMENDATION: Accept bid and award contract for asbestos removal at 508 N. Court Street to Dustan Smith for the best bid sum of \$1,040.

5. Bid report and Contract award for demolition and disposal of 508 N. Court Street, Ottumwa, Iowa.

RECOMMENDATION: Accept bid and award contract for demolition and disposal of 508 N. Court Street to Tim Skinner Trucking LLC for the best bid sum of \$13,952.

6. Resuming rental inspections after COVID-19 suspension.

RECOMMENDATION: Resume regular inspections with appropriate measures to protect staff and public safety.

7. Discussion of possible e-scooter program, City expectations and required ordinance improvements.

RECOMMENDATION: Proceed with developing a proposed memorandum of understanding between the City and Bird and proceed with developing proposed updates to ordinances for a safe e-scooter program.

8. Bid report to reject bid received on WPCF - Operations Reroofing Project.

RECOMMENDATION: Reject bid received on WPCF – Operations Reroofing Project.

9. Bid report to reject bid received on 2021 RFP#5 Sewer Easement Cleaning.

RECOMMENDATION: Reject bid received on 2021 RFP#5 Sewer Easement Cleaning.

10. Informational Update – WPCF Treatment Plant Update.

RECOMMENDATION: Department report on WPCF Treatment Plant Update.

#### G. PUBLIC HEARING:

#### H. RESOLUTIONS:

1. Resolution No. 87-2021, awarding the contract for the Rehabilitate Runway 4/22 Project at the Ottumwa Regional Airport to Struck & Irwin Paving, Inc. of DeForest, WI, in the amount of \$319,084.37.

RECOMMENDATION: Pass and adopt Resolution No. 87-2021.

2. Resolution No. 88-2021, authorizing the Mayor to sign the Airport Capital Improvement Program data sheets and related documents; and authorize staff to submit the data sheets and related documents to the Iowa DOT for the fiscal years 2022-2026.

RECOMMENDATION: Pass and adopt Resolution No. 88-2021.

3. Resolution No. 91-2021, fixing an amount for abating a nuisance against certain lots in the City of Ottumwa, Iowa, totaling \$2,878.84.

RECOMMENDATION: Pass and adopt Resolution No. 91-2021.

4. Resolution No. 92-2021, purchase used equipment from ArchAngel for Fixed Base Operator at Ottumwa Regional Airport.

RECOMMENDATION: Pass and adopt Resolution No. 92-2021.

5. Resolution No. 93-2021, award the contract for the 2021 Sidewalk Drop & Detectible Warning Installation Program to Pillar, Inc. of Huxley, Iowa in the amount of \$136,320.50.

RECOMMENDATION: Pass and adopt Resolution No. 93-2021.

6. Resolution No. 94-2021, award the contract for the 2021 Sanitary Utility Access Program to DC Concrete and Construction of Douds, Iowa in the amount of \$49,800.

RECOMMENDATION: Pass and adopt Resolution No. 94-2021.

7. Resolution No. 95-2021, award the contract for the 2021 Catch Basin Replacement Program to DC Concrete and Construction of Douds, Iowa in the amount of \$54,030.

RECOMMENDATION: Pass and adopt Resolution No. 95-2021.

8. Resolution No. 96-2021, award the contract for the River Wall Extension Project to Cremer Concrete of Bloomfield, Iowa in the amount of \$56,745.54.

RECOMMENDATION: Pass and adopt Resolution No. 96-2021.

9. Resolution No. 97-2021, award the contract for the 2021 RFP#7, Gray Eagle Trail Curb Installation Project to TK Concrete, Inc. of Pella, Iowa in the amount of \$23,780, and authorizing the Mayor to sign the contract.

RECOMMENDATION: Pass and adopt Resolution No. 97-2021.

10. Resolution No. 98-2021, accepting the work as final and complete and approving the final pay request for the WPCF Effluent Diffuser Project.

RECOMMENDATION: Pass and adopt Resolution No. 98-2021.

11. Resolution No. 99-2021, authorizing the Mayor to execute EOR Iowa Proposal for Wetland, T&E, and Preliminary Cultural Resources Investigations for CSO, Separation East of Iowa Avenue.

RECOMMENDATION: Pass and adopt Resolution No. 99-2021.

12. Resolution No. 100-2021, approve new lab and hauled waste fees for WPCF.

RECOMMENDATION: Pass and adopt Resolution No. 100-2021.

I. ORDINANCES:

1. Ordinance No. 3181-2021, amending the Code of Ordinances by changing the zoning classification on property located at 105 S. Vine from C-3 Commercial Mixed-Use District to C-2 Community Commercial District.

RECOMMENDATION: A. Waive the second consideration of Ordinance No. 3181-2021.  
B. Pass and adopt Ordinance No. 3181-2021.

J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. PETITIONS AND COMMUNICATIONS

ADJOURN

**\*\*\* It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. \*\*\***



[ CITY OF ]  
O T T U M W A

**FAX COVER SHEET**

City of Ottumwa

DATE: 4/30/21 TIME: 9:30 AM NO. OF PAGES 5  
(Including Cover Sheet)

TO: News Media CO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #14 to be held on 5/4/2021 at 5:30 P.M.

---

---

---

---

---

---

---

---

\*\*\*\*\*  
\*\*\* FAX MULTI TX REPORT \*\*\*  
\*\*\*\*\*

JOB NO. 3382

DEPT. ID 4717

PGS. 5

TX INCOMPLETE -----

TRANSACTION OK 96847834

916606271885

96823269

ERROR 96828482

Ottumwa Courier

KTVO

Ottumwa Waterworks

Tom FM



CITY OF  
OTTUMWA

**FAX COVER SHEET**

City of Ottumwa

DATE: 4/30/21 TIME: 9:30 AM NO. OF PAGES 5  
(Including Cover Sheet)

TO: News Media CO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #14 to be held on 5/4/2021 at 5:30 P.M.

---

---

---

---

---

\*\*\*\*\*  
\*\*\* TX REPORT \*\*\*  
\*\*\*\*\*

JOB NO. 3382  
DEPT. ID 4717  
ST. TIME 04/30 09:14  
SHEETS 5  
FILE NAME  
TX INCOMPLETE -----  
TRANSACTION OK 96847834  
916606271885  
96823269  
ERROR 96828482

Ottumwa Courier  
KTVO  
Ottumwa Waterworks  
Tom FM



CITY OF  
OTTUMWA

**FAX COVER SHEET**

City of Ottumwa

DATE: 4/30/21 TIME: 9:30 AM NO. OF PAGES 5  
(Including Cover Sheet)

TO: News Media CO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #14 to be held on 5/4/2021 at 5:30 P.M.

---

---

---

---

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 12  
Council Chambers, City Hall

April 20, 2021  
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Berg, Dalbey, Roe, Stevens, Meyers and Mayor Lazio.

Roe moved, seconded by Berg to approve the following consent agenda items: Mins. from Regular Mtg. No. 11 on April 6, 2021 as presented; Ack. of March financial rpt. and pymt. of bills as submitted by the Finance Dept.; Proclamation of Arbor Day on April 30, 2021; Recommend re-appointment of Rick McFarland to Planning and Zoning Commission, term to exp. 4/1/2026 and appointment of Brian Hammack to Airport Adv. Brd., term to exp. 10/1/2022 due to a vacancy; Civil Service Commission Elig. List for April 14, 2021 – Communication Specialist Entrance; Approve appointment of Brandie Headrick to full-time Communication Specialist for Ottumwa Police Dept. effective April 20, 2021; Approve upgrade and implementation of software changes to the dept.'s in-house computer system (CIS) as required by the IDPS in the amount of \$14,100; Approve conflict of interest waiver for Ahlers & Cooney, P.C. between the City of Ottumwa and IHCC in order to draft an airport usage agt. between the two partners; Res. No. 82-2021, setting May 18, 2021 as the date of a Public Hearing on the disposition of City owned property located at 510 N. Market St.; Beer and/or liquor applications for: Kariden Wine Company, 620 Church St.; Manny Martinez, temp. license 5/8/2021 at 219 Fox Sauk Rd.; all applications pending final inspections. All ayes.

Meyers moved, seconded by Stevens to approve the agenda as presented. All ayes.

City Admin. Rath introduced Barb Codjoe, HR Director. Moved to Ottumwa about 3 yrs ago, previously worked for a big box company that allowed her to develop a love for HR; excited to be here.

He also introduced Tim Richmond, Wapello County Emergency Mgmt. Agency, to provide update on COVID-19 mitigation efforts. A yr. ago today, we had been through our first full month of COVID mitigation; a yr. later, we have 8,412 (about 24% of population) that completed the vaccination process; with another 32% that received at least one step of the vaccine; about 2% of all tests are coming back positive now; not a reason to let our guard down, we must cont. mitigation efforts while we learn the behavior of the virus; learn to live with COVID and get back to business; we are thinking recovery mode while we start to look at other areas that have affected our community; I will begin my focus on mental health; I will be back in a month to discuss our 5 yr. hazard mitigation plan.

City Admin. Rath reminded everyone Work Session on 4/27/2021 – Code Compliance & Nuisance Enforcement. Overview of current process, what works and doesn't, and reflection/discussion of best practices.

Mayor Lazio inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Roe moved, seconded by Berg to accept bid and award contract to Dan Laursen in the amt. of \$13,500 for asbestos removal at 815 Allison, 1214 W. Highland and 2433 E. Main St., Ottumwa, IA. Interim Dir. Bldg. & Code Enforcement, P&D, Simonson reported two bids were rec'd. All ayes.

This was the time, place and date set for a public hearing on proposed Ord. No. 3181-2021, amending the Code of Ord. by changing the zoning classification on property located at 105 S. Vine St. in the City of



Ottumwa, Wapello County, IA from C-3 Commercial Mixed-Use District to C-2 Community Commercial District. Interim Dir. Bldg. & Code Enforcement, P&D, Simonson reported the applicant purchased the property believing it was suitable for an auto sales lot and initiated the rezoning application when he was unable to obtain a cert. of zoning compliance to provide to the IDOT for a dealership license. Property to the south and east of the 105 S. Vine is already zoned C-2. There are at least three auto sales or auto service businesses within 250 ft. of applicant. The rezoning would be compatible with the character of the surrounding neighborhood. If the rezoning request were granted, the applicant would be required to only display vehicles available for purchase; park vehicles only on paved surfaces; have at least 200 sq. ft. of display area per vehicle excluding maneuvering space; and at least one customer parking space per 2,000 sq. ft. of outdoor display area. This would allow for the display of a max. of 15 vehicles on the existing paved surface. We will be allowed to do periodic inspections to ensure that the applicant is abiding by code restrictions. No objections were received. Berg moved, seconded by Dalbey to close the public hearing. All ayes.

Roe moved, seconded by Dalbey to pass the first consideration of Ord. No. 3181-2021, amending the Code of Ord. by changing the zoning classification on certain property located at 105 S. Vine St. in the City of Ottumwa, Wapello County, IA from C-3 Commercial Mixed-Use District to C-2 Community Commercial District. All ayes.

Meyers moved, seconded by Dalbey that Res. No. 84-2021, approving the agt. between the City of Ottumwa and Calhoun-Burns and Associates, Inc. for Professional Engineering Services to conduct the 2021-22 Biennial Bridge Inspections and Load Rating, be passed and adopted. PW Dir. Seals reported the scope of work includes routine inspection of 11 bridges in the City, updates of the load rating calculations if necessary, and updates of the scour evaluation if necessary. All work will be in accordance with the IDOT and Federal Highway Admin. guidelines. Time to complete inspections should not exceed 6 months. Budgeted \$50,000, with estimate cost \$39,700. All ayes.

Roe moved, seconded by Dalbey that Res. No. 86-2021, auth. the Planning Dept. to pursue a State Historical Society of IA Historic Resource Development Program Grant and auth. the Mayor to sign the Grant Application, be passed and adopted. Interim Dir. Bldg. & Code Enforcement, P&D, Simonson reported this grant will allow a preservation architect to complete a study of the property (131 E. Main) and prepare the necessary Historic Structure Report to guide the developer in the complete rehabilitation of the property. The application will request up to \$10,000 to prepare the plan. The City would be required to provide matching funds up to \$5,000, for a total of \$15,000. The City published an RFQ seeking qualified preservation architects to assist with the project. This closes April 28, 2021. All ayes.

Mayor Lazio inquired if anyone from the audience wished to address an item not on the agenda. There were none.

There being no further business, Roe moved, seconded by Berg that the meeting adjourn. All ayes.

Adjournment was at 6:03 P.M.

CITY OF OTTUMWA, IOWA

  
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk

## CANVASSER & SOLICITORS REGISTRATION & APPLICATION

Name of Individual completing this application: Judy Agee  
 And Residing address: 521 Minnesota Ottumwa 52501 Date of Birth 12/16/52  
Street City State Zip

Organization represented, if applicable: American Legion Auxiliary  
 Organization's address: 550 578 West Main Ottumwa IA 52501  
No. Street City State Zip

Applicant's/Organization's phone number: 641-777-8770

Names, addresses and position of the officers of the organization:

Name	Address	Officer Position
<u>Judy Agee</u>	<u>Same as Above</u>	

Estimated number of persons who will be directly soliciting: 1-5

Nature and purpose of your solicitation activities: Collecting Donations for Annual Poppy Drive for Veteran causes

What method will you be using to solicit funds? (Example: direct monetary donations, sale of tags, decals, etc.) Direct monetary Donations & Letters

Where do you plan to canvass or solicit in Ottumwa? HyVee, Fareway, Wal-Mart?

Date(s) when you wish to conduct your activities in Ottumwa: May 24 - May 31, 21

NOTE TO APPLICANT: Canvassing and soliciting shall be no earlier than 8:00 A.M. and no later than 9:00 P.M. and shall be no more than 90 days as determined by the City Council.

I do hereby certify that the above statements are true and correct. Signed this 16 day of April, 2021

Judy Agee  
Applicant

Staff recommendation to Council: May 4, 2021  
 Approved  Denied  by City Council on May 4, 2021  
 Restrictions set by Council: None  
 Number of days set by Council for applicant: per request  
 License Number #3152 Receipt No. N/A

# Canvasser & Solicitors Permit



[ CITY OF ]  
OTTUMWA

Ottumwa

105 E 3rd St. Room 203

Ottumwa, IA 52501

(641) 683-0650

<b>Owner:</b>
O B NELSON POST #3 550 W MAIN OTTUMWA, IA 52501-0000 Poppy Drive for Veterans

<b>Address</b>
Address: 550 W MAIN City/State/Zip: OTTUMWA, IA Parcel No.: 7413670014000 Tract No.: Block No.: Lot No.: Section:

<b>Permit:</b>
Permit No.: 3152 Permit Type: Canvasser & Solicitors

<b>Project:</b>
Issue Date: 05/05/2021 Expires: 05/31/2021 Valuation: \$0

<b>Construction Details:</b>

<b>Contractor</b>	<b>Phone</b>

Item	GL Code	Amount
	<b>Total</b>	<b>\$0.00</b>

Date	Paid By	Payment Type	Amount
		<b>Total Paid</b>	<b>\$0.00</b>

**CITY OF OTTUMWA**  
**Staff Summary**

**\*\* ACTION ITEM \*\***

Council Meeting of : May 4, 2021

Airport  
Department

Chris Cobler  
Prepared By  
Phil Rath  
Department Head

  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Authorizing the Mayor to sign the FAA grant application documents to receive funding for the Rehabilitate Runway 4/22 project at the Ottumwa Regional Airport.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Authorize the Mayor to sign the FAA Grant Application so it can be submitted for funding.

DISCUSSION: This will approve the Mayor to sign the needed documentation for the grant funding from FAA for the Rehabilitate Runway 4/22 project. Staff will submit the related documents to the FAA.

Source of Funds:

Budgeted Item:  Budget Amendment Needed:



---

## Drug-Free Workplace Airport Improvement Program Sponsor Certification

---

Sponsor: City of Ottumwa, Iowa

Airport: Ottumwa Regional Airport

Project Number: 3-19-0073-023

Description of Work: Engineering and Construction - Rehabilitate Runway 4/22

### Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

### Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes    No    N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes    No    N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes  No  N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes  No  N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes  No  N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes  No  N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes  No  N/A

**Site(s) of performance of work (2 CFR § 182.230):**

**Location 1**

Name of Location: Ottumwa Regional Airport

Address: 14802 Terminal Street, Ottumwa, IA 52501

**Location 2 (if applicable)**

Name of Location:

Address:

**Location 3 (if applicable)**

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

**Sponsor's Certification**

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this            day of            April            , 2021            .

Name of Sponsor: City of Ottumwa, Iowa

Name of Sponsor's Authorized Official: Chris Cobler

Title of Sponsor's Authorized Official: Airport Manager

**Signature** of Sponsor's Authorized Official: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



---

## Project Plans and Specifications

### Airport Improvement Program Sponsor Certification

---

Sponsor: City of Ottumwa, Iowa

Airport: Ottumwa Regional Airport

Project Number: 3-19-0073-023

Description of Work: Engineering and Construction - Rehabilitate Runway 4/22

#### Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor ([www.dol.gov/](http://www.dol.gov/)). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

#### Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes    No    N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes    No    N/A



3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).  
 Yes  No  N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).  
 Yes  No  N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).  
 Yes  No  N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).  
 Yes  No  N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).  
 Yes  No  N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).  
 Yes  No  N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).  
 Yes  No  N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).  
 Yes  No  N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)  
 Yes  No  N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.  
 Yes  No  N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

Yes  No  N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

Yes  No  N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

Yes  No  N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

Yes  No  N/A

Attach documentation clarifying any above item marked with "No" response.

#### Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this            day of            April            , 2021 .

Name of Sponsor: City of Ottumwa, Iowa

Name of Sponsor's Authorized Official: Chris Cobler

Title of Sponsor's Authorized Official: Airport Manager

**Signature** of Sponsor's Authorized Official: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



---

## Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

---

Sponsor: City of Ottumwa, Iowa

Airport: Ottumwa Regional Airport

Project Number: 3-19-0073-023

Description of Work: Engineering and Construction - Rehabilitate Runway 4/22

### Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

### Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

Yes    No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

Yes  No

3. The sponsor or sub-recipient certifies that is has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

Yes  No

Attach documentation clarifying any above item marked with "no" response.

### **Sponsor's Certification**

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this        day of        April        , 2021

Name of Sponsor: City of Ottumwa, Iowa

Name of Sponsor's Authorized Official: Chris Cobler

Title of Sponsor's Authorized Official: Airport Manager

**Signature** of Sponsor's Authorized Official: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



---

## Selection of Consultants

### Airport Improvement Program Sponsor Certification

---

Sponsor: City of Ottumwa, Iowa

Airport: Ottumwa Regional Airport

Project Number: 3-19-0073-023

Description of Work: Engineering and Construction - Rehabilitate Runway 4/22

#### Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

#### Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).  
 Yes    No    N/A
  
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).  
 Yes    No    N/A
  
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).  
 Yes    No    N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).  
 Yes  No  N/A
5. Sponsor has publicized or will publicize a RFQ that:  
a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and  
b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).  
 Yes  No  N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).  
 Yes  No  N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).  
 Yes  No  N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:  
a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and  
b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).  
 Yes  No  N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).  
 Yes  No  N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).  
 Yes  No  N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).  
 Yes  No  N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)  
 Yes  No  N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:
- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
  - b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
  - c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes    No    N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes    No    N/A

Attach documentation clarifying any above item marked with "no" response.

**Sponsor's Certification**

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this        day of        April        , 2021        .

Name of Sponsor: City of Ottumwa, Iowa

Name of Sponsor's Authorized Official: Chris Cobler

Title of Sponsor's Authorized Official: Airport Manager

**Signature** of Sponsor's Authorized Official: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



---

## Equipment and Construction Contracts Airport Improvement Sponsor Certification

---

Sponsor: City of Ottumwa, Iowa

Airport: Ottumwa Regional Airport

Project Number: 3-19-0073-023

Description of Work: Engineering and Construction - Rehabilitate Runway 4/22

### Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor ([www.dol.gov](http://www.dol.gov)) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

### Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

Yes    No    N/A



2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- Yes  No  N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- Yes  No  N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
  - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
  - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- Yes  No  N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
  - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
  - c. Publicly opened at a time and place prescribed in the invitation for bids; and
  - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- Yes  No  N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
  - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
  - c. Listing of evaluation factors along with relative importance of the factors.
- Yes  No  N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- Yes  No  N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):
- a. Only one qualified person/firm submits a responsive bid;
  - b. Award is to be made to other than the lowest responsible bidder; and
  - c. Life cycle costing is a factor in selecting the lowest responsive bidder.
- Yes    No    N/A
9. All construction and equipment installation contracts contain or will contain provisions for:
- a. Access to Records (§ 200.336)
  - b. Buy American Preferences (Title 49 U.S.C. § 50101)
  - c. Civil Rights - General Provisions and Title VI Assurances( 41 CFR part 60)
  - d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
  - e. Occupational Safety and Health Act requirements (20 CFR part 1920)
  - f. Seismic Safety – building construction (49 CFR part 41)
  - g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
  - h. U.S. Trade Restriction (49 CFR part 30)
  - i. Veterans Preference (49 USC § 47112(c))
- Yes    No    N/A
10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:
- a. Davis-Bacon and Related Acts (29 CFR part 5)
  - b. Copeland "Anti-Kickback" Act (29 CFR parts 3 and 5)
- Yes    No    N/A
11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).
- Yes    No    N/A
12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:
- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
  - b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
  - c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
  - d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).
- Yes    No    N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

Yes  No  N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

Yes  No  N/A

Attach documentation clarifying any above item marked with "No" response.

#### Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this        day of        April        , 2021

Name of Sponsor: City of Ottumwa, Iowa

Name of Sponsor's Authorized Official: Chris Cobler

Title of Sponsor's Authorized Official: Airport Manager

**Signature** of Sponsor's Authorized Official: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



---

## Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

---

Sponsor: City of Ottumwa, Iowa

Airport: Ottumwa Regional Airport

Project Number: 3-19-0073-023

Description of Work: Engineering and Construction - Rehabilitate Runway 4/22

### Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

### Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgment and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).  
 Yes     No     N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:
  - a. Technical standards (Advisory Circular (AC) 150/5370-12);
  - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
  - c. Construction safety and phasing plan measures (AC 150/5370-2). Yes     No     N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).  
 Yes     No     N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).  
 Yes    No    N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).  
 Yes    No    N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
  - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
  - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- Yes    No    N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).  
 Yes    No    N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
  - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
  - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
  - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- Yes    No    N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
  - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
  - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- Yes    No    N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).  
 Yes    No    N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

Yes  No  N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

Yes  No  N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

Yes  No  N/A

Attach documentation clarifying any above item marked with "No" response.

#### Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this            day of April            , 2021

Name of Sponsor: City of Ottumwa, Iowa

Name of Sponsor's Authorized Official: Chris Cobler

Title of Sponsor's Authorized Official: Airport Manager

**Signature** of Sponsor's Authorized Official: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

**Application for Federal Assistance SF-424**

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
--	--	--

* 3. Date Received: _____	4. Applicant Identifier: _____
------------------------------	-----------------------------------

5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: 3-19-0073-023
---	--

**State Use Only:**

6. Date Received by State: _____	7. State Application Identifier: _____
----------------------------------	--

**8. APPLICANT INFORMATION:**

\* a. Legal Name: City of Ottumwa, Iowa

* b. Employer/Taxpayer Identification Number (EIN/TIN): 42-6005094	* c. Organizational DUNS: 0734905420000
---	--

**d. Address:**

\* Street1: 105 East Third Street  
Street2: \_\_\_\_\_  
\* City: Ottumwa  
County/Parish: Wapello  
\* State: IA: Iowa  
Province: \_\_\_\_\_  
\* Country: USA: UNITED STATES  
\* Zip / Postal Code: 52501

**e. Organizational Unit:**

Department Name: _____	Division Name: _____
---------------------------	-------------------------

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Mr. \* First Name: Tom  
Middle Name: \_\_\_\_\_  
\* Last Name: Lazio  
Suffix: \_\_\_\_\_

Title: Mayor

Organizational Affiliation:  
\_\_\_\_\_

\* Telephone Number: 641-683-0605 Fax Number: \_\_\_\_\_

\* Email: mayor@ci.ottumwa.ia.us

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Aviation Administration

**11. Catalog of Federal Domestic Assistance Number:**

20-106

CFDA Title:

Airport Improvement Program

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Ottumwa Regional Airport Rehabilitate Runway 4/22


Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: IA 2	* b. Program/Project: IA 2
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 06/01/2021	* b. End Date: 09/30/2022
18. Estimated Funding (\$):	
* a. Federal	474,000.00
* b. Applicant	0.00
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	474,000.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	* First Name: Tom
Middle Name:	
* Last Name: Lazio	
Suffix:	
* Title: Mayor	
* Telephone Number: 641.683.0605	Fax Number:
* Email: mayor@ottumwa.us	
* Signature of Authorized Representative: 	* Date Signed: 5.4.2021

**Application for Federal Assistance (Development and Equipment Projects)**

**PART II – PROJECT APPROVAL INFORMATION**

**Part II - SECTION A**

The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

**Item 1.**

Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?  Yes  No

**Item 2.**

Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?  Yes  No  N/A

**Item 3.**

Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.  Yes  No  N/A

**Item 4.**

Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).  Yes  No  N/A

**Item 5.**

Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.  Yes  No  N/A

- The project is included in an *approved* PFC application.  
If included in an approved PFC application,  
does the application *only* address AIP matching share?  Yes  No

- The project is included in another Federal Assistance program. Its CFDA number is below.

**Item 6.**

Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?  Yes  No  N/A

If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:

- De Minimis rate of 10% as permitted by 2 CFR § 200.414.
- Negotiated Rate equal to \_\_\_\_\_ % as approved by \_\_\_\_\_ (the Cognizant Agency)  
on \_\_\_\_\_ (Date) (2 CFR part 200, appendix VII).

*Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.*

**PART II - SECTION B**

**Certification Regarding Lobbying**

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**PART II – SECTION C**

The Sponsor hereby represents and certifies as follows:

**1. Compatible Land Use** – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The current land usage in the vicinity of the airport is rural. The City has a Tall Structure Ordinance which governs surrounding areas of the airport.

**2. Defaults** – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The sponsor is not in default to any agency of the United States Government relative to the development, operation, or maintenance of the airport.

**3. Possible Disabilities** – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

No circumstances make it impossible to carry out the project.

**4. Consistency with Local Plans** – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

This project is consistent with the Airport's, City's, and county's Capital Improvements plans.

**5. Consideration of Local Interest** – It has given fair consideration to the interest of communities in or near where the project may be located.

Local interest has been given consideration.

**6. Consultation with Users** – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

There has been contact and consultation with affected parties and users of the airport.

**7. Public Hearings** – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

Public hearings have been held through the City of Ottumwa's council meetings

**8. Air and Water Quality Standards** – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

**PART II – SECTION C (Continued)**

**9. Exclusive Rights** – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

There are no grants for exclusive rights for the conduct of any aeronautical activity.

**10. Land** – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated 3/24/2015 originally filed with AIP Project 3-19-0073-018.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A

---

<sup>1</sup> State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

**PART III – BUDGET INFORMATION – CONSTRUCTION**

<b>SECTION A – GENERAL</b>	
1. Assistance Listing Number:	20-106
2. Functional or Other Breakout:	

<b>SECTION B – CALCULATION OF FEDERAL GRANT</b>			
<b>Cost Classification</b>	<b>Latest Approved Amount (Use only for revisions)</b>	<b>Adjustment + or (-) Amount (Use only for revisions)</b>	<b>Total Amount Required</b>
1. Administration expense			\$ 661
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees (Design & Bidding)			70,087
5. Other Architectural engineering fees (Closeout)			12,854
6. Project inspection fees			66,814
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			319,084
12. Equipment			
13. Miscellaneous (IFE)			4,500
14. <b>Subtotal</b> (Lines 1 through 13)			<b>\$ 474,000</b>
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. <b>Less:</b> Ineligible Exclusions (Section C, line 23 g.)			
18. <b>Subtotal</b> (Lines 16 through 17)			<b>\$ 474,000</b>
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. <b>TOTAL PROJECT</b> (Lines 19, 20 & 21)			<b>\$ 474,000</b>

<b>SECTION C – EXCLUSIONS</b>	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. <b>Total</b>	

<b>SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE</b>	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	0
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. <b>TOTAL</b> - Grantee share	<b>\$ 0</b>
25. Other Shares	Amount
a. State	
b. Other	
c. <b>TOTAL</b> - Other Shares	
<b>26. TOTAL NON-FEDERAL FINANCING</b>	<b>\$ 0</b>

<b>SECTION E – REMARKS</b> (Attach sheets if additional space is required)

**PART IV – PROGRAM NARRATIVE**  
(Suggested Format)

<b>PROJECT:</b> Rehabilitate Runway 4/22
<b>AIRPORT:</b> Ottumwa Regional Airport (OTM)
<b>1. Objective:</b> This project consists of marking removal, crack repair, slurry seal, and new markings for the asphalt Runway 4/22, Taxiway 'C' and parallel Taxiway 'B'.
<b>2. Benefits Anticipated:</b> This project is necessary to address the deteriorating runway and is a maintenance and safety issue.
<b>3. Approach:</b> (See approved Scope of Work in Final Application) The current and ultimate classification for Runway 4/22 is Aircraft Approach Category B and Airplane Design Group II.  Key organizations that will work on this project include:  Owner: City of Ottumwa, Iowa  Prime Consultant:                      Prime Contractor: Kirkham Michael                      Struck & Irwin Urbandale, Iowa                      DeForest, WI
<b>4. Geographic Location:</b> The Ottumwa Regional Airport is located approximately 6 miles northwest of the City of Ottumwa in Wapello County and the project will all be accomplished at this location.
<b>5. If Applicable, Provide Additional Information:</b>
<b>6. Sponsor's Representative:</b> (include address & telephone number) Chris Cobler, Airport Manager 14802 Terminal Street, Ottumwa, IA 52501 Telephone: 641-683-0619



**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Finance  
Department

Kala Mulder

Prepared By

Kala Mulder

Department Head

City Administrator Approval

AGENDA TITLE: Resolution No. 89-2021 Set May 18, 2021 at 5:30PM for the Public Hearing on the FY21 Amendment of the Current City Budget.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Set the public hearing for the 2020/2021 amended City Budget for May 18, 2021 at 5:30PM.

DISCUSSION: Iowa law requires the City Council to hold a public hearing on the proposed amended City Budget prior to its adoption and certification to the County Auditor.

Source of Funds:

Budgeted Item:

Budget Amendment Needed: No

**RESOLUTION NO. 89-2021**

**A RESOLUTION SETTING A PUBLIC HEARING ON THE INTENT TO  
AMEND THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30,  
2021.**

WHEREAS, pursuant to notice published as required by law, this Council will hold a public meeting and hearing with its intent to amend the fiscal year 2021 budget.

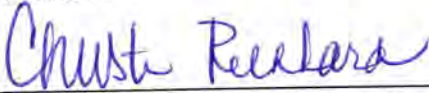
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA: That the 18<sup>th</sup> day of May 2021 at 5:30PM in the City Council Chamber located at the 105 East Third Street in the City of Ottumwa, Iowa, be and the same is hereby fixed as the time, date and place for a public hearing regarding the annual budget for the fiscal year ending June 30, 2021. The City Clerk is authorized and directed to publish notice of said public hearing as provided by law.

PASSED AND APPROVED THIS 4<sup>th</sup> DAY OF MAY 2021.

City of Ottumwa

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk



**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Planning & Development  
Department

Jody Gates  
Prepared By  
Zach Simonson *ZS*  
Department Head

*[Signature]*  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Bid report and contract award for the demolition of 2433 E. Main

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Accept bid and award contract for the demolition of 2433 E. Main to Dustan Smith for the best bid sum of \$4,200.00. A bid tab is attached.

DISCUSSION: Bids for this project were accepted until 2:00 P.M. April 27, 2021. Five bids were received. Dustan Smith submitted the best bid in the amount of \$4,200.00 and staff recommends awarding him the contract.



CITY OF  
O T T U M W A

REQUEST FOR BID FOR DEMOLITION AND DISPOSAL

BID FORM

Address	Demolition Bid
2433 E. Main	4,700

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

**A Bid Security** must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.

**The Successful Bidder** shall then provide a performance bond with corporate surety to one hundred percent (100%) of the bid price on all projects. A cashier's check, a certified share draft, as described above or cash may be used. An irrevocable letter of credit stating the amount of the project for an amount equal to 100% of the bid price may be substituted for the performance bond.

DS Initial Form Here

**The Bid Form and Work Required document** automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.

  
Signature

Dustin Smith  
Printed Name

201 Roemer Ave  
Address

641-226-4483  
Telephone Number

Okemuncie IA 52501  
City, State, Zip

4-27-2021  
Date

dustanp@msn.com  
E-mail Address

Environmental Edge  
2801 Roemer Ave  
Ottumwa, IA 52501

2021 APR 27 AM 10:54

City Clerk  
105 E. Third St.  
Ottumwa, IA  
52501

2433 E Main St,

THIS DOCUMENT HAS VISIBLE FIBERS, INVISIBLE FLUORESCENT FIBERS, CHEMICAL REACTANT STAINS, AND



Community 1<sup>st</sup> Credit Union

MAIN OFFICE:  
235 RICHMOND  
OTTUMWA, IOWA 52501  
866.360.5370



**CASHIER'S CHECK**

04/27/21

\*\*\* FOUR HUNDRED TWENTY DOLLARS AND 00 CENTS \*\*\*

\$420.00

PAY  
TO THE  
ORDER  
OF

**EXACTLY** **420** Dollars **00** Cents

\*CITY OF OTTUMWA\*

VOID AFTER 90 DAYS

*James M. Hille*

AUTHORIZED SIGNATURE

BID BOND

**2433 E. Main - Demolition**

<b>Bidder</b>	<b>Bid</b>
Dustan Smith	\$4,200.00
Dan Laursen	\$4,400.00
Daniel Fane	\$5,000.00
Tim Skinner	\$5,740.00
Precision Construction	\$10,931.37

**Environmental Edge is the best bidder**



## DEMOLITION AND DISPOSAL CONTRACT

This contract made and entered into, in duplicate, at Ottumwa, IA this 4<sup>th</sup> day of May 2021 by and between the **City of Ottumwa, IA**, hereinafter called the “**OWNER**” and **DUSTAN SMITH**, hereinafter called the “**CONTRACTOR**”.

WITNESSETH:

The contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of:

Demolition and disposal of the following properties is to be completed within **thirty (30) working days** of the date on the “Notice to Proceed” in accordance with the bid documents at the following locations to wit:

**Location Address: 2433 E. Main Street, Ottumwa, Iowa - \$4,200.00**

It is understood and agreed:

The Contractor shall commence removal within such time and work continuously as to be completed by the date indicated in this contract. The Contractor shall forfeit **\$250.00 per working day** required to complete the contract after the aforesaid completion date. A working day as used herein, shall be defined as any calendar day, exclusive of Saturdays, Sundays, or a recognized legal holiday, or on which weather or other conditions (not under the control of the Contractor) will permit the removal operations to proceed for not less  $\frac{3}{4}$  of a normal work day in the performance of a controlling item of work.

An extension of the contract period may be granted by the Director for additional work requiring additional removal time. An extension may also be granted by the Director for inclement weather or Acts of God that interfere with the Contractor’s ability to work.

**The Certificate of Insurance and the Performance Bond, cashier’s check or Irrevocable Letter of Credit MUST be on file with the City Clerk within five (5) working days of the awarding of the contract and BEFORE the “Notice to Proceed” will be issued.**

The work under the proposed contract shall be commenced within **fifteen (15) days after the issuance of the “Notice to Proceed”** and shall be completed as stated in the Notice to Proceed and in this contract.

The owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages for non-performance of this contract.

The Contractor must comply with all Federal, State, and Local Laws and Ordinances. In addition, all OSHA, NFPA, and ADA regulations must be complied with.

**A certificate of insurance for liability, bodily injury, and property damage satisfactory to the City, in the amount of \$1,000,000.00 combined single limit, must be furnished to the City. The City of Ottumwa must be included as an additional insured to, and be so stated on, the certificate of insurance. Also, Worker’s Compensation coverage in accordance with the State of Iowa statutes must be provided.**

The Contractor hereby agrees to and shall defend, indemnify and save harmless the City of Ottumwa, IA, and any other jurisdiction or agency issuing permits for any work in the improvement, their officers,

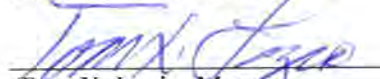
agents and representatives from all suits, actions, loss, damage, expense, costs or claims of any character or any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to any person or damage to property are due or claim to be due to any negligence of the City, it's employees or agents or any other person, in fulfillment of the contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising from or recovered under Worker's Compensation laws or any other law, bylaws, ordinance or order of decree.

The Contractor will insure a drug free environment in accordance with Federal regulations.

Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in the bid document, which is a part of this contract. Said payment is to be made after inspection of the work and upon presentation of an invoice for aforesaid demolition/removal.

**IN WITNESS WHEREOF**, This Contract has been executed in duplicate on the date herein written.

CITY OF OTTUMWA

  
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk

CONTRACTOR SIGNATURE

\_\_\_\_\_

Contractor Printed Name

Address

City, State, Zip

Phone Number

Date Contractor Signed

**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Planning & Development  
Department

Jody Gates  
Prepared By  
Zach Simonson *ZS*  
Department Head

*[Signature]*  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Bid report and contract award for the demolition of 815 Allison

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Accept bid and award contract for demolition of 815 Allison to Dan Laursen for the best bid sum of \$4,400.00.

DISCUSSION: Bids for this project were accepted until 2:00 P.M. April 27, 2021. Five bids were received. Dan Laursen submitted the best bid in the amount of \$4,400.00 and staff recommends awarding him the contract. A bid tab is attached.



[ CITY OF ]  
**O T T U M W A**

REQUEST FOR BID FOR DEMOLITION AND DISPOSAL  
 BID FORM

Address	Demolition Bid
815 ALLISON	\$4,400 <sup>00</sup> .
	\$4,400 <sup>00</sup> .

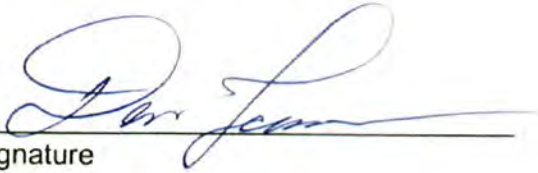
It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

**A Bid Security** must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.

**The Successful Bidder** shall then provide a performance bond with corporate surety to one hundred percent (100%) of the bid price on all projects. A cashier's check, a certified share draft, as described above or cash may be used. An irrevocable letter of credit stating the amount of the project for an amount equal to 100% of the bid price may be substituted for the performance bond.

**The Bid Form and Work Required document** automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.

  
Signature

DAN LAURSON  
Printed Name

510 Morrell Dr  
Address

646-799-3818  
Telephone Number

Ottumwa, IA 52501  
City, State, Zip

Apr - 22<sup>TH</sup> 2021  
Date

\_\_\_\_\_  
E-mail Address



**Dan Laursen Excavating**  
DBA Asbestos Abatement & Inspections of Iowa  
510 Morrell Drive  
Ottumwa, Iowa 52501

815 Allison  
Dan Laursen

---

\$500 Cash

**815 Allison - Demolition**

<b>Bidder</b>	<b>Bid</b>
Dan Laursen	\$4,400.00
Dustan Smith	\$4,800.00
Tim Skinner	\$5,798.00
Daniel Fane	\$6,000.00
Precision Construction	\$10,931.37

Dan Laursen was the best bidder for this project

## DEMOLITION AND DISPOSAL CONTRACT

This contract made and entered into, in duplicate, at Ottumwa, IA this **4<sup>th</sup> day of May 2021** by and between the **City of Ottumwa, IA**, hereinafter called the "**OWNER**" and **DAN LAURSEN**, hereinafter called the "**CONTRACTOR**".

WITNESSETH:

The contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of:

Demolition of the following properties is to be completed within **thirty (30) working days** of the date on the "Notice to Proceed" in accordance with the bid documents at the following locations to wit:

**Location Address: 815 ALLISON - \$4,400.00**

It is understood and agreed:

The Contractor shall commence removal within such time and work continuously as to be completed by the date indicated in this contract. The Contractor shall forfeit **\$250.00 per working day** required to complete the contract after the aforesaid completion date. A working day as used herein, shall be defined as any calendar day, exclusive of Saturdays, Sundays, or a recognized legal holiday, or on which weather or other conditions (not under the control of the Contractor) will permit the removal operations to proceed for not less  $\frac{3}{4}$  of a normal work day in the performance of a controlling item of work.

An extension of the contract period may be granted by the Director for additional work requiring additional removal time. An extension may also be granted by the Director for inclement weather or Acts of God that interfere with the Contractor's ability to work.

**The Certificate of Insurance and the Performance Bond, cashier's check or Irrevocable Letter of Credit MUST be on file with the City Clerk within five (5) working days of the awarding of the contract and BEFORE the "Notice to Proceed" will be issued.**

The work under the proposed contract shall be commenced within **fifteen (15) days after the issuance of the "Notice to Proceed"** and shall be completed as stated in the Notice to Proceed and in this contract.

The owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages for non-performance of this contract.

The Contractor must comply with all Federal, State, and Local Laws and Ordinances. In addition, all OSHA, NFPA, and ADA regulations must be complied with.

**A certificate of insurance for liability, bodily injury, and property damage satisfactory to the City, in the amount of \$1,000,000.00 combined single limit, must be furnished to the City. The City of Ottumwa must be included as an additional insured to, and be so stated on, the certificate of insurance. Also, Worker's Compensation coverage in accordance with the State of Iowa statutes must be provided.**

The Contractor hereby agrees to and shall defend, indemnify and save harmless the City of Ottumwa, IA, and any other jurisdiction or agency issuing permits for any work in the improvement, their officers, agents and representatives from all suits, actions, loss, damage, expense, costs or claims of any character



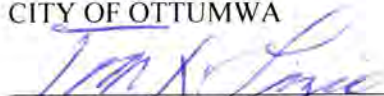
or any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to any person or damage to property are due or claim to be due to any negligence of the City, it's employees or agents or any other person, in fulfillment of the contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising from or recovered under Worker's Compensation laws or any other law, bylaws, ordinance or order of decree.

The Contractor will insure a drug free environment in accordance with Federal regulations.

Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in the bid document, which is a part of this contract. Said payment is to be made after inspection of the work and upon presentation of an invoice for aforesaid demolition/removal.

**IN WITNESS WHEREOF**, This Contract has been executed in duplicate on the date herein written.

CITY OF OTTUMWA

  
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk

CONTRACTOR SIGNATURE

\_\_\_\_\_

\_\_\_\_\_  
Contractor Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date Contractor Signed


# CITY OF OTTUMWA Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of : May 4, 2021

Jody Gates

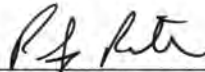
Prepared By

Zach Simonson 

Department Head

Planning & Development

Department



City Administrator Approval

AGENDA TITLE: Bid report and contract award for the demolition of 1214 W. Highland

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the Item will not be placed on the agenda.\*\*

RECOMMENDATION: Accept bid and award contract for demolition of 1214 W. Highland to Tim Skinner for the best bid sum of \$5,335.00.

DISCUSSION: Bids for this project were accepted until 2:00 P.M. April 27, 2021. Five bids were received. Tim Skinner submitted the best bid in the amount of \$5,335.00 and staff recommends awarding him the contract. A bid tab is attached.

Source of Funds: 151-3-342-6499

Budgeted Item:

Budget Amendment Needed:



CITY OF  
OTTUMWA

REQUEST FOR BID FOR DEMOLITION AND DISPOSAL

BID FORM

Address	Demolition Bid
1214 W. Highland	5335 <sup>00</sup>

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

**A Bid Security** must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.

**The Successful Bidder** shall then provide a performance bond with corporate surety to one hundred percent (100%) of the bid price on all projects. A cashier's check, a certified share draft, as described above or cash may be used. An irrevocable letter of credit stating the amount of the project for an amount equal to 100% of the bid price may be substituted for the performance bond.

**The Bid Form and Work Required document** automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.

Signature

TIM SKINNER TRAINING LLC

Printed Name

16885 15<sup>th</sup> ST

Address

641-727-2857

Telephone Number

OTTUMWA IA 52501

City, State, Zip

4-27-21

Date

E-mail Address

THIS CHECK HAS VARIOUS SECURITY FEATURES INCLUDING COLORED BACKGROUND, MICROPRINTING & WATERMARK



**River Community Credit Union**  
644 W. Second Street Phone #(641) 684-6302  
Ottumwa, Iowa 52501



RIVER COMMUNITY CREDIT UNION  
OTTUMWA, IOWA 52501

72-7577  
2739

Ref: 1214 W. HIGHLAND STREET

PAY TO THE  
ORDER OF


CITY OF OTTUMWA \*\*\*\*\*  
SIX HUNDRED DOLLARS ONLY

⇒⇒⇒⇒⇒ PAY ONLY **\$600.00**

22 APR 21  
\$600.00

TIM A SKINNER  
16585- 15TH ST  
OTTUMWA, IA 52501

VOID AFTER 90 DAYS.

  
AUTHORIZED SIGNATURE

TIM SKINNER TRUCKING LLC  
16585 15<sup>th</sup> ST  
OTTUMWA IA 52501

CITY CLERK  
CITY OF OTTUMWA  
105 EAST THIRD ST  
1214 W HIGHLAND ST  
DEMO 4-27-21

1214 W. Highland - Demolition

Bidder	Bid
Tim Skinner	\$5,335.00
Daniel Fane	\$6,000.00
Dan Laursen	\$6,000.00
Dustan Smith	\$9,750.00
Precision Construction	\$10,931.37

Tim Skinner was the best bidder for this project

## DEMOLITION AND DISPOSAL CONTRACT

This contract made and entered into, in duplicate, at Ottumwa, IA this **4<sup>th</sup> day of May 2021** by and between the **City of Ottumwa, IA**, hereinafter called the "**OWNER**" and **TIM SKINNER TRUCKING LLC**, hereinafter called the "**CONTRACTOR**".

WITNESSETH:

The contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of:

Demolition and disposal of the following properties is to be completed within **thirty (30) working days** of the date on the "Notice to Proceed" in accordance with the bid documents at the following locations to wit:

**Location Address: 1214 W. Highland, Ottumwa, Iowa - \$5,335.00**

It is understood and agreed:

The Contractor shall commence removal within such time and work continuously as to be completed by the date indicated in this contract. The Contractor shall forfeit **\$250.00 per working day** required to complete the contract after the aforesaid completion date. A working day as used herein, shall be defined as any calendar day, exclusive of Saturdays, Sundays, or a recognized legal holiday, or on which weather or other conditions (not under the control of the Contractor) will permit the removal operations to proceed for not less  $\frac{3}{4}$  of a normal work day in the performance of a controlling item of work.

An extension of the contract period may be granted by the Director for additional work requiring additional removal time. An extension may also be granted by the Director for inclement weather or Acts of God that interfere with the Contractor's ability to work.

**The Certificate of Insurance and the Performance Bond, cashier's check or Irrevocable Letter of Credit MUST be on file with the City Clerk within five (5) working days of the awarding of the contract and BEFORE the "Notice to Proceed" will be issued.**

The work under the proposed contract shall be commenced within **fifteen (15) days after the issuance of the "Notice to Proceed"** and shall be completed as stated in the Notice to Proceed and in this contract.

The owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages for non-performance of this contract.

The Contractor must comply with all Federal, State, and Local Laws and Ordinances. In addition, all OSHA, NFPA, and ADA regulations must be complied with.

**A certificate of insurance for liability, bodily injury, and property damage satisfactory to the City, in the amount of \$1,000,000.00 combined single limit, must be furnished to the City. The City of Ottumwa must be included as an additional insured to, and be so stated on, the certificate of insurance. Also, Worker's Compensation coverage in accordance with the State of Iowa statutes must be provided.**

The Contractor hereby agrees to and shall defend, indemnify and save harmless the City of Ottumwa, IA, and any other jurisdiction or agency issuing permits for any work in the improvement, their officers,



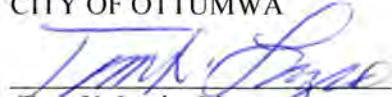
agents and representatives from all suits, actions, loss, damage, expense, costs or claims of any character or any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to any person or damage to property are due or claim to be due to any negligence of the City, it's employees or agents or any other person, in fulfillment of the contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising from or recovered under Worker's Compensation laws or any other law, bylaws, ordinance or order of decree.

The Contractor will insure a drug free environment in accordance with Federal regulations.

Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in the bid document, which is a part of this contract. Said payment is to be made after inspection of the work and upon presentation of an invoice for aforesaid demolition/removal.

**IN WITNESS WHEREOF**, This Contract has been executed in duplicate on the date herein written.

CITY OF OTTUMWA

  
Tom X. Lazio, Mayor

ATTEST:

  
  
Christina Reinhard, City Clerk

CONTRACTOR SIGNATURE

\_\_\_\_\_

\_\_\_\_\_  
Contractor Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone Number


\_\_\_\_\_  
Date Contractor Signed

**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Planning & Development  
Department

Jody Gates  
Prepared By  
Zach Simonson   
Department Head

  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Bid report and contract award for asbestos removal at 508 N. Court Street.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Accept bid and award contract for the above described work to Dustan Smith for the best bid sum of \$1,040.00.

DISCUSSION: Bids for this project were accepted until 2:00 P.M. April 27, 2021. Three bids for asbestos removal were received. Dustan Smith submitted the best bid in the amount of \$1,040.00 and staff recommends awarding his the contract. The bid tab is attached.

Source of Funds: 151-3-342-6499

Budgeted Item:  Budget Amendment Needed:



[ CITY OF ]  
O T T U M W A

REQUEST FOR BID FOR DEMOLITION AND ASBESTOS REMOVAL  
AND DISPOSAL

BID FORM

Address	Demolition Bid	Asbestos Bid	Total Line Bid
508 N. Court Street	N/A	\$1040. <sup>00</sup>	\$1040. <sup>00</sup>

DS Initial here if you are willing to have individual portions of your bid considered for award.

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

**A Bid Security** must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.

**The Successful Bidder** shall then provide a performance bond with corporate surety to one hundred percent (100%) of the bid price on all projects. A cashier's check, a certified share draft, as described above or cash may be used. An irrevocable letter of credit stating the amount of the project for an amount equal to 100% of the bid price may be substituted for the performance bond.

**The Bid Form and Work Required document** automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.

  
Signature

Dustin Smith  
Printed Name

2801 Roemer Ave.  
Address

641-226-4483  
Telephone Number

Ottumwa, IA. 52501  
City, State, Zip

4-27-2021  
Date

JustinP@msn.com  
E-mail Address

Environmental Edge  
2801 Roemer Ave  
Ottumwa, IA 52501

2021 APR 27 AM 10:54

City Clerk  
105 E. Third St  
Ottumwa, Iowa  
52501

508 N. Court Street - Asbestos

THIS DOCUMENT HAS VISIBLE FIBERS, INVISIBLE FLUORESCENT FIBERS, CHEMICAL REACTANT STAINS, AND A WATERMARK



Community 1st Credit Union

MAIN OFFICE:  
235 RICHMOND  
OTTUMWA, IOWA 52501  
866.360.5370



72-7572/2739

**CASHIER'S CHECK**

04/27/21

\*\*\* ONE HUNDRED FOUR DOLLARS AND 00 CENTS \*\*\*

\$104.00

PAY

TO THE  
ORDER  
OF

**EXACTLY** **104 Dollars 00 Cents**

\*CITY OF OTTUMWA\*

VOID AFTER 90 DAYS

*James M Hille*

AUTHORIZED SIGNATURE

BID BOND

**508 N. Court**

<b>Bidder</b>	<b>Asbestos</b>	<b>Demolition</b>	<b>Total Bid</b>
Dan Laursen	\$700.00	\$22,900.00	\$23,600.00
Dustan Smith	\$1,040.00	No Bid	\$1,040.00
Skinner	No Bid	\$13,952.00	\$13,952.00
Fane	No Bid	\$18,500.00	\$18,500.00
McKee	\$1,600.00	\$17,400.00	\$19,000.00

Dustan Smith is the best asbestos bid for this project

Tim Skinner is the best bid for demolition for this project

## ASBESTOS REMOVAL AND DISPOSAL CONTRACT

This contract made and entered into, in duplicate, at Ottumwa, IA this **4<sup>th</sup> day of May 2021** by and between the **City of Ottumwa, IA**, hereinafter called the "**OWNER**" and **DUSTAN SMITH**, hereinafter called the "**CONTRACTOR**".

WITNESSETH:

The contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of:

Asbestos removal and disposal at the following properties is to be completed within **thirty (30) working days** of the date on the "Notice to Proceed" in accordance with the bid documents at the following locations to wit:

**Location Address: 508 N. Court Street, Ottumwa, Iowa - \$1,040.00**

It is understood and agreed:

The Contractor shall commence removal within such time and work continuously as to be completed by the date indicated in this contract. The Contractor shall forfeit **\$250.00 per working day** required to complete the contract after the aforesaid completion date. A working day as used herein, shall be defined as any calendar day, exclusive of Saturdays, Sundays, or a recognized legal holiday, or on which weather or other conditions (not under the control of the Contractor) will permit the removal operations to proceed for not less  $\frac{3}{4}$  of a normal work day in the performance of a controlling item of work.

An extension of the contract period may be granted by the Director for additional work requiring additional removal time. An extension may also be granted by the Director for inclement weather or Acts of God that interfere with the Contractor's ability to work.

**The Certificate of Insurance and the Performance Bond, cashier's check or Irrevocable Letter of Credit MUST be on file with the City Clerk within five (5) working days of the awarding of the contract and BEFORE the "Notice to Proceed" will be issued.**

The work under the proposed contract shall be commenced within **fifteen (15) days after the issuance of the "Notice to Proceed"** and shall be completed as stated in the Notice to Proceed and in this contract.

The owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages for non-performance of this contract.

The Contractor must comply with all Federal, State, and Local Laws and Ordinances. In addition, all OSHA, NFPA, and ADA regulations must be complied with.

**A certificate of insurance for liability, bodily injury, and property damage satisfactory to the City, in the amount of \$1,000,000.00 combined single limit, must be furnished to the City. The City of Ottumwa must be included as an additional insured to, and be so stated on, the certificate of insurance. Also, Worker's Compensation coverage in accordance with the State of Iowa statutes must be provided.**

The Contractor hereby agrees to and shall defend, indemnify and save harmless the City of Ottumwa, IA, and any other jurisdiction or agency issuing permits for any work in the improvement, their officers,



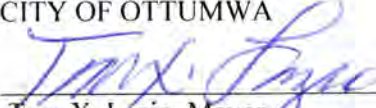
agents and representatives from all suits, actions, loss, damage, expense, costs or claims of any character or any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to any person or damage to property are due or claim to be due to any negligence of the City, it's employees or agents or any other person, in fulfillment of the contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising from or recovered under Worker's Compensation laws or any other law, bylaws, ordinance or order of decree.

The Contractor will insure a drug free environment in accordance with Federal regulations.


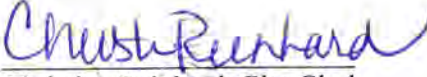
Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in the bid document, which is a part of this contract. Said payment is to be made after inspection of the work and upon presentation of an invoice for aforesaid demolition/removal.

**IN WITNESS WHEREOF**, This Contract has been executed in duplicate on the date herein written.

CITY OF OTTUMWA

  
Tom X. Lazio, Mayor

ATTEST:

  
  
Christina Reinhard, City Clerk

CONTRACTOR SIGNATURE

\_\_\_\_\_

Contractor Printed Name

Address

City, State, Zip

Phone Number

Date Contractor Signed



# PROOF OF PUBLICATION

STATE OF IOWA  
WAPELLO COUNTY

I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

Notice of Letting

City of Ottumwa

hereto attached was

published in said newspaper for 1 consecutive week's to-wit: 04/08/2021 Subscribed and sworn to before me, and in my presence, by the said 8th day of April, 2021



Notary Public

In and for Wapello County

Printer's fee \$ 16.72

# COPY OF ADVERTISEMENT

**NOTICE OF LETTING**  
 The City of Ottumwa, IA will accept sealed bids until **2:00 P. M. on April 27, 2021** for the asbestos removal and demolition of the following structures located within the City of Ottumwa, IA: **Location Address: 508 N. Court Street, Ottumwa, Iowa** **NOTE:** All removal and disposal of asbestos containing materials must comply with all existing Iowa Department of Natural Resources and U. S. Environmental Protection Agency guidelines and regulations. Proposals must be addressed to: City Clerk, 105 East Third Street, Ottumwa, Iowa 52501 and plainly marked: **508 N. Court Street Project - April 27, 2021.** The request for proposal and contract conditions may be obtained from the Building and Code Enforcement Department, Room 204, City Hall, 105 East Third Street, Ottumwa, IA 52501 or online at [www.cityofottumwa.com](http://www.cityofottumwa.com) Bid security deposit required. (See **bid form**). A 100% performance bond or irrevocable letter of credit stating the total cost of the project bid is required from the successful bidder on all removal projects. For additional information concerning this project, contact Jody Gates, at 641-683-0650 or [gatesj@ottumwa.us](mailto:gatesj@ottumwa.us).

Asbestos Removal & Demo  
508 N. Court

**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Planning & Development  
Department

Jody Gates  
Prepared By  
Zach Simonson *ZS*  
Department Head

*[Signature]*  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Bid report and contract award for the demolition of 508 N. Court Street.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Accept bid and award contract for the above described work to Tim Skinner Trucking LLC for the best bid sum of \$13,952.00.

DISCUSSION: Bids for this project were accepted until 2:00 P.M. April 27, 2021. Four bids for demolition were received. Tim Skinner Trucking LLC submitted the best bid in the amount of \$13,952.00 and staff recommends awarding him the contract. The bid tab is attached.

Source of Funds: 151-3-342-6499

Budgeted Item:

Budget Amendment Needed:



CITY OF  
OTTUMWA

Rec'd  
2021 APR 27  
PM 1:45

REQUEST FOR BID FOR DEMOLITION AND ASBESTOS REMOVAL  
AND DISPOSAL

BID FORM

Address	Demolition Bid	Asbestos Bid	Total Line Bid
508 N. Court Street	13,952 <sup>00</sup>		13,952 <sup>00</sup>

*TS*

Initial here if you are willing to have individual portions of your bid considered for award.

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

**A Bid Security** must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.

**The Successful Bidder** shall then provide a performance bond with corporate surety to one hundred percent (100%) of the bid price on all projects. A cashier's check, a certified share draft, as described above or cash may be used. An irrevocable letter of credit stating the amount of the project for an amount equal to 100% of the bid price may be substituted for the performance bond.

**The Bid Form and Work Required document** automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.

  
\_\_\_\_\_  
Signature

TIM SKINNER TRUCKING & EXC  
\_\_\_\_\_  
Printed Name

16585 15<sup>th</sup> ST  
\_\_\_\_\_  
Address

841-777-6053  
\_\_\_\_\_  
Telephone Number

UTTAUMWA IA 52501  
\_\_\_\_\_  
City, State, Zip

4-27-11  
\_\_\_\_\_  
Date

\_\_\_\_\_  
E-mail Address

THIS CHECK HAS VARIOUS SECURITY FEATURES INCLUDING COARSE FIBER, BACKGROUND MICROPRINTING & WATER MARK



**River Community Credit Union**  
644 W. Second Street Phone #(641) 684-6302  
Ottumwa, Iowa 52501



RIVER COMMUNITY CREDIT UNION  
OTTUMWA, IOWA 52501

72-7577  
2739



**CASHIER'S CHECK**

**Ref: 508 NORTH COURT STREET**

**PAY TO THE  
ORDER OF**

**CITY OF OTTUMWA \*\*\*\*\***

22 APR 21

ONE THOUSAND FIVE HUNDRED DOLLARS ONLY

**\$1,500.00**

⇒⇒⇒⇒ **PAY ONLY \$1,500.00**

**TIM A SKINNER**  
16585- 15TH ST  
OTTUMWA, IA 52501

VOID AFTER 90 DAYS.

AUTHORIZED SIGNATURE



<b>508 N. Court</b>			
<b>Bidder</b>	<b>Asbestos</b>	<b>Demolition</b>	<b>Total Bid</b>
Dan Laursen	\$700.00	\$22,900.00	\$23,600.00
Dustan Smith	\$1,040.00	No Bid	\$1,040.00
Skinner	No Bid	\$13,952.00	\$13,952.00
Fane	No Bid	\$18,500.00	\$18,500.00
McKee	\$1,600.00	\$17,400.00	\$19,000.00
Dustan Smith is the best asbestos bid for this project			
Tim Skinner is the best bid for demolition for this project			

## DEMOLITION CONTRACT

This contract made and entered into, in duplicate, at Ottumwa, IA this **4<sup>th</sup> day of May 2021** by and between the **City of Ottumwa, IA**, hereinafter called the “**OWNER**” and **Tim Skinner Trucking LLC**, hereinafter called the “**CONTRACTOR**”.

WITNESSETH:

The contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of:

Demolition and disposal at the following properties is to be completed within **thirty (30) working days** of the date on the “Notice to Proceed” in accordance with the bid documents at the following locations to wit:

**Location Address: 508 N. Court Street, Ottumwa, Iowa - \$13,952.00**

It is understood and agreed:

The Contractor shall commence removal within such time and work continuously as to be completed by the date indicated in this contract. The Contractor shall forfeit **\$250.00 per working day** required to complete the contract after the aforesaid completion date. A working day as used herein, shall be defined as any calendar day, exclusive of Saturdays, Sundays, or a recognized legal holiday, or on which weather or other conditions (not under the control of the Contractor) will permit the removal operations to proceed for not less  $\frac{3}{4}$  of a normal work day in the performance of a controlling item of work.

An extension of the contract period may be granted by the Director for additional work requiring additional removal time. An extension may also be granted by the Director for inclement weather or Acts of God that interfere with the Contractor’s ability to work.

**The Certificate of Insurance and the Performance Bond, cashier’s check or Irrevocable Letter of Credit MUST be on file with the City Clerk within five (5) working days of the awarding of the contract and BEFORE the “Notice to Proceed” will be issued.**

The work under the proposed contract shall be commenced within **fifteen (15) days after the issuance of the “Notice to Proceed”** and shall be completed as stated in the Notice to Proceed and in this contract.

The owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages for non-performance of this contract.

The Contractor must comply with all Federal, State, and Local Laws and Ordinances. In addition, all OSHA, NFPA, and ADA regulations must be complied with.

**A certificate of insurance for liability, bodily injury, and property damage satisfactory to the City, in the amount of \$1,000,000.00 combined single limit, must be furnished to the City. The City of Ottumwa must be included as an additional insured to, and be so stated on, the certificate of insurance. Also, Worker’s Compensation coverage in accordance with the State of Iowa statutes must be provided.**

The Contractor hereby agrees to and shall defend, indemnify and save harmless the City of Ottumwa, IA, and any other jurisdiction or agency issuing permits for any work in the improvement, their officers,

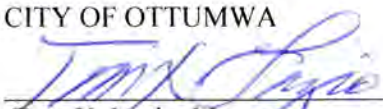


agents and representatives from all suits, actions, loss, damage, expense, costs or claims of any character or any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to any person or damage to property are due or claim to be due to any negligence of the City, it's employees or agents or any other person, in fulfillment of the contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising from or recovered under Worker's Compensation laws or any other law, bylaws, ordinance or order of decree.

The Contractor will insure a drug free environment in accordance with Federal regulations.

Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in the bid document, which is a part of this contract. Said payment is to be made after inspection of the work and upon presentation of an invoice for aforesaid demolition/removal.

**IN WITNESS WHEREOF**, This Contract has been executed in duplicate on the date herein written.

CITY OF OTTUMWA  
  
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk

CONTRACTOR SIGNATURE

\_\_\_\_\_

Contractor Printed Name

Address

City, State, Zip

Phone Number

Date Contractor Signed

**CITY OF OTTUMWA**  
**Staff Summary**

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Health & Inspections  
Department

Zach Simonson  
Prepared By  
Zach Simonson  
Department Head

  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Resuming rental inspections after COVID-19 suspension.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Resume regular inspections with appropriate measures to protect staff and public safety.

DISCUSSION: In February, the Council suspended rental inspections at the request of local landlords and others for 90 days in response to the COVID-19 public health emergency. That suspension ends May 17, 2021.

Staff suggests resuming inspections with appropriate precautions including use of personal protective equipment and rescheduling inspections where a tenant is experiencing COVID-19 symptoms or is following a physician's recommendation to quarantine.

Source of Funds:

Budgeted Item:  Budget Amendment Needed:

**CITY OF OTTUMWA**  
**Staff Summary**

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Planning & Development  
Department

Zach Simonson  
Prepared By  
Zach Simonson  
Department Head

  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Discussion of possible e-scooter program, City expectations and required ordinance improvements.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Proceed with developing a proposed memorandum of understanding between the City and Bird and proceed with developing proposed updates to ordinances for a safe e-scooter program.

DISCUSSION: The City has been in contact with Bird, an app-based e-scooter rental platform. Bird provides e-scooters for rental and use on public streets. E-scooters are parked in the public right-of-way in a similar manner to bicycles. Bird is interested in doing business in Ottumwa beginning this spring and summer.

A presentation from Bird is including in the packet detailing how the program works. The program would require a memorandum of

Source of Funds:

Budgeted Item:  Budget Amendment Needed:

understanding between Bird and the City of Ottumwa outlining responsibilities and expectations for the company, areas where operation of e-scooters is permitted, legal indemnification, etc. The City Attorney has been negotiating a proposed agreement. If given a greenlight to proceed, staff will present the MOU to the Council upon agreement by both parties for approval to proceed.

Additionally, the City Attorney believes that ordinance updates will be required to ensure the program is safe and the City has the ability to hold riders accountable for safe operation. If permitted to proceed, staff will prepare those ordinance updates as well.



Hello,  
Ottumwa

2021





# What is Bird?

Bird is a last-mile, stand-up electric vehicle sharing company dedicated to bringing affordable, environmentally-friendly transportation solutions to communities everywhere.

**Our mission is to get people out of cars and:**



Solve the last-mile challenge by connecting more residents to transit options.



Reduce congestion and over-reliance on single occupancy car trips



Improve air quality and reduce Greenhouse Gas emissions



Improve the overall quality of life in cities

# How it works

Using the Bird smartphone app, riders find the closest Bird scooter on a map, unlock it and complete the safety tutorial to start their ride. It costs \$1 to start, then a per minute fee.



**1** FIND BIRDS ON THE MAP

**2** SCAN QR TO BEGIN RIDE

**3** WATCH SAFETY TUTORIAL

**4** ENJOY THE RIDE!

# Bird Scooter

BirdZero	
Braking	Drum Brake + Regenerative Brake
Lights	Front/Rear LEDs
Weight	44.66 lbs.



UNIQUE ID



SAFETY DECAL

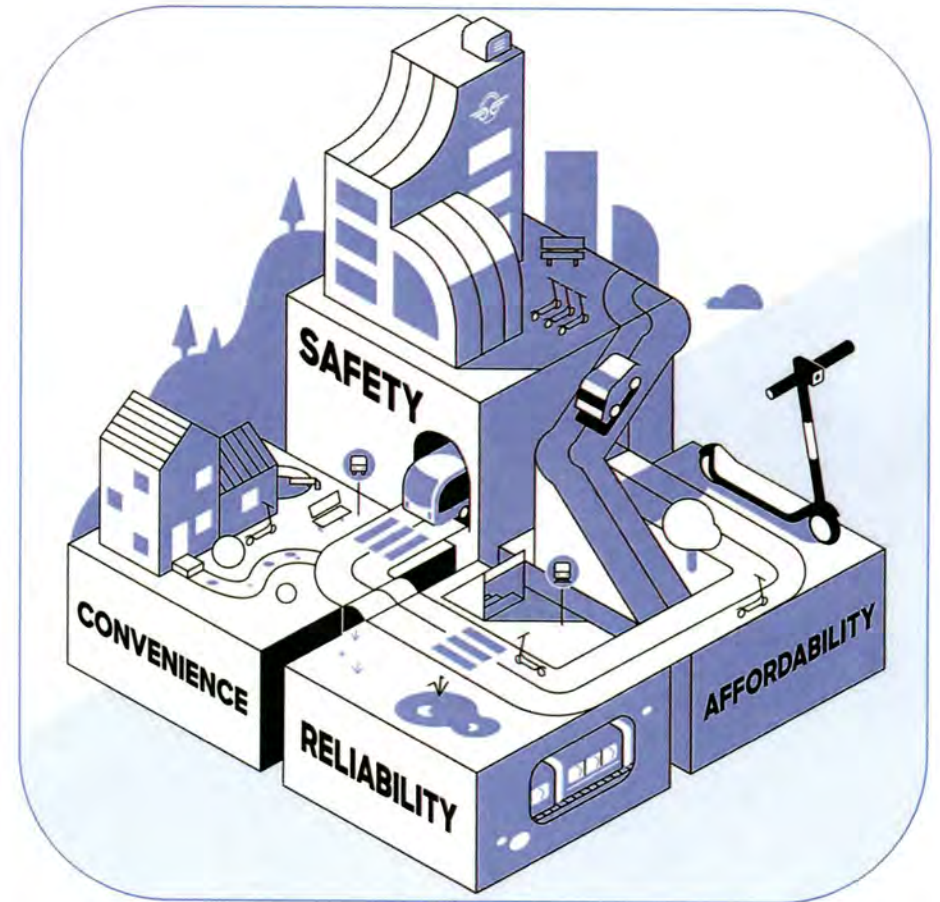


Confidential and proprietary information



# Transportation Benefits

- ✓ **No cost** micromobility solution for the city
- ✓ Provide a sustainable, open-aired transportation option
- ✓ Reduce congestion & carbon emissions
- ✓ Supplement bus and transit trips
- ✓ Alternative parking solution
- ✓ Provide increased access to businesses throughout the city
- ✓ Establish a multimodal transportation network



# Localized Operations

We work with a **local entrepreneur** from the community to manage the fleet on the ground, and in exchange they earn money on each ride.

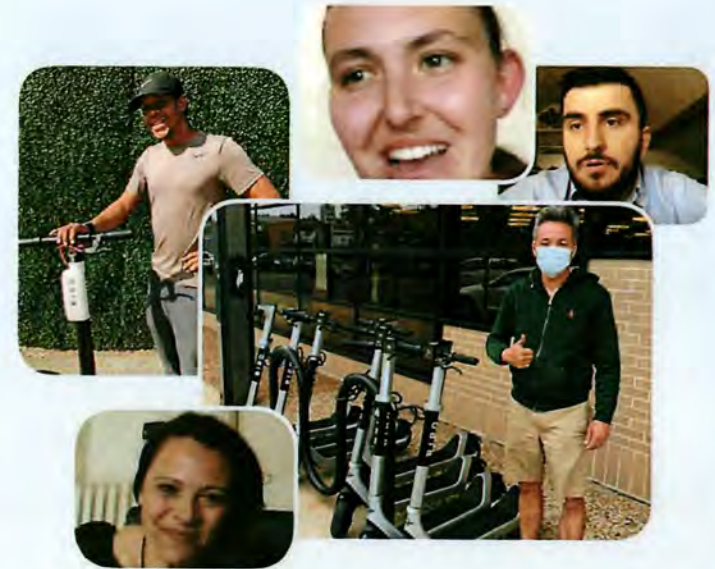
## How cities benefit:

### Local Touch:

- ✓ Deep community ties, local pride, and fast issue resolution
- ✓ Nuanced knowledge of where to deploy
- ✓ Economic Opportunity

### Backed by the Industry Leader:

- ✓ World-class technology & compliance tools
- ✓ Operational know-how
- ✓ Industry's Safest Vehicles



“

I like being my own boss, the flexibility of setting my own schedule and being able to hire my nephew because he also needed a job. I also like being part of the growing micromobility industry. It's in line with my values regarding city transportation solutions.

- Mark, Azbri Productions, Nashville

”

# The Local Impact



56%

of rides have connected to a local businesses



\$70K+

average take-home earnings from local entrepreneurs partnering with Bird.



16%

more jobs accessible



# Customer Service

Available 24/7

Our customer service phone number along with our e-mail address are clearly displayed on each of our scooters to report any concerns or to ask questions.

Our **Community Mode** enables both riders and non-riders to notify Bird of improperly parked scooters directly through the Bird app.



BIRD





# Community Access

In order to bring sustainable transportation to more people in the communities where we operate—we've rolled out Bird's Community Pricing program.

Our **Bird Access** program is an option for low-income riders that offers five (5) 30-minute rides per day for only \$5 a month for those who are enrolled or eligible for a government assistance program.

Our **Community Pricing** also offers 50% off rides to veterans, senior citizens and select community and non-profit groups.

# Leading the way on

innovative solutions for cities

## Warm Up Mode

This feature offers a gentle acceleration profile that helps users learn to ride safely and confidently.

## Quick Start

An industry-first feature that automatically detects when a Bird is within range and offers riders the opportunity to unlock it with the tap of a button.

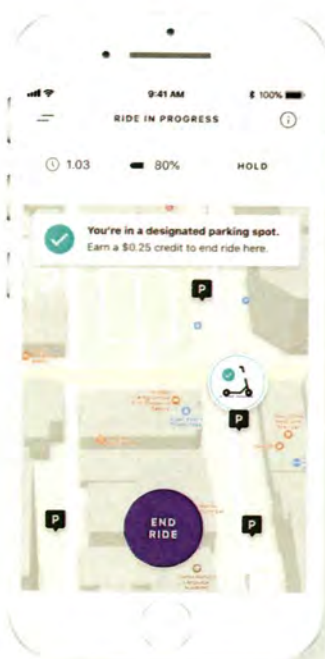
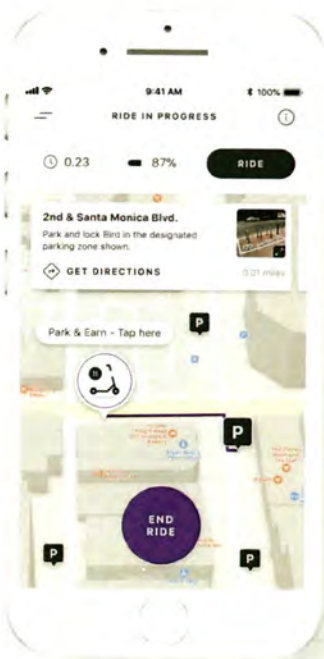
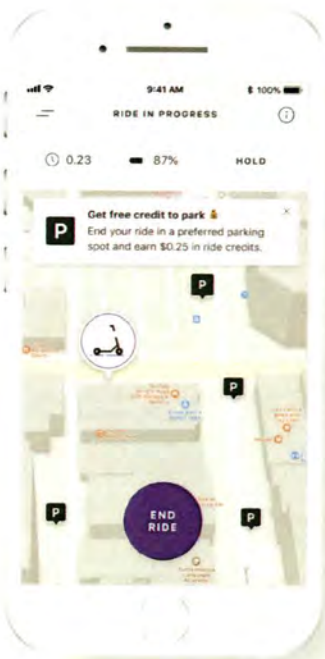
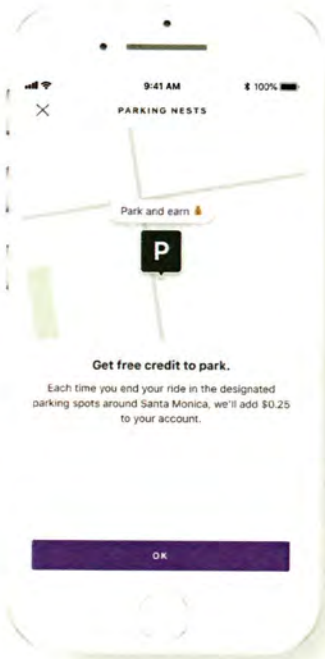
## Parking Management

Bird offers a comprehensive suite of parking tools that bridges the gap between technology and infrastructure by both directing and incentivizing riders to park in city-designated areas.



# Recommended Parking Areas

Always know where to park



Identify Locations

Direct Riders

Verify Parking

Thank you





CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: April 20, 2021

Alicia Bankson

Prepared By

*Larry Seals*

Department Head

Engineering  
Department

*R. J. Rte*

City Administrator Approval

AGENDA TITLE: Bid report to reject bid received on WPCF – Operations Reroofing Project.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked. \*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Reject bid received on WPCF – Operations Reroofing Project.

DISCUSSION: This project involves removing the existing roofing membrane system and designated mechanical equipment. New recovery board will be installed over existing insulation by mechanically fastening and installing 2-ply fire resistant SBS modified bitumen roofing system with a granule surfaced cap sheet. Approximately 4,000 SF. Roofing system will be eligible for a 20 year no-dollar-limit water tightness warranty. The existing roof was installed in 2005.

Three (3) sets of plans were either sent out or downloaded from the City website, and one (1) bid was received. The bid was significantly higher than the engineer's opinion of cost of \$100,000.00. Staff is recommending rejection of the bid.

Bid received: \$134,576.00.

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Alicia Bankson

Prepared By

*Larry Seals*

Department Head

Engineering  
Department

*Rp Rt*

City Administrator Approval

AGENDA TITLE: Bid report to reject bid received on 2021 RFP #5 Sewer Easement Cleaning.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked. \*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Reject bid received on 2021 RFP #5 Sewer Easement Cleaning.

DISCUSSION: The City of Ottumwa has several cross country sewers that have been overtaken by brush, downfall trees and living trees. These sewer easement need to be cleared. This clearing may be performed by hand or with equipment. Brush may be mulched or piled. Large trees shall be cut to a manageable size and placed to the side of the easement. The easements are 20 feet wide. The sewer itself will be marked.

Four (4) sets of plans were either sent out or downloaded from the City website, and one (1) bid was received. The bid was significantly higher than the engineer's opinion of cost of \$20,000.00. Staff is recommending rejection of the bid.

Bid received: \$29,000.00.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

\_\_\_\_\_  
Engineering  
Department

\_\_\_\_\_  
Alicia Bankson  
Prepared By  
*Larry Seals*  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
*[Signature]*  
City Administrator Approval

AGENDA TITLE: Informational Update – WPCF Treatment Plant Update.

\*\*\*\*\*  
 **\*\*Public hearing required if this box is checked. \*\***       **\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Department Report on WPCF Treatment Plant Update.

DISCUSSION:

The presentation for the WPCF Update will include a plant overview and updated plant performance information. Topics covered will be; plant capacity, BOD and TSS removal, sludge production, and energy use.

The presentation will also include information about the Diffuser Project. This project replaced all 30 duckbill check valves on the diffuser. A dye test was performed after the project showing all diffusers are active. This increases the amount of river water mixing with the effluent and increases our allowable loading to the Des Moines River

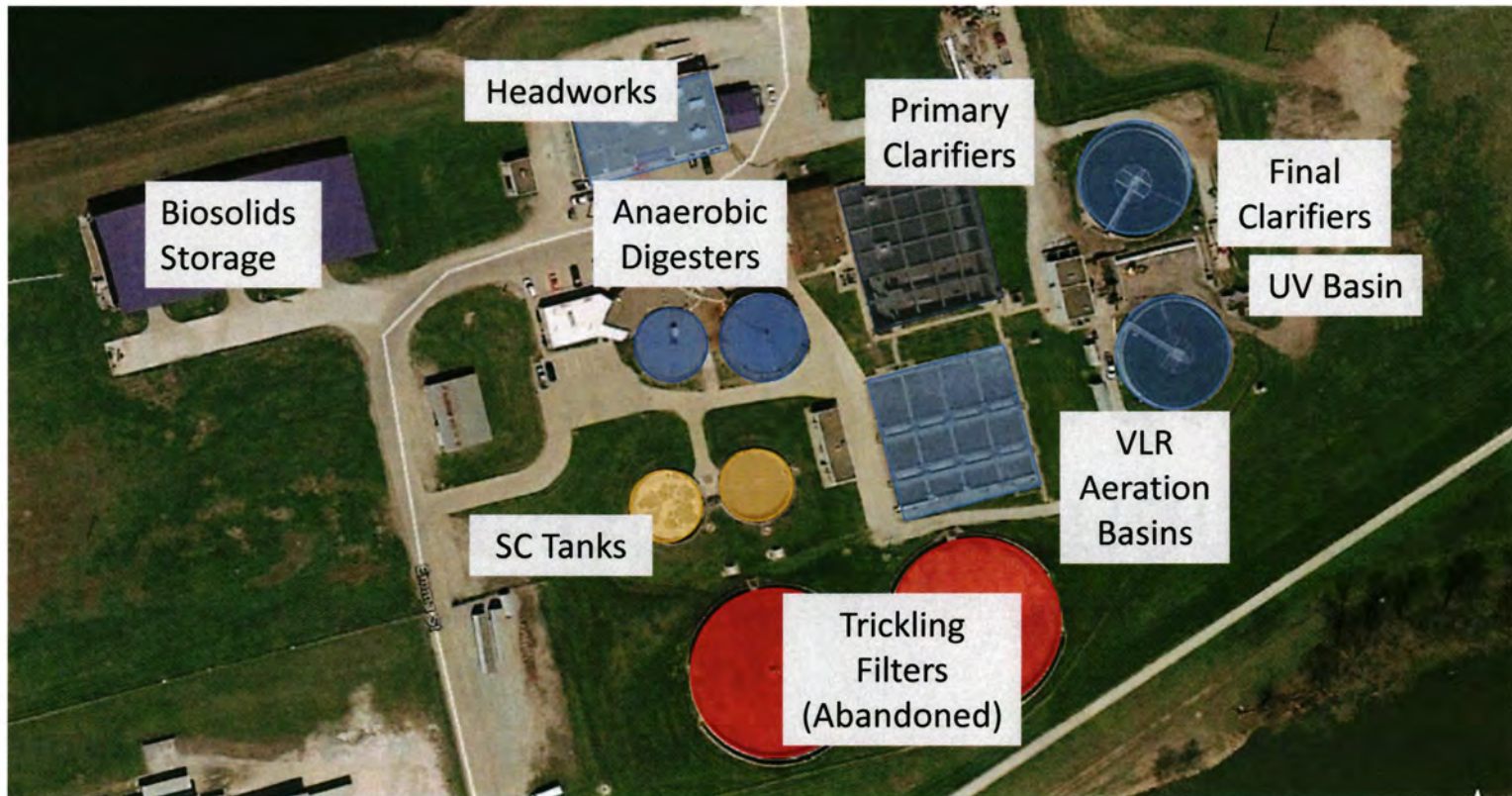
Source of Funds:

Budgeted Item:

Budget Amendment Needed:

# Update on Performance of BOD only mode

# Plant Overview



# Plant Overview

	Plant Influent BOD	Plant Influent TSS	Primary Effluent BOD	Primary Effluent TSS	Limiting Factor
	lb / day	lb / day	lb / day	lb / day	
Current Loadings (Peak Month)	5,832	46,146	3,516	--	
Permit Rated Capacity	11,613	29,570	--	--	
12 day SRT (With Nitrification)	7,400	12,100	5,180	4,230	Clarifier SLR
2.5 day SRT (No Nitrification)	24,300	38,900	17,000	13,600	Solids Digestion

The plant has 5,781 lbs. available to allocate now.

# Water Quality

Nutrient Removal: 2016- Present

## **Total Phosphorus**

- Old Process = 51% Removal
- Current Operation = 48% Removal

## **Total Nitrogen**

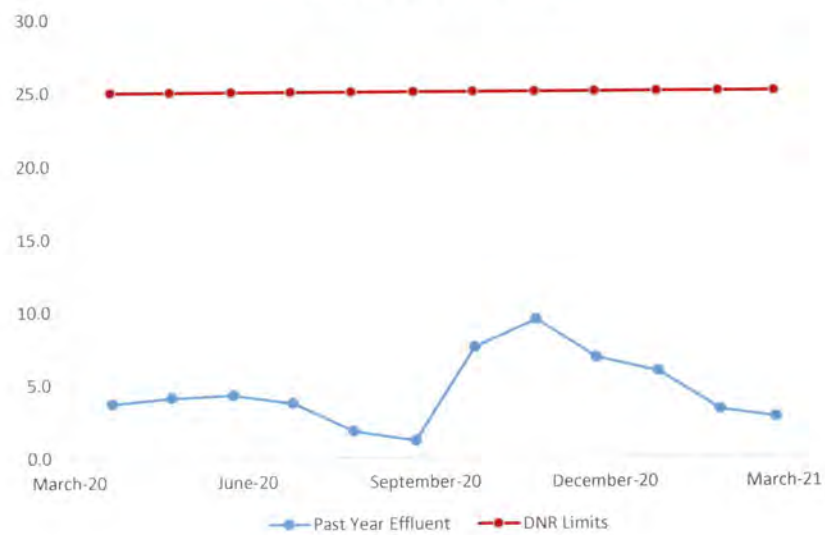
- Old Process = 28% Removal
- Current Operation = 30% Removal

## **Nutrient Reduction Study**

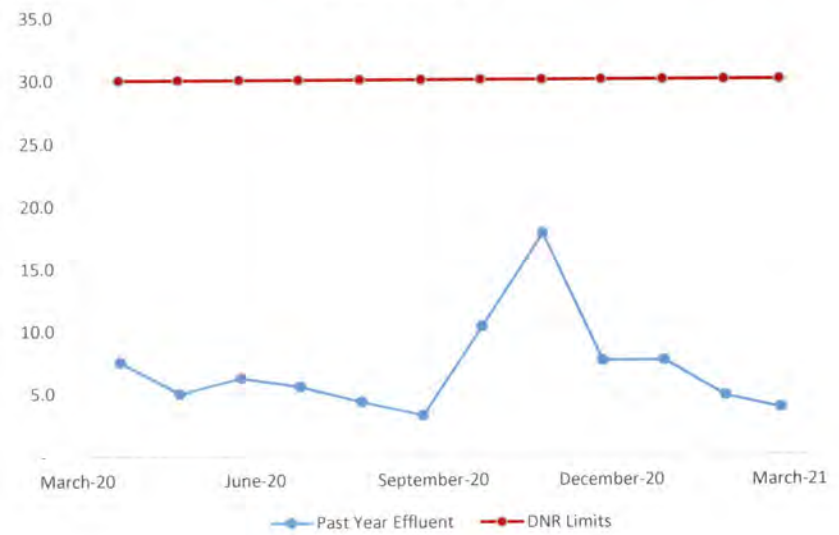
The Study was submitted in June 2020. Awaiting response from DNR.

# Water Quality

Effluent CBOD (MG/L)



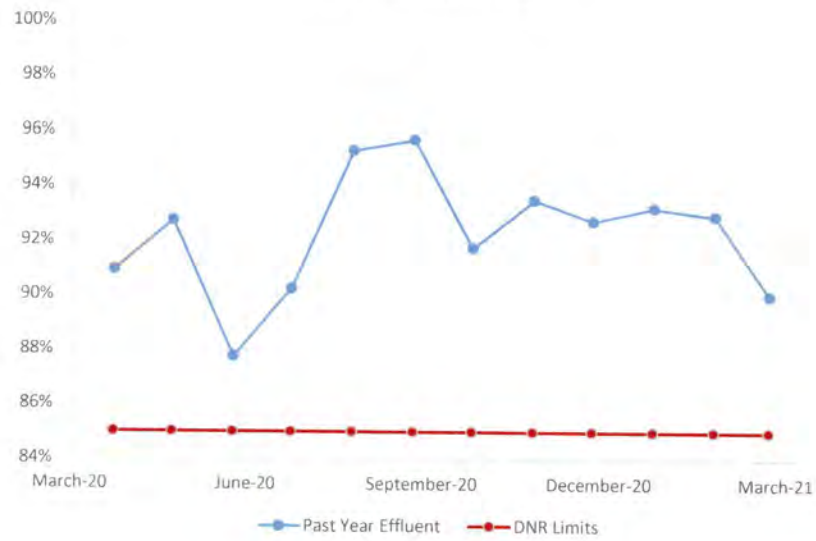
Effluent TSS (MG/L)



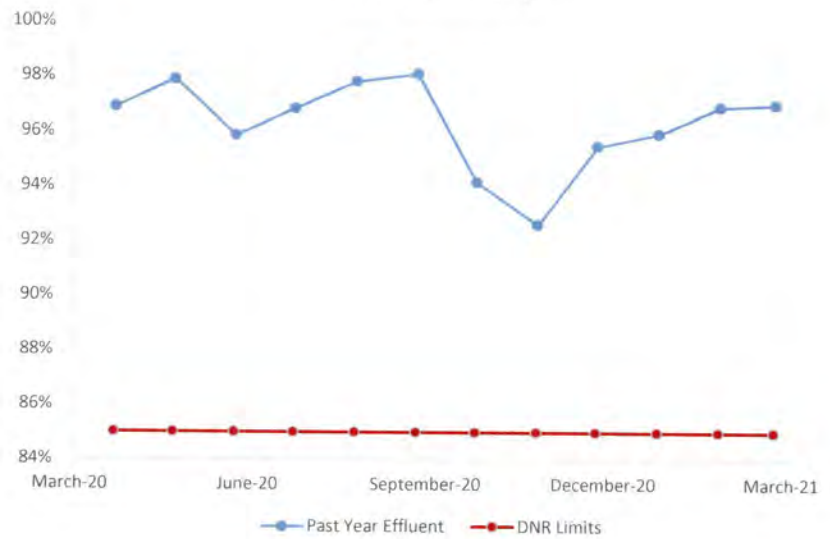


# Water Quality

## BOD Removal (%)



## TSS Removal (%)

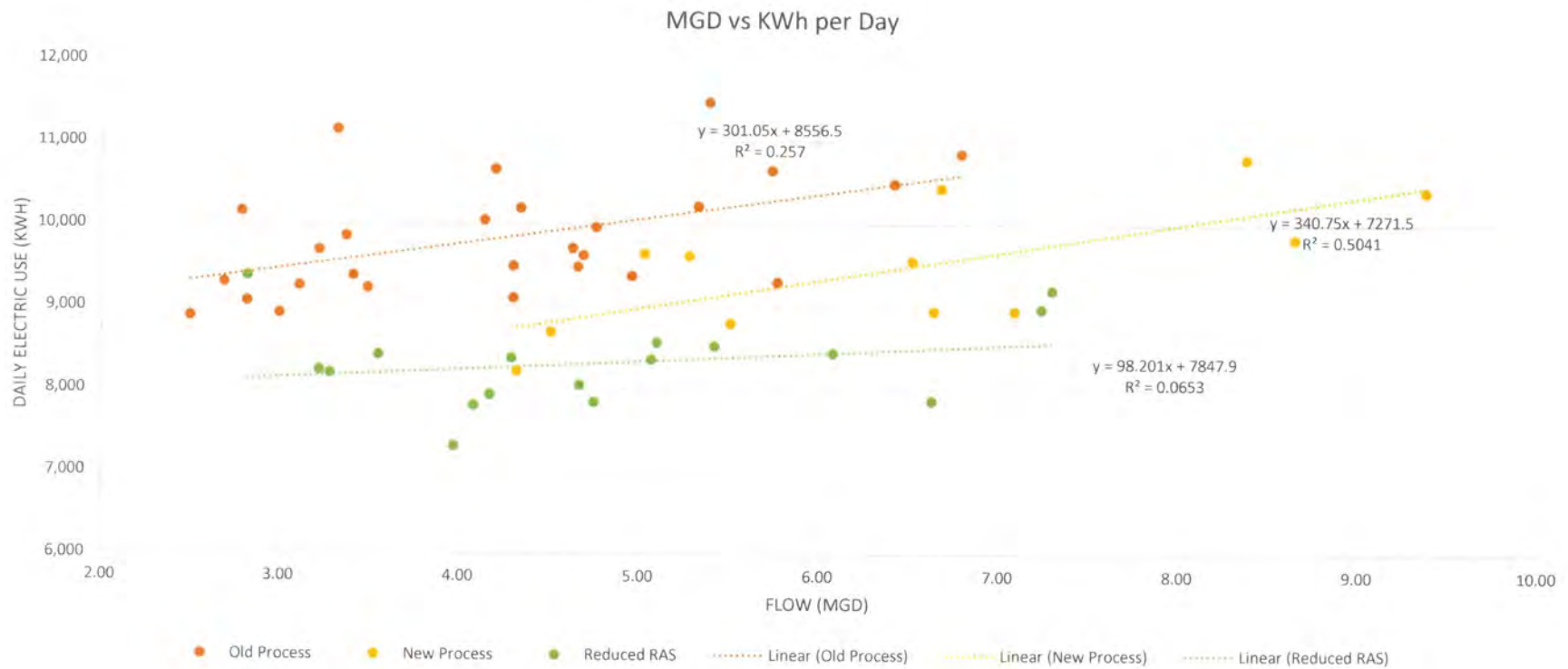


# Operating Costs

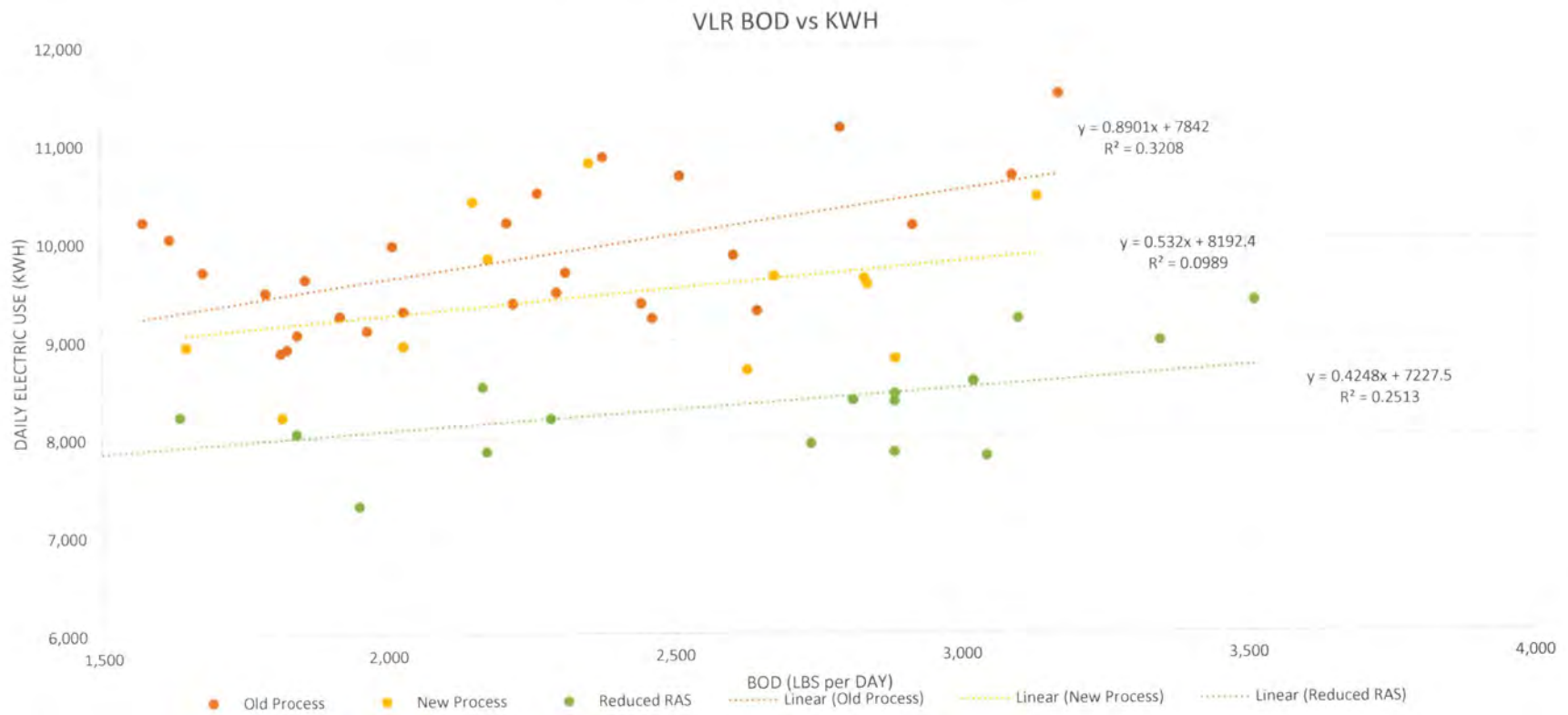
	Quantity Change	Yearly Cost Change	Comments
Sludge Production	+15%	--	Pumped 20 MG more WAS per year
Sludge Hauling	+2%	+\$3,000	
Electric Use	-19%	\$(51,000.00)	
RAS Pumping	-33%	--	Pumped 688 MG less RAS per year
<b>* Total</b>		<b>\$(48,000.00)</b>	

\* Does not include reduced wear and tear on pumps and rotors

# Electricity Use



# Electricity Use



# Aeration Study

- Need to adjust aeration to incoming BOD in real time in order to provide a more consistent environment for the bugs to live and work.
  - Last fall influent BOD to the VLRs rose from 2,960 on a Tuesday to 10,398 on Friday and dropped back to 1,931 by Monday
  - On the way up dissolved  $O_2$  is too low and its too high on the way down.
- The study assessed existing equipment and controls and provided options to better control  $O_2$  concentrations.
- Currently evaluating options to provide best return on investment
  - Improved BOD and nutrient removal
  - Additional cost savings.

# Key Takeaways

- Savings of \$48,000 per year
- 5,781 lbs of BOD available now to allocate to new industry.
- If needed, the currently implemented operational changes could increase available capacity to 18,000 lbs of BOD.
  - A rerating will not be pursued unless driven by customer requests.

# Diffuser Cleaning and Duckbill Replacement

**New duckbill on left  
Old duckbill on right**



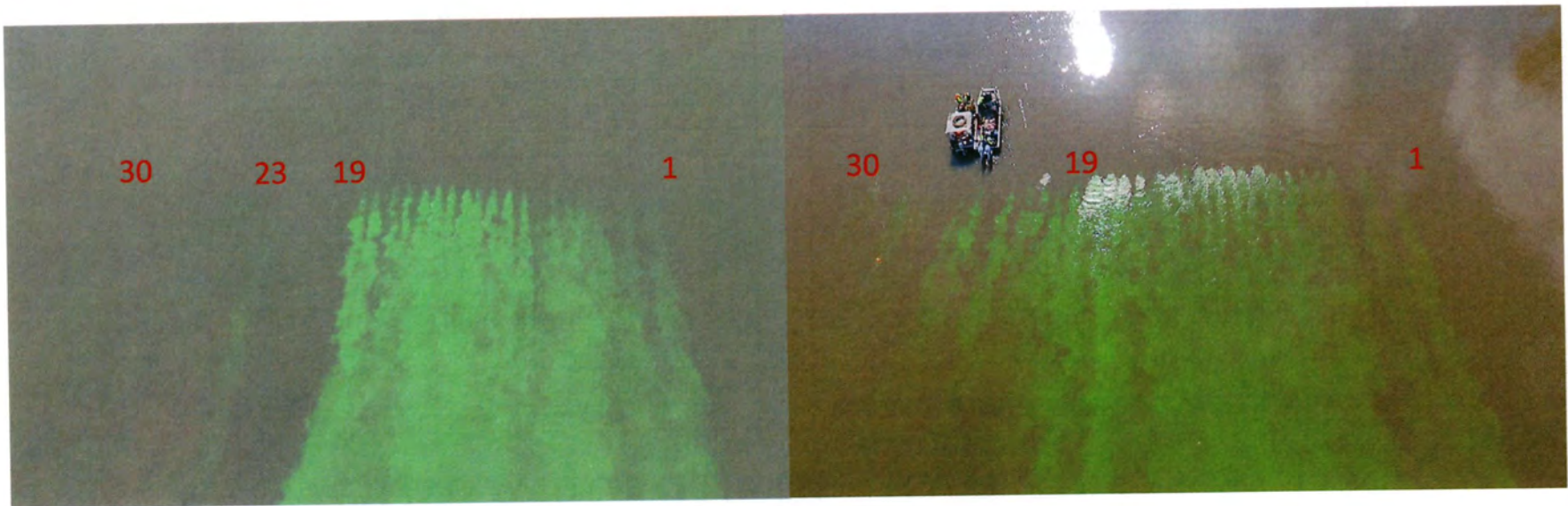
**Increased ammonia limits with  
full width active diffuser.**

- September Limits – 100 ft
  - 22.9 mg / L – 30 day Average
  - 78.2 mg / L – Daily Maximum
- September Limits – Full Width
  - 31.9 mg / L – 30 day Average
  - 95.8 mg / L – Daily Maximum
- Max effluent - 14.2 mg / L

# Diffuser - Before and After

**Dye test May 2020**

**Dye test April 2021**





# Cost Adjustments for Lab Fees

WPCF In-house Test Costs				
Test	Old Inside City	New Inside City	Old Outside City	New Outside City
pH	\$ 4.00	\$ 5.00	\$ 5.00	\$ 6.00
DO	\$ 7.00	\$ 5.00	\$ 8.00	\$ 6.00
BOD, CBOD	\$ 18.00	\$ 20.00	\$ 20.00	\$ 22.00
TSS	\$ 9.00	\$ 10.00	\$ 10.00	\$ 11.00
MLSS	\$ 8.00	\$ 10.00	\$ 9.00	\$ 11.00
Total Solids	\$ 8.00	\$ 10.00	\$ 9.00	\$ 11.00
Ammonia	\$ 15.00	\$ 20.00	\$ 18.00	\$ 22.00
Alkalinity	\$ 11.00	\$ 10.00	\$ 12.00	\$ 11.00
Chlorine	\$ 7.00	\$ 10.00	\$ 9.00	\$ 11.00
E. coli	\$ 17.00	\$ 30.00	\$ 20.00	\$ 33.00
Fecal	\$ 15.00	\$ 30.00	\$ 17.00	\$ 33.00
Brix	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00
SOUR	\$ 25.00	\$ 25.00	\$ 30.00	\$ 28.00
Conductivity	\$ 7.00	\$ 5.00	\$ 8.00	\$ 6.00
Volatile Acids	\$ 14.00	\$ 25.00	\$ 18.00	\$ 28.00
COD	\$ 19.00	\$ 25.00	\$ 20.00	\$ 28.00

**Note:** Labor comprises the bulk of in-house test costs. Additional costs from depreciation and consumables

WPCF Outsourced Test Costs				
Test	Test America Charge	Old Inside City	Old Outside City	America Charge +5%
TDS	\$ 12.00	\$ 12.00	\$ 13.00	\$ 12.60
TKN	\$ 26.00	\$ 24.00	\$ 26.00	\$ 27.30
Chloride	\$ 14.00	\$ 8.50	\$ 10.00	\$ 14.70
Sulfate	\$ 14.00	\$ 12.00	\$ 15.00	\$ 14.70
O&G	\$ 42.00	\$ 40.00	\$ 42.00	\$ 44.10
Arsenic	\$ 11.25	\$ 25.00	\$ 31.50	\$ 11.81
Cadmium	\$ 11.25	\$ 13.00	\$ 14.50	\$ 11.81
Copper	\$ 11.25	\$ 13.00	\$ 14.50	\$ 11.81
Chromium	\$ 11.25	\$ 13.00	\$ 14.50	\$ 11.81
Nickel	\$ 11.25	\$ 13.00	\$ 14.50	\$ 11.81
Zinc	\$ 11.25	\$ 13.00	\$ 14.50	\$ 11.81
Lead	\$ 11.25	\$ 13.00	\$ 14.50	\$ 11.81
Molybdenum	\$ 11.25	\$ 20.00	\$ 20.00	\$ 11.81
Mercury	\$ 23.50	\$ 28.00	\$ 32.00	\$ 24.68
Selenium	\$ 11.25	\$ 25.00	\$ 31.50	\$ 11.81
Iron	\$ 11.25	\$ 13.00	\$ 14.50	\$ 11.81
Phosphorous	\$ 21.00	\$ 20.00	\$ 20.00	\$ 22.05
Nitrate and Nitrite	\$ 19.00	\$ 14.00	\$ 18.00	\$ 19.95
VOC	\$ 90.00	\$ 150.00	\$ 150.00	\$ 94.50
Phenol	\$ 28.00	\$ 28.00	\$ 30.00	\$ 29.40
Cyanide	\$ 23.50	\$ 24.00	\$ 28.00	\$ 24.68

**New fees:**  
\$2.00 per test handling charge in addition to the cost of the test and any individual shipping charges.

**Note:** The outside testing lab currently charges an "Environmental Management Fee" of 5% on our monthly bill.

# Cost Adjustments for Hauled Waste

Hauled Waste Fees			
	Previous Fee	Proposed Fees	
All Hauled Waste	\$25 per load	\$25 per load	
Septic and Porta-Potti	8 Cents / Gallon	10 Cents / Gallon	Effective Immediately
		11 Cents / Gallon	Effective July 1, 2021
		12 Cents / Gallon	Effective July 1, 2022
Normal Strength Domestic	8 Cents / Gallon	1 Cent / Gallon	
Landfill leachate	10 Cents / Gallon	2 Cents / Gallon	

\* The increases for Septic and Porta-Potti waste reflect scheduled changes in BOD and TSS Surcharges passed as part of the new fee schedule.

\* The 1 cent per gallon charge for normal strength domestic waste includes a 25% increase for out of town customers.

\* Landfill leachate received at the plant has been much lower in BOD and TSS than septic waste. No tests have shown problematic levels of metals or other pollutants.

\* All loads that differ from the usual characteristics of the source are tested. If testing shows differing content the hauler will be billed accordingly.

\* Section 31-14(b)(5) of the municipal code allows the City to charge additional fees or reject loads that contain pollutants which will increase the cost of managing the effluent through increases in operating, maintenance, or replacement costs.

**CITY OF OTTUMWA**  
**Staff Summary**

**\*\* ACTION ITEM \*\***

Council Meeting of : May 4, 2021

Chris Cobler

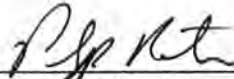
Prepared By

Phil Rath

Department Head

Airport

Department



City Administrator Approval

AGENDA TITLE: Resolution No. 87-2021 a resolution awarding the contract for the Rehabilitate Runway 4/22 Project at the Ottumwa Regional Airport to Struck & Irwin, Paving, Inc. from DeForest, Wisconsin.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Pass and adopt Resolution No. 87-2021

DISCUSSION: The Rehabilitate Runway 4/22 project consists of asphalt repairs, crack filling, slurry coat, and runway identification markings. Four bids were received ranging from \$319,084.37 to \$389,200.19. Bids were checked and reviewed by our consulting engineer Kirkham Michael. Struck & Irwin Paving, Inc. is the low bidder at \$319,084.37. This project is contingent upon grant approval from the FAA. Reimbursement to the city will be 100% of the final project cost with \$0.00 coming from the Airport Fund Balance.

Source of Funds: 100% FAA

Budgeted Item:  Budget Amendment Needed: No

**RESOLUTION # 87 - 2021**

**A RESOLUTION AWARDING THE CONTRACT FOR THE REHABILITATE  
RUNWAY 4/22 PROJECT AT THE OTTUMWA REGIONAL AIRPORT TO STRUCK  
& IRWIN, PAVING, INC. FROM DEFOREST, WISCONSIN.**

WHEREAS, The city council of the City of Ottumwa, approved awarding the contract with Struck & Irwin, Paving Inc. for the Rehabilitate Runway 4/22 project at the Ottumwa Regional Airport.

WHEREAS, The contracted price for this project is \$319,084.37

WHEREAS, This project is contingent upon grant approval from the FAA with reimbursement to the city for 100% of the final project cost.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA. THAT: Authorizing the Mayor to sign, awarding the contract with Struck & Irwin, Paving Inc. of Deforest, Wisconsin for the Rehabilitate Runway 4/22 project at the Ottumwa Regional Airport.

PASSED AND ADOPTED this May 4, 2021

CITY OF OTTUMWA, IOWA

ATTEST:



*Christina Reinhard*  
Christina Reinhard, City Clerk



Tom Lazio, Mayor

## BID TABULATION

**PROJECT:**  
Ottumwa Regional Airport  
Rehabilitate Runway 4/22  
FAA AIP No. 3-19-0073-023

**ENGINEER:**  
Kirkham Michael  
4390 114th Street  
Urbandale, Iowa 50322

**KM PROJECT NO.:**  
2012240

**DATE OF BID OPENING:** April 27, 2021 at 2:00 PM

Description	Quantities	Units	Engineer's Estimate DBE = 4.46%		Struck & Irwin DeForest, WI 10% Bid Bond DBE = 10.4%		Fahmer, LLC., Eau Claire, WI 10% Bid Bond DBE = 4.46%		Scodeller Const., Wixom, MI 10% Bid Bond DBE = 27.63%		Astech Corp St. Cloud, MN 10% Bid Bond DBE = 39.9%	
			Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
<b>BASE BID</b>												
1 Mobilization	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 8,240.00	\$ 8,240.00	\$ 5,000.00	\$ 5,000.00	\$ 21,001.80	\$ 21,001.80	\$ 65,000.00	\$ 65,000.00
2 Construction Safety Plan and Traffic Control	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 2,070.00	\$ 2,070.00	\$ 500.00	\$ 500.00	\$ 17,695.00	\$ 17,695.00	\$ 50,000.00	\$ 50,000.00
3 Pavement Patching	820	SY	\$ 50.00	\$ 41,000.00	\$ 79.00	\$ 64,780.00	\$ 75.00	\$ 61,500.00	\$ 75.00	\$ 61,500.00	\$ 82.50	\$ 67,650.00
4 Crack Repair / Seal Joints (<0.5")	2,000	LF	\$ 0.75	\$ 1,500.00	\$ 0.75	\$ 1,500.00	\$ 1.25	\$ 2,500.00	\$ 4.00	\$ 8,000.00	\$ 1.04	\$ 2,080.00
5 Crack Repair / Seal Joints (0.5"- 1.5")	18,000	LF	\$ 1.50	\$ 27,000.00	\$ 0.75	\$ 13,500.00	\$ 1.69	\$ 30,420.00	\$ 4.50	\$ 81,000.00	\$ 1.50	\$ 27,000.00
6 Crack Repair / Seal Joints (>1.5")	1,000	LF	\$ 4.00	\$ 4,000.00	\$ 2.30	\$ 2,300.00	\$ 9.20	\$ 9,200.00	\$ 5.00	\$ 5,000.00	\$ 8.00	\$ 8,000.00
7 Pavement Marking Removal	41,005	SF	\$ 2.00	\$ 82,010.00	\$ 0.27	\$ 11,071.35	\$ 0.60	\$ 24,603.00	\$ 1.42	\$ 58,227.10	\$ 1.40	\$ 57,407.00
8 Pavement Markings (White)	25,011	SF	\$ 2.50	\$ 62,527.50	\$ 1.18	\$ 29,512.98	\$ 1.28	\$ 32,014.08	\$ 1.10	\$ 27,512.10	\$ 0.99	\$ 24,760.89
9 Pavement Markings (Yellow)	355	SF	\$ 3.00	\$ 1,065.00	\$ 1.18	\$ 418.90	\$ 1.28	\$ 454.40	\$ 8.00	\$ 2,840.00	\$ 8.80	\$ 3,124.00
10 Pavement Markings (Black Outline)	73	SF	\$ 2.00	\$ 146.00	\$ 1.28	\$ 93.44	\$ 1.28	\$ 93.44	\$ 8.00	\$ 584.00	\$ 8.80	\$ 642.40
11 Slurry Seal	45,600	SY	\$ 3.00	\$ 136,800.00	\$ 2.94	\$ 134,064.00	\$ 3.31	\$ 150,936.00	\$ 1.40	\$ 63,840.00	\$ 1.18	\$ 53,808.00
<b>Total Base Bid</b>				\$ 401,048.50		\$ 267,550.67		\$ 317,220.92		\$ 347,200.00		\$ 359,472.29
<b>ALTERNATE BID #1 ITEMS</b>												
4A Crack Repair / Seal Joints (<0.5")	2,000	LF	\$ 0.75	\$ 1,500.00	\$ 0.75	\$ 1,500.00	\$ 1.25	\$ 2,500.00	\$ 4.50	\$ 9,000.00	\$ 1.04	\$ 2,080.00
5A Crack Repair / Seal Joints (0.5"- 1.5")	2,000	LF	\$ 1.50	\$ 3,000.00	\$ 0.75	\$ 1,500.00	\$ 1.69	\$ 3,380.00	\$ 4.00	\$ 8,000.00	\$ 1.50	\$ 3,000.00
7A Pavement Marking Removal	3,710	SF	\$ 2.00	\$ 7,420.00	\$ 0.27	\$ 1,001.70	\$ 0.85	\$ 3,153.50	\$ 1.30	\$ 4,823.00	\$ 1.40	\$ 5,194.00
9A Pavement Markings (Yellow)	2,010	SF	\$ 3.00	\$ 6,030.00	\$ 2.00	\$ 4,020.00	\$ 1.75	\$ 3,517.50	\$ 0.90	\$ 1,809.00	\$ 0.99	\$ 1,989.90
11A Slurry Seal	14,800	SY	\$ 3.00	\$ 44,400.00	\$ 2.94	\$ 43,512.00	\$ 3.63	\$ 53,724.00	\$ 1.18	\$ 17,464.00	\$ 1.18	\$ 17,464.00
<b>Total Alternate Bid #1 Items</b>				\$ 62,350.00		\$ 51,533.70		\$ 66,275.00		\$ 41,096.00		\$ 29,727.90
<b>Total Base Bid + Alternate Bid #1 Items</b>				\$ 463,398.50		\$ 319,084.37		\$ 383,495.92		\$ 388,296.00		\$ 389,200.19

The Project was advertised for one week in the Ottumwa Courier - 3/27/2021.

- Math Error; Bid Showed \$305,664.29
- Math Error; Bid Showed \$342,200



[ CITY OF ]  
O T T U M W A

April 30, 2021

Mr. Anthony Pollard, Airport Engineer-Iowa  
Federal Aviation Administration  
Central Region Airports Division  
901 Locust, Rm. 364  
Kansas City, MO 64106

---

RE: Rehabilitate Runway 4/22  
Ottumwa Regional Airport  
AIP No. 3-19-0073-023

---

Dear Mr. Pollard:

We have reviewed the bid tabulation provided by Kirkham Michael. We concur with the engineer's recommendation that the construction contract be awarded to Struck & Irwin Paving, Inc. of DeForest, WI, in the amount of \$319,084.37.

Let me know if you have any questions or need anything else in this regard.

Sincerely,

Tom Lazio  
Mayor  
City of Ottumwa

City of Ottumwa  
105 East Third Street, Ottumwa, Iowa 52501  
Telephone 641-683-0600 Fax 641-683-0613

**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of : May 4, 2021

Chris Cobler

Prepared By

Phil Rath

Department Head

Airport

Department



City Administrator Approval

AGENDA TITLE: Resolution # 88-2021: Authorizing the mayor to sign the Airport Capital Improvement Program (ACIP) data sheets and related documents, and authorize staff to submit the data sheets and related documents to the Iowa DOT for the fiscal years 2022-2026

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Pass and adopt Resolution # 88-2021

DISCUSSION: The City submits an annual Airport Improvement plan to the Iowa DOT. The plan serves as the pre-application for the IDOT's grant program. The updated project plan includes:

- \*Apron Improvements 2022
- \*Taxiway A ( LED Lighting ) 2023
- \*Taxiway B ( LED Lighting ) 2024
- \*Construct Box Hanger 2025
- \*Terminal Area Overlay 2026

The following is included in the plan: data sheets with project description, amount of requested IDOT dollars (85%), local match required (15%) of the project. This has been approved by the Airport Advisory Board.

Source of Funds: 85% IDOT/ 15% Airport Fund Balance

Budgeted Item:



Budget Amendment Needed:

**RESOLUTION # 88 - 2021**

**AUTHORIZE THE MAYOR TO SIGN THE AIRPORT CAPITAL IMPROVEMENT PROGRAM DATA SHEETS AND RELATED DOCUMENTS, AND AUTHORIZE STAFF TO SUBMIT THE DATA SHEETS AND RELATED DOCUMENTS TO THE IDOT FOR THE FISCAL YEARS 2022-2026**

WHEREAS, Funding from the Iowa Department of Transportation's Aviation program will be awarded for various type grant programs as defined by the IDOT.

WHEREAS, Eligible projects have been identified at the Ottumwa Regional Airport.

WHEREAS, The Mayor is authorized to sign the contracts upon funding being awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA. THAT: Authorizing the Mayor to sign the Iowa Department of Transportation's aviation grant application for the fiscal year 2021; staff is hereby authorized to submit said document to the IDOT for funding consideration; the Mayor is hereby authorized to sign the IDOT contracts upon funding being awarded.

PASSED AND ADOPTED this May 4, 2021

CITY OF OTTUMWA, IOWA

ATTEST:



*Christina Reinhard*

Christina Reinhard, City Clerk



*Tom X. Lazio*

Tom Lazio, Mayor



## AIRPORT STATE FUNDING APPLICATION CHECKLIST

Please attach the following documents with your application.

- Airport State Funding Application Checklist
- Project data sheet, including a detailed cost breakdown. Use one for each project.
- City/Sponsor resolution that endorses the project and certifies availability of matching funds.
- Five-Year Capital Improvement Program (CIP)
- Verification that project is identified in a current airport layout plan (ALP) on file with the Iowa Department of Transportation's Aviation Bureau (when applying for new construction of buildings or airfield expansion).
- Pavement maintenance program (verify the use of the pavement maintenance program provided by the Iowa DOT or similar program when applying for pavement preservation or reconstruction).
- Verification that you have an airport security plan on file with the Iowa DOT's Aviation Bureau (when applying for airport security projects).
- Protective land use zoning and/or planning (please answer the following).
  - Height zoning  Yes Date adopted 05/19/1999  No  Pending
  - Land use planning/zoning  Yes Date adopted \_\_\_\_\_  No  Pending
  - Comprehensive plan adopted with airport land use included  Yes  No  Pending
  - Other (please explain) \_\_\_\_\_
- Provide verification that you have either updated the [www.basedaircraft.com](http://www.basedaircraft.com) website or submitted based aircraft N - numbers to the Iowa DOT's Aviation Bureau.
- Minority Impact Statement (Iowa DOT Form 1051010).

Send **one signed** copy of the application materials to the address listed below.

Please mail, fax, or email the signed application to: [Shane.Wright@iowadot.us](mailto:Shane.Wright@iowadot.us)



## AIRPORT STATE FUNDING APPLICATION

Airport Name: Ottumwa Regional

Airport Sponsor Name: City of Ottumwa

Contact Person: Chris Cobler Title: Airport Manager

Address: 14802 Terminal Street

City: Ottumwa State: Iowa ZIP Code: 52501

Daytime Phone: 641-683-0619 E-mail: airport@ci.ottumwa.ia.us

FAX: \_\_\_\_\_

Project Description: If applying for more than one project, list in order of priority. A separate project application data sheet is needed for each project.	Project Type	Total Project Amount	State Amount Requested	Percent State Share
Apron Improvements	Airport Development	\$265,000.00	\$225,250.00	85
				NaN
				NaN
				NaN
				NaN

<b>Windsocks:</b> Orders may be placed using this form or by calling 515-239-1468.	Indicate quantity needed.  <div style="display: flex; justify-content: space-around;"> <span>_____ 18" x 96"</span> <span>_____ 36" x 144"</span> </div>
--	--

The sponsor certifies that the information contained in this application is accurate and complete to the best of his/her knowledge.

\_\_\_\_\_  
**Airport Manager**

Signature of Authorized Sponsor's Representative      Title

Chris Cobler      Date: \_\_\_\_\_

Typed Name

Please mail, FAX, or e-mail the signed application to: [Shane.Wright@lowadot.us](mailto:Shane.Wright@lowadot.us)



# AIRPORT STATE FUNDING APPLICATION PROJECT DATA SHEET

Fiscal Year: 2022

Submit a separate data sheet for each project.

Airport: Ottumwa Regional Date: April 20, 2021

Project Type (Check one only):  
 Airport Improvement Program (AIP)  
 Commercial Service Vertical Infrastructure (CSVl)  
 General Aviation Vertical Infrastructure (GAVI)

Project Description: Apron Improvements - This is the final phase of apron pavement replacement

Engineering Firm (If unknown, write unknown): Kirkham Michael

Shown on current Airport Layout Plan (ALP)  Yes  No Current ALP Date: April 24, 2014

Sketch: Attach separate sketch from ALP if applicable.

Project Justification (Include detailed information and data to support need):  
This project is the final phase of the apron improvements previously initiated and includes the area near terminal building. Per PCI and Geotechnical, apron needs remediation and is servicing more and heavier aircraft.

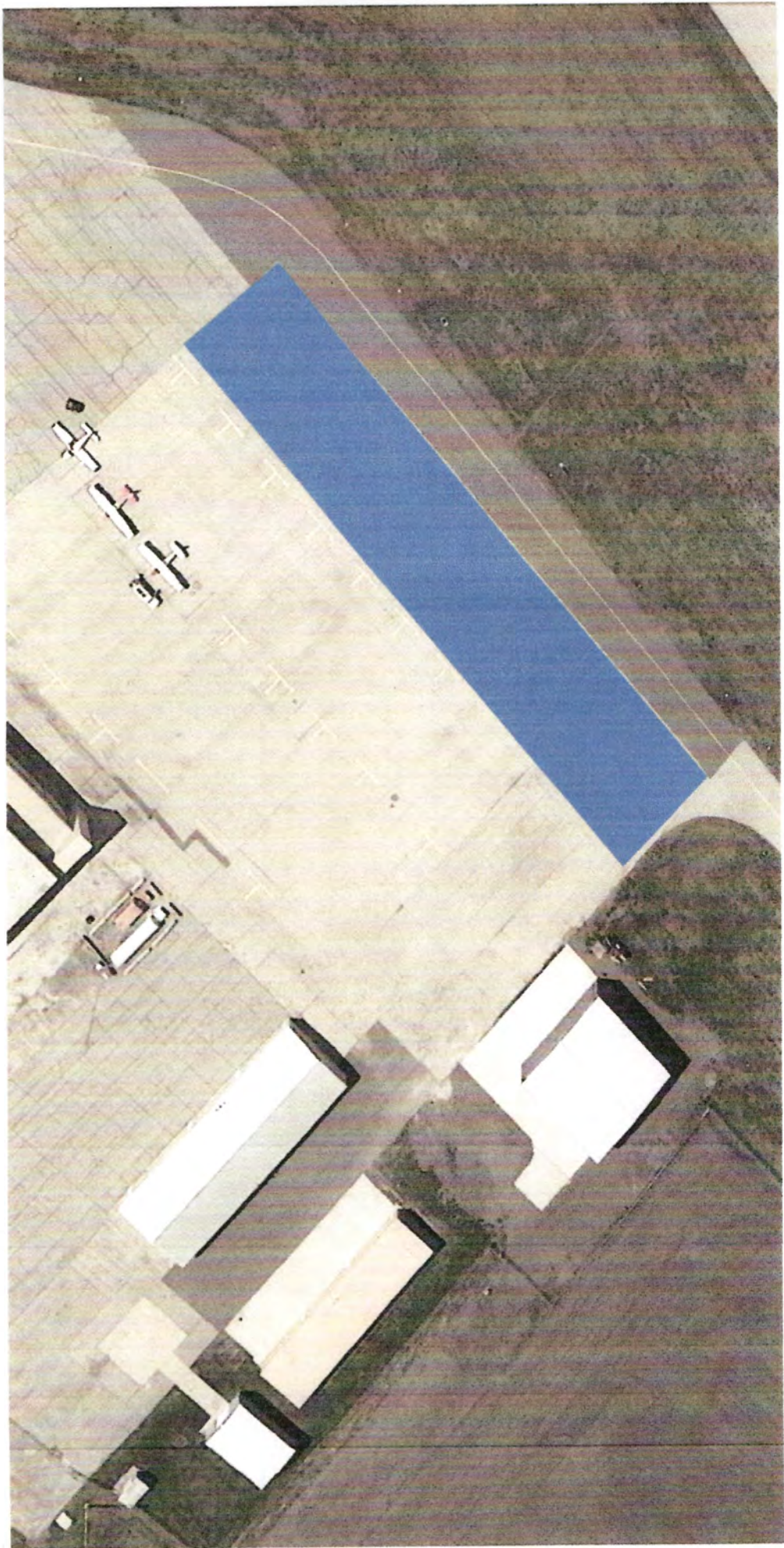
Detailed Cost Estimate (Attach separate sheet if necessary):  
See Attached

	Amount	Percentage
Total Project Cost:	<u>\$265,000.00</u>	<u>100%</u>
Local Share:	<u>\$39,750.00</u>	<u>15%</u>
Requested State Share:	<u>\$225,250.00</u>	<u>85%</u>

\_\_\_\_\_  
Signature  
**Airport Manager**  
\_\_\_\_\_  
Sponsor's Title

Please mail, FAX, or e-mail the signed application to:  
Attn.: Program Manager  
Aviation Bureau  
Iowa Department of Transportation  
800 Lincoln Way  
Ames, IA 50010

Email: [Shane.Wright@lowadot](mailto:Shane.Wright@lowadot)  
Phone: 515-239-1048  
FAX: 515-233-7983



**Ottumwa Regional Airport (OTM)  
Apron Improvements - Final Phase**

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
1	Safety Plan, Traffic Control & Mobilization	1	LS	\$ 18,500.00	\$ 18,500.00
2	12" Pavement Removal	2,500	SY	\$ 10.00	\$ 25,000.00
3	12" Subgrade Preparation	2,500	SY	\$ 5.00	\$ 12,500.00
4	5" Modified Subbase	2,500	SY	\$ 10.00	\$ 25,000.00
5	7" PCC	2,500	SY	\$ 54.00	\$ 135,000.00
<b>BASE BID</b>					<b>\$ 216,000.00</b>

Engineering, Testing, and Administration

\$ 49,000.00

<b>TOTAL PROJECT (BASE)=</b>	<b>\$265,000.00</b>
Iowa DOT Share (85%)=	\$225,250.00
Local share =	\$39,750.00



## FIVE-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP)

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Ottumwa Regional, KOTM, Ottumwa, Iowa

Prepared by: City of Ottumwa Sponsor's E-mail: airport@ci.ottumwa.ia.us

Date Prepared: April 20, 2021 Sponsor's Signature: \_\_\_\_\_

Sponsor's Phone: (641) 683-0619 Printed Name: Chris Cobler

FY	Detailed project/scope description	Funding source	Total estimated cost
2022	Apron Improvements - Final Section	Federal: \$ State: \$ 225,250 Local: \$ 39,750 Total: \$ 265,000.00	
2023	Taxiway A MITL (LED Lighting)	Federal: \$ State: \$ 281,180 Local: \$ 49,620 Total: \$ 330,800.00	
2024	Taxiway B,C MITL (LED Lighting)	Federal: \$ State: \$ 281,180.00 Local: \$ 49,620.00 Total: \$ 330,800.00	
2025	Construct Hangar	Federal: \$ State: \$ 150,000.00 Local: \$ 150,000.00 Total: \$ 300,000.00	
2026	Terminal Area ACC Overlay	Federal: \$ State: \$ 233,750.00 Local: \$ 41,250.00 Total: \$ 275,000.00	

## Verifications

The undersigned hereby confirms the following application requirements.

**Verification of Planning:**

- ALP for new construction
- Security Plan for security project
- Pavement Maintenance Program for pavement projects

**Verification of Zoning Ordinance:**

- The airport's zoning ordinance is available on the Wapello County website.

**Verification of Based Aircraft:**

- Based aircraft are up to date at [www.basedaircraft.com](http://www.basedaircraft.com)

By: \_\_\_\_\_

Title: Airport Manager \_\_\_\_\_

Date: \_\_\_\_\_

## Minority Impact Statement

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code 8.11, all grant applications submitted to the State of Iowa that are due beginning Jan. 1, 2009, shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applications to consider the potential impact of the grant project's proposed programs or policies on minority groups.

**Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.**

- The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project:

Indicate which groups are impacted:

- Women     Persons with a Disability     Blacks     Latinos     Asians  
 Pacific Islanders     American Indians     Alaskan Native Americans     Other \_\_\_\_\_

- The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project:

Present the rationale for the existence of the proposed program or policy:



Provide evidence of consultation with representatives of the minority groups impacted:

Indicate which groups are impacted:

- Women     Persons with a Disability     Blacks     Latinos     Asians  
 Pacific Islanders     American Indians     Alaskan Native Americans     Other \_\_\_\_\_

The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact:

The project provides no impact, positive or negative, to minority persons as it only enhances the use of the airport for all.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge.

Name: \_\_\_\_\_

Title: Airport Manager

#### Definitions

"Minority Persons," as defined in Iowa Code 8.11, means individuals who are women, persons with a Disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code 15.102, subsection 12, paragraph "b," subparagraph (1):

b. As used in this subsection:

(1) "Disability" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"Disability" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

Resolution No. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE SUBMISSION OF APPLICATION  
FOR IOWA AIRPORT IMPROVEMENT PROGRAM  
AND CERTIFYING ELIGIBILITY REQUIREMENTS

WHEREAS, the City of Ottumwa desires to make an application for Airport Improvement Program funding to the Iowa Department of Transportation for certain improvements at the Ottumwa Regional Airport as described as follows:

- Apron Improvements

WHEREAS, the Iowa Department of transportation requires a resolution certifying certain application requirements, commitments, and criteria; and

WHEREAS, on behalf of the City, Kirkham Michael Associates, Inc. has prepared an application describing the proposed improvements.

NOW THEREFORE BE IT RESOLVED THAT:

1. The City hereby endorses the Application for Iowa Airport Improvement Program funding for said improvements.
2. The City is hereby authorized to sign and submit the Application.
3. The City hereby commits availability of the local share of the funds as outlined in the Applications.

PASSED AND APPROVED BY THE CITY:

\_\_\_\_\_  
Mayor

ATTEST:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of : May 4, 2021

Jody Gates

Prepared By

Zach Simonson *ZS*

Department Head

Planning & Development

Department

*Rly Rte*

City Administrator Approval

AGENDA TITLE: Resolution No. 91 - 2021, a resolution by the Ottumwa City Council fixing an amount for abating a nuisance against certain lots in the City of Ottumwa, Iowa

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution No. 91 - 2021

DISCUSSION:

The City abated nuisances on the 5 properties listed on this resolution. Property owners were billed for the nuisance abatement work and the invoices for the properties listed here remain unpaid. Nuisance abatement costs on this resolution total \$2,878.84.

Source of Funds: 001-3-341-6499

Budgeted Item:

Budget Amendment Needed:

RESOLUTION NO. 91 - 2021

A RESOLUTION BY THE OTTUMWA CITY COUNCIL FIXING AN AMOUNT FOR ABATING A NUISANCE AGAINST CERTAIN LOTS IN THE CITY OF OTTUMWA, IOWA

WHEREAS, the nuisances existing on properties located at 110 N. Hancock, 1908 N. Court, 501 S. Webster, 329 N. Weller and 218 S. Willard were abated by the City of Ottumwa; and

WHEREAS, the Code of Iowa, Section 364.12, allows the City Council to assess costs of abating nuisances against real estate taxes in the same manner as the property tax; and

WHEREAS, said costs are as follows:

1. 110 N. Hancock – legal description – Lo 195 Dain Addition to the City of Ottumwa, Wapello County, Iowa – owners Jody L. McSparen and Wanda M. McSparen and the nuisance abatement costs are \$461.53 – Parcel #007416330196000.
2. 1908 N. Court – legal description – Lot 5 in Grandview Addition to the City of Ottumwa, Wapello County, Iowa, owner Michael Schafer and the nuisance abatement costs are \$509.75 – Parcel #007410610006000.
3. 501 S. Webster – legal description – Lot 132 Williams Park Addition to the City of Ottumwa, Wapello County, Iowa – owner Jerry A. Houk and the nuisance abatement costs are \$339.25 – Parcel #007417310127000.
4. 329 N. Weller – legal description – Lot 91 in the Dain Addition to the City of Ottumwa, Wapello County, Iowa, owner Mary Welch and the nuisance abatement costs are \$779.31 – Parcel #007416330084000.
5. 218 S. Willard – legal description – Lot 3 Sadie E Mowreys Subdivision to the City of Ottumwa, Wapello County, Iowa, owner Zetta Marie Van Ness and the nuisance abatement costs are \$789.00 – Parcel #007416750003000.

NOW, THEREFORE BE IT RESOLVED THAT the foregoing amounts are assessed against the respective properties as set forth hereinabove.

Passed and adopted this 4<sup>th</sup> day of May 2021

City of Ottumwa, Iowa

ATTEST:



Christina Reinhard, City Clerk



Tom X. Lazio, Mayor

**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

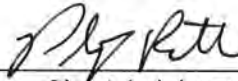
Council Meeting of: May 4, 2021

Philip Rath

Prepared By

\_\_\_\_\_  
Department

\_\_\_\_\_  
Department Head



\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Resolution to purchase used equipment from ArchAngel for Fixed Base Operator at Ottumwa Regional Airport

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Purchase the listed equipment from ArchAngel from the Capital Fund to be refunded by the Airport Fund at a later date.

DISCUSSION: On March 2, 2021 the City Council approved the staff recommendation to absorb the Fixed Base Operator (FBO) services at the Ottumwa Regional Airport. As part of this request staff identified a need for equipment, which would be leased from ArchAngel until a purchase agreement could be reached. Since the March 2 date, staff has had the opportunity to evaluate the equipment to determine what was needed and estimate a value. A purchase price of \$140,000 was reached with a credit of \$3,000 from the application of previous lease payments for a final price of \$137,000. The list of secondhand equipment for purchase is attached to the resolution.

Source of Funds: Capital Fund (via Airport Fund)

Budgeted Item:

Budget Amendment Needed: Yes

## RESOLUTION NO. 92-2021

### RESOLUTION TO PURCHASE USED EQUIPMENT FROM ARCHANGEL FOR FIXED BASE OPERATOR AT OTTUMWA REGIONAL AIRPORT

**WHEREAS**, on March 2, 2021 the City of Ottumwa, Iowa approved a staff recommendation to absorb the Fixed Base Operator services at Ottumwa Regional Airport; and

**WHEREAS**, a part of this recommendation included a lease to purchase option for the acquisition of necessary secondhand equipment from ArchAngel; and

**WHEREAS**, staff identified equipment necessary for the continuation of the FBO operations and has previously negotiated terms of a lease to own agreement with ArchAngel; and

**WHEREAS**, staff has further examined the condition of the equipment, estimated a value, and negotiated an offer price to purchase; which has been accepted by ArchAngel.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:**

That the City of Ottumwa purchase equipment as identified on the ArchAngel Asset List a copy of which is attached hereto and made a part hereof by reference for a combined price of \$137,000. This amount reflects a purchase price of \$140,000 minus \$3,000 applied from the previous lease payments.

That the City of Ottumwa transfer \$137,000 from the Capital Fund to ArchAngel on or before June 4, 2021 for the purchase of the listed equipment. These funds shall be an advance against the Airport Fund who shall backfill the advance from the Capital Fund via future budgets.



That the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

APPROVED, PASSED AND ADOPTED, this 4<sup>th</sup> day of May, 2021.

CITY OF OTTUMWA, IOWA

  
Tom X. Lazio, Mayor

ATTEST:

  
  
Christina Reinhard, City Clerk

## ArchAngel Asset List

- Jet A Refueler Truck
- John Deere 3720
- Hydrometer (39-51)
- Hydrometer Jar
- Hydrometer (59-71)
- Hydrometer (69-81)
- Mini Monitor Test Kit
- White Test Bucket
- API Gravity Calculator
- Aqua Glo Test Kit
- FSII Additive Test Kit
- Wood 48" Propeller
- L-Shaped Corner Desk
- Floor Lamp
- Octagon Wire Mirror
- 30" Hinged Storage Ottoman
- Curtains with Hooks
- Throw Pillows (2)
- Area Rug
- Altimeter Clock
- Waste Basket
- La-Z-Boy Rocker Recliner (2)
- Vizio E60-C3 Flat screen TV
- Performax 8 IN Bench Grinder
- BA-6108 Air Filter Element (2)
- Pulan Pro 24" Snow Thrower
- Maxfli Dual Practice Net
- Maxfli 9' X 12" Putting Sys
- 42 Yellow Foam Golf Balls
- Maxfli 1' X 2' Hitting Mat
- Eyes and Ears Speaker System
- Universal Tow Bar
- Brackett T-34 Orange Tow Bar
- PSW-7700 Battery Charger

# Item No. H.-5.

## CITY OF OTTUMWA

### Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

\_\_\_\_\_  
Engineering  
Department

\_\_\_\_\_  
Alicia Bankson  
Prepared By  
*Larry Seals*  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
*Rp Rth*  
City Administrator Approval

AGENDA TITLE: Resolution #93-2021. Awarding the contract for Sidewalk Drop & Detectible Warning Installation Program 2021.

\*\*\*\*\*

\*\*Public hearing required if this box is checked. \*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution #93-2021.

DISCUSSION: This is the 10th contract and consists of the installation of sidewalk drops and detectable warnings at various locations throughout the City of Ottumwa. The completion of these sidewalk drops and detectable warnings will be a step towards compliance with the ADA Transition Plan. The Transition Plan was approved by Council on August 7, 2012. The City owned and maintained intersections are one portion of the ADA requirements. The overall project was estimated at 1,280,000.00, and is budgeted for \$120,000 each year until complete.

Plans for the project are posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 28, 2021 at 2:00 p.m. Four (4) bids were received. The low bidder is Pillar, Inc. of Huxley, Iowa in the amount of \$136,320.50.

Bid Tab and Plan Holders List are attached.

2012— Contract 1 - \$ 40, 898.99	McClure & Company Concrete (final cost)
2013— Contract 2 - \$116, 822.29	DeLong Construction (final cost)
2014— Contract 3 - \$ 48,355.29	DC Construction (final cost)
2015— Contract 4 - \$ 119,179.20	DC Construction (final cost)
2016— Contract 5 - \$ 96,842.22	M4i Concrete of Sigourney, Iowa (final cost)

Source of Funds: CIP

Budgeted Item: Yes

Budget Amendment Needed: No



2017— Contract 6 - \$ 100,808.78  
2018— Contract 7 - \$ 108,837.28  
2019— Contract 8 - \$ 128,576.73  
2020— Contract 9 - \$ 202,375.00  
Total Cost to Date: \$ 962,695.78

DC Concrete & Construction (final cost)  
TK Concrete – (final cost)  
DC Concrete & Construction – (final cost)  
DC Concrete & Construction – bid amount, project not complete

2021– CIP: \$120,000.00

Source of Funds: CIP

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #93-2021

A RESOLUTION AWARDING THE CONTRACT FOR SIDEWALK DROP  
& DETECTIBLE WARNING INSTALLATION PROGRAM 2021

WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, Pillar, Inc. of Huxley, Iowa in the amount of \$136,320.50.

APPROVED, PASSED, AND ADOPTED, this 4<sup>th</sup> day of May 2021.

CITY OF OTTUMWA, IOWA

  
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk

**BID TABULATION FOR**

Sidewalk Drop Program 2021

4/28/2021

ITEM	UNIT	DESCRIPTION	CONSTRUCTION ESTIMATE		PILLAR INC.		TK CONCRETE		DC CONCRETE		OEL CONSTRUCTION		
			QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	LF	CURB & GUTTER, PCC, 3.5' MAX. WIDTH	615	\$ 35.00	21,525.00	\$ 68.40	\$ 42,086.00	\$ 35.00	\$ 21,525.00	\$ 31.00	\$ 19,065.00	\$ 40.00	\$ 24,600.00
2	SY	REMOVAL OF SIDEWALK, SHARED USE PATH, OR DRIVE	675	\$ 20.00	13,500.00	\$ 7.00	\$ 4,725.00	\$ 15.00	10,125.00	\$ 20.50	13,837.50	\$ 22.00	14,850.00
3	SY	REMOVAL, P.C. CONCRETE, 6 IN.	675	\$ 90.00	60,750.00	\$ 61.56	\$ 41,553.00	\$ 75.00	50,625.00	\$ 77.00	51,975.00	\$ 74.50	50,287.50
4	SF	DETECTABLE WARNINGS	256	\$ 55.00	14,080.00	\$ 45.00	\$ 11,520.00	\$ 37.50	9,600.00	\$ 52.00	13,312.00	\$ 43.00	11,008.00
5	SY	FULL DEPTH PATCHES	30	\$ 125.00	3,750.00	\$ 183.53	\$ 9,176.50	\$ 85.00	2,550.00	\$ 90.00	2,700.00	\$ 147.50	4,425.00
6	SY	PAVEMENT REMOVAL	50	\$ 22.00	1,100.00	\$ 7.00	\$ 350.00	\$ 20.00	1,000.00	\$ 22.00	1,100.00	\$ 110.00	5,500.00
7	LF	CURB AND GUTTER REMOVAL	615	\$ 35.00	21,525.00	\$ 7.00	\$ 4,305.00	\$ 8.00	4,920.00	\$ 36.00	22,140.00	\$ 15.00	9,225.00
8	LS	TRAFFIC CONTROL	1	\$ 5,000.00	5,000.00	\$ 500.00	\$ 500.00	\$ 22,625.00	22,625.00	\$ 6,500.00	6,500.00	\$ 2,500.00	2,500.00
9	CY	COMBINED RETAINING WALL-SIDEWALK, LESS THAN 3'	15	\$ 175.00	2,625.00	\$ 575.00	\$ 8,625.00	\$ 700.00	10,500.00	\$ 360.00	5,400.00	\$ 1,050.00	15,750.00
10	CY	COMBINED RETAINING WALL-SIDEWALK, 3' TO 5'	20	\$ 195.00	3,900.00	\$ 675.00	\$ 13,500.00	\$ 525.00	10,500.00	\$ 400.00	8,000.00	\$ 950.00	19,000.00
<b>TOTAL</b>					<b>150,255.00</b>		<b>136,320.50</b>		<b>145,670.00</b>		<b>145,829.50</b>		<b>160,095.50</b>

Gray Box Denotes Math Error by Contractor

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION OF THE BIDS RECEIVED AT 2:00 P.M. ON 4-28-2021

BY:





CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

\_\_\_\_\_  
Engineering  
Department

\_\_\_\_\_  
Alicia Bankson  
Prepared By  
*Larry Seals*  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
*Rp Rth*  
City Administrator Approval

AGENDA TITLE: Resolution #94-2021. Awarding the contract for the Sanitary Utility Access Program 2021.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Pass and adopt Resolution #94-2021.

DISCUSSION: This project will place sanitary utility access in existing sanitary sewer lines and associated patch work. Manholes will be placed at locations that have either limited access points or problem areas prone to plugging causing increased cleaning maintenance.

Plans for the project are posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 28, 2021 at 2:00 p.m. Three (3) bids were received. The low bidder is DC Concrete & Construction of Douds, Iowa in the amount of \$49,800.00.

Bid Tab and Plan Holders List are attached.

Budgeted: \$50,000.00

Source of Funds: Sewer Fund

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #94-2021

A RESOLUTION AWARDING THE CONTRACT FOR THE  
SANITARY UTILITY ACCESS PROGRAM 2021

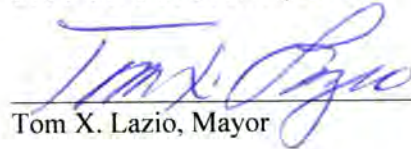
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

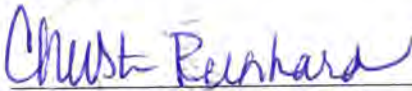
NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, DC Concrete & Construction of Douds, Iowa in the amount of \$49,800.

APPROVED, PASSED, AND ADOPTED, this 4<sup>th</sup> day of May, 2021.

CITY OF OTTUMWA, IOWA

  
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk



**BID TABULATION FOR**

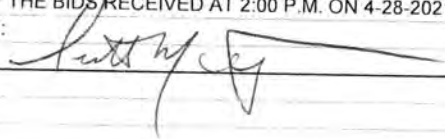
Sanitary Utility Access Program 2021

4/28/2021

ITEM	DESCRIPTION	UNIT	CONSTRUCTION ESTIMATE		DC CONCRETE		HYMBAUGH CONST		DRISH CONST		
			QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	REPLACEMENT OF UNUITABLE BACKFILL MATERIAL	CY	100	\$ 42.00	4,200.00	\$ 30.00	3,000.00	\$ -	-	\$ 43.50	4,350.00
2	MANHOLE, SANITARY SEWER, 48" DIAMTER, SW-303	VF	30	\$ 500.00	15,000.00	\$ 725.00	21,750.00	\$ -	-	\$ 900.00	27,000.00
3	FULL DEPTH PATCHES	SY	150	\$ 90.00	13,500.00	\$ 75.00	11,250.00	\$ -	-	\$ 142.75	21,412.50
4	REMOVAL OF PAVEMENT	SY	150	\$ 15.00	2,250.00	\$ 12.00	1,800.00	\$ -	-	\$ 20.00	3,000.00
5	TRAFFIC CONTROL	LS	1	\$ 3,500.00	3,500.00	\$ 1,000.00	1,000.00	\$ -	-	\$ 11,000.00	11,000.00
6	CONCRETE BASE FOR MANHOLE OVER EXIST. SAN. SEWER	EA	4	\$ 2,175.00	8,700.00	\$ 1,950.00	7,800.00	\$ -	-	\$ 950.00	3,800.00
7	MANHOLE ADJUSTMENT, MINOR (INCLUDES BOXOUT)	EA	2	\$ 1,000.00	2,000.00	\$ 1,400.00	2,800.00	\$ -	-	\$ 2,815.00	5,630.00
8	SEWER SPOT REPAIR	LF	20	\$ 85.00	1,700.00	\$ 20.00	400.00	\$ -	-	\$ 130.00	2,600.00
<b>TOTAL</b>					<b>50,850.00</b>		<b>49,800.00</b>		<b>72,100.00</b>		<b>78,792.50</b>

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION  
OF THE BIDS RECEIVED AT 2:00 P.M. ON 4-28-2021

BY:



**PLAN HOLDERS LIST**

**Sanitary Utility Access Program 2021  
Ottumwa, Iowa 52501**

Engineer's Estimate: \$50,000.00

**Bids Received:**

**Plan Deposit: \$40.00 (\$40.00 refundable)**

	<b>Name &amp; Address of Plan Holder</b>	<b>Phone/Fax</b>	<b>Plans Mailed</b>	<b>Deposit Received</b>	<b>Plans Returned Refund Mailed</b>	<b>Addendum No. 1</b>
1	<b>DC Concrete &amp; Construction</b> 15476 Emerald Rd Douds, IA 52551 <a href="mailto:dcconstruction.ia@gmail.com">dcconstruction.ia@gmail.com</a>	(641) 919-0636	Emailed 4/7/2021			
2	<b>Drish Construction</b> 1701 S. Main St. Fairfield, IA 52556 <a href="mailto:drish.mirandao@gmail.com">drish.mirandao@gmail.com</a>	(641) 472-9506	Emailed 4/7/2021			
3	<b>Davis County Excavation</b> 17356 Husky Trail Drakesville, IA 52552 <a href="mailto:dave_kurnes@yahoo.com">dave_kurnes@yahoo.com</a>	(641) 722-3557	Emailed 4/7/2021			
4	<b>DeLong Construction</b> 1320 North 8th Ave Washington IA 52353 <a href="mailto:cwharton@iowatelecom.net">cwharton@iowatelecom.net</a>	(319) 653-3334	Emailed 4/7/2021			
5	<b>Shane Poe Construction</b> 18786 Max Ave Downing, MO 63536-2179 <a href="mailto:shanepoe@marktwain.net">shanepoe@marktwain.net</a>	660-341-9841	Emailed 4/8/2021			
6	<b>Fane Septic Systems</b> 10468 - 152nd St Unionville, IA 52594 <a href="mailto:fanesepticexc@gmail.com">fanesepticexc@gmail.com</a>	518-588-4497	Emailed 4/8/2021			
7	<b>ESI Contracting Corp</b> 3001 E 83rd St Kansas City, MO 64112 <a href="mailto:sjayavarapu@esi-cc.com">sjayavarapu@esi-cc.com</a>	361-228-4219	City Website 4/20/2021			
8	<b>Pillar Inc</b> 318 Larson Dr Huxley, IA 50124 <a href="mailto:bids@pillariowa.com">bids@pillariowa.com</a>	515-203-0526	City Website 4/21/2021			
	<b>Master Builders</b> 221 Park Street Des Moines, IA 50309 <a href="mailto:cadams@mbioline.com">cadams@mbioline.com</a>	800-362-2578 515-288-8718	Emailed 4/7/2021			
	<b>City of Ottumwa</b> 105 E Third St Ottumwa, IA 52501	641-683-0680	Emailed 4/7/2021			



CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Engineering  
Department

Alicia Bankson  
Prepared By  
*Larry Seals*  
Department Head

*[Signature]*  
City Administrator Approval

AGENDA TITLE: Resolution #95-2021. Awarding the contract for the Catch Basin Replacement Program 2021.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Pass and adopt Resolution #95-2021.

DISCUSSION: This is our annual catch basin project and will reconstruct and raise catch basin wells with new grates as indicated on plans and specifications. Basins are located on various streets located within the City of Ottumwa.

Plans for the project are posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 28, 2021 at 2:00 p.m. Three (3) bids were received. The low bidder is DC Concrete and Construction of Douds, Iowa in the amount of \$54,030.00.

Bid Tab and Plan Holders List are attached.

Budgeted - \$50,000.00

Any additional funds will come from sewer fund balance.

Source of Funds: Sewer Fund

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #95-2021

A RESOLUTION AWARDING THE CONTRACT FOR THE  
CATCH BASIN REPLACEMENT PROGRAM 2021

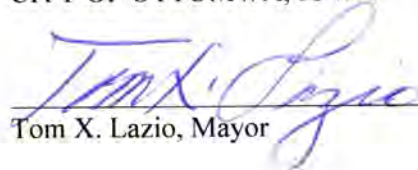
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.


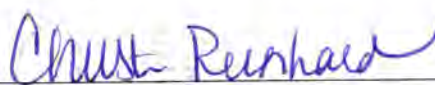
NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, DC Concrete and Construction of Douds, Iowa in the amount of \$54,030.00.

APPROVED, PASSED, AND ADOPTED, this 4<sup>th</sup> day of May, 2021.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

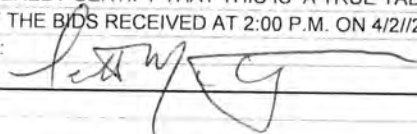
  
  
\_\_\_\_\_  
Christina Reinhard, City Clerk

**BID TABULATION FOR**

Catch Basin Replacement Program 2021

4/28/2021

ITEM	DESCRIPTION	UNIT	CONSTRUCTION ESTIMATE			DC CONCRETE		TK CONCRETE		DRISH CONST	
			QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	INTAKE-TYPE SW-501, NEW CATCH BASIN, NEW FRAME	EA	8	\$ 3,000.00	24,000.00	\$ 2,300.00	18,400.00	\$ 3,250.00	26,000.00	\$ 6,500.00	52,000.00
2	INTAKE-TYPE SW-505, NEW CATCH BASIN, NEW FRAME	EA	1	\$ 4,000.00	4,000.00	\$ 2,000.00	2,000.00	\$ 5,250.00	5,250.00	\$ 8,300.00	8,300.00
3	INTAKE-TYPE SW-507, REPLACE TOP ONLY	EA	2	\$ 5,000.00	10,000.00	\$ 3,000.00	6,000.00	\$ 2,500.00	5,000.00	\$ 4,700.00	9,400.00
4	CURB AND GUTTER, PCC, 3.5' MAX WIDTH	LF	75	\$ 35.00	2,625.00	\$ 35.00	2,625.00	\$ 40.00	3,000.00	\$ 155.00	11,625.00
5	CURB AND GUTTER, REMOVAL	LF	75	\$ 35.00	2,625.00	\$ 35.00	2,625.00	\$ 15.00	1,125.00	\$ 25.00	1,875.00
6	REMOVAL OF SIDEWALK, SHARED USE PATH, OR DRIVE	SY	60	\$ 20.00	1,200.00	\$ 13.00	780.00	\$ 15.00	900.00	\$ 20.00	1,200.00
7	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	60	\$ 80.00	4,800.00	\$ 75.00	4,500.00	\$ 85.00	5,100.00	\$ 145.00	8,700.00
8	DETECTABLE WARNINGS	SF	44	\$ 50.00	2,200.00	\$ 50.00	2,200.00	\$ 50.00	2,200.00	\$ 75.00	3,300.00
9	FULL DEPTH PATCHES	SY	100	\$ 100.00	10,000.00	\$ 84.00	8,400.00	\$ 85.00	8,500.00	\$ 200.00	20,000.00
10	PAVEMENT REMOVAL	SY	100	\$ 25.00	2,500.00	\$ 15.00	1,500.00	\$ 15.00	1,500.00	\$ 25.00	2,500.00
11	TRAFFIC CONTROL	LS	1	\$ 2,000.00	2,000.00	\$ 5,000.00	5,000.00	\$ 10,000.00	10,000.00	\$ 5,000.00	5,000.00
<b>TOTAL</b>					<b>65,950.00</b>		<b>54,030.00</b>		<b>68,575.00</b>		<b>123,900.00</b>

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION  
 OF THE BIDS RECEIVED AT 2:00 P.M. ON 4/21/2021  
 BY: 

**PLAN HOLDERS LIST**

**Catch Basin Replacement Program 2021  
Ottumwa, Iowa 52501**

Engineer's Estimate: \$54,000.00

**Bids Received:**

**Plan Deposit: \$40.00 (\$40.00 refundable)**

Set No	Name & Address of Plan Holder	Phone/Fax	Plans Mailed	Deposit Received	Plans Returned Refund Mailed	Addendum No. 1
1	<b>DC Concrete &amp; Construction</b> 15476 Emerald Rd Douds, IA 52551 <a href="mailto:dcconstruction.ia@gmail.com">dcconstruction.ia@gmail.com</a>	641-919-0636	Emailed 4/7/2021			
2	<b>Davis County Excavation</b> 17356 Husky Trail Drakesville, IA 52552 <a href="mailto:dave_kurnes@yahoo.com">dave_kurnes@yahoo.com</a>	641-722-3557	Emailed 4/7/2021			
3	<b>Drish Construction</b> 1701 S. Main St. Fairfield, IA 52556 <a href="mailto:drish.mirandao@gmail.com">drish.mirandao@gmail.com</a>	641-472-9506	Emailed 4/7/2021			
4	<b>DeLong Construction</b> 1320 North 8th Ave Washington, IA 52353 <a href="mailto:cwharton@iowatelecom.net">cwharton@iowatelecom.net</a>	319-653-3334	Emailed 4/7/2021			
5	<b>Shane Poe Construction</b> 18786 Max Ave Downing, MO 63536-2179 <a href="mailto:shanepoe@marktwain.net">shanepoe@marktwain.net</a>	660-341-9841	Emailed 4/8/2021			
6	<b>Fane Septic Systems</b> 10468 - 152nd St Unionville, IA 52594 <a href="mailto:fanesepticexc@gmail.com">fanesepticexc@gmail.com</a>	518-588-4497	Emailed 4/8/2021			
7	<b>Lejas Corporation</b> 6202 S Maple Ave Ste 127 Tempe AZ 85283 <a href="mailto:rtringleb@lejascorp.com">rtringleb@lejascorp.com</a>	480-775-1152	City Website 4/12/2021			
8	<b>ESI Contracting Corp</b> 3001 E 83rd St Kansas City MO 64112 <a href="mailto:sjayavarapu@esi-cc.com">sjayavarapu@esi-cc.com</a>	361-228-4219	City Website 4/20/2021			
9	<b>Pillar Inc</b> 318 Larson Dr Huxley, IA 50124 <a href="mailto:bids@pillariowa.com">bids@pillariowa.com</a>	515-203-0526	City Website 4/21/2021			
	<b>Master Builders</b> 221 Park Street Des Moines, IA 50309 <a href="mailto:cadams@mbioline.com">cadams@mbioline.com</a>	800-362-2578 515-288-8718	Emailed 4/7/2021			
	<b>City of Ottumwa</b> 105 E Third Ottumwa, IA 52501	641-683-0680	Emailed 4/7/2021			

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

\_\_\_\_\_  
Engineering  
Department

\_\_\_\_\_  
Alicia Bankson  
Prepared By  
*Larry Seals*  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
*R. H. Kell*  
City Administrator Approval

AGENDA TITLE: Resolution #96-2021. Awarding the contract for the River Wall Extension Project.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Pass and adopt Resolution #96-2021.

DISCUSSION: This project will raise the north side river wall between the Hydro Dam and Wapello Street Bridge by one foot. The project is necessary for the river wall to meet FEMA's freeboard requirements. Work will include prepping the existing wall, installing rebar, placing concrete, and sealing joints. The length of the wall is 1,350 LF.

Plans for the project are posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 28, 2021 at 2:00 p.m. Nine (9) bids were received. The low bidder is Cremer Concrete of Bloomfield, Iowa in the amount of \$56,745.54.

Bid Tab and Plan Holders List are attached.

Funding: \$500,000.00 CIP  
Estimate: \$ 65,000.00

Source of Funds: CIP

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #96-2021

A RESOLUTION AWARDING THE CONTRACT FOR THE  
RIVER WALL EXTENSION PROJECT

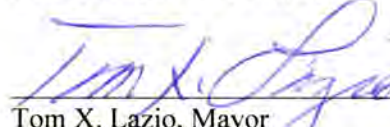
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

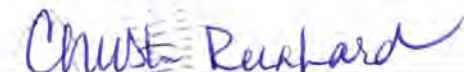
NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, Cremer Concrete of Bloomfield, Iowa in the amount of \$56,745.54.

APPROVED, PASSED, AND ADOPTED, this 4<sup>th</sup> day of May, 2021.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk



RIVER WALL EXTENSION

4/28/2021

ITEM	DESCRIPTION	UNIT	QTY	CONSTRUCTION ESTIMATE		Cremer Concrete		DC Concrete		Drish Construction		Roberts Construction		Boulder Contracting	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	RETAINING WALL EXTENTION	LF	1353	\$ 45.00	\$60,885.00	\$ 38.43	\$51,995.79	\$40.00	\$54,120.00	\$ 46.00	\$62,238.00	52.64	\$71,221.92	\$53.00	\$71,709.00
2	RESEAL EXPANSION JOINTS IN EXISTING WALL	LF	175	\$ 6.50	\$1,137.50	\$ 18.57	\$3,249.75	\$20.80	\$3,640.00	\$ 10.00	\$1,750.00	\$8.72	\$1,526.00	\$21.00	\$3,675.00
3	TRAFFIC CONTROL	LS	1	\$ 3,000.00	\$3,000.00	\$ 1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$ 4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00
<b>TOTAL</b>					<b>\$65,022.50</b>		<b>\$56,745.54</b>		<b>\$58,760.00</b>		<b>\$68,488.00</b>		<b>\$76,247.92</b>		<b>\$78,384.00</b>

Hymbaugh		Pillar Inc.		Tricon Construction		Minturn	
UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
\$0.00	\$72.99	\$98,755.47	\$ 78.00	\$105,534.00	\$ 85.00	\$115,005.00	
\$0.00	\$8.21	\$1,436.75	\$ 20.00	\$3,500.00	\$8.00	\$1,400.00	
\$0.00	\$1,000.00	\$1,000.00	\$ 10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	
	<b>\$82,543.00</b>		<b>\$101,192.22</b>		<b>\$119,034.00</b>		<b>\$122,405.00</b>

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION  
 OF THE BIDS RECEIVED AT 2:00 P.M. ON DATE OF BID OPENING  
 BY: *Pat Buzman*

**PLAN HOLDERS LIST**

**River Wall Extension Project  
Ottumwa, Iowa 52501**

Engineer's Estimate: \$65,000.00

**Bids Received:**

**Plan Deposit: \$40.00 (\$40.00 refundable)**

Set No	Name & Address of Plan Holder	Phone/Fax	Plans Mailed	Deposit Received	Plans Returned Refund Mailed	Addendum No. 1
1	<b>Drish Construction, Inc.</b> 1701 S Main St. Fairfield, IA 52556 <a href="mailto:dayle.drish@gmail.com">dayle.drish@gmail.com</a>	641-472-9506	City Website 4/9/2021			
2	<b>Minturn, Inc.</b> PO Box 369 Brooklyn, IA 52211 <a href="mailto:estimating@minturninc.com">estimating@minturninc.com</a>	641-455-0331	City Website 4/9/2021			
3	<b>Tricon Construction</b> 1230 E 12th St Dubuque, IA 52001 <a href="mailto:tricon@triconcg.com">tricon@triconcg.com</a>	563-588-9516	City Website 4/11/2021	4/19/2021		
4	<b>Lejas Corporation</b> 6202 S Maple Ave Suite 127 Tempe AZ 85283 <a href="mailto:rringleb@lejascorp.com">rringleb@lejascorp.com</a>	480-775-1152	City Website 4/12/2021			
5	<b>Tricon</b> 1230 East 12th Dubuque, IA 52001 <a href="mailto:laurieackerson@triconcg.com">laurieackerson@triconcg.com</a>	not given	City Website 4/14/2021			
6	<b>Boulder Contracting</b> 606 E 1st St Grundy Center IA 50638 <a href="mailto:david@bouldercontracting.net">david@bouldercontracting.net</a>	319-242-2182	City Website 4/15/2021			
7	<b>DC Concrete &amp; Construction</b> 15476 Emerald Rd Douds, IA 52551 <a href="mailto:dcconstruction.ia@gmail.com">dcconstruction.ia@gmail.com</a>	641-919-0636	City Website 4/15/2021			
8	<b>ESI Contracting Corp</b> 3001 E 83rd St Kansas City, MO 64112 <a href="mailto:sjayavarapu@esi-cc.com">sjayavarapu@esi-cc.com</a>	361-228-4219	City Website 4/20/2021			
9	<b>Pillar Inc</b> 318 Larson Dr Huxley, IA 50124 <a href="mailto:bids@pillariowa.com">bids@pillariowa.com</a>	515-203-0526	City Website 4/21/2021			
	<b>Master Builders</b> 221 Park Street Des Moines, IA 50309 <a href="mailto:CAAdams@mbionline.com">CAAdams@mbionline.com</a>	800-362-2578 515-288-8718	Emailed 4/7/2021			
	<b>City of Ottumwa</b> 105 E Third St Ottumwa, IA 52501	641-683-0680	Emailed 4/7/2021			



CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Engineering Department  
Department

Alicia Bankson  
Prepared By  
Larry Seals  
Department Head

[Signature]  
City Administrator Approval

AGENDA TITLE: Resolution #97-2021. Award the Contract for RFP #7 – Gray Eagle Trail Curb Installation and authorizing the Mayor to sign the contract.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Pass and adopt Resolution #97-2021.

DISCUSSION: This project will install a curb and gutter between the Gray Eagle Bike Trail and 125<sup>th</sup> Avenue. Work is expected to begin shortly and be completed by July 31, 2021.

Bids were received and opened by the City of Ottumwa on April 28, 2021 at 2:00 p.m. Eight (8) sets of the RFP were sent out to select bidders. Six (6) bids were received. The low bidder is TK Concrete of Pella, Iowa in the amount of \$23,780.00.

A copy of the bid tab and plan holders list is attached.

Funding: \$500,000.00 CIP

Estimate: \$24,000.00

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

RESOLUTION #97-2021

A RESOLUTION AWARDING THE CONTRACT FOR THE  
2021 RFP #7 – GRAY EAGLE TRAIL CURB INSTALLATION

WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.


NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, TK Concrete of Pella, Iowa in the amount of \$23,780.00

APPROVED, PASSED, AND ADOPTED, this 4<sup>th</sup> day of May, 2021.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk



## CONTRACT

This contract made and entered into in duplicate at Ottumwa, IA this 4th day May, 2021 by and between the CITY OF OTTUMWA, IA herein after called the "OWNER" and TK Concrete, Inc of Bella, Iowa herein after called the "CONTRACTOR."

## WITNESSETH:

The Contractor hereby agrees to furnish all labor, tools, materials, transportation and equipment necessary to fulfill the contract consisting of: PROPOSAL FOR THE **Gray Eagle Trail Curb Installation** as stated in the attached **RFP**. **RFP** and the signed proposal are included as part of this contract.

In the following location to wit; **immediately south of the HWY 34 / Iowa Avenue Intersection, Ottumwa, Iowa**

It is understood and agreed: The Contract will be paid upon satisfactory completion of project and acceptance as directed by City of Ottumwa Engineering Department.

The Owner shall have the right to deduct said liquidated damages from any monies in its hands, otherwise due, or to become due, to said Contractor or to sue for and recover compensation for damages resulting from non-performance of this contract.

The Contractor must comply with all Federal, State and Local Laws and Ordinances and all OSHA, NFPA and ADA regulations.

Section 423.3 of the 2005 Code of Iowa, requires the Contractor to pay sales or use tax on materials or equipment used or supplied during construction. All Contractors shall prepare and require their subcontractors to prepare, sign and acknowledge before a Notary Public the Iowa Department of Revenue Form 35-002, listing their respective expenses for all materials and equipment that becomes an integral part of the completed project. All Contractors shall file with the Owner executed copies of these forms. Receipt of said executed forms by the Owner shall be a pre-requisite of final payment for retained percentage of contract price to the Contractor.

In the event any service tax is paid by the Contractor, the Contractor shall also include in the Form 35-002, aforementioned, a listing of such services furnished which become an integral part of the project under the contract.

Upon completion of said work, the Owner agrees to pay to the Contractor therefore, the prices as set out in RFP Elm Street Lift Station Concrete Pad. Said payment to be made upon presentation of an invoice for aforesaid improvement. A certificate of insurance for liability, bodily injury, and property damage satisfactory to the Owner in the amount of \$300,000 for each person bodily injury and \$1,000,000 per occurrence of or aggregate limit, or \$1,000,000 combined single limit. The Owner must be included as an additional insured to the certificate of insurance. Also, Worker's Compensation coverage in accordance with State of Iowa statutes must be provided.

Contractor hereby agrees to and shall defend, indemnify and save harmless the Owner and any jurisdiction or agency issuing permits for any work included in the improvement, their officers, agent and representatives from all suits, actions, loss, damage, expense, cost, or claims of any character or

any nature brought on account of any injuries including death or damage sustained by any person or property arising out of the work done, whether such injuries to person or damage to property are due or claim to be due to any negligence of the Owner, it's employees or agents or any other person, in fulfillment of the Contract under the terms of this agreement, or on account of any act or omission by the Contractor or his agents, or from any claims or amounts arising or recovered under Worker's Compensation laws or any other law, by-laws, ordinance or order of decree.

Contractor shall, at the option of the Owner, defend the Owner with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in defense of any suit arising hereunder.

Contractor will insure a drug free environment in accordance with Federal regulations.

IN WITNESS WHEREOF, this Contract has been executed in duplicate on the date first herein written.

**CITY OF OTTUMWA**

Thomas X. Lazio  
Thomas X. Lazio, Mayor

ATTEST:

Chris Reinhard  
Chris Reinhard, City Clerk

**CONTRACTOR**

TK Concrete, Inc  
Company Name

[Signature]  
Representative Signature

1608 E. field Rd  
Company Address

Pella IA 50219  
City, State, Zip



TKCONCR-01

VPEARSON

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> License # 1001001193 The Dana Company 12345 University, Ste 300 Des Moines, IA 50325	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (515) 224-4391 E-MAIL ADDRESS: vpearson@thedanaco.com	FAX (A/C, No): (515) 224-4955
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  TK Concrete Inc PO Box 111 Pella, IA 50219	<b>INSURER A:</b> Integrity Mutual Insurance Company	<b>NAIC #</b> 14303
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO JECT <input type="checkbox"/> LOC OTHER:		CPP2791628	9/1/2020	9/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		CA 2791630	9/1/2020	9/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		CUP2791635	9/1/2020	9/1/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below		WCP2791634	9/1/2020	9/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L EACH ACCIDENT \$ 1,000,000 E.L DISEASE - EA EMPLOYEE \$ 1,000,000 E.L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 RE: Gray Eagle Trail Curb Installation

## CERTIFICATE HOLDER

## CANCELLATION

City of Ottumwa  
 105 E Third Street  
 Ottumwa, IA 52501

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*David M. ...*

GRAY EAGLE BIKE TRAIL CURB

4/28/2021

ITEM	DESCRIPTION	UNIT	CONSTRUCTION ESTIMATE				TK Concrete		Cremer Concrete		DC Concrete		Pillar Inc.		Boulder Contracting	
			QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	
1	GRAY EAGLE BIKE TRAIL CURB	LF	328	\$ 60.00	\$19,680.00	\$ 72.50	\$23,780.00	\$72.78	\$23,871.84	\$ 74.00	\$24,272.00	91.24	\$29,926.72	\$110.00	\$36,080.00	
<b>TOTAL</b>					<b>\$19,680.00</b>	<b>\$23,780.00</b>	<b>\$23,871.84</b>	<b>\$24,272.00</b>	<b>\$29,926.72</b>	<b>\$36,080.00</b>						

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION OF THE BIDS RECEIVED AT 2:00 P.M. ON DATE OF BID OPENING BY:

*Phil Bergman*



CITY OF OTTUMWA

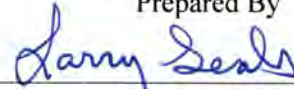
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021


Alicia Bankson

Prepared By



Department Head

Department



City Administrator Approval

AGENDA TITLE: Resolution #98-2021. Accepting the work as final and complete and approving the Final Pay Request for the WPCF Effluent Diffuser Project.

\*\*\*\*\*

\*\*Public hearing required if this box is checked. \*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution #98-2021.

DISCUSSION: All 30 duckbill diffusers were replaced. The contractor provided video of all 30 exposed and flowing. This was verified with a dye test and drone footage.

The diffuser is shared with JBS and they have agreed to pay 1/3 of maintenance and installation costs. This percent is based on average flow and loading from their plant compared to the total plant flows and loadings.

The contractor has completed the above referenced work according to the plans and specifications. Upon approval, the Council will accept the project and authorize final payment and release all retainages.

Funding: WPCF fund (610-8-815-6399).

Source of Funds: Sewer Fund

Budgeted Item: Yes

Budget Amendment Needed: No



RESOLUTION #98-2021

A RESOLUTION ACCEPTING THE WORK AS FINAL AND COMPLETE FOR THE  
WPCF EFFLUENT DIFFUSER PROJECT

WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on February 16, 2021 with J.F. Brennan Company, Inc. of La Crosse, Wisconsin for the above referenced project.


NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The WPCF Effluent Diffuser Project is hereby accepted as complete and authorization to make final payment to J.F. Brennan Company, Inc. of La Crosse, Wisconsin in the amount of \$3,862.50 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 4<sup>th</sup> day of May, 2021.

CITY OF OTTUMWA, IOWA

  
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk

**SECTION 630**  
**PAY ESTIMATE**

**CITY OF OTTUMWA**

**APPLICATION FOR PAYMENT**

TO OWNER: City of Ottumwa

PROJECT: WPCF DIFFUSER PROJECT

PAY REQUEST NO. 2

FROM CONTRACTOR: J F BRENNAN

PAY PERIOD: 22-Apr-21

Final

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application for payment is made as follows:

1. Original Contract Sum	<u>\$77,250.00</u>
2. Net change by Change Orders	<u>\$0.00</u>
3. Contract Sum to Date (Line 1± Line 2)	<u>\$77,250.00</u>
4. Total Completed and Stored to Date	<u>\$77,250.00</u>
5. Retainage: <u>0</u> % of Completed work	<u>\$0.00</u>
6. Total Earned Less Retainage Amount	<u>\$77,250.00</u>
7. Less Previous Payments	<u>\$73,387.50</u>
8. Current Payment Due	<u>\$3,862.50</u>

The undersigned Contractor certifies that to the best of their knowledge, the Work covered by this Application has been completed in accordance with the Contract Documents, that the Contractor has paid for all Work which previous Applications for Payment were issued and payments received from the Owner, and that current payment (Line 8) is now due.

CONTRACTOR: JF Brennan Company

DATE: 4-26-2021

BY: Adam Thorson



TITLE: Project Coordination Manager

**ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the contract documents, based on on-site observations and the information contained in this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge the Work has progressed as indicated, the quality of the Work is in accordance with the contract Documents, and the Contract entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$3,862.50

DATE: 04-27-2021

  
ENGINEER/DIRECTOR OF PUBLIC WORKS

**WPCF DIFFUSER PROJECT**

2  
4/22/2021

		J F BRENNAN				AS BUILT		QUANTITY	% OF
ITEM	DESCRIPTION	UNIT	QTY	PRICE	EXTENSION	QTY	EXTENSION	OVER/UNDER	CONTRACT
1	REPLACE DUCKBILL CHECK VAVLES	EA	30	\$2,225.00	\$66,750.00	30	\$66,750.00	\$0.00	100.00%
2	MOBILIZATION TO REPLACE CHECK VALVES	LS	1	\$10,500.00	\$10,500.00	1	\$10,500.00	\$0.00	100.00%
					<b>TOTAL</b>				
					<b>ASBUILT TOTAL</b>	<b>\$77,250.00</b>			
						<b>\$77,250.00</b>			
							<b>\$0.00</b>		

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Engineering  
Department

Alicia Bankson  
Prepared By  
*Larry Seab*  
Department Head

*Rly Rtt*  
City Administrator Approval

AGENDA TITLE: Resolution #99-2021. Authorizing the Mayor to execute EOR Iowa Proposal for Wetland, T & E, and Preliminary Cultural Resources Investigations for CSO, Separation East of Iowa Avenue.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Pass and adopt Resolution #99-2021.

DISCUSSION: The agreement authorizes EOR Iowa to perform a wetland investigation which specifically consists of jurisdictional waters delineations and preparation of a summary report, prepare a habitat assessment of state and federally protected species, and prepare an initial cultural resources overview to assist project engineers with their planning and development of the project. All tasks are intended to provide the City with compliance with requirements needed for participation in funding via the Iowa State Revolving Fund (SRF).

RESOLUTION #99-2021

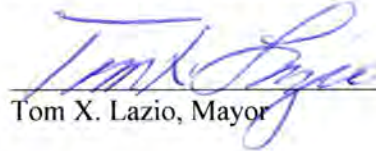
A RESOLUTION APPROVING THE EOR IOWA PROPOSAL FOR WETLAND, T & E, AND PRELIMINARY CULTURAL RESOURCES INVESTIGATIONS FOR CSO, SEPARATION EAST OF IOWA AVENUE

WHEREAS, This agreement between the City of Ottumwa and EOR Iowa is for Preliminary Cultural Resources Investigations for the Separation East of Iowa Avenue.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The Agreement between the City of Ottumwa and EOR Iowa for the above referenced project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 4<sup>th</sup> day of May, 2021.

CITY OF OTTUMWA, IOWA



---

Tom X. Lazio, Mayor

ATTEST:



---

Christina Reinhard, City Clerk





April 29, 2021

Larry Seals, Director  
City of Ottumwa, Public Works  
105 East Third Street  
Ottumwa, Iowa 52501

RE: Proposal for Wetland and T&E Species Investigations  
Blakes Branch CSO Separation: Phase 8  
Ottumwa, Wapello County, Iowa  
EOR Iowa Proposal No. 21-1184

Dear Mr. Seals:

EOR IOWA, LLC. (EOR Iowa) appreciates the opportunity to provide a bid for wetland, initial cultural resources, and protected species reviews for the proposed Blakes Branch Combined Sewer Overflow (CSO) Separation Project – Phase 8 in Ottumwa, Iowa. EOR Iowa proposes the following three services to assist project designers and engineers with the planning and development and any permitting that might eventually be required for proposed undertaking:

- 1) *Task 1* – Perform a wetland investigation which specifically consists of jurisdictional waters delineations and preparation of a summary report. The activities will be performed in accordance with *Clean Water Act Section 404* (33 U.S.C. 1344);
- 2) *Task 2* – Prepare a habitat assessment of state- and federally protected species pursuant to Section 7 of the *Endangered Species Act* and Iowa Code 138; and
- 3) *Task 3* – Prepare an initial cultural resources overview to assist project engineers with their planning and development of the project.

All tasks are intended to provide the City with compliance with requirements needed for participation in funding via the Iowa State Revolving Fund (SRF).

## **1.0 BACKGROUND**

The City of Ottumwa (client) is planning and designing the Blakes Branch CSO Separation Project. Phase 8 includes an urban area east of Iowa Street. Additional Right of Way may be acquired by the City to complete the utility project.

## **2.0 SCOPE OF SERVICES**

Based on the above discussions, EOR Iowa recommends the following scope of services.

### *Task 1. Wetland Investigation and Report*

EOR Iowa will compile and assess existing site information using web-based Geographical Information Systems (GIS). Data to review includes project location maps, National Wetlands Inventory maps, Wapello County Soil Survey maps and tables, and aerial photographs. Based on the results of this investigation, areas requiring field investigation will be identified.

Areas including potential wetlands and stream channels will be investigated according to the 1987 Corps of Engineers Wetland Delineation Manual and the 2010 Midwest Regional Supplement. All potentially jurisdictional areas will be field reviewed for hydrophytic vegetation, hydric soils, and wetland hydrology. Field identified wetlands will be GPS recorded and flagged, if requested by the client. Delineation information will be recorded on Wetland Determination Data Forms: Midwest Region.

A technical report will be prepared to summarize the quantity and extent of jurisdictional waters of the proposed project area. The report will include delineated acreage, an assessment of adjacency, an assessment of the drainage resources, a location map of identified jurisdictional waters, data sheets documenting field findings, photographic record of site conditions.

An electronic PDF copy of the report will be provided to the client for record and further dissemination. Hard copies will be available upon request.

*Task 2. Threatened and Endangered Species Assessment*

EOR Iowa will complete a reconnaissance level assessment of the project limits to determine the potential presence of listed threatened and endangered species and/or their favored habitats. This task does not include intensive species-specific surveys that may be required should state or federal regulatory agencies require detailed investigations. A summary of the evaluation results will be included in a Technical Memorandum.

*Task 3. Initial Archaeological and Historical Resources Assessment and Technical Memo*

EOR Iowa will complete an initial Archaeological and Historical Resources review to provide a planning level assessment of potentially regulated resources. The study and report will include: (1) a summary of known archaeological sites within the study corridor and previous surveys/archaeological work within and proximal to the project study area; (2) a summary geomorphology of the area, especially as it relates to archaeological site potential; (3) a summary of archaeological site potential within the study corridor, potential significance, and areas of significance within the study area; and (4) an overview of all recorded architectural resources within the study area and a statement about the age and types of structures and buildings that are present based on a reconnaissance. A technical memorandum detailing the results of the study will be prepared.

Each task will result in the completion of a written report provided in PDF format. This information will be compiled into spatial data set that will be in a format that project designers and engineers specify.

EOR Iowa understands the client's desire is to minimize costs and completion time for the proposed project. EOR Iowa will provide reasonable follow-up coordination and correspondence with Corps, DNR, and other regulatory agencies, if needed.

**3.0 SCHEDULE**

We anticipate initiating the above-described activities upon receipt of notice to proceed. All tasks will be completed by July 1, 2021, provided weather and site conditions are favorable for field investigation. We will remain available for on-call technical assistance throughout the project planning studies, should it be necessary.

**4.0 FEES**

The estimated maximum total cost for performing the above scope of services is \$6500.

	<i>Phase 8</i>
<i>Task 1 Wetlands</i>	<i>\$2500</i>
<i>Task 2 T&amp;E</i>	<i>\$1500</i>
<i>Task 3 Cultural</i>	<i>\$2500</i>

**5.0 CONDITIONS**

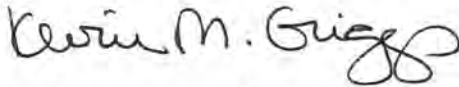
Items to be provided by the client include right-of-entry to all project areas to conduct field investigations. The client should also notify us of any restrictions or special requirements regarding the property or other

required activities prior to the commencement of field work. This proposal does not include the following services: Section 404 permitting, mitigation planning, mitigation design, mitigation post-construction monitoring, protected species inventory, or cultural or archaeological resources inventory.

Our invoices will be submitted monthly and upon substantial completion of the project tasks. Our proposal is based on the information provided by the client on April 2, 2021. Should conditions be encountered that necessitate major revisions and/or result in significantly higher costs, we will contact you before initiating this work or preparing a change order.

If this proposal meets your approval, please sign the notice to proceed on the following page and return an original to me. If you have any questions regarding this information, please contact me at (515) 230-7044.

Sincerely,  
EOR Iowa, LLC



Kevin M. Griggs, PWS, CWB  
Senior Environmental Scientist  
President & CEO



**CONFIRMATION OF NOTICE TO PROCEED**

EOR Iowa Proposal No. 21-1184

**The above proposal is understood and accepted.**

**Name:** Larry Seals  
(Please Print)

**Title:** Public Works Director

**Company:** City of Ottumwa

**Telephone:** (641) 683-0680

**Fax:** \_\_\_\_\_

**Email :** [lseals@ci.ottumwa.ia.us](mailto:lseals@ci.ottumwa.ia.us)

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

EOR IOWA, LLC is an Equal Opportunity Affirmative Action Employer

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Engineering  
Department

Phillip Burgmeier  
Prepared By  
*Darryl Seals*  
Department Head

*Rp Rte*  
City Administrator Approval

AGENDA TITLE: Resolution #100-2021. Approve New Lab and Hauled Waste Fees for the WPCF.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked. \*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Pass and Adopt Resolution #100-2021. Approve new fees.

DISCUSSION:

The WPCF provides services to outside entities as part of the normal course of work. The fees for some of these services has not kept up with the changing cost of providing the services.

The first attachment is an updated schedule of lab fees. Our in house lab provides testing services for local businesses, community treatment systems, and some nearby small towns. The new lab fees are calculated based on costs of consumables, depreciation of capital equipment, and labor costs. Also included is a discount for users inside the City. When clients drop off tests for our lab to perform they will sometimes drop of samples for tests we do not perform in house. We will package these samples with our samples and send them to an outside lab. The fee structure is currently set up with a specific price for these tests. We are proposing a flat handling fee on top of what we are charged. This will simplify billing because we won't have to change our fees every time the outside lab changes theirs.

Another service we provide is the treatment of hauled waste. Again, the fees for this have not kept up with our changing costs, or with the more diverse type of waste we are now receiving. The proposed fees attached are based on the new BOD and TSS surcharges, and the content of each waste source as determined by testing.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

RESOLUTION #100-2021

A RESOLUTION APPROVING NEW LAB AND HAULED WASTE FEES FOR THE WATER POLLUTION CONTROL FACILITY

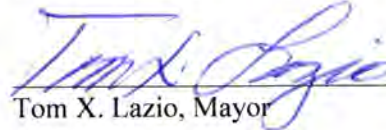
WHEREAS, Section 31-14(b)(9) of the municipal code authorizes the council to set fees for laboratory tests and waste hauler dumping by resolution; and,

WHEREAS, The current fees no longer reflect the changing costs of providing these services.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The attached fee schedules proposed are hereby approved and adopted.

APPROVED, PASSED, AND ADOPTED, this 4<sup>th</sup> day of May, 2021.

CITY OF OTTUMWA, IOWA

  
Tom X. Lazio, Mayor

ATTEST:

  
  
Christina Reinhard, City Clerk

<b>WPCF In-house Test Fees</b>		
<b>Test</b>	<b>Inside City</b>	<b>Outside City</b>
pH	\$ 5.00	\$ 6.00
DO	\$ 5.00	\$ 6.00
BOD, CBOD	\$ 20.00	\$ 22.00
TSS	\$ 10.00	\$ 11.00
MLSS	\$ 10.00	\$ 11.00
Total Solids	\$ 10.00	\$ 11.00
Ammonia	\$ 20.00	\$ 22.00
Alkalinity	\$ 10.00	\$ 11.00
Chlorine	\$ 10.00	\$ 11.00
E. coli	\$ 30.00	\$ 33.00
Fecal	\$ 30.00	\$ 33.00
Brix	\$ 5.00	\$ 6.00
SOUR	\$ 25.00	\$ 28.00
Conductivity	\$ 5.00	\$ 6.00
Volatile Acids	\$ 25.00	\$ 28.00
COD	\$ 25.00	\$ 28.00

<b>WPCF Hauled Waste Fees</b>		
	<b>Proposed Fees</b>	
All Hauled Waste	\$25 per load	
Septic and Porta-Potti	10 Cents / Gallon	Effective Immediately
	11 Cents / Gallon	Effective July 1, 2021
	12 Cents / Gallon	Effective July 1, 2022
Normal Strength Domestic	1 Cent / Gallon	
Landfill leachate	2 Cents / Gallon	

<b>WPCF Outsourced Test Fees</b>
\$2.00 per test handling charge in addition to the cost of the test and any individual shipping charges.

**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 4, 2021

Planning & Development  
Department

Zach Simonson  
Prepared By  
Zach Simonson *ZS*  
Department Head

*[Signature]*  
City Administrator Approval

AGENDA TITLE: Ordinance No. 3181-2021, an ordinance amending the Code of Ordinances by changing the zoning classification on property located at 105 S Vine from C-3 Commercial Mixed-Use District to C-2 Community Commercial District.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Waive second consideration of Ordinance No. 3181-2021.  
Pass and adopt Ordinance No. 3181-2021.

DISCUSSION: The applicant purchased the property believing it was suitable for an auto sales lot and initiated the rezoning application when he was unable to obtain a certificate of zoning compliance to provide to the Department of Transportation for a dealership license. Property to the south and east of the 105 S Vine is already zoned C-2. There are at least three auto sales or auto service businesses within 250 feet of applicant. The rezoning would

Source of Funds:

Budgeted Item:  Budget Amendment Needed:

be compatible with the character of the surrounding neighborhood.

If the rezoning request were granted, the applicant would be required to only display vehicles available for purchase. The applicant would be required to park vehicles only on paved surface. The applicant would be required to have at least 200 sq ft of display area per vehicle excluding maneuvering space. The applicant would be required to have at least one customer parking space per 2,000 square feet of outdoor display area. This would allow for the display of a maximum of 15 vehicles on the existing paved surface.

The Plan and Zoning Commission heard this rezoning request at the April 5, 2021 meeting. The Council passed the first consideration on April 20, 2021. There was no comment during either public hearing. To expedite the opening of the owner's business, staff recommends waiving the second consideration of this ordinance.

**ORDINANCE NO. 3181-2021**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES (MUNICIPAL CODE OF THE CITY OF OTTUMWA, IOWA) BY CHANGING THE ZONING CLASSIFICATION ON CERTAIN PROPERTY LOCATED AT 105 S VINE FROM C-3 TO C-2 IN THE CITY OF OTTUMWA, WAPELLO COUNTY, IOWA

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA, THAT:

SECTION 1

Zoning Ordinance #3105-2015 of the City of Ottumwa, Iowa, as amended and as set forth in Chapter 38 of the Municipal Code, City of Ottumwa, Iowa be and the same is hereby amended and changed to conform with this ordinance and the following described property, to wit:

Lots Three (3), Four (4), Five (5), Six (6), and Seven (7) in Block Twenty-two (22) in Blake's Addition to the City of Ottumwa, Wapello County, Iowa.

Be and the same is hereby changed from its present zoning classification of "C-3" Commercial Mixed-Use District to "C-2" Community Commercial District.

SECTION 2

The official zoning map of the City of Ottumwa, Iowa duly designated as such, and on file in the office of the City Clerk and the Wapello County Recorder, is hereby amended and changed to conform to this ordinance and the City Clerk, pursuant to Section 38-30 of the Zoning Ordinance #3088-2015, as amended, is hereby directed to record a certified copy of this said ordinance with the Wapello County Recorder and attach a certified copy of this said ordinance to the official zoning map.

SECTION 3

This ordinance shall be in full force and effect, from and after its passage, adoption and approval and publication as required by law, unless a subsequent effective date is set out hereinabove.

SECTION 4

When this ordinance is in effect, it shall automatically supplement, amend and become a part of the said Code of Ordinance (Municipal Code) of the City of Ottumwa, Iowa.

Passed on its first consideration on the 20th day of April, 2021.

Passed on its second consideration on the \_\_\_\_ day of Whited, 2021.

Requirement of consideration and vote at two prior council meetings suspended on the \_\_\_\_ day of \_\_\_\_\_, 2021.

Final passage and adoption on the 4th day of May, 2021.

CITY OF OTTUMWA, IOWA

  
Tom X. Lazio, Mayor

No action taken by Mayor.

Vetoed this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Tom X. Lazio, Mayor

Repassed and adopted over the veto this \_\_\_\_ day of \_\_\_\_\_, 2021.

Veto affirmed this \_\_\_\_ day of \_\_\_\_\_, 2021 by failure of vote taken to repass.

Veto affirmed, no timely vote taken to repass over veto.

ATTEST:

  
Chris Reinhard, City Clerk

