

TENTATIVE AGENDA  
OTTUMWA CITY COUNCIL

SPECIAL MEETING NO. 34  
Council Chambers, City Hall

December 11, 2019  
5:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Council Member Streeby, Berg, Roe, Stevens and Mayor Pro Tem Dalbey.

APPROVAL OF AGENDA

IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to **three minutes or less**. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

***All items on this agenda are subject to discussion and/or action.***

1. Resolution No. 260-2019, setting the license fees for dogs effective January 1, 2020.

RECOMMENDATION: Pass and adopt Resolution No. 260-2019.

PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

ADJOURN

**\*\*\* It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. \*\*\***



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OTTUMWA

**FAX COVER SHEET**

City of Ottumwa

DATE: 12/10/19 TIME: 2:36pm NO. OF PAGES 2  
(Including Cover Sheet)

TO: Media CO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

FROM: City Clerk's Office

FAX NO: 641-683-0613 PHONE NO: 641-683-0600

MEMO: Tentative Agenda for Special Mtg. #34  
on 12/11/19 @ 5:30 PM.

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\*\*\* FAX MULTI TX REPORT \*\*\*  
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DEPT. ID 4717  
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TRANSACTION OK 96847834  
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ERROR 916416828482

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\*\*\* TX REPORT \*\*\*  
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JOB NO. 1103  
DEPT. ID 4717  
ST. TIME 12/10 14:37  
SHEETS 2  
FILE NAME  
TX INCOMPLETE -----  
TRANSACTION OK 96847834  
916606271885  
ERROR 916416828482

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FILED  
2019 DEC 11 AM 7:30  
CITY OF OTTUMWA  
STAFF SUMMARY

Council Meeting of: December 11, 2019

ITEM NO. \_\_\_\_\_

Joni Keith  
Prepared By *Joni Keith*

\_\_\_\_\_  
City Clerk  
Department

\_\_\_\_\_  
Christina Reinhard  
Department Head

*Tom X. Lazio*  
\_\_\_\_\_  
Tom X. Lazio, Acting City Administrator

AGENDA TITLE: Approve Resolution #260-2019 setting the license fees for dogs effective January 1, 2020.

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RECOMMENDATION: Pass and adopt Resolution #260-2019.

DISCUSSION: The City has entered into an agreement with Heartland Humane Society to act as the City's animal shelter. All qualifying dogs that are picked up by City Police are taken to the Heartland Humane Society and if not claimed by the dog's owner then the dog will be adopted out by the Shelter. To assist in the funding of the shelter's operations, staff is recommending that the dog license fees be increased by \$5 effective January 1, 2020. That \$5 will be paid to the Heartland Humane Society to be used specifically for the shelter's operating expenses. The fees will be paid quarterly as directed by the City Finance Department. It is anticipated that approximately 2,000 dogs are licensed within the city annually. This would generate approximately \$10,000 to Heartland for its operating expenses. It is hopeful that residents will continue to license their dogs knowing that the increased fee will benefit Heartland directly. It should be noted that the criminal charge for failure to license a dog is \$75 plus court costs and surcharge for a total fine of \$161.25.



**RESOLUTION NO. 260-2019**

**A RESOLUTION SETTING DOG LICENSE FEES EFFECTIVE JANUARY 1, 2020.**

**WHEREAS**, the Ottumwa City Council proposes to set the Dog License Fees pursuant to Section 7-45 of the Municipal Code of the City of Ottumwa, Iowa, with said Resolution effective January 1, 2020; and

**WHEREAS**, the City's current animal shelter is Heartland Humane Society, which takes the City's lost and abandoned dogs from City Police Officers and other citizens, providing them shelter until owners claim the dog or the dog is adopted; and

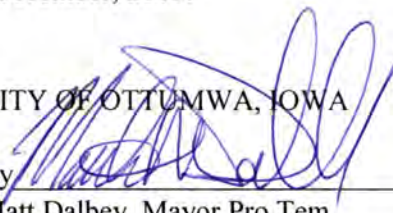
**WHEREAS**, by increasing the dog licensing fees and directing the increased fee portion only to go to Heartland Humane Society, the City can ensure that these dog licensing fees help to fund the ongoing administration and operating expenses of the Shelter.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:**


That effective January 1, 2020, the dog license fees are \$10 per spayed or neutered adult dog, four months of age and older, with a late fee of \$5 if not paid prior to February 1 of each year. Dog license fees are \$20 for each dog four months of age or older that is not spayed or neutered. \$5 of each dog license fees shall be forwarded to the City's designated animal shelter, which is currently the Heartland Humane Society, on a quarterly basis, as determined by the City Finance Department, to be specifically used for operating expenses of said animal shelter. Replacement dog tags are \$1 each. Said fees will remain in effect until further modified by Council Resolution.

PASSED, APPROVED AND ADOPTED this 11<sup>th</sup> day of December, 2019.

CITY OF OTTUMWA, IOWA

By   
Matt Dalbey, Mayor Pro Tem

ATTEST:

  
Christina Reinhard, City Clerk

