

TENTATIVE AGENDA  
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 9  
Council Chambers, City Hall

March 3, 2020  
5:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

- A. ROLL CALL: Council Member Meyers, Berg, Dalbey, Roe, Stevens and Mayor Lazio.
- B. CONSENT AGENDA:
1. Minutes from Regular Meeting No. 8 on February 18, 2020 as presented.
  2. Approve the purchase of a new Gorman Rupp pump for the grit system at the WPCF from D.J. Gongol and Associates for the price of \$5,927.60.
  3. Resolution No. 38-2020, setting March 17, 2020 as the date of a public hearing on the Proposed Adoption of the Fiscal Year 2020/20210 City Budget.
  4. Resolution No. 39-2020, accepting the work as final and complete and approving the final pay request for the Waste Gas Burner Replacement and Relocation Project.
  5. Beer and/or liquor applications for: Hy-Vee Drugstore, 1140 N. Jefferson St.; Noe's Bar & Grill, 101 S. Madison; MAD Ave. Quick Shop, 405 S. Madison; Pizza Hut 1, 1247 Theater Drive; all applications pending final inspections.
- C. APPROVAL OF AGENDA
- D. ADMINISTRATORS REPORT TO COUNCIL AND CITIZENS:
1. 2019 Bridge View Center Annual Report – Scott Hallgren

***All items on this agenda are subject to discussion and/or action.***

- E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:  
(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to **three minutes or less**. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)
- F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:
1. Car Wash Contract for the Ottumwa Police Department.  
  
RECOMMENDATION: Award the contract to Ottumwa Wash Express, 2512 North Court, for 70% off face value of any car wash purchased for a period of twenty-four (24) months for the Ottumwa Police Department.
  2. Informational Update on Woodland Avenue Reconstruction Project.  
  
RECOMMENDATION: Provide an update for City Council members on the scope of the project of Woodland Avenue Reconstruction.
  3. Informational Update on IDOT owned Ottumwa Street Pedestrian Bridge.  
  
RECOMMENDATION: Provide an update for all City Council members on the status of removal of the IDOT owned Ottumwa Street Pedestrian Bridge.

4. Review and Accept the Certified Local Government Annual Report for 2019 as submitted by the Ottumwa Historic Preservation Commission.

RECOMMENDATION: Authorize the Mayor to sign the annual report and submit to the State Historic Preservation Office.

G. PUBLIC HEARING:

1. This is the time, place and date set for a public hearing approving the plans, specifications, form of contract and estimated cost for the Ward Street Bridge Replacement Project.
  - A. Open the public hearing.
  - B. Close the public hearing.
  - C. Resolution No. 42-2020, approving the plans, specifications, form of contract and estimated cost for the Ward Street Bridge Replacement Project.

RECOMMENDATION: Pass and adopt Resolution No. 42-2020.

H. RESOLUTIONS:

1. Resolution No. 36-2020, approve a 2 year agreement with Heartland Humane Society to provide animal care services for the stray dogs and cats the City's Police Department picks up and authorize the Mayor to sign the agreement on behalf of the City.

RECOMMENDATION: Pass and adopt Resolution No. 36-2020.

2. Resolution No. 37-2020, authorize the City of Ottumwa to apply for a USDA Rural Business Development Grant through Area 15 Regional Planning Commission for the development of Right of Way at 2858 North Court Street, in Ottumwa, Iowa.

RECOMMENDATION: Pass and adopt Resolution No. 37-2020.

3. Resolution No. 40-2020, award Ottumwa Street Reconstruction Project to DC Concrete & Construction LLC, of Douds, Iowa, in the amount of \$249,410.

RECOMMENDATION: Pass and adopt Resolution No. 40-2020.

4. Resolution No. 41-2020, authorizing the Mayor to execute Iowa DOT Preconstruction Agreement No. 2020-6-094, for PCC Pavement, grade and new at the US Hwy 34 and Iowa 149 intersection in Ottumwa.

RECOMMENDATION: Pass and adopt Resolution No. 41-2020.

I. ORDINANCES:

J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. PETITIONS AND COMMUNICATIONS

ADJOURN

\*\*\* It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. \*\*\*



[ CITY OF ]  
O T T U M W A

**FAX COVER SHEET**

City of Ottumwa

DATE: 2/28/2020 TIME: 10:30 AM NO. OF PAGES 4  
(Including Cover Sheet)

TO: News Media CO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #9 to be held on 3/03/2020

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\*\*\* FAX MULTI TX REPORT \*\*\*  
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\*\*\* TX REPORT \*\*\*  
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JOB NO. 1404  
DEPT. ID 4717  
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916606271885  
ERROR 916416828482

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REGULAR MEETING NO. 8  
Council Chambers, City Hall

February 18, 2020  
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Stevens, Meyers, Berg, Dalbey, Roe and Mayor Lazio.

Roe moved, seconded by Meyers to authorize the resumption of Mayoral duties by Tom X. Lazio as a result of the hiring of the new City Admin. Philip Rath effective Feb. 17, 2020. All ayes.

Meyers moved, seconded by Stevens to approve the following consent agenda: Mins. from Special Mtg. No. 5 on Jan. 25, 2020, Special Mtg. No. 6 on Jan. 28, 2020 and Regular Mtg. No. 7 on Feb. 4, 2020 as presented; Acknowledgement of Jan. financial rpt. and payment of bills as submitted by the Finance Dept.; Approve Drug Task Force Bryne-JAG Grant submission via internet and authorize the Mayor to sign all related documents; Authorize the purchase of Microsoft Exchange Online Plan 1 subscription license with a qty of 160 users, for a total of \$6,526.40 per yr.; Approve the purchase of a flow meter for Barton's Branch lift station from GPM, for a total cost of \$5,407; Approve participation in the IDOT paint program to purchase paint for the Traffic Maint. Dept. in the 2019-20 FY, with an est. total of \$11,092.40; Res. No. 31-2020, approving the purchase of a ¾ Ton 4WD Extended Cab Truck for WPCF from Clemens Inc. of Ottumwa, IA, for a total price of \$29,846.86 and rescinding Res. No. 58-2019; Beer and/or liquor applications for: Hy-Vee Gas No. 1, 1027 N. Quincy Ave.; Hy-Vee Gas No. 2, 2457 N. Court St.; Bridge View Center/Venu Works, 102 Church St., with outdoor service area; Pallister Brothers Brewing Company, 116 N. Market St.; Brenda's Bar & Grill, 618 Church St.; all applications pending final inspections. All ayes.

Dalbey moved, seconded by Stevens to approve the agenda as presented with removal of Item H-3, Res. No. 35-2020, authorizing the Planning Dir. to pursue an IDOT Volkswagen Settlement Environment Mitigation Trust Zero Emission Vehicle Supply Equip. Grant to help with the installation of an electric vehicle charging station at the public parking ramp at 112 W. Second and moving section E, Identification of Citizens desiring to comment on agenda items, to the end of the mtg. All ayes.

FY21 Budget Presentation – Dir. of Finance, Kala Mulder and Mayor Lazio. The State of IA requires a formal adoption of annual budget from the city. The budget is one of the most important documents that the city prepares as it identifies the services to be provided and the manner in which to finance those services. This budget is developed for the citizens of Ottumwa and affects all departments and all services of the city. This council has been very supportive of public safety. The budget has been prepared by the Finance Dir., our City Accountant, myself as well as input from Dept. Heads and supervisors from all departments. There has not been any mismanagement of city funds. Property values have not increased and expenses are greater than expected. Ottumwa has the highest number of homes valued under \$50,000 in the state and that's the problem with our total property valuation on which our revenue is based. The question comes down to you (citizens) – do you want to keep the same services without any cuts or do you want the council to raise taxes? We are in a critical stage in the budget life for the city. If we continue the pattern we are on, we will not be able to borrow money for services in the future and Moody's will downgrade our bond rating.

Valuations have not increased as hoped; this year it increased by less than \$330,000 making our property tax projections decreased by almost \$10,000 for FY21. Our hope is to decrease the levy rate or keep it the same as last FY. With adjustments to budget; we can keep the current rate in place. Uptrend to expenses from the General Fund, \$940,000 from FY19 to FY20 and an increase in requested FY21 expenses of

another \$800,000. We would like to propose a reduction of these expenses by approximately \$595,000 from the FY20 budget.

Our biggest expense in the General Fund is personnel – of that Admin is 3%, Beach less than 1%, Clerk less than 1%, Engineering 3%, Finance 4%, Health & Planning 5%, Parks 4%, Police 49% and Fire 30%.

Net expenditures of our general fund by dept. – Police 54% and Fire 32%, Other 14% (made up of Admin., Clerk, Beach, Engineering, Finance, Health & Planning, Parks).

Current Snapshot – FY20 deficit of over \$500,000; requested FY21 - \$1,344,489 deficit. By cutting expenses with the proposed cuts, the deficit would be \$165,853 for FY21.

Coverage Ratio – trend shows this decreasing; city coverage ratios should be between 16-25%. Estimated FY20 shows 21.71%, this goes down to 12.35% with the requested FY21 budget but back up to 21.44% with proposed cuts.

Other funds separate from General Fund – Road Use Tax, Employee Benefits, Emergency Tax, Local Option Sales Tax, TIF, Risk Mgt., Airport, Library, Cemetery, Haz-Mat, Retiree Insurance, Employee Insurance, Debt Service, Sewer, Landfill, Recycling Center, Transit, Bridge View Center.

Tax levy comparison with our sister cities – Ottumwa has the highest tax levy, with the lowest valuation.

We are state mandated on how funds are used from each Fund. We cannot intermingle funding from one account to the next.

Questions asked by council: Based on the health insurance costs with our closest sister city (Ft. Dodge) any explanation as to why we are almost double their rate? A: Ottumwa pays 90% of employee benefits, not sure what percentage Ft. Dodge pays and they have a healthier general fund that offsets their levy. Historically, 6% increase in revenues from FY15-21 with expenses trending at 9% increase – is this natural inflation or other causes? A: Our salary increases are going up faster than the evaluations. What is the total dollar value of negotiated salary increases for all of the union contracts for FY19-20 and dollar value of the raises that are frozen for non-union and dept. head staff? If we made no changes to the budget as presented, how long would it take the general fund balance to go negative? A: It could go negative FY22, if not then, it will be FY23. So we have 2, 2 ½ years before it will be negative. Leaving public safety out, what's the dollar value of the rest (14%)? In looking at Police and Fire – what is the minimum staffing levels as agreed upon in their contracts? A: Fire – We currently have 10 person crews, down to 7 sometimes and occasionally down to 6 man crews. (differential of 9 staff). Police – 5 officers per shift currently have 40 officers on staff (differential of 7 staff). What is the dollar figure from the state mandated multi-residential roll-back? A: \$120,000/year or around \$400,000 over the last four years.

Roe moved, seconded by Dalbey to approve the grant submission and authorize the Mayor and Chief of Police to sign the application and contract for the State and Community Highway Safety Grant application to the Governor's Traffic Safety Bureau. This proposal requests \$12,000 in grant funding to be used for overtime wages and an additional \$13,500 for equipment. All ayes.

Meyers moved, seconded by Roe to approve the collective bargaining agreement by and between the City of Ottumwa, IA and the Teamsters Local 238, representing Transit employees, commencing July 1, 2020 and continuing through June 30, 2024 and authorize the Mayor to sign the agreement. This is a 4-year agreement with a 2% cost of living increase for each year of the contract. Stephanie Diveley, representing



10-15 Transit addressed the Council on this item. The motion on the floor is to approve the current employee contract which doesn't change anything for the future discussion with IDOT and 10-15 Transit. This will be discussed at another mtg. All ayes.

This was the time, place and date set for a public hearing on the proposition to authorize a Loan Agt. and the issuance of not to exceed \$19,000,000 General Obligation and Refunding Capital Loan Notes of the City of Ottumwa, State of IA, for essential corporate purposes. No objections were received. Dalbey moved, seconded by Berg to close the public hearing. All ayes.

Roe moved, seconded by Dalbey that Res. No. 28-2020, institute proceedings to take additional action for the issuance of not to exceed \$19,000,000 General Obligation and Refunding Capital Loan Notes of the City of Ottumwa, State of IA, for essential corporate purposes, be passed and adopted. All ayes.

Meyers moved, seconded by Stevens that Res. No. 34-2020, approving distribution of preliminary official statement, General Obligation and Refunding Capital Loan Notes, Series 2020, be passed and adopted. All ayes.

This was the time, place and date set for a public hearing approving the plans, specifications, form of contract and est. cost for the Milner St. Reconstruction Project. PW Dir. Seals reported this project consists of full-depth, full-width reconstruction of Milner St. from Mary to Burrhus. This project includes replacement of ADA sidewalks at intersections as required, storm and sanitary sewer improvements, and water main replacement. The Notice to Bidders, plan distribution and letting will be handled by the IDOT. A bid report and award recommendation will be presented at the March 17, 2020 council mtg. Engineer's current est. for the project is \$2,750,000, of which the city will be responsible for \$431,151. No objections were received. Roe moved, seconded by Berg to close the public hearing. All ayes.

Dalbey moved, seconded by Stevens that Res. No. 29-2020, approving the plans, specifications, form of contract and est. cost for the Milner St. Reconstruction Project, be passed and adopted. All ayes.

This was the time, place and date set for a public hearing approving the plans, specifications, form of contract and est. cost for the CSO Ph. 8, Blake's Branch, Div. 1 project. PW Dir. Seals reported this is the first of four planned divisions. Ph. 8 will install a 36" sanitary trunk line from the Elm St. Pump Station north to Main, then west on Main to Birch, then north on Birch to Plum. New sanitary sewer lines will be installed on Hayne and Orchard. A separate storm line will be installed on Main to pick up previously separated sewer systems starting at Vine east to Van Buren. Currently, the project is scheduled for two construction seasons with a substantial completion date of Dec. 31, 2021. Total est. cost for project \$11,442,374. No objections were received. Meyers moved, seconded by Dalbey to close the public hearing. All ayes.

Berg moved, seconded by Roe that Res. No. 33-2020, approving the plans, specifications, form of contract and est. cost for the CSO Ph. 8, Blake's Branch, Div. 1 project, be passed and adopted. All ayes.

Dalbey moved, seconded by Roe that Res. No. 22-2020, support of Asbury Heights, LLC housing tax credit applications and illustrating City intent to enter into a development agt., be passed and adopted. Dir. of Hlth. Insp. & Planning Flanagan reported Mr. Danaher will apply for tax credits for his housing project on Asbury. The facility will be a bldg. of 54 units and should begin construction in spring 2021. All ayes.

Meyers moved, seconded by Dalbey that Res. No. 32-2020, accepting a donation of property purchased by the Greater Ottumwa Partners in Progress (GOPIP), formerly the Ottumwa Economic Development

Corp., from the IA National Guard, State of IA, for a Right of Way Improvement Project at 2858 N. Court St., Ottumwa, IA and authorizing the City to apply for a USDA Rural Business Development Grant through Area 15 RPC for the development of the Right of Way, be passed and adopted. City Attorney Keith reported the City could be liable for up to twenty percent grant match funding for the application process that must be filed by March 2, 2020. Recommendation to amend the Resolution to only accept the donated property and gather more information before agreeing to apply for a USDA Development Grant. Vote not taken on original motion. Berg moved, seconded by Meyers to amend Res. No. 32-2020 to read as such, accepting a donation of property purchased by the Greater Ottumwa Partners in Progress (GOPIP), formerly the Ottumwa Economic Development Corp., from the IA National Guard, State of IA, for a Right of Way Improvement Project at 2858 N. Court St., Ottumwa, IA, be passed and adopted. Council member Roe abstained from voting on this item as he serves on the BOD for GOPIP and serves as their Treasurer. Ayes: Stevens, Meyers, Berg, Dalbey. Nays: None. Abstain: Roe. Motion carried.

Mayor Lazio then called upon the following individuals as they wanted to discuss Item D-1: Jennifer Keith, Rod Stevens, Rodney Long and Cindy Kurtz Hopkins. All were given three mins. to address the council. Fire Chief Miller closed with his comments about the proposed cuts to the dept. With the proposed cuts, we are going to have to take a serious look at what the city wants out of their fire dept.


Mayor Lazio stated we need to educate the general public on the budget process so they can have a better understanding of our constraints. We are being transparent. I want to be clear that this will be an issue for the next few years to come. Find a way to work together, have discussions with unions and dept. heads. One question we looked at is non-union people are not getting a raise this year, this will be about \$50,000 savings. Fire Chief Miller said cutting 20% of the fire dept. will be a huge financial savings to the City. Mayor Lazio said our public safety costs are 86% of our general fund. The state average is 44%. Why is there such a difference? We are having an outside consultant come in next week to look at our financial situation and hopefully give us some suggestions.

Mayor Lazio welcomed our new City Admin. Philip Rath.


There being no further business, Roe moved, seconded by Dalbey that the meeting adjourn. All ayes.

Adjournment was at 7:01 P.M.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk



CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

FILED  
2020 FEB 27 PM 2:20  
CITY

Council Meeting of: March 3, 2020

Ron Jacobsen

Prepared By

Public Works - WPCF  
Department

Larry Seals  
Department Head

*Larry Seals*

*[Signature]*

City Administrator Approval

AGENDA TITLE: Approve the purchase of a new Gorman Rupp pump for the grit system at WPCF

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\*\*Public hearing required if this box is checked. \*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Approve the purchase of a new Gorman Rupp pump for the grit system at the WPCF from D.J. Gongol and Associates for the price of \$5,927.60

DISCUSSION: This pump will be used as a spare pump for the grit system in the head works at the WPCF which has two pumps running continuous. We just installed the spare we had due to wear and tear from the grit that is pumped which has created holes in the casing of this pump which was purchased 12 years ago in 2008. We have done maintenance on the other pump on line and it shows excessive wear as well and we believe it will be causing problems soon. This new pump will have a one year warranty.

The pump casing alone costs \$4,275, cover plate assembly is \$997.10, rotating assembly \$4064.24 and associated parts are 326.35 with a total of \$9662.69 if bought separately.

WPCF budgeted \$65,000 for pump replacements in the Capital Equipment Fund (6799), of which there is \$55,850 remaining. After purchasing this pump the balance will be \$49,922.





**D.J. GONGOL & ASSOCIATES, INC.**  
 PO Box 180 • CUMMING, IA 50061-0180 (US MAIL ONLY)  
 4328 NORTH DAWSON • CUMMING, IA 50061 (UPS/FEDEX ONLY)  
 515-223-4144 • 515-981-0581 FAX  
 PUMPSTOREUSA.COM

VERNE GONGOL  
 BRIAN GONGOL  
 BILL GONGOL

**To: Water Pollution Control**  
 2222 South Emma St  
 Ottumwa, IA 52501

**February 7, 2020**

**Attn: Jay Merrill <merrillj@ci.ottumwa.ia.us>**

**Re: Gorman-Rupp T4A71S-B/F**  
**Ref: DJG-18196**

Dear Jay:

As you will see below, the pump casing is expensive enough on its own, that once it's shot, the most cost-effective route is usually to replace the complete pump and raid the old one for spare parts.

On the terms and conditions named herein, we are pleased to quote as follows:

**Option A: Repair/rebuild original pump with new casing**

| <u>Item</u>          | <u>Part #</u>   | <u>Qty</u> | <u>Unit Price</u> |
|----------------------|-----------------|------------|-------------------|
| Pump Casing          | 46472-721       | 1          | \$ 4,275.65       |
| Cover Plate Assembly | 42111-802       | 1          | \$ 997.10         |
| Wear Plate           | 46451-361 24160 | 1          | \$ 320.00         |
| Lock Washer          | J06 15991       | 2          | \$ 0.40           |
| Hex Nut              | D06 15991       | 2          | \$ 0.45           |
| Back Cover O-Ring    | 25152-273       | 1          | \$ 5.35           |
| Back Cover O-Ring    | S16741          | 1          | \$ 4.00           |
| Rotating Assembly    | 44163-329       | 1          | \$ 4,064.24       |

Some components of the rotating assembly:

|                      |                 |   |           |
|----------------------|-----------------|---|-----------|
| Impeller             | 10528 1102H     | 1 | \$ 802.50 |
| Impeller Washer      | 31167-029 16000 | 1 | \$ 48.65  |
| Impeller Capscrew    | F1004S 1500G    | 1 | \$ 4.95   |
| Cartridge Seal Assem | 46513-151       | 1 | \$ 297.85 |

All FOB Mansfield, OH with freight to be prepaid and added to your invoice.  
 Payment: Net 15



**D.J. GONGOL & ASSOCIATES, INC.**  
PO Box 180 • CUMMING, IA 50061-0180 (US MAIL ONLY)  
4328 NORTH DAWSON • CUMMING, IA 50061 (UPS/FEDEX ONLY)  
515-223-4144 • 515-981-0581 FAX  
PUMPSTOREUSA.COM

VERNI GORNER  
BRIAN GORNER  
BILL GORNER

### Option B: Identical Replacement Pump



|          |             |                     |              |
|----------|-------------|---------------------|--------------|
| (qty. 1) | Gorman-Rupp | T4A71S-B/F Pump     | \$ 5,918.00  |
| (qty. 2) | Gorman-Rupp | 25113-034 Gasket 4" | \$ 4.80 each |

FOB Mansfield, OH with freight to be prepaid and added to your invoice.  
Payment: Net 15

Shipping Weight: 675 lbs

Total for the above: **\$5,927.60** plus freight

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### Option C: Replacement pump with Eradicator upgraded coverplate

The same pump design with an upgraded back cover plate and wear-plate with a front access port for removing clogs without having to remove the entire cover plate and re-adjust impeller-to-wearplate clearances (details on enclosed bulletin). If you routinely need to open up the existing pumps to clear clogs, this may be a useful upgrade to you. Otherwise, feel free to stick with the original design quoted in Option B.

|          |             |                     |              |
|----------|-------------|---------------------|--------------|
| (qty. 1) | Gorman-Rupp | T4C71SC-B /F Pump   | \$6,354.00   |
| (qty. 2) | Gorman-Rupp | 25113-034 Gasket 4" | \$ 4.80 each |

FOB Mansfield, OH with freight to be prepaid and added to your invoice.  
Payment: Net 15

Shipping Weight: 675 lbs

Total for the above: **\$6,363.60** plus freight

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**No startup services:** Startup services are not included in this quotation. Please consult our office for a separate quotation on startup services if required.

If favored with your order, please issue it, along with a signed copy of the attached terms and conditions, to:

D.J. Gongol & Associates, Inc.  
PO Box 180  
Cumming, IA 50061-0180

[sales@gongol.net](mailto:sales@gongol.net)  
515-223-4144 office  
515-981-0581 fax

## WARRANTY

Pumping units manufactured by The Gorman-Rupp Company, Mansfield, Ohio are guaranteed to be free from defects in material and workmanship for one year from date of shipment from factory in Mansfield, Ohio. The obligation under this Warranty, statutory or otherwise, is limited to replacement or repair at Mansfield, Ohio factory or at a point designated by Gorman-Rupp, of such part as shall appear to us upon inspection at such point, to have been defective in material or workmanship.

This Warranty does not obligate The Gorman-Rupp Company to bear the cost of labor or transportation charges in connection with replacement or repair of defective parts; nor shall it apply to a pump upon which repairs or alterations have been made unless authorized by Gorman-Rupp.

No warranty is made in respect to engines, motors, or trade accessories, such being subject to warranties of their respective manufacturers.

In Submersible Pumps, pump and motor are integral and Submersibles are warranted as a unit. Since motor is subject to an important degree upon quality and performance of electrical controls, unit warranty is valid only when controls have been specified and provided by Gorman-Rupp.

No express implied or statutory warranty, other than herein set forth is made or authorized to be made by Gorman-Rupp.

In no event shall The Gorman-Rupp Company be liable for consequential damages or contingent liabilities arising out of the failure of any Gorman-Rupp pump or parts thereof to operate properly.

THE GORMAN-RUPP COMPANY  
Mansfield, Ohio

NOTE: In Canada, all above references to "The Gorman-Rupp Company, Mansfield, Ohio" is understood to mean "Gorman-Rupp of Canada Limited, St. Thomas, Ontario."

## THE GORMAN-RUPP COMPANY • MANSFIELD, OHIO

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# Item No. B.-3.

City of Ottumwa

Staff Summary

2020 FEB 27 PM 1:57

Council Meeting of: March 3, 2020

Item No. 38-2020

Kala Mulder

Prepared By

K Mulder

Dept. Head

Finance Department

Department

R. H. Atr

City Administrator

Agenda Title: Set March 17, 2020 at 5:30 p.m. for the Public Hearing on the Proposed Adoption of the 2020/2021 City budget.

.....  
 If this box is checked a public hearing is required.

Purpose: The City Council is required to hold a public hearing on the proposed City Budget prior to adoption and certification to the County Auditor, which will be delivered prior to March 31, 2020.

Recommendation: Set the public hearing for the 2020/2021 proposed City Budget for March 17, 2020.

Discussion: Iowa law requires the City Council to hold a public hearing on the proposed City Budget prior to its adoption and certification to the County Auditor by March 31, 2020.

**RESOLUTION NO. 38-2020**

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR  
THE PURPOSE OF CONSIDERING THE BUDGET ESTIMATE FOR THE  
CITY'S FISCAL YEAR 2020-2021**

**WHEREAS**, the City is required to hold a public hearing concerning the City's budget estimate for fiscal year July 1, 2020 through June 30, 2021; and

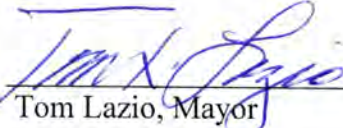
**WHEREAS**, the public hearing for the budget estimate for fiscal year 2020/2021 has been scheduled for March 17, 2020;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF OTTUMWA, IOWA** that a public hearing will be held on March 17, 2020 beginning at 5:30 PM, concerning the City's budget estimate for fiscal year 2020/2021, and the City Clerk is directed to publish notice of said meeting in the Ottumwa Courier.

**BE IT FURTHER RESOLVED**, by the Ottumwa City Council of the City of Ottumwa, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

APPROVED, PASSED AND ADOPTED, this 3rd day of March, 2020.

CITY OF OTTUMWA, IOWA

  
Tom Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk





FILED  
CITY OF OTTUMWA  
2020 FEB 27 PM 2:33  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: March 3, 2020

\_\_\_\_\_  
WPCF  
Department

\_\_\_\_\_  
Ron Jacobsen  
Prepared By  
\_\_\_\_\_  
Larry Seals *Larry Seals*  
Department Head

*R. J. R. R.*  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Resolution #39-2020. Accepting the work as final and complete and approving the Final Pay Request for the Waste Gas Burner Replacement and Relocation Project.

\*\*\*\*\*

\*\*Public hearing required if this box is checked. \*\*       \*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution #39-2020.

DISCUSSION: Winger Companies of Ottumwa, Iowa was awarded the contract for the Waste Gas Burner Replacement and Relocation Project on October 17, 2017 in the amount of \$46,450. The contractor has completed the above referenced work according to the request for proposals. This will release all retainage, and authorize final payment.

\$40,000 was budgeted for this under the capital equipment fund (6799) in the 2107-2018 budget cycle. Installation was postponed because of equipment acquisition and permitting delays. A budget amendment will be needed for the balance of \$6,450.

|                          |              |
|--------------------------|--------------|
| Original Contract Amount | \$ 46,450.00 |
| Less Previous Payments   | \$ 44,127.50 |
| Final Amount Due         | \$ 2,322.50  |

Source of Funds: Sewer Fund Balance      Budgeted Item: Yes      Budget Amendment Needed: Yes

RESOLUTION 39-2020  
A RESOLUTION ACCEPTING THE WORK AS FINAL AND COMPLETE AND  
APPROVING THE FINAL PAY REQUEST FOR  
WASTE GAS BURNER REPLACEMENT AND RELOCATION PROJECT

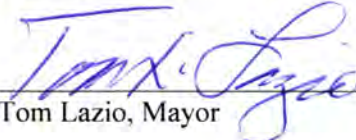
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on October 17, 2017 with Winger Companies of Ottumwa, Iowa for the above referenced project;

WHEREAS, The project is now completed in accordance with the contract.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The Waste Gas Burner Replacement and Relocation Project is hereby accepted as complete, and authorization to make final payment to Winger Companies in the amount of \$2,322.50 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 3<sup>rd</sup> day of March, 2020.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom Lazio, Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk





WINGER COMPANIES  
P.O. BOX 637  
OTTUMWA, IA.  
52501  
PH(641)682-3407  
FAX(641)682-2421



City of Ottumwa  
105 E Third  
Ottumwa, IA 52501

Invoice # 100595-8  
Project # COTT  
Winger Job # 100595  
Date 12/03/2019

PO#  
Attn:

**Replace and Relocation of the WPCF Waste Gas Burner  
Project**

|                                |              |
|--------------------------------|--------------|
| Stipulated Sum: \$46,450.00    |              |
| Progress Billing 100% Complete | \$46,450.00  |
| Previous Billing 95% Complete  | -\$44,127.50 |

**C.O Duct Concrete**

|                                |             |
|--------------------------------|-------------|
| Stipulated Sum: -\$1,212.00    |             |
| Progress Billing 100% Complete | -\$1,212.00 |
| Previous Billing 100% Complete | \$1,212.00  |

**C.O Run Gas Across Roof**

|                                |           |
|--------------------------------|-----------|
| Stipulated Sum: \$540.00       |           |
| Progress Billing 100% Complete | \$540.00  |
| Previous Billing 100% Complete | -\$540.00 |

**C.O Weld Braces**

|                                |             |
|--------------------------------|-------------|
| Stipulated Sum: \$1,040.00     |             |
| Progress Billing 100% Complete | \$1,040.00  |
| Previous Billing 100% Complete | -\$1,040.00 |

**C.O Wye Burner**

|                                |             |
|--------------------------------|-------------|
| Stipulated Sum: \$2,110.00     |             |
| Progress Billing 100% Complete | \$2,110.00  |
| Previous Billing 100% Complete | -\$2,110.00 |

Subtotal \$2,322.50

Sales Tax

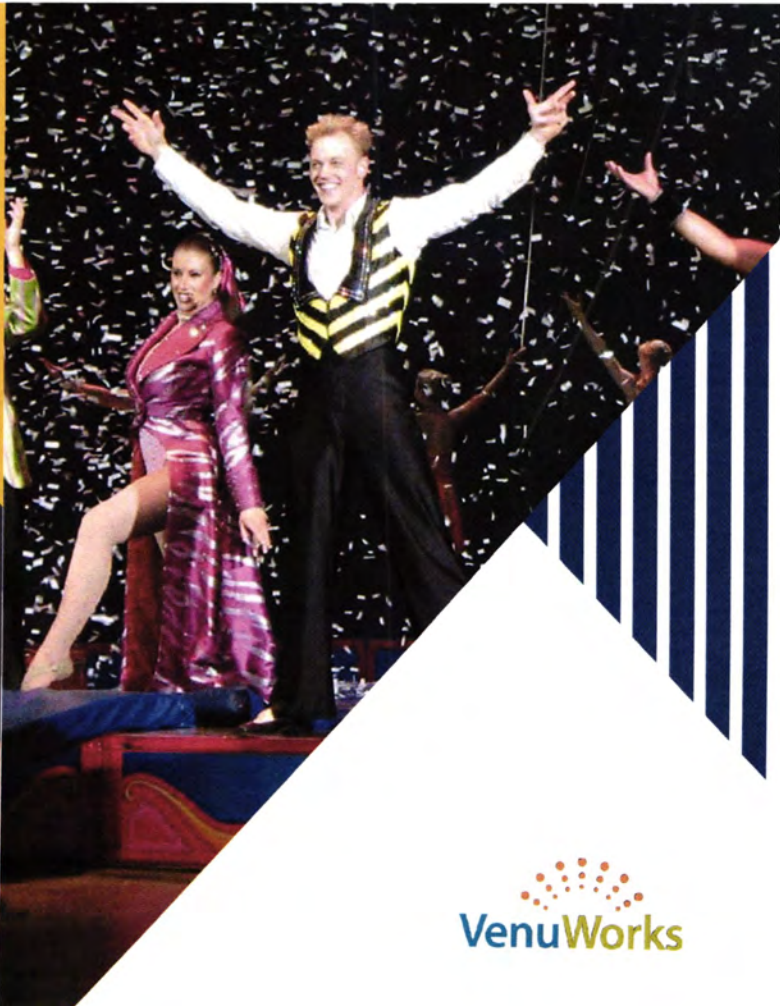
**TOTAL DUE \$2,322.50**



Bridge View Center

Delivering *Outstanding* Experiences

# 2019 Annual Report







# Bridge View Center

Delivering *Outstanding* Experiences

## Table of Contents

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### About Bridge View Center

Bridge View Center, opened in 2007, is nestled on the banks of the Des Moines River and is the crown jewel for the City of Ottumwa. This 92,000 square foot complex features an Expo Hall, adjoining conference/meeting space, a state-of-the-art Theater and a Grand Lobby that welcomes you in! It is the premier destination in SE Iowa for concerts, theatrical events and conventions.

### About VenuWorks

VenuWorks provides customized management solutions for arenas, stadiums, theatres and convention centers throughout the country with services that include operations, catering, concessions, along with the booking and marketing of sports and entertainment events.

This 2019 Annual Report is presented by the management team of Bridge View Center. Bridge View Center is owned by the City of Ottumwa and opened on January 1, 2007. Bridge View Center is governed by Bridge View Center, Inc., a local 501(c)3 non-profit organization, and professionally managed by VenuWorks. For additional information, please contact us at:

Bridge View Center  
102 Church Street  
Ottumwa, IA 52501  
Phone: 641-684-7000  
Email: [info@bridgeviewcenter.com](mailto:info@bridgeviewcenter.com)  
[www.bridgeviewcenter.com](http://www.bridgeviewcenter.com)



Bridge View Center, Inc.  
Celebrating 12 Years







# Bridge View Center

Delivering *Outstanding* Experiences

BVC Friends & Stakeholders—

As I look back and reflect on 2019, all I can say is 'Wow!' and I am so proud of what we have accomplished as a team, the results we have achieved, and the impact we have on our Ottumwa community. Our entire team is here to serve and we have one core philosophy we focus on – Delivering Outstanding Experiences to all our clients and guests who walk through our front doors. Thank You for all you do in making 2019 the best year ever for Bridge View Center!

FY 2019 is the best year on record for our operating budget with operational support of \$350,000 from both the City of Ottumwa and Bridge View Center, Inc. We met our operating budget goal with a bottom-line of \$349,890.37 in operating support. Over the past several years the operational support of Bridge View Center has been reduced from \$500,000 to \$350,000 in FY 2019. A challenging goal, but one our entire team at Bridge View Center has been committed to and successfully achieved.

Bridge View Center had its busiest event year on record in 2019 with hosting 586 events. These 586 events resulted in 730 event and use days, and brought 144,896 guests through our front doors.

2019 also launched two new and key initiatives for our long-term success and growth while continuing our efforts on a game-changing project. We are very grateful to all our friends and partners that have assisted us with these initiatives. In February 2019 Bridge View Center formally rolled out our new brand, new logo and new website. This project has been in the works for a few years and we finally secured all the needed funding to make this happen. In May 2019, we worked with Bridge View Center Inc. and assisted in the launch of a new and significant capital campaign for the long-term success of Bridge View Center. We also worked throughout all of 2019 on our BVC Hotel project. The attached hotel at Bridge View Center is a very important project we have taken on with the support and partnership of many of our stakeholders, including the City of Ottumwa, Greater Ottumwa Convention & Visitors Bureau, and Ottumwa Regional Legacy Foundation. More details on all these key initiatives are on the following page.

## Vision Statement

The vision of Bridge View Center is to be the premier entertainment, meeting, and special events venue in the region and to influence the growth and prominence of Ottumwa and Wapello County. As a public facility, we believe we have a responsibility to work with those partners who are investing into our community to re-create and grow Ottumwa as a place to live, work, play and invest. It is our vision to be a key asset to the quality of life for all residents throughout Southeast Iowa and to be an economic generator for businesses in Ottumwa.

While it's nice to take a moment and celebrate our success in 2019, we cannot rest on our laurels. The challenge continues into 2020 and we have some significant projects we would like to complete, continue the push forward with our capital improvement campaign, break ground in late 2020 on our BVC Hotel, and continue our focus on delivering events and in Delivering Outstanding Experiences to all those we serve!

Positively! Ottumwa

Scott Hallgren, CVE  
Executive Director  
Bridge View Center | VenuWorks



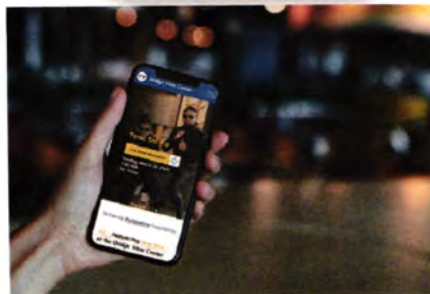


# Bridge View Center

Delivering *Outstanding* Experiences

## New Brand, New Logo, New Website

Bridge View Center worked with Neapolitan Labs over several months and created a new brand, new logo, and a complete overhaul of our website and launched all this in February 2019. This re-branding, new logo, and new website has had a very positive and significant impact for us and will continue to pay dividends into the future. We would like to thank the Wapello County Foundation, Legacy Foundation's Bright Ideas Community Enrichment Fund, and Bridge View Center Inc. Capital Improvement Fund for their support and financial commitments to allow us to make this happen.





# Bridge View Center

Delivering *Outstanding* Experiences

## Capital Improvement Endowment Fund

Bridge View Center supported Bridge View Center, Inc. and assisted them in the launch of a new capital improvement campaign in May 2019 with the end goal to create a sustaining capital improvement endowment account to assist in the capital improvement projects of Bridge View Center for years to come. As part of this launch, Bridge View Center created a new Support page on its website and now has an online donation option for community supporters and donors from across the country. Donors may easily make an online pledge using their PayPal accounts.

### Continuing. Ensuring. Bridge View Center.

With your continued partnership, support, and commitment to Bridge View Center, we are leading the way and bridging the gap to ensure the future is bright for Bridge View Center and our Ottumwa community! We promise to work in collaboration with the City of Ottumwa to ensure Bridge View Center is a proud achievement for our community. Our promise will deliver and create success!



Our Bridge View Center team would like to thank our Board members and Capital Campaign Steering Committee members for their hard work to get this launched and rolled out in 2019 and for their continued efforts as we move into 2020 and the next phase of our campaign.

**Vision Statement**  
The Bridge View Center is a regional hub experience that is enhancing local quality of life by providing world-class meeting space, and quality, modern to enhance the quality of life throughout southeast Iowa. Our regional office will create a positive economic impact for the City of Ottumwa.

**\$8.4M**  
Total Economic Impact 2018

**1,450,955**  
Number of jobs created

**5,981**  
Number of jobs supported

Bridge View Center proudly supports and partners with the following local businesses:

**Continuing. Ensuring. Bridge View Center.**

Bridge View Center

Capital Campaign

You can expect results with us!

bridgeviewcenter.com/support





# Bridge View Center

Delivering *Outstanding* Experiences

## Bridge View Center Hotel Project

---

The continuing efforts throughout 2019 on our BVC Hotel project are very important to our long term viability and success. We believe the hotel is a game changer for Bridge View Center and our multi-day convention and conference business. This hotel will make Ottumwa a more viable market for multi-day business and put us on an even playing field with our area competitors who all have host hotels. In today's world, we are not as competitive if we do not have an attached hotel. This is by far the #1 priority for meeting planners and association event planners when looking at host cities for their events. This is the direction the meeting and convention industry is going.

Our BVC Hotel has really been a vision for this community since Bridge View Center was built with a local committee back in 2005-2006 having discussions about a host hotel for this venue and funding a hotel feasibility study in 2006. The City and community then took a break on this idea for a few years and our most recent efforts began again in 2017 when the Greater Ottumwa Convention & Visitors Bureau and Legacy Foundation worked together and funded a new, updated hotel feasibility study in 2017. The City then created and sent out an RFP seeking developers for this project. We are grateful to have the support and commitment from the City of Ottumwa, Greater Ottumwa Convention & Visitors Bureau, and Ottumwa Regional Legacy Foundation for this project and in supporting our vision in building a host hotel for Bridge View Center.

This new hotel will provide a significant added value Bridge View Center can offer our clients and prospective meeting and association planners while also providing added value to the City of Ottumwa and all the visitors we serve annually. There are numerous benefits to this project. **An attached hotel to Bridge View Center is the future!**



"The City and BVC have been working on a hotel project for the BVC in earnest since December of 2017. We have long felt that the overnight stay component is key in our ability to be competitive in incorporating conventions and larger events. We have been working with Ryan Development Corporation, who responded to our original RFP, in order to secure an owner/operator. We had entered into serious negotiations with Chris-Bro Hospitality for a 96-room Marriott SpringHill Suites and were finalizing these plans until just recently, when Chris-Bro Hospitality regrettably withdrew from the development agreement with the City. Given this setback, which essentially is a time cost for the project only, the City and BVC have again begun moving forward in discussions with various developers/operators/owners of hospitality services. We do have potential interests currently to whom we are providing essential information. We expect to continue this discovery into 2020, with the hope of securing a new partner for our project in this calendar year and beginning construction on a new facility in either late fall 2020 or spring of 2021."

**-Kevin Flanagan, City Planning and Development Director**



# Event Highlights



PJ Masks Live! 2019 World Premiere  
Bullriders Of America 2018 Finals  
Southern Iowa Bridal Showcase  
Home & Garden Show  
Garden Bros. Circus  
Weight Watchers  
Craft Shows  
Live2Lead  
Gary Allan



Red Green  
BaconTown  
Quinceañeras  
SE Iowa Kennel Club Dog Show  
WHO-TV 13's RVTV  
SE Iowa Symphony Orchestra  
Ottumwa Symphony Orchestra  
Ottumwa Civic Music Association  
Senior Lifestyle Expo  
Rotary Club Chicken BBQ  
Tru Rev MMA Fights  
John Deere meetings  
Leadership NOW Conference

Wedding Receptions  
Mannheim Steamroller - SOLD OUT SHOW  
Ottumwa Community Children's Playhouse  
Friends! The Musical Parody  
All-City Music Festival  
Breakfast with Santa  
Rodney Carrington  
Oak Ridge Boys  
Bill Engvall  
Clint Black  
Family Fest







# Bridge View Center

Delivering *Outstanding* Experiences

## Economic Impact

### Mission Statement

The Bridge View Center is a regional multi-purpose venue that delivers outstanding experiences to its citizens by providing entertainment, meeting space, and quality events to enhance the quality of life throughout Southeast Iowa. As a regional venue, we will create a positive economic impact for the City of Ottumwa.

# 1,595,851

Guests through our doors since Bridge View Center opened in January 2007

# 6,567

Events since Bridge View Center opened in January 2007

# \$8.9M

Total Economic Impact (2019)

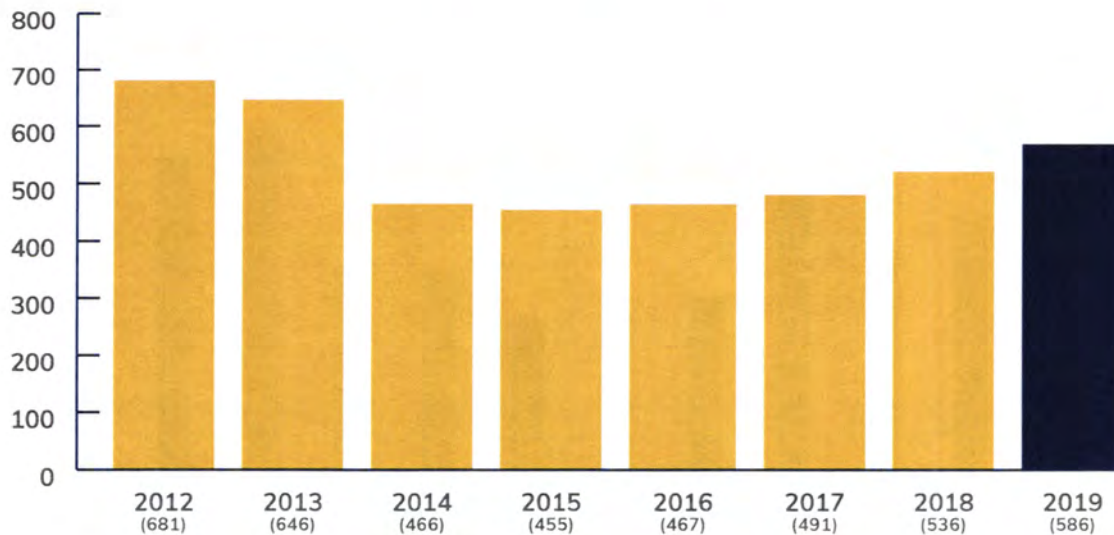
### Mission Accomplished

Bridge View Center achieved its mission in FY 2019 and delivered on its two key performance goals. Our first and primary goal is quality of life – we were built and are here to improve the quality of life for our Ottumwa community and all residents in Wapello County. Our second goal is to be an economic driver for our Ottumwa community, and we have definitely achieved this goal with an \$8.9 million economic impact to our community. Bridge View Center delivered a key event to our community in January 2019 with PJ Masks Live! This 2-week rehearsal period and then hosting the 2019 world premiere of the North American tour of PJ Masks Live! on January 25, 2019 resulted in a direct spend of over \$100,000 to our community.



## Total Number Of Events

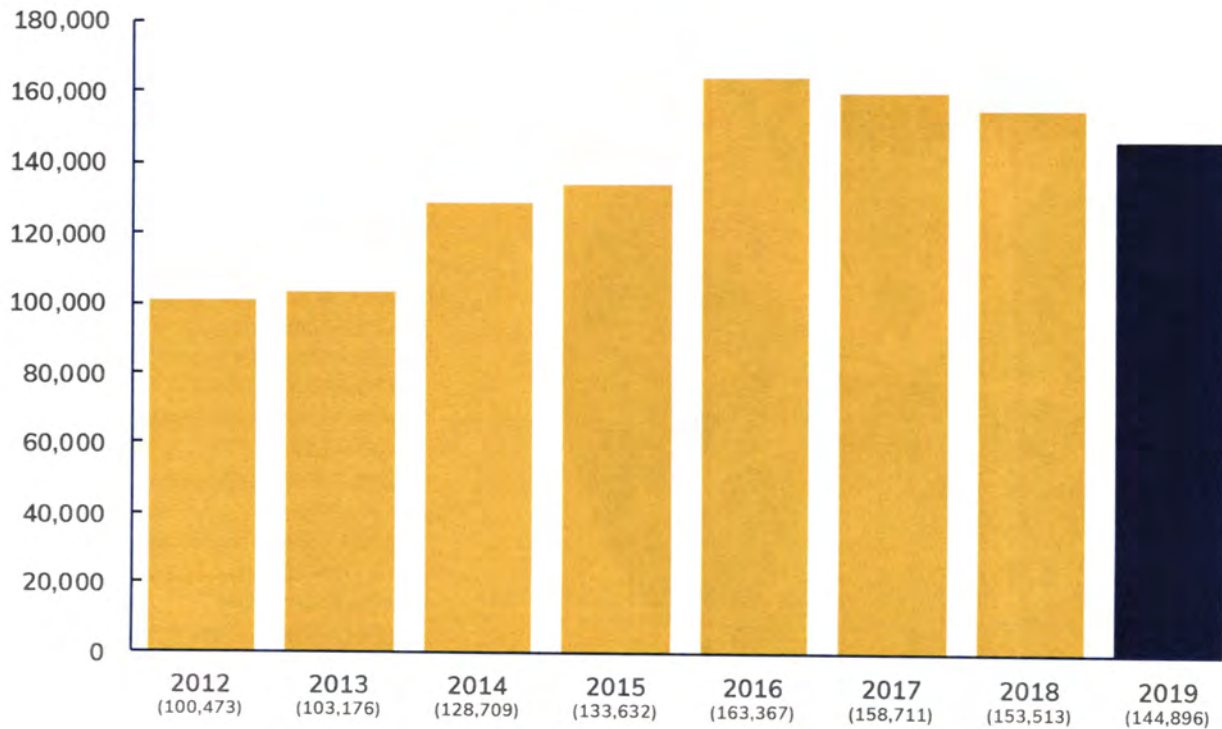
2012 – 2019 Calendar Year



Note: the method used to track total number of events changed during 2014. Previously, our community theater rehearsal days for both OCP and OCCP were being counted as events. We are now only counting the actual performance days as the true event days for both OCP and OCCP. Rehearsal days are tracked and recorded as use days and not events.

## Yearly Attendance

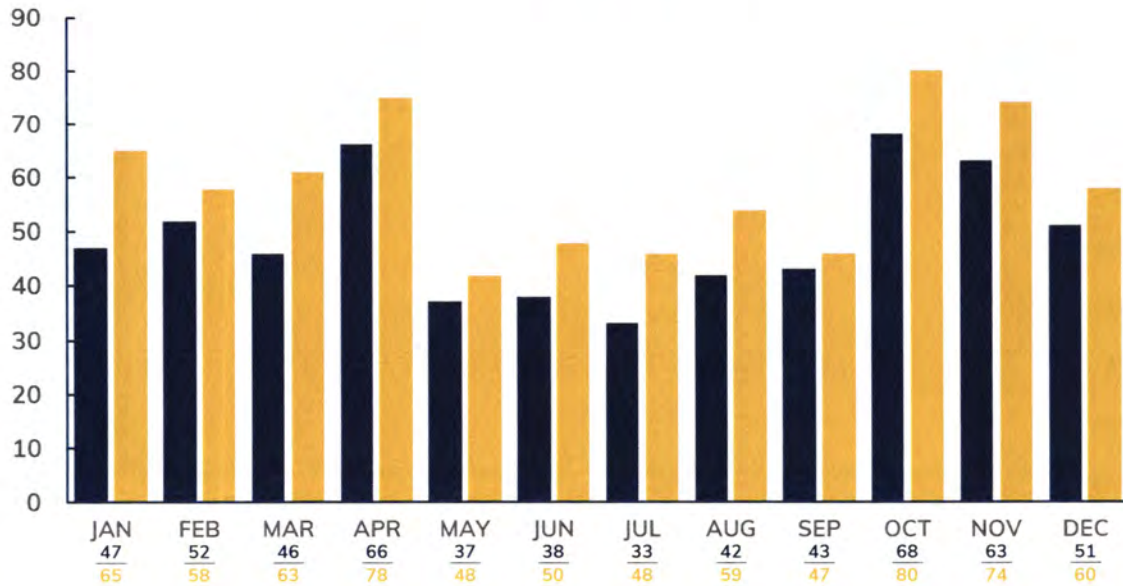
2012 – 2019 Calendar Year





## Total Number of Events and Event/Use Days Per Month

2019 Calendar Year



■ Events - Total number of events

■ Event Days and Use Days

● Event Days - Number of days of public attendance for the event

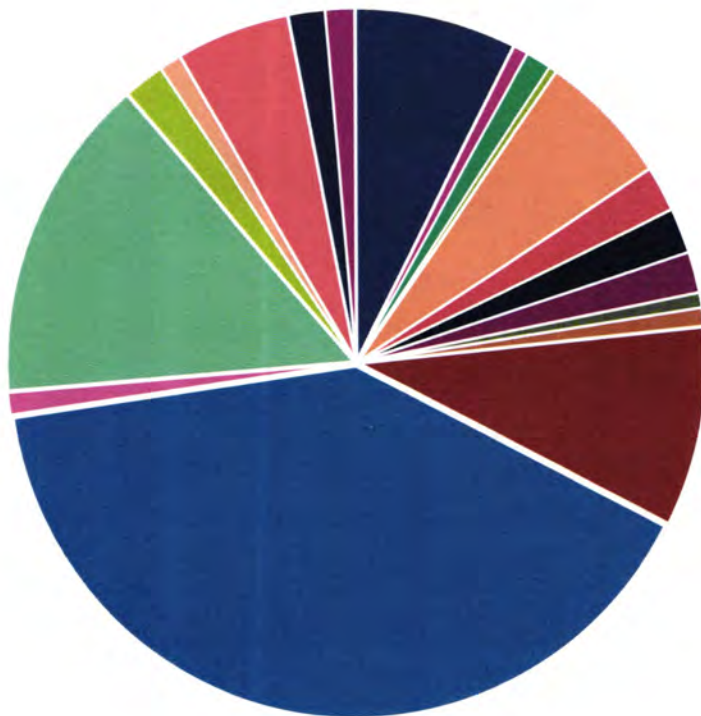
● Use Days - Number of setup/tear-down days for the event

2019 total number of events - 586

2019 total number of event and use days - 730

## Events by Event Type

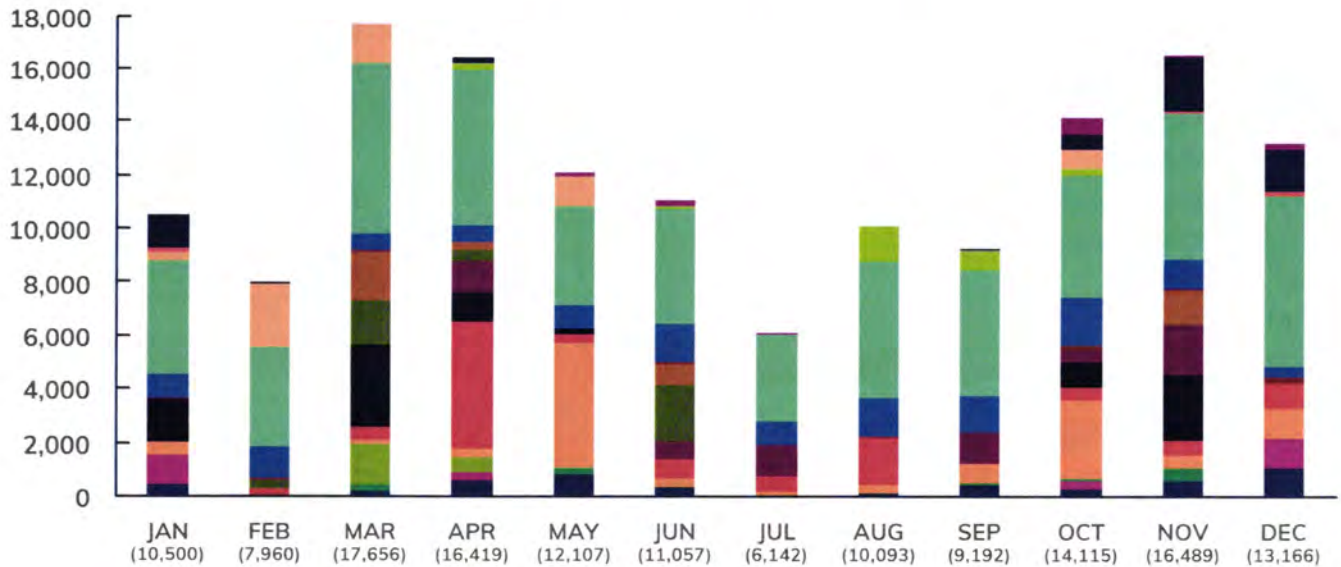
2019 Calendar Year



- 7.5% - Banquets
- 0.3% - Comedy
- 2.0% - Concerts
- 0.7% - Dance
- 40.1% - Meeting/Conference
- 1.9% - Social
- 1.7% - Trade Show
- 0.7% - Broadway/Theatrical-Commercial
- 6.2% - Community/Civic
- 1.9% - Consumer Show
- 0.9% - Family Shows
- 1.0% - Recreational Sports
- 1.0% - Sports
- 1.4% - Wedding Reception
- 1.2% - Classical/Symphony
- 2.0% - Community/Educational
- 0% - Convention
- 9.2% - Internal Use
- 15% - Religious Event
- 5.3% - Sports Practice

## Monthly Attendance by Event Type

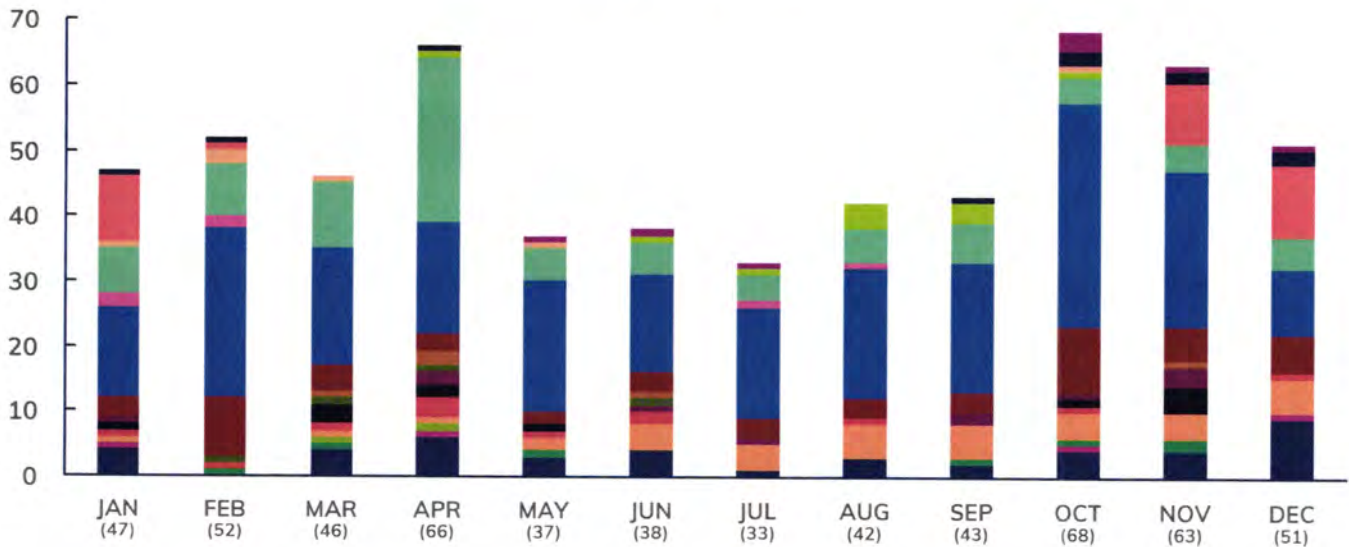
2019 Calendar Year



- Banquets
- Comedy
- Concerts
- Dance
- Meeting/Conference
- Social
- Trade Show
- Broadway/Theatrical-Commercial
- Community/Civic
- Consumer Show
- Family Shows
- Recreational Sports
- Sports
- Wedding Reception
- Classical/Symphony
- Community/Educational
- Convention
- Internal Use
- Religious Event
- Sports Practice

## Total Number of Events - Per Month by Event Type

2019 Calendar Year



- Banquets
- Comedy
- Concerts
- Dance
- Meeting/Conference
- Social
- Trade Show
- Broadway/Theatrical-Commercial
- Community/Civic
- Consumer Show
- Family Shows
- Recreational Sports
- Sports
- Wedding Reception
- Classical/Symphony
- Community/Educational
- Convention
- Internal Use
- Religious Event
- Sports Practice



## FY2019 Financials

July 1, 2018 - June 30, 2019

|  | Actuals            | Budget             | Variance          |
|--|--------------------|--------------------|-------------------|
| Building Rent Income                   | \$255,344          | \$233,909          | (\$21,435)        |
| Contractually Obligated Income         | \$9,118            | \$74,075           | \$64,957          |
| Reimbursed Event Expenses              | \$244,401          | \$112,480          | (\$131,921)       |
| Contributed Income                     | \$62,387           | -                  | (\$62,387)        |
| Food and Beverage Income - Concessions | -                  | \$200              | \$200             |
| Food and Beverage Income - Catering    | \$537,807          | \$585,968          | \$48,161          |
| Other Event Income                     | \$118,747          | \$182,437          | \$63,690          |
| Other Income                           | \$8,658            | \$3,900            | (\$4,758)         |
| <b>TOTAL INCOME</b>                    | <b>\$1,236,462</b> | <b>\$1,192,969</b> | <b>(\$43,493)</b> |
| Less: Cost of Goods Sold               | \$184,156          | \$156,676          | (\$27,480)        |
| <b>GROSS PROFIT</b>                    | <b>\$1,052,306</b> | <b>\$1,036,293</b> | <b>(\$16,013)</b> |
| Personnel Expense - Full-Time          | \$422,648          | \$486,693          | \$64,045          |
| Personnel Expense - Part-Time Support  | \$50,021           | \$6,000            | (\$44,021)        |
| Personnel Expense - Part-Time Event    | \$135,609          | \$138,745          | \$3,136           |
| Personnel Expense - Taxes and Benefits | \$136,296          | \$161,940          | \$25,644          |
| General and Administrative Expense     | \$48,464           | \$55,699           | \$7,235           |
| Occupancy Expense                      | \$248,219          | \$292,772          | \$44,553          |
| Services and Operations Expense        | \$148,665          | \$101,792          | (\$46,873)        |
| Event Expense                          | \$189,125          | \$131,852          | (\$57,273)        |
| Food and Beverage Expense              | \$23,149           | \$10,800           | (\$12,349)        |
| <b>TOTAL EXPENSE</b>                   | <b>\$1,402,197</b> | <b>\$1,386,293</b> | <b>(\$15,904)</b> |
| <b>NET OPERATING INCOME/(LOSS)</b>     | <b>(\$349,890)</b> | <b>(\$350,000)</b> | <b>(\$110)</b>    |

We officially met our FY 2019 Operating Budget by **\$110**  
**\$40,000** improvement in Net Operating Income compared to FY 2018



# Bridge View Center

Delivering *Outstanding* Experiences

## Community Contributions

---

### Bridge View Center and its VenuWorks team are involved in the following organizations:

- Greater Ottumwa Partners In Progress
- Greater Ottumwa Convention & Visitors Bureau Board
- Local Churches
- Ottumwa Rotary Club
- Iowa Society of Association Executives
- Central Iowa Tourism
- Ottumwa Leadership Academy
- International Association of Venue Managers (IAVM)
- IAVM Board of Directors
- IAVM Region 3 Board of Directors
- National Restaurant Association / Iowa Chapter
- Iowa Presenters Network

**Bridge View Center proudly supports and partners with the following local non-profit organizations:**

|  |                                   |
|--|-----------------------------------|
| Boy Scouts and Girl Scouts             | Ottumwa Laureate Guild            |
| Ottumwa Christian School               | Ottumwa Leadership Academy        |
| Ottumwa Community Children's Playhouse | Ottumwa Symphony Orchestra        |
| Ottumwa Community Players              | Sieda Community Action            |
| Ottumwa Community Schools              | Seton Catholic School             |
| Ottumwa Family YMCA                    | Southeast Iowa Symphony Orchestra |

In 2019 – **36** community/civic events occupied a total of **42** event & use days  
 Many of these events are receiving reduced to free rent to use Bridge View Center.

**11,549** people attended community/civic events in 2019

**6.1%** of our events are local community/civic events for our community.

*Note: These numbers are smaller than in 2018 and this is due to a reorganization of events and separating out religious events. Religious events now have their own, dedicated category.*





# Bridge View Center

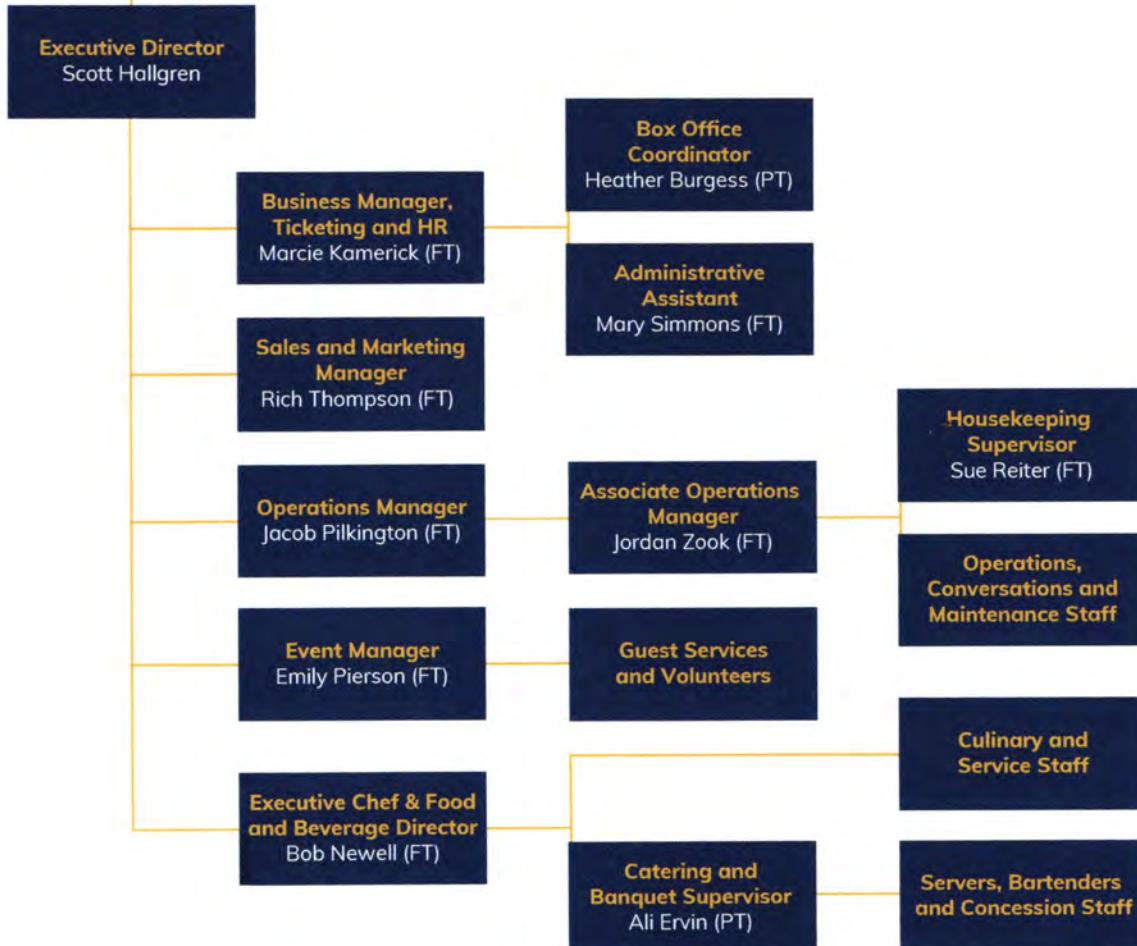
Delivering *Outstanding* Experiences

## Bridge View Center and our VenuWorks Team

Residents of Ottumwa and Wapello County



**Bridge View Center, Inc.**  
*Continuing. Ensuring.*





# Bridge View Center

Delivering *Outstanding* Experiences

## 2019 Bridge View Center, Inc. Board of Directors

---

Thank you for your service, dedication and commitment to Bridge View Center.

**Beth Peyton, President**

Bridge City Realty

**Paul Zingg, Vice President**

Deneffe, Gardner & Zingg

**Holly Berg, Secretary**

Ottumwa City Council

**Steve Dust, CEO**

Ottumwa Regional Legacy Foundation

**Jim Clingman**

Bridge City Realty

**Dennis Hunger**

Ottumwa Regional Health Center

**Amy Nicholson**

**Jamie Scott**

**Deni Hotek**

**Brian Morgan, Supervisor**

Wapello County Board of Supervisors

**Newell Palen**

Richwell Carpet

**David Suarez**

C1st Credit Union

**Matt Dalbey, Mayor Pro Tem**

City of Ottumwa

**Ex-Officio Members**

---

**Tom Lazio, Interim City Administrator**

City of Ottumwa

**Andrew Wartenberg, Director**

Greater Ottumwa Convention & Visitors Bureau

**Dustin Stewart, Financial Advisor**

Edward Jones Investments



**In the Media**

**'PJ Masks' premieres new show in**

By TRACY GOLDIZEN  
*Courtesy: Features editor*

**OTTUMWA** — A world premiere hits the Bridge View Center Stage Friday night.  
 "PJ Masks: Save the Day!" opens its 20-week tour with an all-new live show featuring a new script, new songs, new cast, new designer, new director and a new

already familiar with along with songs that were created for the new show.  
 Humor will be in play as well. "It's a lot of fun for the kids, and there's jokes the parents will enjoy as well," Blackburn said.  
 While the show will only be performed one night in Ottumwa, the cast and crew, based out of New York, have been in town for nearly two



all community space," Blackburn said. "Everybody just gets together and helps. The Ottumwa have been



*Courtesy: [unreadable]*  
 While kids may focus on the fun at Family Fest, education is the goal. The key is to do it in fun ways, so the kids enjoy the opp

**BIGGEST SO FAR**



Photo courtesy The Oak Ridge Boys  
 The Oak Ridge Boys have been celebrating the holidays with a Christmas tour for decades. This year, the 29th annual "Shine the Light" tour will visit Ottumwa.

**and catching an ov**



wasn't really looking to go back to school. He did go to college in the 1970s and dropped out to pursue a career in comedy.  
 If you're a successful



# For those about to rock ...

## HAIRBALL: Arena rock

Continued from Page A1

Good bands still come up, Jensen said. People are still making good music. While they do that, things like the Guitar Hero games helped introduce people to older songs, the kind Hairball plays.

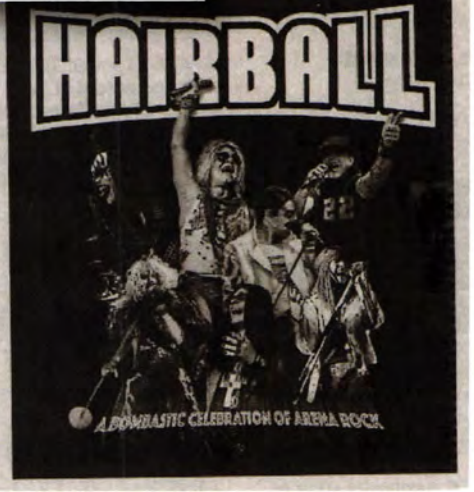
Jensen wouldn't say which songs he performs. He preferred to let the audience enjoy the show without guessing who was who. Besides, "We don't really worry about who does

what. We all sing everything."

Hairball stays on the road about 150 days each year. Being away from home that much is a schedule some might call tough. Jensen doesn't see it that way.

"We're putting on a carnival of rock and roll," he said. "It's an awesome schedule. I don't have to punch a clock."

Matt Milner can be reached at [mmilner@ottumwacourier.com](mailto:mmilner@ottumwacourier.com) and followed @mumilner.



TAILC



High View Center can get a special treat in the form of a display of art from Ottumwa students. The school year is winding down in districts across the region, with a little less than a month to go for Ottumwa.

Matt Milner | The Courier

# They'll be here for you



## The Garden Bros Circus Comes to Town



## Community joins together for a festive



Frank Fritz of "American Pickers" was a big draw for the home show on Sunday. He signed autographs for about two hours, and took the time to chat with many of the fans who came by.

Matt Milner/The Courier

## Classroom Cowboys



# State backs BVG hotel

MILNER

## RVTV a night of Bulldog football, pork chops and music

When a com-  
munity party  
is thrown  
like smoke and  
at least that's  
the case for RVTV on

to hand sports director Keith  
Murphy a trophy, Murphy  
clutched at it only to have the  
thing fall apart.

Des Moines meteorologist  
Ed Wilson, TV microphone in  
hand, admonished an embar-  
rassed Murphy: "You had one  
job!"

That's where the laughter  
came in. Lazio was still laugh-  
ing a few minutes after the live  
television exposure.

"You roll with the punches,"



are the music  
at Bridge  
View Center by a local DJ  
along with the hoisted voice

## PAGES FOR PENNIES



Matt Milner/The Courier

The annual Pennies for Pages book sale brought out readers from throughout the area Friday. Thousands of books, CDs and games are on sale at Bridge View Center, along with sheet music and other goodies. The sale continues through Sunday.



# Bridge View Center

Delivering *Outstanding Experiences*



Continuing.  
Ensuring.  
Bridge View Center.



F1

2020 FEB 27 PM 2:20

# CITY OF OTTUMWA Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: Mar 3, 2020

Police  
Department

Mary Lou Donaldson

Prepared By

*Tom M. ...*  
Department Head

*Alp R...*  
City Administrator Approval

AGENDA TITLE: Car Wash Contract for the Ottumwa Police Department.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*\*The Print of Public notice for each Public Hearing must be attached to this Staff Summary. If the Print of Public notice is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Award contract to Ottumwa Wash Express for a best bid price of 70% off of the face value of any car wash.

DISCUSSION: This is a twenty-four (24) month contract which may be renewed for an additional twenty-four (24) months with the approval of both parties. Ottumwa Wash Express will provide a card, which the police department will load funds onto, for officers to use to wash patrol vehicles in a convenient and accessible method. The City received 2 bids.

Source of Funds: 001-1-110-6331

Budgeted Item:  Budget Amendment Needed:



**CITY OF OTTUMWA  
CAR WASH SPECIFICATIONS AND CONTRACT**

This contract made and entered into in triplicate at Ottumwa, IA this 3 day of March 2020 by and between the **CITY OF OTTUMWA, IA** and Ottumwa Wash Express, hereinafter called the "CONTRACTOR".

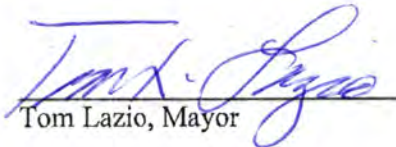
1. The City of Ottumwa desires to designate an automatic car wash that provides a Car Wash Card or similar item. This Card would allow officers to wash Patrol Vehicles in a convenient and easily accessible method. This agreement would allow The City of Ottumwa's Police Department to obtain said card or cards with funds loaded that would allow this service to be provided.
2. The term of the agreement shall be for a period of twenty-four (24) months. This contract may be renewed for two (2) additional twenty-four month (24) periods with the approval of both parties. The contract will commence on March 1, 2020.
3. The City of Ottumwa will provide payment to Contractor on a yearly basis.
4. Bidders shall offer a service that meets or exceeds these specifications. If the service offered deviates from these specifications, the bidder shall make an exception to each such deviation, and shall identify these exceptions in their bidding proposal. Failure to do so will provide grounds for rejection of said bidder's proposal.
5. The bid documents and conditions contained herein will become part of the contract. The successful bidder agrees to fulfill all such conditions and specifications contained within these documents.
6. The successful bidder agrees that no member, officer, or employee of the City shall have direct or indirect interest in this contract or the proceeds thereof. Violations of this provision shall cause the contract to be null and void and the Contractor will forfeit any payments to be made under this agreement.
8. The contract shall be terminated and the Contractor shall be considered to be in default in the event the Contractor:
  - A. is adjudged bankrupt;
  - B. makes a general assignment of debts for the benefit of creditors;
  - C. assigns this agreement without the written permission of the City;
  - D. fails to fulfill all conditions and specifications contained within this contract; or
  - E. abandons or fails to fulfill the work covered by this contract.
9. It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any informality in connection therewith, or to accept any proposal which in its opinion is to the best interest of the City.

The Contractor must comply with all Federal, State, and local laws and ordinances. In addition, all OSHA, NFPA, and ADA regulations must be complied with.

IN WITNESS WHEREOF, this Contract has been executed in triplicate on the date first herein written.

**CITY OF OTTUMWA**

**CONTRACTOR**

  
Tom Lazio, Mayor

  
Authorized Representative

ATTEST:

Ottumwa Wash Express  
Contractor

  
  
Chris Reinhard, City Clerk

1108 N. Quincy Ave  
Address

Ottumwa Iowa 52501  
City, State, ZIP

641-799-9923  
Telephone Number  
claughertyj@mchsi.com



CITY OF OTTUMWA, IOWA

PROPOSAL FOR CAR WASH CARD FOR POLICE VEHICLES

02/14/2020  
DATE

CITY OF OTTUMWA, IOWA  
TO WHOM IT MAY CONCERN:

The undersigned has examined the advertisement for bid and specifications for a car wash card and agrees to furnish said card in accordance with the document.

70% O&S Face Value of any Wash  
AMOUNT TO BE PLACED ON CAR WASH CARD FOR 1 YEAR

Card purchased.

PLEASE LIST EXPLANATIONS IF NEEDED

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any informality in connection therewith, or to accept any proposal which in its opinion is to the best interest of the City. If my bid is accepted, the undersigned further agrees to enter into contract for said services according to instructions as issued by the City and at the time requested.

2-14-2020  
Date

Ottumwa Wash Express  
Name of Company

By: John F. Daugherty

John F. Daugherty Owner  
Print Name and Title

CITY OF OTTUMWA, IOWA

PROPOSAL FOR CAR WASH CARD FOR POLICE VEHICLES

Feb 18 2020

DATE

CITY OF OTTUMWA, IOWA  
TO WHOM IT MAY CONCERN:

The undersigned has examined the advertisement for bid and specifications for a car wash card and agrees to furnish said card in accordance with the document.

AMOUNT TO BE PLACED ON CAR WASH CARD FOR 1 YEAR

See Attached document.

PLEASE LIST EXPLANATIONS IF NEEDED

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any informality in connection therewith, or to accept any proposal which in its opinion is to the best interest of the City. If my bid is accepted, the undersigned further agrees to enter into contract for said services according to instructions as issued by the City and at the time requested.

Feb 18 2020  
Date

Wash King Inc.  
Name of Company

By: Jeff Tharp

Jeff Tharp president  
Print Name and Title

Wash King Inc. will apply a \$400.00 credit on our wash card or cards for the purchase price of \$300.00. A 25% discount.

Said cards will be active 24/7 and both automatics, handbays and one vacuum will be available for use.

Should the OPD acquire a K-9, a washcard will be supplied for the purpose of bathing said animal at no cost to the City of Ottumwa.

OPD will have the ability to set up an online account for the purpose of monitoring usage activity.

Jeff Tharp  
Wash King Inc.  
Located at:  
528 North Hancock St.  
Ottumwa Iowa 52501  
641-777-3564



FILED  
2020 FEB 27 PM 1:57  
CITY OF OTTUMWA

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: March 3, 2020

\_\_\_\_\_  
Alicia Bankson

Prepared By

*Darryl Seeds*

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Engineering

Department

*[Signature]*

\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Informational update on Woodland Avenue Reconstruction Project.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.  
\*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Provide an update for City Council members on the scope of the project of Woodland Avenue Reconstruction.

DISCUSSION: This project consists of the East Woodland Avenue reconstruction from Court Street to approximately 800' east. It includes complete reconstruction of the roadway, upgrades to the storm sewer system and replacement of the sanitary sewer main.

CITY OF OTTUMWA

Staff Summary

2020 SEP 27 PM 2:20

**\*\* ACTION ITEM \*\***

Council Meeting of: March 3, 2020

Alicia Bankson

Prepared By

Engineering Department  
Department

*Darryl Seal*

Department Head

*Phil Pate*

City Administrator Approval

AGENDA TITLE: Informational update on IDOT owned Ottumwa Street Pedestrian Bridge.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

PURPOSE: Provide an update for all City Council members on the status of removal of the IDOT owned Ottumwa Street Pedestrian Bridge.

DISCUSSION: On January 25, 2020 the Ottumwa Street Pedestrian Bridge over Highway 149 was damaged when it was struck by an over height load.

IDOT has inspected and determined that extensive damage has occurred. During damage review it was determined the bridge needs additional approach repairs to meet ADA requirements. When reviewing the pedestrian traffic it has been determined that the main pedestrian generator (school) has been closed and the foot traffic does not support the reconstruction. Public Works does not object to the removal.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:



## STAFF ACTION

|                    |   |             |         |
|--------------------|---|-------------|---------|
| <b>Number</b>      | 20-0459   | <b>Date</b> | 2/17/20 |
| <b>Contact</b>     | Michael Nop   |             |         |
| <b>Created By</b>  | 532000 - Office Of Bridges & Structures                   |             |         |
| <b>Created For</b> | 532000 - Office Of Bridges & Structures                   |             |         |
| <b>Title</b>       | Pedestrian bridge removal due to high load vehicle impact |             |         |

### Discussion/Background:

Discussion: The pedestrian bridge on Ottumwa Street South Sidewalk over IA 149, 0.9 mi N of US 34 in Ottumwa, was damaged when it was struck by an over-height load on January 25, 2020. The bridge has been closed due to the collision damage. The vehicle was travelling northbound on IA 149 when it struck the north beam above the center line of the northbound lanes. The point of impact of the north beam was near a diaphragm located 17' west of the east pier. The bottom flange exterior side is twisted and rolled upward and the bottom flange interior side is twisted and rolled downward. The web is rolled outward below mid-height and the bottom flange is  $\pm 3$ " out of plane. The distortion transitions from the point of impact 17' each direction to the adjacent diaphragm to the west and to the pier at the east. The connection plate welded to the channel diaphragm is bent over the bottom half of the plate and the bottom two bolts are impacted by the damage. The District has contacted the city and it appears the city is agreeable to removing the bridge (without replacement) rather than repairing it. The current cost estimate for bridge removal is \$45,000. [Even though bridge repair is not being pursued, the current cost estimate for bridge repair is \$72,000.] Bridge removal is intended to be performed through extra work order on a nearby project which has been recently let.

### Proposal/Action Recommendation:

Recommendations: It is recommended to use \$45,000 of emergency/contingency funds to remove this bridge.

### Activity Log:

Initiated by CGRIMM2 on 02/17/20 AT 12:11 PM  
NTRY Approval applied by CGRIMM2 on 02/17/20 AT 12:13 PM  
OFFC approval now pending  
OFFC Approval applied by CGRIMM2 on 02/17/20 AT 12:13 PM  
DHWY approval now pending  
NOTE SENT TO SHUSTON  
NOTE SENT TO CMATHE2  
NOTE SENT TO SHUSTON  
NOTE SENT TO MPURCEL  
OFFC Approval removed by CGRIMM2 on 02/17/20 at 12:13 PM  
NOTE RECALLED FROM SHUSTON  
OFFC Approval now pending  
OFFC Approval applied by CGRIMM2 on 02/17/20 AT 12:14 PM  
DHWY approval now pending





## STAFF ACTION

|                    |   |             |         |
|--------------------|---|-------------|---------|
| <b>Number</b>      | 20-0459   | <b>Date</b> | 2/17/20 |
| <b>Contact</b>     | Michael Nop   |             |         |
| <b>Created By</b>  | 532000 - Office Of Bridges & Structures                   |             |         |
| <b>Created For</b> | 532000 - Office Of Bridges & Structures                   |             |         |
| <b>Title</b>       | Pedestrian bridge removal due to high load vehicle impact |             |         |

NOTE SENT TO SHUSTON  
NOTE SENT TO CMATHE2  
NOTE SENT TO SHUSTON  
NOTE SENT TO MPURCEL  
OFFC Approval removed by CGRIMM2 on 02/17/20 at 12:14 PM  
NOTE RECALLED FROM SHUSTON  
OFFC Approval now pending  
OFFC Approval applied by CGRIMM2 on 02/17/20 AT 12:15 PM  
DHWY approval now pending  
NOTE SENT TO SHUSTON  
NOTE SENT TO CMATHE2  
NOTE SENT TO SHUSTON  
NOTE SENT TO MPURCEL  
OFFC Approval removed by CGRIMM2 on 02/17/20 at 12:16 PM  
NOTE RECALLED FROM SHUSTON  
OFFC Approval now pending  
OFFC Approval applied by CGRIMM2 on 02/17/20 AT 12:16 PM  
DHWY approval now pending  
NOTE SENT TO SHUSTON  
NOTE SENT TO CMATHE2  
NOTE SENT TO SHUSTON  
NOTE SENT TO MPURCEL  
DHWY Approval applied by MPURCEL on 02/18/20 AT 10:03 AM  
PROG approval now pending  
NOTE SENT TO SPANDER

**Wapello Co.:** Removal of 136' x 8' 2-Span Continuous I-Beam with 32' s 8' I-Beam Approach Span Pedestrian Bridge.

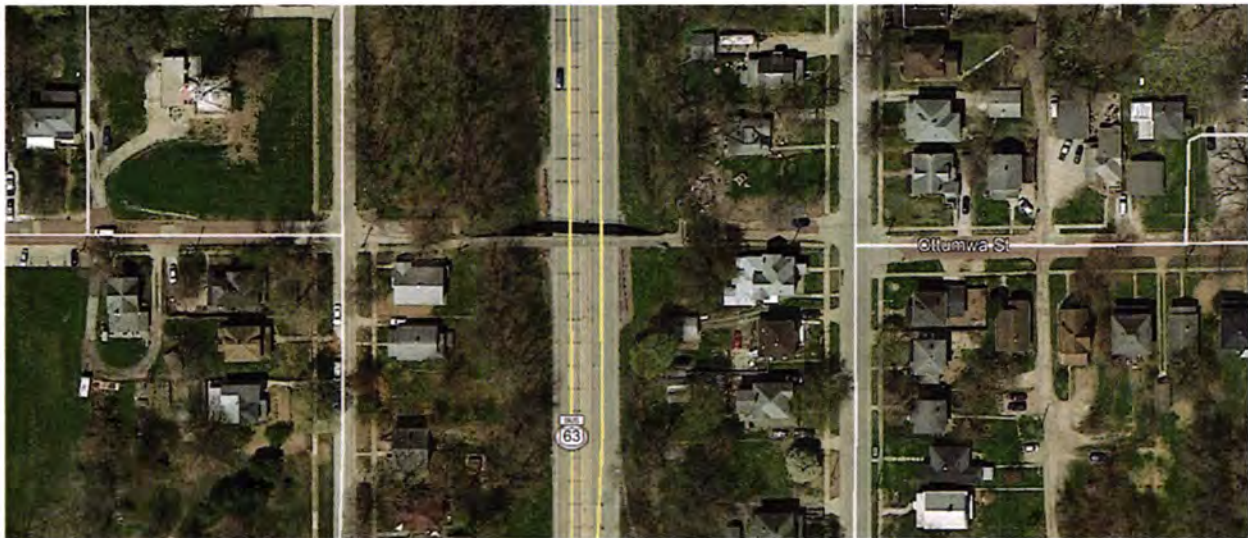
Location: Ottumwa Street South Sidewalk over IA 149, 0.9 mi N of US 34 in Ottumwa

The roadway is posted at 35 mph and has a 2017 ADT of 15,800 vehicles per day including 3.8% trucks. This traffic estimate includes both northbound and southbound lanes.

The project generally consists of bridge removal, removal of sidewalk, and removal of guardrail. Project will be performed through work order with nearby bridge replacement project which was let on 12/17/2019 (Project Number BRF-149-1(72)--38-90, PIN 15-90-149-010).

Traffic control will be in accordance with Standard Road Plan TC-252 and will require traffic to be detoured (in accordance with the project noted above). This project is not considered a Traffic Critical Project.

The intersection of IA 149 and 5<sup>th</sup> St. SW is approx. 555' south of the pedestrian bridge.





## IOWA DEPARTMENT OF TRANSPORTATION

|           |   |         |  |
|-----------|---|---------|--|
| To Office | District 5  | Date    | February 14, 2020  |
| Attention | Mark Van Dyke, Assistant District Engineer  | Ref No. | Wapello County<br>Project N/A<br>PIN N/A<br>Design No. N/A<br>File No. N/A<br>FHWA No. N/A |
| From      | WHKS / Scott Neubauer   |         |  |
| Bureau    | Bridges and Structures  |         |  |
| Subject   | Draft Concept for Bridge Removal of 136' x 8' 2-Span Continuous I-Beam with 32' x 8' I-Beam Approach Span Pedestrian Bridge.<br>Pedestrian Bridge ID 9000.9P149 |         |  |

The bridge on Ottumwa Street South Sidewalk over IA 149, 0.9 mi N of US 34 in Ottumwa, was damaged when it was struck by an over-height load on January 25, 2020. The vehicle was travelling northbound on IA 149 when it struck the north beam above the center line of the northbound lanes. Impact damage is included with the existing condition description below.

Bridge removal or repair will be performed through extra work order with a nearby bridge replacement project which was let on 12/17/2019 (Project Number BRF-149-1(72)--38-90, PIN 15-90-149-010). The current cost estimate for bridge removal is \$43,128. The current cost estimate for bridge repair is \$71,280. Cost estimates include 20% contingency.

The bridge concept review on 2/10/2020 were attended by Casey Faber, Lucas Fatka, and Kara Ruble with WHKS; and Mark Van Dyke, Brenda Sanders, and Junior Jones with District 5.

A location map can be viewed using the following link:

<https://www.google.com/maps/place/41%C2%B01'29.3%22N+92%C2%B024'47.2%22W/@41.0248029,-92.4152888,834m/data=!3m2!1e3!4b1!4m5!3m4!1s0x0:0x0!8m2!3d41.0247989!4d-92.4131001?hl=en>

### **EXISTING CONDITIONS**

The bridge was constructed in 1956 (Design No. 1755).

The existing concrete deck is in fair condition. There is some wear on the top surface and there are transverse cracks on the bottom with some leaching. There is paint failure and leaf rust on the steel angle used to form the edge of the deck. The chain link fence is in good condition.

The paint is beginning to fail on the superstructure especially along the bottom of the web. There is corrosion with pack rust at the connections and there is leaf rust along the top flange.

The point of impact of the north beam was near a diaphragm located 17' west of the east pier. The bottom flange exterior side is twisted and rolled upward and the bottom flange interior side is twisted and rolled downward. The web is rolled outward below mid-height and the bottom flange is  $\pm 3$ " out of plane. The distortion transitions from the point of impact 17' each direction to the adjacent diaphragm to the west and to the pier at the east. The connection plate welded to the channel diaphragm is bent over the bottom half of the plate and the bottom two bolts are impacted by the damage. There was no



February 14, 2020

apparent damage to the concrete deck at this location. The adjacent bearing at the east pier appears undamaged.

The north overhang of the west pier cap is in poor condition. There are several cracks with heavy leaching extending from the end to the stem. The concrete is crumbling with exposed corroded reinforcing at the end on top. The concrete directly under the bearing does not appear to be affected. The remaining substructure elements are in fair condition.

The bridge has been closed due to the collision damage.

The IA 149 roadway is comprised of 4-lane, 59-foot wide PCC pavements (B-B gutters) with a 4' raised median and 3' curb and gutter sections on the outside lanes. The roadway is posted at 35 mph and has a 2017 ADT of 15,800 vehicles per day including 3.8% trucks. This traffic estimate includes both northbound and southbound lanes.

The west approach to the pedestrian bridge is in poor condition. The sidewalk pavement has sunk and is not ADA compliant. The east approach to the pedestrian bridge uses a set of stairs, as well as, a switchback ramp. The switchback ramp does not meet current ADA Design Standards.

The guardrail below the pedestrian bridge that protects the piers meets current design standards.

## **RECOMMENDATIONS**

Two alternatives were evaluated; bridge removal and bridge repair with heat straightening methods. Each alternative could be performed through extra work order to the project noted above.

For the Bridge Removal Alternative, it is recommended that the following repairs be made:

1. Remove the existing bridge including the piers and abutments.
2. Remove the existing steel beam guardrail along IA 149 adjacent to the piers.
3. Remove the sidewalk approaches at each end of the bridge.
4. Install permanent pedestrian path closure signage at each end of the bridge.

For the Bridge Repair Alternative, it is recommended that the following repairs be made:

1. Perform heat straightening to the damaged portion of the north beam above the northbound lane.
2. Remove, repair, and reinstall the damaged diaphragm and bolts.
3. Repaint the diaphragm and portions of the heat straightened beam

Construction for either alternative will be performed with IA 149 closed to traffic for a short duration and will require the contractor to perform work in a timely manner.

This project is not considered a Traffic Critical Project. Traffic control will be in accordance with TC-252 and will require traffic to be detoured. For either alternative, closure and detour will be in conjunction with traffic control for the nearby bridge replacement project BRF-149-1(72)--38-90.

The District should provide a site survey of the utilities. Asbestos inspection should be performed. A paint scrape sample is requested.

All recipients of this letter should review this concept of work to be accomplished and advise the Bridges and Structures Bureau of any comments you have by February 28, 2020.

Estimated cost of the Bridge Removal Alternative is as follows:

| <b>BRIDGE ESTIMATE:</b>         |                       |      |          |                 |
|---------------------------------|-----------------------|------|----------|-----------------|
| Item                            | Quantity              | Unit | Rate     | Amount          |
| Removal of Existing Bridge      | 1                     | LS   | \$16,500 | \$16,500        |
| Mobilization                    | 1                     | LS   | 10%      | \$3,300         |
|                                 | Base Cost:            |      |          | \$19,800        |
|                                 | Contingency:          |      | 20%      | \$3,960         |
|                                 | <b>BRIDGE TOTAL:</b>  |      |          | <b>\$23,760</b> |
| <b>ROADWAY ESTIMATE:</b>        |                       |      |          |                 |
| Item                            | Quantity              | Unit | Rate     | Amount          |
| Removal of Steel Beam Guardrail | 140                   | LF   | \$10     | \$1,400         |
| Removal of Sidewalk             | 100                   | SY   | \$10     | \$1,000         |
| Traffic Control                 | 1                     | LS   | \$10,000 | \$10,000        |
| Additional Roadway Items        | 1                     | LS   | \$2,500  | \$2,500         |
| Mobilization                    | 1                     | LS   | 10%      | \$1,240         |
|                                 | Base Cost:            |      |          | \$16,140        |
|                                 | Contingency:          |      | 20%      | \$3,228         |
|                                 | <b>ROADWAY TOTAL:</b> |      |          | <b>\$19,368</b> |
|                                 | <b>PROJECT TOTAL:</b> |      |          | <b>\$43,128</b> |

Estimated cost of the Bridge Repair Alternative is as follows:

| <b>BRIDGE ESTIMATE:</b>      |                      |      |          |                 |
|------------------------------|----------------------|------|----------|-----------------|
| Item                         | Quantity             | Unit | Rate     | Amount          |
| Beam Repair, Heat Straighten | 1                    | LS   | \$30,000 | \$30,000        |
| Bridge Repair                | 1                    | LS   | \$2,500  | \$2,500         |
| Painting of Structural Steel | 1                    | LS   | \$5,000  | \$5,000         |
| Containment                  | 1                    | LS   | \$6,500  | \$6,500         |
| Mobilization                 | 1                    | LS   | 10%      | \$4,400         |
|                              | Base Cost:           |      |          | \$48,400        |
|                              | Contingency:         |      | 20%      | \$9,680         |
|                              | <b>BRIDGE TOTAL:</b> |      |          | <b>\$58,080</b> |
| <b>ROADWAY ESTIMATE:</b>     |                      |      |          |                 |
| Item                         | Quantity             | Unit | Rate     | Amount          |
| Traffic Control              | 1                    | LS   | \$10,000 | \$10,000        |



|                       |                |    |     |                 |
|-----------------------|----------------|----|-----|-----------------|
| Mobilization          | 1              | LS | 10% | \$1,000         |
|                       | Base Cost:     |    |     | \$11,000        |
|                       | Contingency:   |    |     | 20% \$2,200     |
|                       | <b>ROADWAY</b> |    |     |                 |
|                       | <b>TOTAL:</b>  |    |     | <b>\$13,200</b> |
| <b>PROJECT TOTAL:</b> |                |    |     | <b>\$71,280</b> |

CVF/LDF

Distributed to:

- James Armstrong, District 5
- Mark Van Dyke, District 5
- Diana Upton, District 5
- Dewight Jones, District 5
- Charlie Purcell, Project Delivery
- Scott Marler, Systems Operations
- Michael Kennerly, Design
- Kent Nicholson, Design
- Stuart Nielson, Design
- Dan Harness, Design
- Donald Tebben, Program Management
- Angela Poole, Program Management
- Mark A Swenson, Project Scheduling
- Jeremey Vortherms, Project Management
- Mark Hersom, Claims Management
- Melissa Davis-Oviatt, Claims Management
- DeeAnn Newell, Location and Environment
- Jill Garton, Location and Environment
- Brad Azeltine, Location and Environment
- Brandon Walls, Location and Environment
- Jacob Woodcock, Location and Environment
- Kenneth Brink, Location and Environment
- Jon Rees, Location and Environment
- James Nelson, Bridges and Structures
- Mike Nop, Bridges and Structures
- David Evans, Bridges and Structures
- Jesse Peterson, Bridges and Structures
- Scott Neubauer, Bridges and Structures
- Ron Meyer, Bridges and Structures
- Casey Faber, WHKS
- Sheri Harris, Document Services
- Dan Sprengeler, Traffic and Safety

Page 5

February 14, 2020

Willy Sorenson, Traffic and Safety

Larry Seals, City of Ottumwa Director of Public Works

Dwight Dohlman, City of Ottumwa City Engineer



**CITY OF OTTUMWA**

2020 FEB 27 PM 2:20

**Staff Summary**

**\*\*ACTION ITEM\*\***

Council Meeting of: March 4, 2020

Zach Simonson

Prepared by

Planning & Development

Department

Kevin Flanagan

Department Head

City Administrator Approval

AGENDA TITLE: HISTORIC PRESERVATION CERTIFIED LOCAL GOVERNMENT ANNUAL REPORT

\*\*\*\*\*

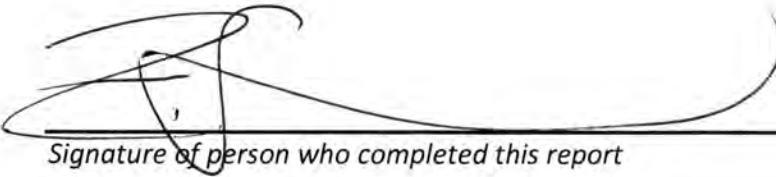
RECOMMENDATION: Receive the annual CLG report and authorize the Mayor to sign the report and the Planning Department to submit to the report to the State Historic Preservation Office.

DISCUSSION: Participation in the Certified Local Government program with the State Historic Preservation Office affords the City Council and the Historic Preservation Commission preferential access to certain grant opportunities and an opportunity to weigh in on Historic Registry Nominations. It also demonstrates a commitment by the City to historic preservation.

Ottumwa was an early member of the CLG program and maintaining that membership requires the City to submit this annual report. The community is fortunate to have a bounty of historic landmarks and districts and membership in the CLG program will allow the Council and Historic Preservation Commission to continue the work of preserving that history.

# Certified Local Government Annual Report

Name of Certified Local Government: City of Ottumwa, IA

  
Signature of person who completed this report

2/27/2020  
Date

*I certify that a representative of the historic preservation commission has attended a public meeting and presented the details of this report to the city council (city CLG) or the Board of Supervisors (county CLG).*

March 4, 2020

Date of public meeting

  
Signature of Mayor or Chairman of the Board of Supervisors

3/3/2020  
Date

Mayor Tom Lazio

Printed Name of Elected Official

**Please upload this completed form with your annual report on SlideRoom.**

**Thank you.**

**▲** Certified Local  
Government Annual  
Report

## Certified Local Government Annual Report

\* indicates a required field

*Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the CLG program.*

*This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.*

**▲ One question on this form needs attention.**

A required question is incomplete: [36](#)

**1. Name of the city, county, or land use district: \***

Please choose the name from the drop down table.

Ottumwa Historic Preservation Commission

**2. Did your commission undertake any projects for historic identification/survey, evaluation and or registration/nomination projects in this calendar year? \***

CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:

1) The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.

2) The CLG will review National Register nominations on any property that lies in the jurisdiction of its historic preservation commission. Please upload any Iowa Site Inventory Forms or other survey materials produced during the year. Please do not upload any projects that were funded with a CLG or HRDP grant, mandated by the Section 106 review and compliance process, or National Register nominations as we already have these documents in our files.

yes

**3. Were any National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in this calendar year? \***

yes



**1** Forms

**2** Attachments

**3** Portfolio

**4** Submit

**NEXT** >

St. Joseph Hospital, 312 E Alta Vista was demolished.  
[https://www.ottumwacourier.com/news/demolition-resumes-at-st-joe-s/article\\_1baccde8-b2cf-11e9-9655-bb7364d4e950.html](https://www.ottumwacourier.com/news/demolition-resumes-at-st-joe-s/article_1baccde8-b2cf-11e9-9655-bb7364d4e950.html)

170 of 8000 characters

**4. Does your local government designate local landmarks or local districts? \***

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

No

**5. If you answered yes to the previous question, in this calendar year, what properties did your city place on its list of locally designated historic landmarks and/or historic districts? Please provide the historic name and address of each property**

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

0 of 8000 characters

**6. In this calendar year, what were the actions to revise, amend, change, or de-list a locally designated property? Please provide the name and address of the property(ies) and the action. If no action was taken, enter N/A \***

N/A

3 of 8000 characters

**7. Has your city or county passed other ordinances that directly or indirectly affect historic preservation? \***

**1** Forms**2** Attachments**3** Portfolio**4** Submit**NEXT >**

**8. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in this calendar year? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!**

CLG Standards found in CLG Agreement and National Historic Preservation Act:

1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.

2) The CLG shall provide for adequate public participation in the local historic preservation programs.

a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc.

b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc.

c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc.

d. Design guidelines/standards

**8.1.**

**Describe the city, county, LUD, and/or historic preservation commission's historic preservation planning activities in this calendar year. \***

The Commission has began organizing to update the Historic Preservation Plan. This includes beginning grant-seeking activities and pre-planning.

144 of 8000 characters

**8.2.**

**Describe the city, county, LUD, and/or historic preservation commission's public education programs in this calendar year. \***

Please provide specific details such as date of event, description of the event, how many people participated, did the commission partner with other organizations)

The Commission has begun a project to install boundary signs in the historic districts and held neighborhood meetings in each of the residential historic districts to promote historic preservation activities.

208 of 8000 characters

**8.3.**

**If answer includes d. New or revised design standards and/or guidelines were developed and adopted during the calendar year,**

Please provide specific details such as date of event, description of the event, how many people participated, did the commission partner with other organizations)

**1** Forms**2** Attachments**3** Portfolio**4** Submit**NEXT >**

preservation commission has encountered or accomplished this year.

The Commission grew it's activity significantly. They are especially proud of the neighborhood meetings program which ignited a sense of neighborhood pride and community in the districts, especially Vogel Place which restarted a neighborhood tradition of Christmas luminaries. They have undertook to nominate the historic Daum House in the Court Hill District to Preservation Iowa's Most Endangered Properties List and that nomination was successful.

450 of 8000 characters

**10.**

**What partnerships did your commission form or continue with other entities? (examples include local main street office, historical society, library, museum, service club, etc.) If none, enter N/A \***

The Commission added the Director of the Wapello Co. Historical Museum to it's membership and also began a partnership with the League of Women Voters.

151 of 8000 characters

**11.**

**Did your historic preservation commission receive any grants (other than CLG or HRDP) this year? If so, please describe. If none, enter N/A. \***

N/A

3 of 8000 characters

**12. Does your commission have a website? \***

- Yes  
 No

**13. Does your commission have a Facebook page? \***

- Yes  
 No

**14.**

**List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled). \***



**1** Forms**2** Attachments**3** Portfolio**4** Submit**NEXT >**

positive interest in historic preservation, or closely related fields, to the extent available in the community.

3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.

4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

1/23/19, 2/27/19, 4/18/19, 5/22/19, 6/26/19, 7/24/19, 8/28/19, 9/25/19, 10/22/19, 10/30/19, 11/13/19

100 of 8000 characters

**15.**

**We recommend that the local government provide the commission a budget with a minimum of \$750 to pay for training and other commission expenses. In this calendar year, what was the dollar amount for the historic preservation commission's annual budget? \***

The Commission currently has \$1,717.14 in its account.

54 of 6000 characters

**16. Where are your official CLG files located? \***

Certified Local Government files must be stored at city hall (for city commissions) or the county courthouse (for county commissions).

City Hall, City Planning Department

35 of 6000 characters

**17.**

**Please list the names of the Historic Preservation Commissioners who served during this calendar year. \***

Brenda Case, John Ohlinger, Dennis Willhoit, Stacie Latham, Mary Stewart, Rick Woten, Cara Galloway, Drake Livingston

117 of 6000 characters

**18.**

**Each CLG was asked to provide a work plan last year. Please provide a self-assessment of your progress on the initiatives and programs you identified last year. Were you able to accomplish much of what you set out to do? If not, what would help you fulfill this next year's work plan? \***

1 Forms

2 Attachments

3 Portfolio

4 Submit

NEXT >

153 of 6000 characters

19.

Each commission should develop a work plan for the coming year. This work plan should include the project(s), initiatives and programs you plan to begin or complete. Also discuss your plan for obtaining historic preservation training in 2020. Please attach your work plan to your annual report. \*

📎 2020 Ottumwa Historic Preservation Commission Work Plan.docx (13KB) 🗑️



20. Please update contact information about your 2020 Chief Elected Official. \*

Note: This is beginning January 2020. Please provide the information for the Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees.

| First and Last Name | Mailing Address   | Phone Number | Email Address  |
|---------------------|-------------------|--------------|----------------|
| Tom Lazio           | 105 E Third St, ( | 641-683-0600 | mayor@ci.ottum |

+ Add a row

21.

Please update contact information about your Staff Person for the Historic Preservation Commission. \*

This is a local government staff member and is required.

| First and Last Name | Job Title    | Mailing Address | Phone Number | Email Address |
|---------------------|--------------|-----------------|--------------|---------------|
| Zach Simon          | City Planner | 105 E Third     | 641-683-06   | simonsonz@    |

+ Add a row

22.

Please complete the following and provide contact information about your 2020 Chairperson/Commissioner. \*

- 1** Forms
- 2** Attachments
- 3** Portfolio
- 4** Submit
- NEXT** >

| Name         | Mailing Address | Number     | Number | Email Address  |
|--------------|-----------------|------------|--------|----------------|
| Dennis Willt | PO Box 120      | 515-418-56 |        | dennis.willt@h |
| + Add a row  |                 |            |        |                |

**22.1.**

**If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A. \***

Fifth St. Bluff Historic District

33 of 200 characters

**22.2. Specify the month, day, and year that the commissioner's term will end. \***

01/01/2023

**22.3.**

**Does this person serve as the Contact with the State Historic Preservation Office for the Commission? \***

- Yes
- No

**23.**

**Please complete the following and provide information about your 2020 Vice Chairperson/Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

| First and Last Name | Mailing Address | Home Phone Number | Work Phone Number | Email Address |
|---------------------|-----------------|-------------------|-------------------|---------------|
| John Ohling         | 419 N Court     | 847-772-04        |                   | ohlingerj@h   |
| + Add a row         |                 |                   |                   |               |

**23.1.**

**If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.**



- 1** Forms
- 2** Attachments
- 3** Portfolio
- 4** Submit

**NEXT >**

**Court Hill Historic District**

28 of 6000 characters

**23.2. Specify the month, day, and year that the commissioner's term will end.**

01/01/2022

**23.3.**

**Does this person serve as the Contact with the State Historic Preservation Office for the Commission? \***

- Yes
- No

**24.**

**Please complete the following and provide information about your 2020 Secretary/Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

| First and Last Name | Mailing Address | Home Phone Number | Work Phone Number | Email Address |
|---------------------|-----------------|-------------------|-------------------|---------------|
| Mary Stewa          | 1618 N Cou      | 641-680-326       |                   | mary.stewar   |

+ Add a row

**24.1.**

**If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.**

Vogel Place Historic District

29 of 6000 characters

**24.2. Specify the month, day, and year that the commissioner's term will end.**

01/01/2022

**24.3.**

**Does this person serve as the Contact with the State Historic Preservation Office for the Commission?**

**1** Forms

**2** Attachments


**3** Portfolio

**4** Submit

**NEXT >**

**Please complete the following and provide information about your 2020 Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

| First and Last Name | Mailing Address | Home Phone Number | Work Phone Number | Email Address  |
|---------------------|-----------------|-------------------|-------------------|--|
| Cara Gallow         | 1219 N Fell     | 515-509-37        |                   | galloway.car  |

+ Add a row

**25.1.**

**If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.**

North Fellows Historic District

31 of 6000 characters

**25.2. Specify the month, day, and year that the commissioner's term will end.**

01/01/2023

**25.3.**

**Does this person serve as the Contact with the State Historic Preservation Office for the Commission?**


- Yes
- No

Clear Answer

**26.**

**Please complete the following and provide information about your 2020 Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

| First and Last Name | Mailing Address | Home Phone Number | Work Phone Number | Email Address   |
|---------------------|-----------------|-------------------|-------------------|---|
| Rick Woten          | PO Box 399      | 515-491-78        |                   | wchmdir@w  |

+ Add a row

1 Forms

2 Attachments

3 Portfolio

4 Submit

NEXT >

Railroad Historic District

26 of 6000 characters

26.2. Specify the month, day, and year that the commissioner's term will end.

01/01/2022

26.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

- Yes
- No

[Clear Answer](#)

27.

Please complete the following and provide information about your 2020 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

| First and Last Name | Mailing Address | Home Phone Number | Work Phone Number | Email Address |
|---------------------|-----------------|-------------------|-------------------|---------------|
|---------------------|-----------------|-------------------|-------------------|---------------|



+ Add a row

28.

Please complete the following and provide information about your 2020 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

| First and Last Name | Mailing Address | Home Phone Number | Work Phone Number | Email Address |
|---------------------|-----------------|-------------------|-------------------|---------------|
|---------------------|-----------------|-------------------|-------------------|---------------|



+ Add a row

29.

Please complete the following and provide information about your 2020 Commissioner.



**1** Forms

**2** Attachments

**3** Portfolio

**4** Submit

**NEXT >**



+ Add a row

**30.**

**Please complete the following and provide information about your 2020 Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

| First and Last Name | Mailing Address | Home Phone Number | Work Phone Number | Email Address |
|---------------------|-----------------|-------------------|-------------------|---------------|
|---------------------|-----------------|-------------------|-------------------|---------------|



+ Add a row

**31.**

**Please complete the following and provide information about your 2020 Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

| First and Last Name | Mailing Address | Home Phone Number | Work Phone Number | Email Address |
|---------------------|-----------------|-------------------|-------------------|---------------|
|---------------------|-----------------|-------------------|-------------------|---------------|



+ Add a row

**32.**

**Please attach biographical sketches for commissioners who were newly appointed in 2020.**

Please be sure newly appointed commissioners sign and date their statement.

Choose a file

**33.**

**Does your commission have any vacancies? If so, how many? If you have no vacancies, enter N/A. \***

N/A

1 Forms


2 Attachments

3 Portfolio

4 Submit

NEXT >

undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

| Name of Event | Sponsor Organization | Location   | Date     | Names of Attendees   |
|---------------|----------------------|------------|----------|--|
| Preservatio   | Jackson Co           | Maquoketa, | 8/4/2019 | Mary Stewa  |

+ Add a row

35.

**Who of your commission members, staff, and/or elected officials attended the Preserve Iowa Summit? If so, please provide their names. \***

Please note this must be completed. If no one attended, enter none.

We do not know at this time.

28 of 6000 characters

36. Signature page \*



This question is required.

 Choose a file

Changes saved

CITY OF OTTUMWA  
2020 FEB 27 PM 2:00  
Staff Summary

CITY OF OTTUMWA  
\*\* ACTION ITEM \*\*

Council Meeting of: March 3, 2020

\_\_\_\_\_  
Alicia Bankson  
Prepared By

\_\_\_\_\_  
Engineering Department  
Department

*Larry Seals*  
\_\_\_\_\_  
Department Head

*[Signature]*  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Resolution #42-2020. Approving the Plans, Specifications, Form of Contract and Estimated Cost for the Ward Street Bridge Replacement Project.

\*\*\*\*\*  
 \*\*Public hearing required if this box is checked. \*\*       \*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution #42-2020.

DISCUSSION: This project consists of replacing the bridge over the Jefferson Drainage Ditch on Ward Street with a twin 10'x6' reinforced concrete box culvert. Additional work will include replacing a sanitary sewer manhole, lowering water main and rerouting storm sewer to outlet into the culvert.

The City has been awarded an 80/20 HBP Grant not to exceed \$352,160 with CIP as the local match.

Bids will be received and opened by the City of Ottumwa on March 18, 2020 at 2:00 p.m. The bid report and bid award recommendation will be presented at the City Council meeting on March 24, 2020, or at a later date as determined by staff.

DOT project number 5825(647)- -8F-90, Federal Aid Agreement 5-18-SBRS-015

Estimated cost: \$408,505.40

Funding:

|     | <u>Federal</u> | <u>Local</u> |                          |
|-----|----------------|--------------|--------------------------|
| HBP | \$352,160      |              | \$ 352,160               |
| CIP |                | \$ 88,040    | \$ 88,040                |
|     |                |              | \$ 440,200 Total Project |

Source of Funds: HBP Grant/CIP      Budgeted Item: Yes      Budget Amendment Needed: No



RESOLUTION #42-2020

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS,  
FORM OF CONTRACT, AND ESTIMATED COST FOR THE  
WARD STREET BRIDGE REPLACEMENT PROJECT

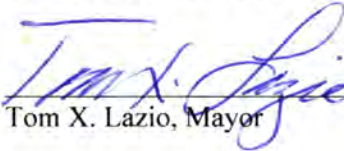
WHEREAS, The City Council of the City of Ottumwa, Iowa has conducted a public hearing on the plans, specifications, form of contract, and estimated cost for the above referenced project; and,

WHEREAS, No objections to the said plans, specifications, form of contract and estimated cost were received.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The plans, specifications, form of contract, and estimated cost for the above referenced project are hereby approved and adopted.

APPROVED, PASSED, AND ADOPTED, this 3<sup>rd</sup> day of March 2020.

CITY OF OTTUMWA, IOWA

  
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk



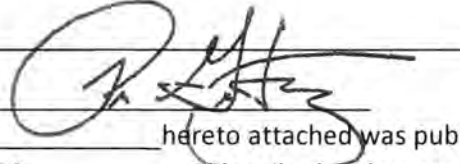
# PROOF OF PUBLICATION

STATE OF IOWA  
WAPELLO COUNTY

I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

WARD ST BRIDGE REPLACEMENT

CITY OF OTTUMWA - ENGINEERING



here to attached was published in said newspaper for 1 consecutive week's to-wit: 2/25/20 Subscribed and sworn to before me, and in my presence, by the said 25TH day of FEBRUARY, 2020



Notary Public

In and for Wapello County

Printer's fee \$22.58

## COPY OF ADVERTISEMENT

SECTION 00010 NOTICE OF PUBLIC HEARING The City Council of Ottumwa, Iowa, will hold a public hearing on the proposed Plans and Specifications, form of contract and estimate of cost for the construction of said improvements described in general as Ward Street Bridge

Replacement Project, Ottumwa, Iowa at 5:30 o'clock p.m. on the 3rd day of March 2020, in the Council Chambers, City Hall, Ottumwa, Iowa. At said hearing any interested person may appear and file objections there to or to the cost of the improvements. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed form of Contract, and the estimate of cost for the project. The work to be done is as follows: Replace the bridge over the Jefferson Drainage Ditch on Ward Street with a twin 10'x6' reinforced concrete box culvert. Additional work will include replacing a sanitary sewer manhole, lowering water main and rerouting storm sewer to outlet into the culvert. All work and materials are to be in strict compliance with the Plans and Specifications prepared by the City of Ottumwa Engineering Department which together with the proposed form of contract and estimate of cost have heretofore been approved by the City and are now on file for public examination in the office of the Clerk, and are by this reference made a part hereof as though fully set out and incorporated herein. CITY OF OTTUMWA, IOWA By Tom X. Lazio, Mayor ATTEST: Christina Reinhard, City Clerk

CITY OF OTTUMWA

2020 FEB 27 PM 3:15  
STAFF SUMMARY

Council Meeting of: March 3, 2020

ITEM NO. \_\_\_\_\_

Joni Keith  
Prepared By



Chief Tom McAndrew  
Department Head

Police  
Department



Philip Rath, City Administrator

AGENDA TITLE: Approval of Resolution #36-2020 for a 2-year agreement with Heartland Humane Society to provide animal care services for the stray dogs and cats the city's police department picks up and authorize the Mayor to sign the agreement on behalf of the City.

\*\*\*\*\*

PURPOSE: Approve a 2-year agreement between the parties effective March 18, 2020 through March 17, 2022, and authorize the Mayor to sign said Agreement.

RECOMMENDATION: Pass and adopt Resolution #36-2020.

DISCUSSION: This is an extension of a two-year agreement between the City and Heartland Humane Society to provide animal care services for the stray dogs and cats that are picked up by the City's Police Department. The City and Heartland have been cooperating together for the past two and a half years to work through any potential problems as the City's Shelter. The City will continue to work with Pipestone Veterinary Services for the care of those animals which are injured, deemed aggressive or designated as dangerous under the City Code. The fees are set out in the Agreement, which is attached hereto. Daily care fees will rise \$1, the Assessment, a Parvo Vaccination and flea treatment will increase by \$5 and the Rabies Vaccination will increase by \$5. The owner claiming the animal would pay those fees directly to Heartland. If no owner claims the animal during the impoundment period, the animal would then be released to Heartland with no fees paid by the City for animal care services. This Agreement would benefit the City as well as Heartland which would no longer be required to pay fees to the City to take control of the animal.



**RESOLUTION NO. 36-2020**

**A RESOLUTION APPROVING A TWO-YEAR AGREEMENT  
WITH HEARTLAND HUMANE SOCIETY  
FOR THE PROVISION OF ANIMAL CARE SERVICES.**

WHEREAS, the Ottumwa City Council proposes to enter into a two-year agreement with Heartland Humane Society for the provision of Animal Care Services within the City of Ottumwa; and

WHEREAS, Heartland Humane Society has agreed to become the City's Animal Shelter for the placement of animals within the City of Ottumwa; and

WHEREAS, the Agreement is within the City's police powers to enter into such an agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA,


That the Mayor is hereby authorized to sign the proposed Agreement with Heartland Humane Society for the provision of animal care services on behalf of the City of Ottumwa.

PASSED, APPROVED AND ADOPTED this 3rd day of March, 2020.

CITY OF OTTUMWA, IOWA

By   
Tom X. Lazio, Mayor

ATTEST:

  
Christina Reinhard, City Clerk

**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE CITY OF OTTUMWA, IOWA  
AND  
HEARTLAND HUMANE SOCIETY  
FOR THE PROVISION OF ANIMAL CARE SERVICES**

The City of Ottumwa (hereinafter referred to as “City”) and Heartland Humane Society (hereinafter referred to as the “Heartland”), enter into this Memorandum of Agreement (hereinafter referred to as the “Agreement”) on this 3 day of March, 2020.

WHEREAS, Heartland Humane Society operates a non-profit, no-kill shelter for dogs and cats in the Ottumwa area; and

WHEREAS, Heartland provides animal care services and operates a facility for the provision of said services (“animal shelter”); and

WHEREAS, Heartland is willing to provide animal care services to the City of Ottumwa, Iowa; and

WHEREAS, the City of Ottumwa through its Community Services Officer and the Ottumwa Police Department routinely picks up and impounds unrestrained dogs and cats; and

WHEREAS, City has a need for the animal care services provided by Heartland and desires to enter into this agreement for the same.

NOW, THEREFORE, City and Heartland agree as follows:

1. Term.

This agreement shall be effective the 18th day of March, 2020 and shall remain in effect for a 2-year period through March 17, 2022, unless terminated in the manner set forth below.

2. Definitions.

“Animal care services” means housing and care in accordance with Heartland’s policies and procedures and consistent with applicable Iowa Department of Agriculture and Land Stewardship requirements as well as City Ordinances.

“City animal” means an animal found within the incorporated city limits of Ottumwa, Iowa.

“Sick or injured” means in need of immediate medical attention as determined by City.

3. Fee Schedule.

Heartland shall provide animal care services to City based on the following fee schedule:

Animal Care Services Fee: \$10 per animal per day

Animal Assessment, Parvo Vaccination and flea treatment: \$15 per animal

Rabies Vaccination if required: \$25 per animal

Heartland will notify City in writing of any proposed modifications of the fee schedule effective the following June 1 to be effective September 1. City reserves the right to terminate this agreement based on a refusal to accept any proposed modification of the fee schedule within thirty (30) days of any proposed modification. Heartland agrees to invoice City monthly for animal care sheltering fees, and City agrees to pay said invoices within thirty (30) days of receipt of the same.

Animals shall be kept a minimum of five (5) days of impoundment (mandatory stray hold period) and possibly longer depending on holidays and weekends.

In the event a City animal is reclaimed by its owner within the mandatory stray hold period, the owner will pay a reclaim fee plus any applicable board fees prior to the animal being released to the owner. Said owner shall pay said fees at the Law Enforcement Center and shall be given a receipt and release. The owner shall then take the receipt and release to Heartland, where the claimed animal will be released by Heartland to its owner. If the owner cannot provide verification of a rabies vaccination, the animal shall not be released until it has been vaccinated as required by State Statute. If the animal is not redeemed by the owner, said animal upon the termination of the redemption period, shall become the sole property of Heartland, which shall assume all liability for the animal's care and control from the date said animal was placed in the care of Heartland by the Ottumwa Police Department. Heartland shall not invoice the City for animal care services due to the fact that Heartland will no longer be required to pay a redemption fee to the City upon taking ownership of the animal.

#### 4. Acceptance of Animals.

##### A. Generally.

Heartland agrees to accept any City dog or cat picked up by the Ottumwa Police Department and deemed suitable for placement with Heartland, except as noted below. Heartland shall provide an acceptable enclosed structure to house up to ten (10) dogs and ten (10) cats at any one time. The animals deposited by the City must be placed in an enclosed structure specifically approved by the City. Heartland may take additional dogs and cats if room is available and said animals can be properly isolated during the mandatory stray hold period. City has the right to inspect the facility where City animals are kept at any time without notice.

Those animals deemed suitable for release to Heartland will be deposited by the Ottumwa Police Department at Heartland, which shall make arrangements for the housing of those animals in a separate location that can be accessed by the Ottumwa Police Department during and after hours.

Heartland will ensure that said animals released to its custody shall be adequately cared for and in a secure location that is isolated from other Heartland animals. These secure locations shall



meet all minimum care requirements as set forth in City Ordinances and State statutes and regulations.

Heartland shall promptly be responsible for posting photographs of the City's impounded animals and information regarding said animals on the City's Police website. City shall give a qualified Heartland designated staff member access to said website for this purpose only.

#### B. After Hours.

Dogs and cats deemed suitable for placement with Heartland will be deposited at Heartland by officers of the Ottumwa Police Department. Heartland shall make available to the Ottumwa Police Department Officers the ability to deposit said animals at Heartland at any time. At all times other than normal business hours, Heartland shall make available the services of at least one on-call employee who shall receive notification of after - hours deliveries of dogs or cats and be available to attend to such animals in a timely fashion if requested by City.

#### C. Prohibited Animals.

Animals that are prohibited by City ordinance (e.g., animals designated as dangerous) or those animals deemed aggressive or seriously injured or ill shall not be taken to Heartland, but will be taken to Pipestone Veterinary Services in Ottumwa. Those animals may still be claimed by their owners, depending on the circumstances, but may not be available for adoption by Heartland.

#### D. Ownership.

After the conclusion of the mandatory stray hold period, City shall not claim any ownership interest in any animal and shall not retrieve or remove any animal from the animal shelter without notice to Heartland. The City shall pay no fee for those animals that become the property of Heartland. Likewise, Heartland shall pay no fee to City upon becoming the owner of those abandoned animals.

#### E. Records.

Heartland agrees to keep records of all animals City brings to Heartland and the animal's disposition.

#### 5. Animal Shelter.

Nothing in this agreement should be construed to provide City the right to otherwise use, control, or occupy the animal shelter, and the parties further agree that the operation, management and control of the animal center is the sole responsibility of Heartland.

#### 6. Termination.

Either party may terminate this agreement for any reason upon thirty (30) days written notice to the other party.

7. Notice.

Notice by Heartland to City must be in writing and addressed to:  
City Administrator  
City of Ottumwa  
105 East Third Street  
Ottumwa, IA 52501

Notice by City to Heartland must be in writing and addressed to:  
Manager  
Heartland Humane Society  
314 Fox Sauk Road  
Ottumwa, IA 52501

Notice is sufficient if delivered by regular mail.

8. Indemnification/Hold Harmless.

Each party agrees to release, indemnify and hold the other party, its officers and employees harmless from and against any and all liabilities, damages, business interruptions, delays, losses, claims, judgments, of any kind whatsoever, including all costs, attorney fees, and expenses incidental thereto, that may be suffered by, or charged to, the party by reason of any loss or damage to any property or injury to or death of any person or animal arising out of or by reason of any breach, violation or non-performance by the other party or its servants, employees or agents of any covenant or condition of this agreement, or by any act or failure to act of those persons.

The parties shall not be liable for failure to perform under this agreement or for any loss, injury, damage or delay of any nature whatsoever resulting there from caused by any act of God, fire, flood, accident, strike, labor dispute, riot, insurrection, war or any other cause beyond the respective party's control.

9. Waiver.

The waiver by either party of any covenant or condition of this agreement shall not thereafter preclude such party from demanding performance in accordance with the terms of this agreement.

10. Severability.

If a provision shall be finally declared void or illegal by any court or administrative agency having jurisdiction over the parties to this agreement, the entire agreement shall not be void, but the remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the parties.

11. Entire Agreement.

This agreement sets forth all the covenants, promises, agreements, and conditions between Heartland and City concerning animal care services, and there are no other covenants, promises, agreements or conditions, either oral or written, between them. This agreement may not be modified or amended in any manner except by an instrument in writing executed by the parties.

Dated this 3rd day of March, 2020

CITY OF OTTUMWA, IOWA

HEARTLAND HUMANE SOCIETY

Tom X. Lazio  
By: Mayor Tom X. Lazio

Pam Ratliff <sup>HRB</sup>  
By: Pam Ratliff, Manager

ATTEST:

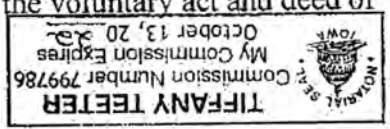
Christina Reinhard  
City Clerk Christina Reinhard

ATTEST:

Mychelle R Harvey  
Mychelle Harvey, President,  
Board of Directors

STATE OF IOWA            )  
  ) ss:  
WAPELLO COUNTY        )

On this 25 day of February, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Pam Ratliff and Mychelle Harvey, to me personally known, who, being by me duly sworn, did say that they are the Manager and President of the Board of Directors, respectively, of Heartland Humane Society; and that the instrument was signed and sealed on behalf of Heartland Humane Society on the 25 day of February, 2020; and that Pam Ratliff and Mychelle Harvey acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it and by them voluntarily executed.



Notary Public in and for the State of Iowa  
Tiffany Teeter

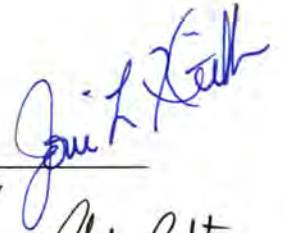


FILED  
CITY OF OTTUMWA  
2020 FEB 27 11:00 AM  
STAFF SUMMARY

Council Meeting of: March 3, 2020

ITEM NO. \_\_\_\_\_

Joni Keith  
Prepared By



Philip Rath  
Department Head



Administration  
Department

AGENDA TITLE: Approve Resolution #37-2020 for the City of Ottumwa to authorize the City to apply for a USDA Rural Business Development Grant through Area 15 Regional Planning Commission for the development of Right of Way at 2858 N. Court Street, in Ottumwa, Iowa.

\*\*\*\*\*

PURPOSE: Approve Resolution #37-2020 authorizing the Mayor to proceed with the application of a USDA Rural Business Development Grant through Area 15 Regional Planning Commission.

RECOMMENDATION: Approve Resolution #37-2020 authorizing the filing of a USDA Rural Business Development Grant and authorizing the Mayor to sign any and all grant application documents with the USDA.

DISCUSSION: The former Ottumwa Economic Development Corporation now under the leadership of Greater Ottumwa Partners in Progress (GOPIP), has negotiated the purchase of approximately .034 acres of real estate at the corner of North Court Road and Fox-Sauk Street known as 2858 N. Court, Ottumwa, Iowa and upon completion of the sale, will donate the property to the City. This Resolution authorizes the City to proceed to allow Area 15 Regional Planning Commission to file an application for a USDA Rural Business Development Grant to expand the City's Right of Way at that location to facilitate safer and more maneuverable access to the City's expanding Industrial Park. The City itself will provide no grant match for this application. However, it is possible that other entities such as GOPIP may authorize a grant match. An Engineer's cost estimate of approximately \$142,347 for the grant request is attached hereto. The USDA grant funding application must be filed by March 2, 2020. This Resolution authorizes the prior Grant Application signed by the Mayor prior to this date and providing the Mayor authorization to sign all future Grant Application documents on behalf of the City.

**RESOLUTION #37-2020**

**RESOLUTION AUTHORIZING THE FILING OF A USDA RURAL BUSINESS DEVELOPMENT GRANT THROUGH AREA 15 REGIONAL PLANNING COMMISSION FOR THE DEVELOPMENT OF RIGHT OF WAY IMPROVEMENTS AT 2858 NORTH COURT STREET, IN OTTUMWA, IOWA.**

WHEREAS, the City will be accepting a donation of approximately .034 acres of real estate located at the corner of North Court Road and Fox-Sauk Street known as 2858 N. Court Street, in Ottumwa, from the Greater Ottumwa Partners in Progress (GOPIP); and

WHEREAS, City staff is requesting that the City Council approve and retroactively authorize the filing of a USDA Rural Business Development Grant through Area 15 Regional Planning Commission for the development of the City's Right of Way at that location with the application due by March 2, 2020; and

WHEREAS, this Resolution retroactively authorizes the Mayor to proceed with the Application process subject to Council approval; and

WHEREAS, the grant request in the approximate amount of \$142,347 as set out in the attached Engineer's estimate, will fund the Right of Way improvement at that location which will facilitate safer and more maneuverable access to the City's expanding Industrial Park; and

WHEREAS, the City will not be providing a grant match; and

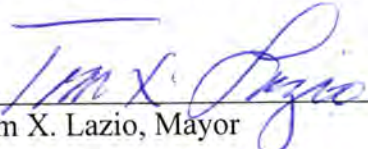
WHEREAS, it was necessary because of the grant application deadline of March 2, 2020, to retroactively approve the Mayor's signing of all documents necessary to timely file the USDA Application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That this Resolution specifically approves and authorizes the City's application for a USDA Rural Business Development Grant through Area 15 Regional Planning Commission for the sum and amount of \$142,347 as set forth in the attached Engineer's cost estimate. The City Council specifically approves all documents related to the USDA Grant that have been signed prior to this date by Mayor Tom X. Lazio and further authorizes the Mayor to sign any and all future documents necessary for the USDA Grant Application.

PASSED AND ADOPTED this 3rd day of March, 2020.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

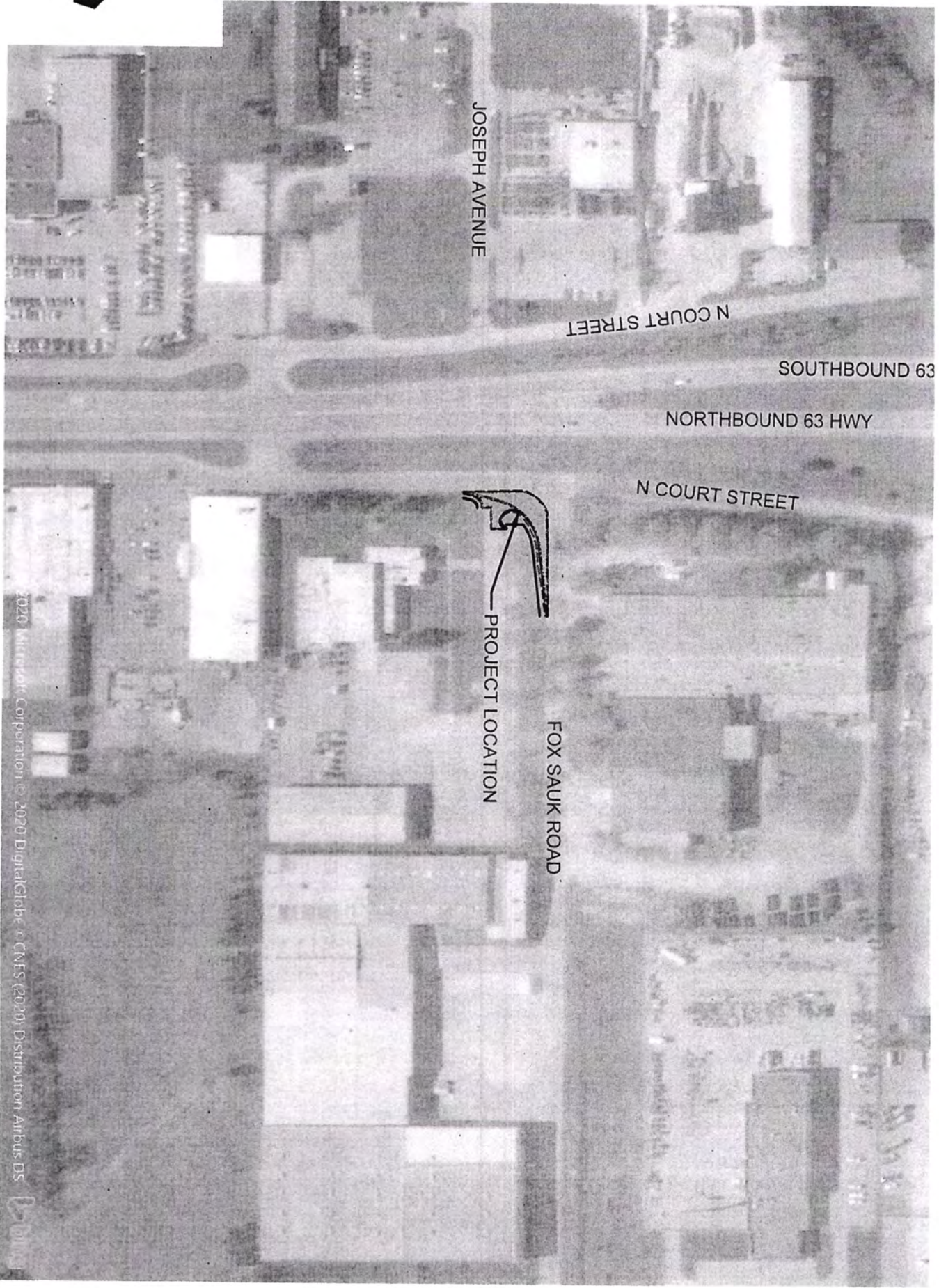
  
\_\_\_\_\_  
Christina Reinhard, City Clerk



**ENGINEER'S ESTIMATED PROBABLE COST**

| Item No. | Item Code     | Item  | Unit | Quantity | Extension    | Cost          |
|----------|---------------|---|------|----------|--------------|---------------|
| 1        | 1000-100-X-0  | SECTION 1000 - GENERAL<br>PERMANENT SIGNING   | LS   | 1        | \$ 500.00    | \$ 500.00     |
| 2        | 2010-108-C-0  | SECTION 2010 - EARTHWORK, SUBGRADE, AND SUBBASE<br>CLEARING AND GRUBBING            | LS   | 1        | \$ 5,000.00  | \$ 5,000.00   |
| 3        | 2010-108-E-0  | EXCAVATION, CLASS 10, CLASS 12, OR CLASS 13   | CY   | 372      | \$ 15.00     | \$ 5,580.00   |
| 4        | 2010-108-G-0  | SUBGRADE PREPARATION  | SY   | 421      | \$ 5.00      | \$ 2,105.00   |
| 5        | 2010-108-H-0  | SUBGRADE TREATMENT, CEMENT<br>SUBBASE, GRANULAR SUBBASE                             | SY   | 421      | \$ 5.00      | \$ 2,105.00   |
| 6        | 2010-108-I-0  | SUBBASE, GRANULAR SUBBASE   | SY   | 421      | \$ 15.00     | \$ 6,315.00   |
| 7        | 7010-108-A-0  | SECTION 7010 - PORTLAND CEMENT CONCRETE PAVEMENT<br>PAVEMENT, P.C.C, 9" (THICKNESS) | SY   | 403      | \$ 75.00     | \$ 30,225.00  |
| 8        | 7030-108-A-0  | SECTION 7030 - SIDEWALKS, SHARED USED PATHS, AND DRIVEWAYS<br>REMOVAL OF DRIVEWAY   | SY   | 139      | \$ 30.00     | \$ 4,170.00   |
| 9        | 7030-108-H-1  | DRIVEWAY, PAVED, P.C.C, 8"  | SY   | 130      | \$ 80.00     | \$ 10,400.00  |
| 10       | 7040-108-H-0  | SECTION 7040 - PAVEMENT REHABILITATION<br>PAVEMENT REMOVAL                          | SY   | 65       | \$ 30.00     | \$ 1,950.00   |
| 11       | 7040-108-I-0  | CURB AND GUTTER REMOVAL   | LF   | 291      | \$ 10.00     | \$ 2,910.00   |
| 12       | 8030-108-A-0  | SECTION 8030 - TEMPORARY TRAFFIC CONTROL<br>TEMPORARY TRAFFIC CONTROL               | LS   | 1        | \$ 10,000.00 | \$ 10,000.00  |
| 13       | 9010-108-A-0  | SECTION 9010 - SEEDING<br>CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING  | AC   | 0.05     | \$ 2,000.00  | \$ 100.00     |
| 14       | 9010-108-D-0  | WATERING  | MGAL | 1        | \$ 1,000.00  | \$ 1,000.00   |
| 15       | 9010-108-E-0  | WARRANTY  | LS   | 1        | \$ 2,500.00  | \$ 2,500.00   |
| 16       | 9040-108-N-1  | SECTION 9040 - EROSION AND SEDIMENT CONTROL<br>SILT FENCE OR SILT FENCE DITCH CHECK | LF   | 192      | \$ 5.00      | \$ 960.00     |
| 17       | 9040-108-N-2  | SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT                           | LF   | 192      | \$ 4.00      | \$ 768.00     |
| 18       | 9040-108-N-3  | SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE                             | LF   | 192      | \$ 1.00      | \$ 192.00     |
| 19       | 10010-108-A-0 | SECTION 10010 - DEMOLITION<br>DEMOLITION WORK                                       | LS   | 1        | \$ 20,000.00 | \$ 20,000.00  |
| 20       | 11010-108-A-0 | SECTION 11010 - CONSTRUCTION SURVEY<br>CONSTRUCTION SURVEY                          | LS   | 1        | \$ 5,000.00  | \$ 5,000.00   |
| 21       | 11020-108-A-0 | SECTION 11020 - MOBILIZATION<br>MOBILIZATION  | LS   | 1        | \$ 10,000.00 | \$ 10,000.00  |
| 22       | 11050-108-A-0 | SECTION 11050 - CONCRETE WASHOUT<br>CONCRETE WASHOUT                                | LS   | 1        | \$ 2,000.00  | \$ 2,000.00   |
|          |               |   |      |          | Sub Total    | \$ 123,780.00 |
|          |               |   |      |          | Contingency  | \$ 18,567.00  |
|          |               |   |      |          | 15%          | \$ 18,567.00  |
|          |               |   |      |          | Grand Total  | \$ 142,347.00 |

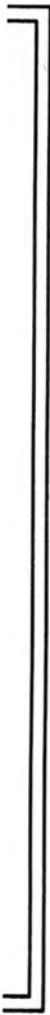




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# LOCATION MAP

NOT TO SCALE

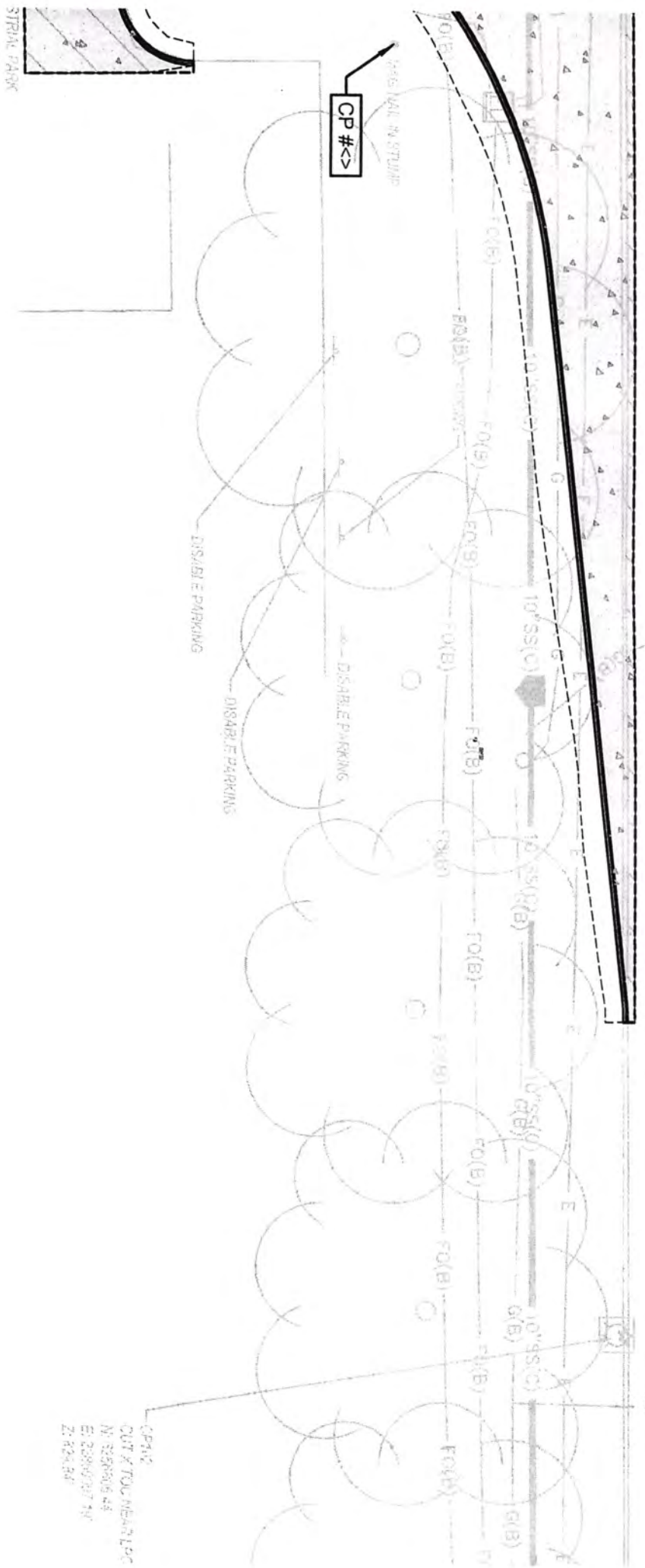


51+00

N89°29'24"E

400.00'

52+00



CP #<>

ROAD WITH NE STRIP

DISABLE PARKING

DISABLE PARKING

DISABLE PARKING

SIGNAL PAVK



QUVA ARMY NATIONAL GUARD READINESS CENTER

CP#18

CUT X TOC NEAR LPOB

N: 62°57'12.16"

E: 228°08'43.20"

Z: 331.53'

CP#19

CUT X TOC NEAR LPOC

N: 33°58'05.44"

E: 228°09'27.74"

Z: 324.84'

G(B)





USDA Rural Business Development Grant money in the amount of \$142,347 is being sought by City of Ottumwa officials as part of the finishing touches to Helgerson Flats, Iowa's 23rd Certified Site in Ottumwa. In reality, its a collaborative project that was identified during the certification process by (former) Ottumwa Economic Development Corp. Now known as Greater Ottumwa Partners in Progress (Partners), along with Area 15 Regional Planning Commission (RPC), the Ottumwa team is working closely with city staff to acquire the financial resources to reconstruct the intersection at N. Court and Fox Sauk Rd. and area known to be difficult to maneuver by industrial transportation equipment.

As the only ingress/egress (in-out route) to the property, a widening of the curb will allow for greater convenience, maneuverability, and safety at the intersection. "Our existing industrial customers, from Servpro and Southern Iowa Mechanical, to Alliant Energy and Plastipak Packaging, have long asked for a more convenient roadway into the industrial site, and we know these changes will help market the remaining 77 acres for sale in Helgerson Flats" Partners VP of Industrial Development Sharon Stroh states.

The modification, which includes the purchase of .034 acres from Iowa National Guard executives, has been a work in progress by Partners since early 2019. "The Guard team has been extremely supportive of the transaction, and understands our need to have greater mobility at the intersection. Partners has set aside its own assets, and will give an amount equal to the purchase price of the property to City of Ottumwa for acquisition" adds Stroh. The estimated transaction value is \$436.



Additionally, Partners has appropriated \$7,500 from previous grant assets to provide the engineered drawings and cost estimates for the modification of approximately a 50-foot radius. No taxpayer funds have been used for the project. At the present time, estimated project bid-letting will be in late summer, with a two-week construction timeframe, and a completion date prior to the end of 2020, if all goes as planned. Industrial customers will be briefed on the project specifics in the near future, and in the meantime, have provided letters of support for the application, so are well aware of the project status.

Partners has invested nearly \$160,000 towards the certification of Helgerson Flats since its inception in 2017, including a Traffic Impact Study, which was presented to City Council at its August 21, 2019 regular meeting. Options revealed at that time were either too expensive, or not warranted by IDOT evaluation. Curb modification is the least invasive and the least expensive of all methods evaluated, which bodes well for all parties.

Partners would like to thank all those at City Hall, Area 15 RPC, and USDA who have worked diligently to prepare a strong proposal that substantiates the request for funding.

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**NOTE:**  
This drawing was prepared in accordance with the provisions of the International Building Code, which have been adopted by the City of Denver. It is the responsibility of the engineer to verify the accuracy of the information provided to the engineer and to verify that the proposed design meets all applicable codes and standards.

**MINIMUM QUALITY OF CONSTRUCTION**

All construction shall be in accordance with the minimum quality standards set forth in the City of Denver Code of Ordinances, Chapter 24.01, and the City of Denver Design Standards, Part 1.04, 1.05, 1.06, 1.07, 1.08, 1.09, 1.10, 1.11, 1.12, 1.13, 1.14, 1.15, 1.16, 1.17, 1.18, 1.19, 1.20, 1.21, 1.22, 1.23, 1.24, 1.25, 1.26, 1.27, 1.28, 1.29, 1.30, 1.31, 1.32, 1.33, 1.34, 1.35, 1.36, 1.37, 1.38, 1.39, 1.40, 1.41, 1.42, 1.43, 1.44, 1.45, 1.46, 1.47, 1.48, 1.49, 1.50, 1.51, 1.52, 1.53, 1.54, 1.55, 1.56, 1.57, 1.58, 1.59, 1.60, 1.61, 1.62, 1.63, 1.64, 1.65, 1.66, 1.67, 1.68, 1.69, 1.70, 1.71, 1.72, 1.73, 1.74, 1.75, 1.76, 1.77, 1.78, 1.79, 1.80, 1.81, 1.82, 1.83, 1.84, 1.85, 1.86, 1.87, 1.88, 1.89, 1.90, 1.91, 1.92, 1.93, 1.94, 1.95, 1.96, 1.97, 1.98, 1.99, 2.00.

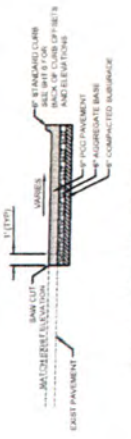
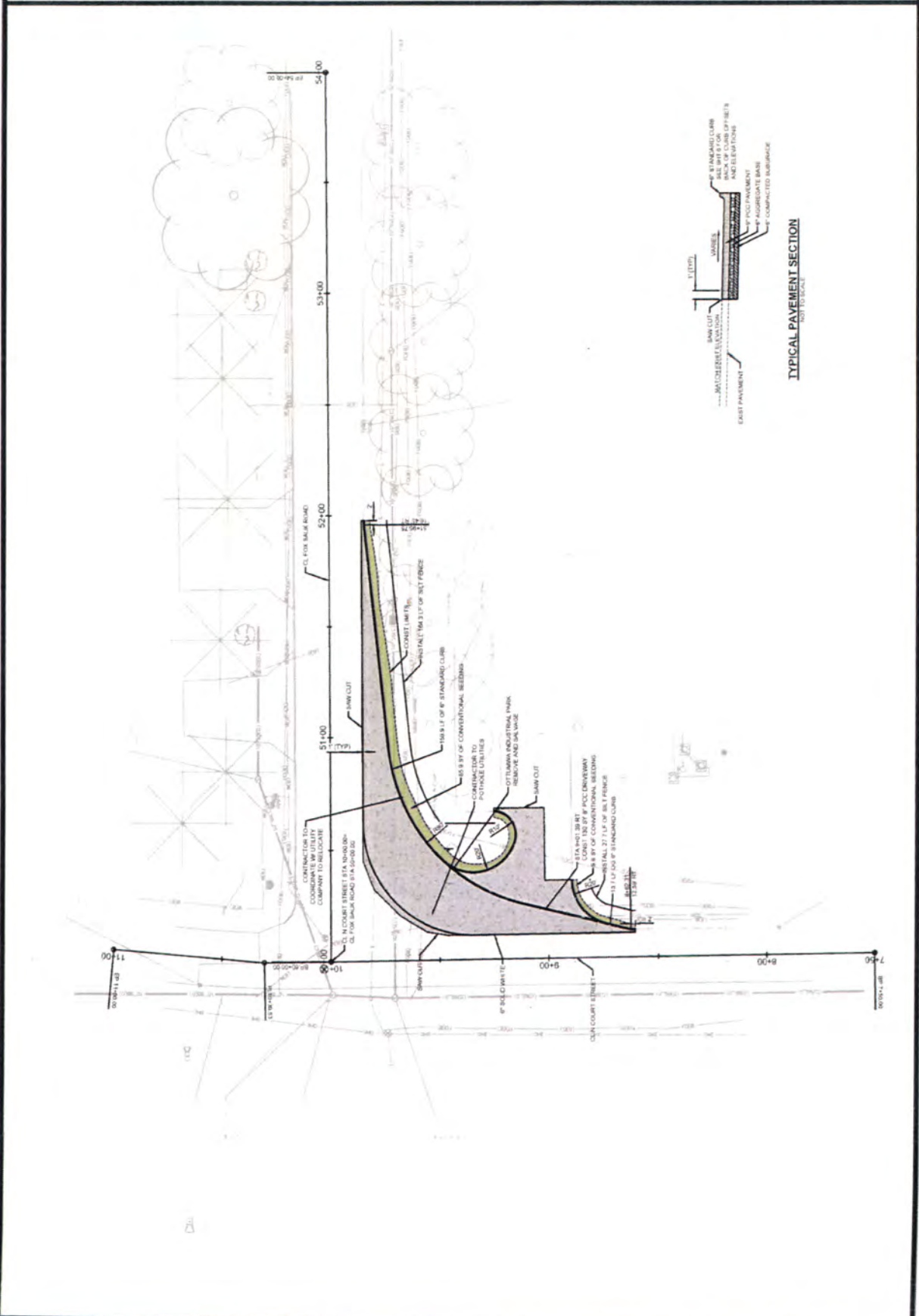


GREATER OTTUMWA  
PARTNERS IN PROGRESS

PLAN SHEET (1)  
N COURT ST. & FOX SAUK  
RD.

CITY OF OTTUMWA, IOWA  
300 WEST  
OTTUMWA  
IOWA 52501

DRAWN BY  
CHECKED BY  
DESIGNED BY  
DATE  
PROJECT



CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

2020 FEB 27 PM 2:20

Council Meeting of: March 3, 2020

OTT

Alicia Bankson

Prepared By

*Larry Seeds*

Department Head

Engineering

Department

*[Signature]*

City Administrator Approval

AGENDA TITLE: Resolution #40-2020. Awarding Ottumwa Street Reconstruction Project.

\*\*\*\*\*

\*\*Public hearing required if this box is checked. \*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution #40-2020.

DISCUSSION: This project consists of 430' of Full Depth, Full Width, PCC Reconstruction including water main replacement and relocation. The project includes the installation of four intakes and a separate storm line that will connect into the Phase IV sewer project. This section of Ottumwa Street is the primary access to the Washington Apartment Complex.

The developer for Washington Apartments (TWG Development) has contributed \$45,000 for reconstruction. Ottumwa Water Works will reimburse the City for the cost of water main installation.

As-bid amounts for water main is \$55,573.00.

Bids were received and opened by the City of Ottumwa on February 26, 2020 at 2:00 p.m. Nineteen (19) sets of plans were either sent out or downloaded from the City website, and three (3) bids were received. The low bidder is DC Concrete and Construction of Douds, Iowa, in the amount of \$249,410.00.

Bid Amount: \$249,410

Engineers estimate: \$276,619

|                                |                  |
|--------------------------------|------------------|
| OWW for water main             | \$ 68,500        |
| TWG Development funds received | \$ 45,000        |
| CIP Budget                     | <u>\$154,000</u> |
| Total                          | \$267,500        |

Plan Holders' list and bid tab are attached.

Source of Funds: CIP/ESRP

Budgeted Item: Yes

Budget Amendment Needed: Yes



RESOLUTION #40-2020

A RESOLUTION AWARDING THE OTTUMWA STREET RECONSTRUCTION PROJECT

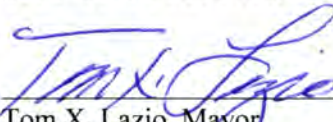
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.


NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of the above referenced project is made to the lowest responsible bidder, DC Concrete and Construction of Douds, Iowa, in the amount of \$249,410.00.

APPROVED, PASSED, AND ADOPTED, this 3<sup>rd</sup> day of March, 2020.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk

Oltumwa Street Reconstruction

| ITEM         | UNIT | DESCRIPTION  | CONSTRUCTION ESTIMATE |              | DC CONSTRUCTION     |             | DRISH CONSTRUCTION  |             | DC EXCAVATION       |              |                     |
|--------------|------|--|-----------------------|--------------|---------------------|-------------|---------------------|-------------|---------------------|--------------|---------------------|
|              |      |  | QTY                   | UNIT PRICE   | EXTENSION           | UNIT PRICE  | EXTENSION           | UNIT PRICE  | EXTENSION           | UNIT PRICE   | EXTENSION           |
| 1            | CV   | TOPSOIL, FURNISH, HAUL, & SPREAD                   | 100                   | \$ 25.00     | \$2,500.00          | \$ 40.00    | \$4,000.00          | \$75.80     | \$5,780.00          | \$ 83.00     | \$8,300.00          |
| 2            | CY   | EXCAVATION, CLASS 10, ROADWAY & BORROW             | 397                   | \$ 4.764     | \$1,873.31          | \$ 10.00    | \$3,970.00          | \$13.50     | \$5,359.50          | \$ 25.11     | \$9,988.67          |
| 3            | CY   | EXCAVATION, CLASS 10, ROADWAY & UNSUITABLE         | 100                   | \$ 20.00     | \$2,000.00          | \$ 50.00    | \$5,000.00          | \$29.00     | \$2,900.00          | \$ 57.50     | \$5,750.00          |
| 4            | SY   | SUBGRADE PREPARATION                               | 1568                  | \$ 2.75      | \$4,312.00          | \$ 2.00     | \$3,136.00          | \$3.00      | \$4,704.00          | \$ 11.16     | \$17,498.88         |
| 5            | SY   | MODIFIED SUBBASE                                   | 1568                  | \$ 7.25      | \$11,368.00         | \$ 8.00     | \$12,544.00         | \$7.50      | \$11,760.00         | \$ 11.41     | \$17,880.88         |
| 6            | LS   | TRENCH COMPACTION TESTING                          | 1                     | \$ 3,500.00  | \$3,500.00          | \$ 3,000.00 | \$3,000.00          | \$6,484.50  | \$6,484.50          | \$ 11,500.00 | \$11,500.00         |
| 7            | LF   | SEWER SERVICE, SANITARY 6 IN. DIA.                 | 100                   | \$ 35.00     | \$3,500.00          | \$ 30.00    | \$3,000.00          | \$56.00     | \$5,600.00          | \$ 35.00     | \$3,500.00          |
| 8            | LF   | SANITARY SEWER, REMOVAL OF PIPE, 36"               | 70                    | \$ 10.00     | \$700.00            | \$ 10.00    | \$700.00            | \$32.30     | \$2,261.00          | \$ 42.86     | \$3,000.20          |
| 9            | LF   | STORM SEWER, TRENCHED, 15" RCP                     | 361                   | \$ 58.25     | \$21,028.25         | \$ 48.00    | \$17,328.00         | \$44.70     | \$16,136.70         | \$ 215.40    | \$77,759.40         |
| 10           | LF   | SUBDRAIN, STD. PERFORATED, 4"                      | 800                   | \$ 7.50      | \$6,000.00          | \$ 10.00    | \$8,000.00          | \$9.35      | \$7,480.00          | \$ 8.25      | \$6,600.00          |
| 11           | EA   | SUBDRAIN OUTLET (040.233)                          | 4                     | \$ 150.00    | \$600.00            | \$ 100.00   | \$400.00            | \$172.50    | \$690.00            | \$ 150.00    | \$600.00            |
| 12           | LF   | SANITARY SEWER SPOT REPAIR BY PIPE REPLACEMENT     | 20                    | \$ 45.00     | \$900.00            | \$ 100.00   | \$2,000.00          | \$54.25     | \$1,085.00          | \$ 75.00     | \$1,500.00          |
| 13           | LF   | WATER MAIN, TRENCHED, PVC, C-900, 6 IN             | 480                   | \$ 32.00     | \$15,360.00         | \$ 35.00    | \$16,800.00         | \$47.50     | \$22,800.00         | \$ 30.00     | \$14,400.00         |
| 14           | LB   | FITTINGS BY WEIGHT, DUCTILE IRON                   | 550                   | \$ 6.00      | \$3,300.00          | \$ 10.00    | \$5,500.00          | \$3.00      | \$1,650.00          | \$ 9.40      | \$5,170.00          |
| 15           | EA   | WATER SERVICE STUB, COPPER, 2"                     | 7                     | \$ 1,800.00  | \$12,600.00         | \$ 500.00   | \$3,500.00          | \$1,113.05  | \$7,791.35          | \$ 1,072.00  | \$7,504.00          |
| 16           | EA   | WATER SERVICE STUB, COPPER, 2"                     | 1                     | \$ 2,000.00  | \$2,000.00          | \$ 3,000.00 | \$3,000.00          | \$2,398.00  | \$2,398.00          | \$ 4,800.00  | \$4,800.00          |
| 17           | EA   | VALVE, GATE, DIP 6 IN                              | 4                     | \$ 1,200.00  | \$4,800.00          | \$ 900.00   | \$3,600.00          | \$1,387.50  | \$5,550.00          | \$ 1,615.00  | \$6,460.00          |
| 18           | EA   | FIRE HYDRANT ASSEMBLY, WM-201                      | 2                     | \$ 4,500.00  | \$9,000.00          | \$ 4,000.00 | \$8,000.00          | \$4,712.00  | \$9,424.00          | \$ 5,650.00  | \$11,300.00         |
| 19           | EA   | VALVE BOX REPLACEMENT                              | 1                     | \$ 500.00    | \$500.00            | \$ 1,200.00 | \$1,200.00          | \$647.00    | \$647.00            | \$ 625.00    | \$625.00            |
| 20           | EA   | FIRE HYDRANT REMOVAL                               | 2                     | \$ 750.00    | \$1,500.00          | \$ 1,200.00 | \$2,400.00          | \$910.00    | \$1,820.00          | \$ 250.00    | \$500.00            |
| 21           | EA   | SINGLE GRATE INTAKE, SW-501                        | 2                     | \$ 3,800.00  | \$7,600.00          | \$ 4,000.00 | \$8,000.00          | \$3,885.00  | \$7,770.00          | \$ 2,775.00  | \$5,550.00          |
| 22           | EA   | SINGLE GRATE INTAKE WITH MANHOLE, SW-303           | 2                     | \$ 4,750.00  | \$9,500.00          | \$ 6,000.00 | \$12,000.00         | \$5,437.50  | \$10,875.00         | \$ 4,950.00  | \$9,900.00          |
| 23           | EA   | MANHOLE ADJUSTMENT, MINOR                          | 1                     | \$ 1,000.00  | \$1,000.00          | \$ 400.00   | \$400.00            | \$1,312.50  | \$1,312.50          | \$ 150.00    | \$150.00            |
| 24           | EA   | CONNECTION TO EXISTING MANHOLE                     | 1                     | \$ 2,800.00  | \$2,800.00          | \$ 800.00   | \$800.00            | \$1,233.00  | \$1,233.00          | \$ 800.00    | \$800.00            |
| 25           | EA   | REMOVE MANHOLE OK INTAKE                           | 4                     | \$ 1,200.00  | \$4,800.00          | \$ 1,000.00 | \$4,000.00          | \$780.00    | \$3,120.00          | \$ 1,000.00  | \$4,000.00          |
| 26           | SY   | STD OR SLIP FORM PCC, CLASS C, CLASS 3, 7"         | 1380                  | \$ 60.00     | \$82,800.00         | \$ 45.00    | \$62,100.00         | \$70.00     | \$96,600.00         | \$ 56.00     | \$77,280.00         |
| 27           | SY   | REMOVAL OF PAVED DRIVEWAY                          | 63                    | \$ 8.50      | \$535.50            | \$ 9.00     | \$567.00            | \$15.15     | \$954.75            | \$ 9.00      | \$810.00            |
| 28           | SY   | REMOVAL OF SIDEWALK                                | 265                   | \$ 8.50      | \$2,252.50          | \$ 9.00     | \$2,385.00          | \$11.25     | \$2,981.25          | \$ 9.00      | \$2,385.00          |
| 29           | SY   | SIDEWALK, PCC, 6"                                  | 329                   | \$ 38.00     | \$12,502.00         | \$ 35.00    | \$11,515.00         | \$75.00     | \$24,675.00         | \$ 54.00     | \$17,766.00         |
| 30           | SY   | DRIVEWAY, PCC, 6"                                  | 70                    | \$ 38.00     | \$2,660.00          | \$ 35.00    | \$2,450.00          | \$70.00     | \$4,900.00          | \$ 54.00     | \$3,780.00          |
| 31           | TN   | DRIVEWAY, 3/4 CRUSHED STONE                        | 45                    | \$ 25.00     | \$1,125.00          | \$ 35.00    | \$1,575.00          | \$21.50     | \$967.50            | \$ 21.00     | \$945.00            |
| 32           | SY   | PATCHES, FULL DEPTH, FINISH BY AREA                | 30                    | \$ 110.00    | \$3,300.00          | \$ 100.00   | \$3,000.00          | \$110.05    | \$3,301.50          | \$ 56.00     | \$1,680.00          |
| 33           | SY   | REMOVAL OF PAVEMENT                                | 1358                  | \$ 8.50      | \$11,543.00         | \$ 9.00     | \$12,222.00         | \$6.65      | \$9,030.70          | \$ 10.00     | \$13,580.00         |
| 34           | LS   | TRAFFIC CONTROL                                    | 1                     | \$ 5,000.00  | \$5,000.00          | \$ 3,000.00 | \$3,000.00          | \$5,775.00  | \$5,775.00          | \$ 6,000.00  | \$6,000.00          |
| 35           | LS   | SEEDING, FERTILIZING & MULCHING                    | 1                     | \$ 5,000.00  | \$5,000.00          | \$ 4,000.00 | \$4,000.00          | \$3,814.25  | \$3,814.25          | \$ 2,500.00  | \$2,500.00          |
| 36           | LF   | EROSION CONTROL, SILT FENCE & FILTER SOCKS         | 100                   | \$ 3.50      | \$350.00            | \$ 10.00    | \$1,000.00          | \$4.65      | \$465.00            | \$ 8.00      | \$800.00            |
| 37           | LF   | EROSION CONTROL, SILT FENCE & FILTER SOCKS REMOVAL | 100                   | \$ 1.00      | \$100.00            | \$ 1.00     | \$100.00            | \$2.75      | \$275.00            | \$ 2.50      | \$250.00            |
| 38           | LS   | CONSTRUCTION SURVEY                                | 1                     | \$ 3,500.00  | \$3,500.00          | \$ 9,200.00 | \$9,200.00          | \$4,725.00  | \$4,725.00          | \$ 10,000.00 | \$10,000.00         |
| 39           | LS   | MOBILIZATION                                       | 1                     | \$ 10,000.00 | \$10,000.00         | \$ 4,000.00 | \$4,000.00          | \$10,300.00 | \$10,300.00         | \$ 11,500.00 | \$11,500.00         |
| <b>TOTAL</b> |      |  |                       |              | <b>\$276,617.25</b> |             | <b>\$249,410.00</b> |             | <b>\$315,426.60</b> |              | <b>\$384,078.03</b> |

DENOTES MATHEMATICAL ERROR BY CONTRACTOR

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION OF THE BIDS RECEIVED AT 2:00 P.M. ON 2-26-2020

BY: 

**PLAN HOLDERS LIST**

**Ottumwa Street Reconstruction Project  
Ottumwa, Iowa 52501**

Engineer's Estimate: \$276,619.00

**G&A #**

**Bids Received:**

**Plan Deposit: \$40.00 (\$40.00 refundable)**

| Set No | Name & Address of Plan Holder  | Phone/Fax      | Plans Mailed                       | Deposit Received | Plans Returned Refund Mailed | Addendum No. 1  |
|--------|--|----------------|------------------------------------|------------------|------------------------------|-----------------|
| 1      | City of Ottumwa  |                |                                    |                  |                              |                 |
| 2      | City of Ottumwa  |                |                                    |                  |                              |                 |
| 3      | City of Ottumwa  |                |                                    |                  |                              |                 |
| 4      | <b>M J Daly Construction Co. Inc.</b><br>1916 Mt. Pleasant St.<br>Burlington, IA 52601<br><a href="mailto:dalyconst@aol.com">dalyconst@aol.com</a>   | (319) 754-8119 | Emailed<br>2/5/2020                |                  |                              | Emailed 2/21/20 |
| 5      | <b>DC Concrete &amp; Construction</b><br>15476 Emerald Rd<br>Douds, IA 52551<br><a href="mailto:dcconstruction.ia@gmail.com">dcconstruction.ia@gmail.com</a>   | (641) 919-0636 | Picked up &<br>Emailed<br>2/5/2020 |                  |                              | Emailed 2/21/20 |
| 6      | <b>Drish Construction</b><br>1701 S. Main St.<br>Fairfield, IA 52556<br><a href="mailto:drish.trevorb@gmail.com">drish.trevorb@gmail.com</a> ; <a href="mailto:dayle.drish@gmail.com">dayle.drish@gmail.com</a> ; <a href="mailto:drish.mirandao@gmail.com">drish.mirandao@gmail.com</a> | (641) 472-9506 | Emailed<br>2/5/2020                |                  |                              | Emailed 2/21/20 |
| 7      | <b>Metro Pavers, Inc.</b><br>101 Southgate Ave<br>Iowa City, IA 52240<br><a href="mailto:craig@metro-pabvers.com">craig@metro-pabvers.com</a>  | (319) 351-8800 | Emailed<br>2/5/2020                |                  |                              | Emailed 2/21/20 |
| 8      | <b>Ideal Ready Mix</b><br>2901 N Court St<br>Ottumwa, IA 52501<br><a href="mailto:jmartsching@idealm.com">jmartsching@idealm.com</a>   | (641) 683-6161 | Emailed<br>2/5/2020                |                  |                              | Emailed 2/21/20 |
| 9      | <b>Manatts Readymix</b><br>316 S Iowa Ave<br>Ottumwa, IA 52501<br><a href="mailto:nickq@manatts.com">nickq@manatts.com</a>   | (641) 684-2071 | Emailed<br>2/5/2020                |                  |                              | Emailed 2/21/20 |
| 10     | <b>Jones Contracting</b><br>1808 Hwy 16, PO Box 156<br>West Point, IA 52656<br><a href="mailto:pjones@jonescontractingcorp.com">pjones@jonescontractingcorp.com</a>  | (319) 837-8129 | Emailed<br>2/5/2020                |                  |                              | Emailed 2/21/20 |
| 11     | <b>Hawkeye Paving Corp</b><br>801 42nd Street<br>Bettendorf IA 52722<br><a href="mailto:tperkins@hawkeyepaving.com">tperkins@hawkeyepaving.com</a>   | (563) 355-6834 | Emailed<br>2/5/2020                |                  |                              | Emailed 2/21/20 |
| 12     | <b>DeLong Construction</b><br>1320 N 8th Ave, PO Box 488<br>Washington, IA 52353<br><a href="mailto:cwharton@iowatelecom.net">cwharton@iowatelecom.net</a>   | 319-653-3334   | Emailed<br>2/6/2020                |                  |                              | Emailed 2/21/20 |
| 13     | <b>The Diller LLC</b><br>5125 E University Ave<br>Pleasant Hill, IA 50327<br><a href="mailto:suebush@thedrillerllc.com">suebush@thedrillerllc.com</a>  | 515-266-2261   | City Website<br>2/6/2020           |                  |                              | Emailed 2/21/20 |
| 14     | <b>Blommers Construction Inc</b><br>1117-222nd Ave.<br>Pella, IA 50219   | 641-628-4068   | Picked up<br>2/6/2020              | 2/6/2020         | Returned<br>2/24/2020        | Mailed 2/21/20  |
| 15     | <b>Davis County Excavation</b><br>17356 Husky Trail<br>Drakesville, IA 52552<br><a href="mailto:dave_kurnes@yahoo.com">dave_kurnes@yahoo.com</a>   | 641-226-2049   | Emailed<br>2/10/2020               |                  |                              | Emailed 2/21/20 |
| 16     | <b>Iowa Concrete Paving</b><br>360 SE Delaware Ave<br>Ankeny, IA 50021<br><a href="mailto:rbangs@concretestate.org">rbangs@concretestate.org</a>   | 515-963-0606   | City Website<br>2/10/2020          |                  |                              | Emailed 2/21/20 |
| 17     | <b>Cremer Concrete LLC</b><br>1420 110th Ave   | 641-777-5925   | Emailed                            |                  |                              | Emailed 2/21/20 |



|    |   |                              |                           |           |  |  |
|----|---|------------------------------|---------------------------|-----------|--|--|
|    | Bloomfield, IA 52537<br><a href="mailto:cremerconcrete@hotmail.com">cremerconcrete@hotmail.com</a>  |                              | 2/11/2020                 |           |  |  |
| 18 | <b>Christy Construction</b><br>PO Box 96<br>Ottumwa, IA 52501   | 641-684-6093                 | Picked up<br>2/11/2020    | 2/11/2020 |  | 2/21/2020<br>Dan Picked Up<br>was also faxed |
| 19 | <b>Selco, Inc.</b><br>PO Box 137<br>East Dubuque, IL 61025<br><a href="mailto:selcoinc@mchsi.com">selcoinc@mchsi.com</a>  | 815-554-6594                 | City Website<br>2/13/2020 |           |  | Emailed 2/21/20                              |
| 20 | <b>Synergy Contracting LLC</b><br>1120 2nd St NE<br>Bondurant, IA 50035<br><a href="mailto:paigenaber@synergycontracting.net">paigenaber@synergycontracting.net</a> | 515-689-1615                 | City Website<br>2/18/2020 |           |  | Emailed 2/21/20                              |
| 21 | <b>KM King Inc.</b><br>4765 Summer St.<br>Burlington, IA 52601<br><a href="mailto:kmking5@mchsi.com">kmking5@mchsi.com</a>  | 319-753-0507                 | Emailed<br>2/19/2020      |           |  | Emailed 2/21/20                              |
| 22 | <b>Fye Excavating</b><br>10165 Sperry Road<br>Sperry, IA 52650<br><a href="mailto:fye@fyeexcavating.com">fye@fyeexcavating.com</a>                                  | 319-985-2200                 | City Website<br>2/21/2020 |           |  | Emailed 2/21/20                              |
|    |   |                              |                           |           |  |  |
|    |   |                              |                           |           |  |  |
|    | <b>Master Builders</b><br>221 Park Street<br>Des Moines, IA 50309<br><a href="mailto:CAdams@mbionline.com">CAdams@mbionline.com</a>                                 | 800-362-2578<br>515-288-8718 |                           |           |  |  |

CITY OF OTTUMWA  
Staff Summary  
**\*\* ACTION ITEM \*\***

Council Meeting of: March 3, 2020

Engineering  
Department

Alicia Bankson  
Prepared By  
*Harry Seal*  
Department Head

*PLP Rtt*  
City Administrator Approval

AGENDA TITLE: Resolution #41-2020. Authorizing the Mayor to execute Iowa DOT Preconstruction Agreement No. 2020-6-094.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked. \*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Pass and adopt Resolution #41-2020.

DISCUSSION: IDOT Preconstruction Agreement No. 2020-6-0904 authorizes IDOT to design, let and inspection construction for PCC pavement, grade and new at the Iowa 149 intersection in Ottumwa, which will include the relocation of an existing traffic signal. U.S. 34 through-traffic will be maintained during the construction.

The project adds an acceleration lane on Highway 34 eastbound from 149 intersection. It will also pave the southeast quadrant shoulder area and install edge rut widening along start of taper lane southbound 149 right turn lane.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

RESOLUTION 41-2020

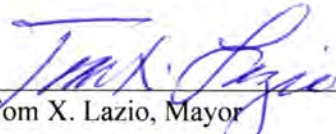
A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE IOWA DOT PRECONSTRUCTION AGREEMENT NO. 2020-6-094 FOR PCC PAVEMENT, GRADE AND NEW AT THE US HIGHWAY 34 AND IOWA 149 INTERSECTION

WHEREAS, IDOT Preconstruction Agreement No. 2020-6-0904 authorizes IDOT to design, let and inspection construction for PCC pavement, grade and new at the Iowa 149 intersection in Ottumwa, which will include the relocation of an existing traffic signal. U.S. 34 through-traffic will be maintained during the construction.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The Agreement between the City of Ottumwa and Iowa DOT for the above referenced project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 3<sup>rd</sup> day of March 2020.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk





July 2014

**IOWA DEPARTMENT OF TRANSPORTATION  
Preconstruction Agreement  
For Primary Road Project**

|                  |                                |
|------------------|--------------------------------|
| County           | <u>Wapello</u>                 |
| City             | <u>Ottumwa</u>                 |
| Project No.      | <u>HSIPX-034-7(141)--3L-90</u> |
| Iowa DOT         |                                |
| Agreement No.    | <u>2020-6-094</u>              |
| Staff Action No. | <u>N/A</u>                     |

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and Ottumwa, Iowa, a Local Public Agency, hereafter designated the "LPA" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to U.S. 34 within Wapello County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

**1. Project Information**

- a. The DOT will design, let, and inspect construction of the following described project in accordance with the project plans and DOT standard specifications:

Portland Cement Concrete (PCC) pavement - grade and new at the Iowa 149 intersection in Ottumwa. The project will include the relocation of an existing traffic signal. See Exhibit A for location.

**2. Project Costs**

- a. The DOT will bear all costs except those allocated to the LPA under other terms of this Agreement.

**3. Traffic Control**

- a. U.S. 34 through-traffic will be maintained during the construction.
- b. If it becomes necessary to temporarily close LPA side roads during construction, the DOT will furnish and install the required barricades and signing for the closure at project cost and shall remove same upon completion of the project also at no expense or obligation to the LPA. The DOT will work in close cooperation with the LPA and the contractor to accommodate emergency services and local access across the project during construction. Any detours which may be necessary for project related LPA road closures will be the responsibility of the LPA all at no expense or obligation to the DOT.
- c. If this project causes the temporary closure of a road during construction, the DOT shall meet with the LPA to determine whether said closure(s) will cause increased traffic on other LPA roads. The DOT

and the LPA shall determine a plan, and the costs thereof, for the LPA to perform dust control on said LPA roads with increased traffic, should dust control become necessary. In that event, the LPA shall inform the DOT prior to performing said dust control. The DOT shall reimburse the LPA for the cost of said dust control measures following the receipt of a bill for the agreed upon costs (see Iowa Code section 313.4 subsection 1.b.).

#### **4. Right of Way and Permits**

- a. Subject to the provisions hereof, the LPA in accordance with 761 Iowa Administrative Code Chapter 150.3(1)c and 150.4(2) will remove or cause to be removed (within the corporate limits) all encroachments or obstructions in the existing primary highway right of way. The LPA will also prevent the erection and/or placement of any structure or obstruction on said right of way or any additional right of way which is acquired for this project including but not limited to private signs, buildings, pumps, and parking areas.
- b. The DOT will be responsible for the coordination of utility facility adjustments for the primary road project.
- c. The LPA agrees to relocate all city-owned utilities necessary for construction which are located within the existing street or alley right of way, subject to the approval of and without expense to the DOT and in accordance with 761 Iowa Administrative Code Chapter 150.4(5) and the DOT Utility Accommodation Policy.
- d. With the exception of service connections no new or future utility occupancy of project right of way, nor any future relocations of or alterations to existing utilities within said right of way will be permitted or undertaken by the LPA without the prior written approval of the DOT. All work will be performed in accordance with the Utility Accommodation Policy and other applicable requirements of the DOT.

#### **5. Construction & Maintenance**

- a. Upon completion of the project, no changes in the physical features thereof will be undertaken or permitted without the prior written approval of the DOT.
- b. Future maintenance of the primary highway within the project area will be carried out in accordance with the terms and conditions contained in 761 Iowa Administrative Code Chapter 150.
- c. New lighting and/or traffic signal construction for this project shall be provided under guidelines established in 761 Iowa Administrative Code Chapter 150. The DOT shall construct traffic signal installations all at no cost to the LPA. Lighting installations will not be constructed as part of the project unless specifically requested by the LPA. Lighting which is requested by the LPA will also be paid for entirely by the LPA at no cost to the DOT or project. If constructed, the LPA shall accept ownership of and responsibility for future energy and maintenance costs of those lighting and/or traffic signal units which lie within the corporate boundaries.

#### **6. General Provisions**

- a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the FIS is modified, amended or revised in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the modification, amendment or revision to the DOT. If the LPA does not have a detailed Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the LPA does

July 2014

adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the FIS to the DOT.

- b. The LPA will comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Iowa Code Chapter 216. No person will, on the grounds of age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.
- c. It is the intent of both parties that no third party beneficiaries be created by this Agreement.
- d. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.
- e. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.



July 2014

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2020-6-094 as of the date shown opposite its signature below.

**CITY OF OTTUMWA:**

By: Tom X. Lazio Date March 3, 2020  
Title: Mayor

I, Christina Reinhard, certify that I am the Clerk of the City, and that  
Tom X. Lazio, who signed said Agreement for and on behalf of  
the City was duly authorized to execute the same on the 3 day of March, 2020.

Signed: Christina Reinhard  
City Clerk of Ottumwa, Iowa

**IOWA DEPARTMENT OF TRANSPORTATION:**

By: \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_.  
James Armstrong, P.E.  
District Engineer  
District 5

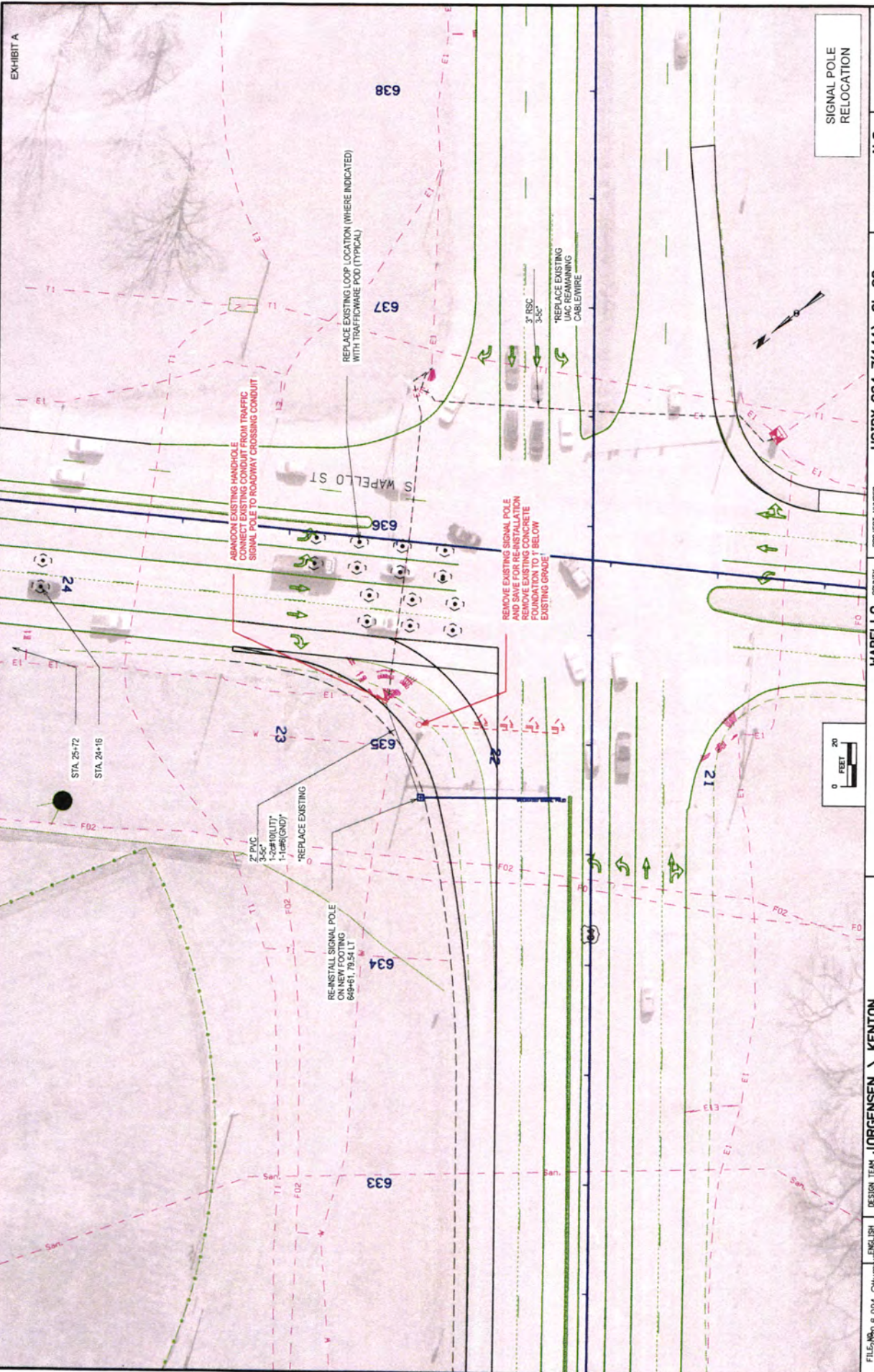
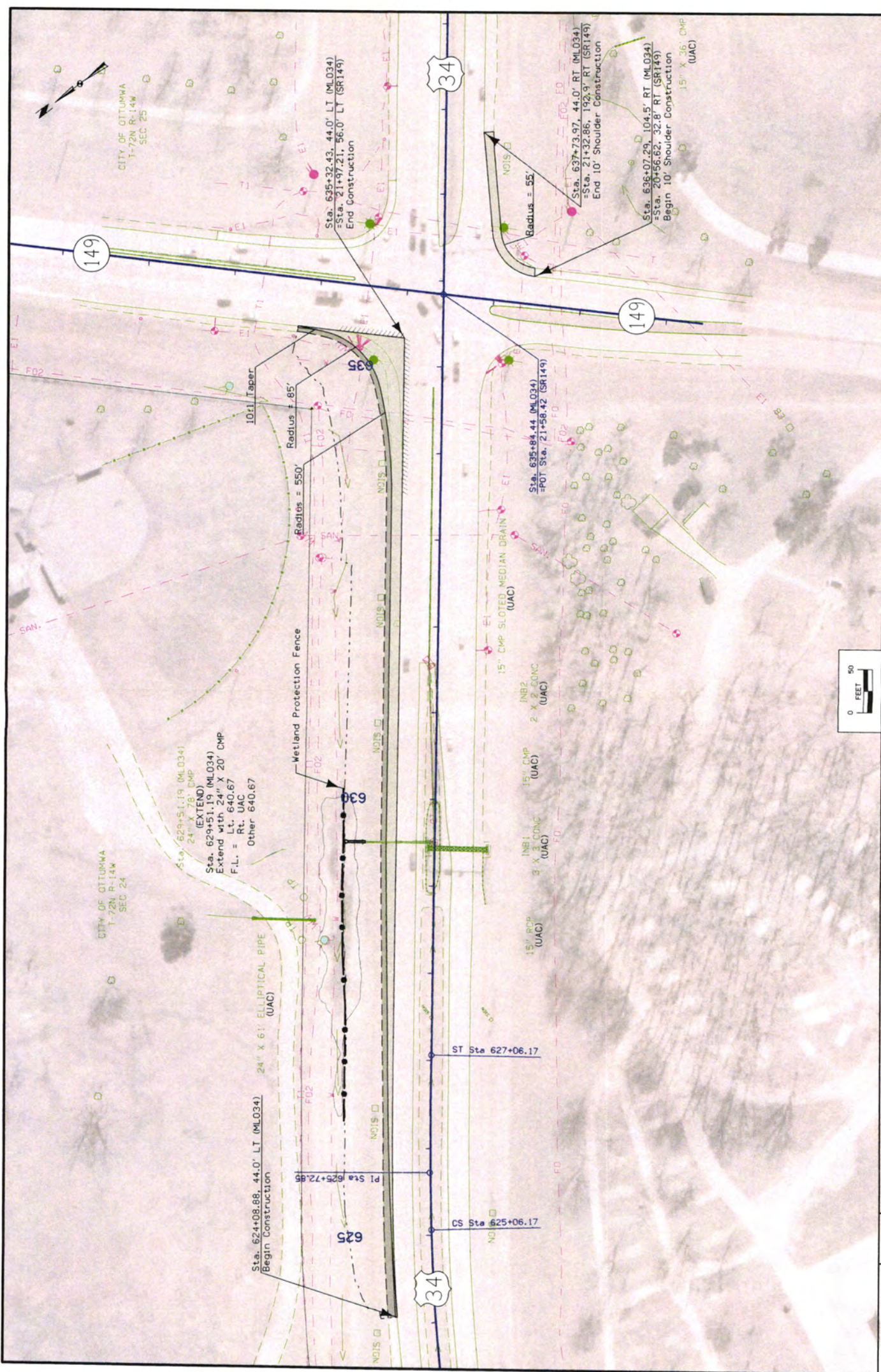


EXHIBIT A

**SIGNAL POLE  
RELOCATION**







|                      |         |                                   |  |                     |
|----------------------|---------|-----------------------------------|--|---------------------|
| FILE NO.<br>14711.PM | ENGLISH | DESIGN TEAM<br>Flattery \ Crystal | PROJECT NUMBER<br>HSIPX-034-7(141)-3L-90 | SHEET NUMBER<br>D.2 |
|----------------------|---------|-----------------------------------|--|---------------------|

9/24/2019 jauge p:\n\p\p\int\1:60t\int\ct\on\p\m\m\Documents\Projects\9003402014\Design\CADD\Sheet\_Files\90034141\_002.dgn





**Alta Vista Reconstruction**

**Ash Street Reconstruction**

**Park Ave Bridge Replacement**

**Woodland Ave Reconstruction**

**Ottumwa Street Reconstruction**

**Ottumwa St Ped Bridge Removal**

**Main Street Reconstruction**

**Hwy 34/149 Improvements**

**Birch Street Reconstruction**

**Main Street Reconstruction**

**Elm Street Reconstruction**

**Hayne Street Reconstruction**

**Orchard Street Resurfacing**

**Milner Street Reconstruction**

**Ward Street Culvert**

**Hwy 63 South Reconstruction**



6.24-626



**Citizen Input Request Form**

3 March 2020  
Council Meeting Date

Name: Sid Kooyman

Address: 716 E Highland Ave

Item No. to Address: Public Forum  
(Agenda will be provided to complete this section)

If you are addressing the Council on an item not listed on the agenda, briefly explain the item you wish to speak on:

police & fire

\*\*\*\*\*

The Mayor will invite you to address the City Council at the appropriate time. When called upon by the Mayor, step to the microphone and please state your name for the record. Comments are to be directly germane to City business, operations, or an item listed on this agenda. Remarks shall not be personalized and will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments not directly germane to City business, operations, or an item listed on the agenda, as determined by the Mayor, will be ruled out of order. If you are addressing an item not listed on the agenda the Council will not take any action on the item due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department for response, if relevant.