

TENTATIVE AGENDA  
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 1  
Council Chambers, City Hall

January 7, 2020  
5:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

A. ROLL CALL: Council Member Roe, Stevens, Meyers, Berg and Mayor Pro Tem Dalbey.

B. CONSENT AGENDA:

1. Minutes from Regular Meeting No. 35 on December 17, 2019 as presented.
2. Approve the Proclamation for January 26 through February 1, 2020 as School Choice Week.
3. Acknowledge November financial statement and payment of bills as submitted by the Finance Department.
4. Approve re-appointment of Tom Maher to the Inspection Board of Review, term to expire 1/18/2025.
5. Approve the appointment of John Hanks to the position of Wastewater Plant Operator at WPCF effective December 30, 2019.
6. Approve the appointment of Haley Rose to the full-time position of Communication Specialist for the Ottumwa Police Department effective January 8, 2020.
7. Approve the appointment of Michael Ortega to the full-time position of Communication Specialist for the Ottumwa Police Department effective January 9, 2020.
8. Approve the appointment of Troy Fadiga to the position of Wastewater Plant Operator at WPCF effective on or about January 27, 2020.
9. Approve the payment to Computer Information Systems, Inc. for \$19,831 for a One Year License Renewal and Maintenance Agreement for the Police Department's in-house computer software.
10. Authorize City Staff to work with Piper Jaffray on consulting for Divisions 2 and 3 of the CSO projects and refinancing of existing debt by executing an Engagement Letter.
11. Approve the emergency re-tubing of one digester heat exchanger for WPCF in the amount of \$8,478.
12. Resolution No. 6-2020, setting February 4, 2020 as the date of a public hearing on the disposition of City owned property located at 102 North Ransom.
13. Beer and/or liquor applications for: Tequila Grill, 112 N. Market; La Guadalupana, 301 Church St.; all applications pending final inspections.

C. APPROVAL OF AGENDA

D. ADMINISTRATORS REPORT TO COUNCIL AND CITIZENS:

1. Shea Greiner – GOPIP – discuss Lemonade Days
2. Teresa Keck – 1422 North Elm Street, discuss sewer issues.
3. City Administrator selection process – January 24 and 25, 2020.
4. Reminder for Council – Rules of Order and Meeting Procedures as adopted by Resolution No. 204-2015.

***All items on this agenda are subject to discussion and/or action.***

E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to **three minutes or less**. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:

1. Approving the Agreement and Consent to Lien for Water Service Costs for 316 East Main Street in connection with the Ottumwa Main Street Project (Downtown Streetscape).

RECOMMENDATION: Authorize the Mayor to sign the Agreement and Consent to Lien for Water Service Costs for 316 East Main Street.

2. Appointment of Mayor and City Planning Director to the Rippling Waters Board of Directors, effective January 2020.

RECOMMENDATION: Approve the appointment.

3. Bid Report to Reject Bids received for the City Wide Fire Extinguisher Services.

RECOMMENDATION: Reject all bids.

4. Facilities Maintenance Report – Mayor and City Engineer Dohlman reporting.

RECOMMENDATION: Receive presentation.

G. PUBLIC HEARING:

1. This is the time, place and date set for a public hearing on the sale of City owned property located at 811 East Mary in the City of Ottumwa, Wapello County, Iowa.

A. Open the public hearing.

B. Close the public hearing.

C. Resolution No. 1-2020, accepting the offer and approving the sale of Lot 12 Block 15 in Clinton Place an Addition to the City of Ottumwa, Wapello County, Iowa also known as 811 East Mary to Gary and Kamala Fisher for the sum of \$250.

RECOMMENDATION: Pass and adopt Resolution No. 1-2020.

H. RESOLUTIONS:

1. Resolution No. 2-2020, removing a special assessment applied to a vacant lot on North McPherson, Parcel No. 007413500016000 on Resolution No. 284-2018.

RECOMMENDATION: Pass and adopt Resolution No. 2-2020.

2. Resolution No. 3-2020, approving Change Order No. 1, in the amount of \$870 for the Memorial Park Water Service Project.

RECOMMENDATION: Pass and adopt Resolution No. 3-2020.

3. Resolution No. 4-2020, amending the Agreement with Ottumwa Economic Development Corporation (OEDC) now known as the Greater Ottumwa Partners in Progress (GOPIP) for the period of December 18, 2019 to June 30, 2020 and authorize the Mayor Pro Tem to sign on behalf of the City of Ottumwa.

RECOMMENDATION: Pass and adopt Resolution No. 4-2020.

4. Resolution No. 5-2020, fixing an amount for abating a nuisance against properties in the City of Ottumwa, Iowa for a total of \$2,738.46.

RECOMMENDATION: Pass and adopt Resolution No. 5-2020.

5. Resolution No. 9-2020, approve Change Order No.'s 2 and 3 for the Main Street (Downtown Streetscape) Reconstruction Project.

RECOMMENDATION: Pass and adopt Resolution No. 9-2020.

6. Resolution No. 10-2020, approve Change Order No. 1 for the Beach Renovations Phase 4, Slide Structure Repainting Project.

RECOMMENDATION: Pass and adopt Resolution No. 10-2020.

7. Resolution No. 11-2020, approve Change Order No. 1 and accept the project as final and complete and approving the final pay request for the Beach Phase 4, RFP 1X Kitchen Floor Resurface Project.

RECOMMENDATION: Pass and adopt Resolution No. 11-2020.

I. ORDINANCES:

J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. PETITIONS AND COMMUNICATIONS

1. Mr. Tom L. Johnson – vicious dog discussion.

Recess – Council will reconvene in Room 108 for closed session proceedings

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REGULAR MEETING NO. 1  
Room 108, City Hall

January 7, 2020  
6:30 O'Clock P.M.

ROLL CALL: Council Member Roe, Stevens, Meyers, Berg and Mayor Pro Tem Dalbey

1. Motion to enter closed session in accordance with the Iowa Code Section 21.5(1) (i). (“To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.”) for the purpose of discussing possible applicants for the City Administrator position.
2. Return to open session to adjourn.

ADJOURN

\*\*\* It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. \*\*\*



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**FAX COVER SHEET**

City of Ottumwa

DATE: 1/3/2020 TIME: 8:30 A.M. NO. OF PAGES 5  
(Including Cover Sheet)

TO: News Media CO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #1 to be held on 1/7/2020.

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\*\*\* FAX MULTI TX REPORT \*\*\*  
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Ottumwa Courier  
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\*\*\* TX REPORT \*\*\*  
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## OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 35  
Council Chambers, City Hall

December 17, 2019  
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Berg, Roe, Stevens, Streeby and Mayor Pro Tem Dalbey.

Prior to approving consent agenda, District Court Judge Kirk A. Daily administered the oath of office to Council Member elect Bob Meyers and incumbent Marc E. Roe.

Roe moved, seconded by Streeby to approve the following consent agenda: Mins. from Reg. Mtg. No. 33 on Dec. 3, 2019 and Special Mtg. No. 34 on Dec. 11, 2019 as presented; Approve re-appointments of Cara Galloway and Dennis Willhoit to the Historic Preservation Commission, terms to expire 1/1/2023; Res. No. 267-2019, setting Jan. 7, 2020 as the date of a public hearing on the disposition of City owned property located at 811 E. Mary to Gary and Kamala Fisher; Res. No. 269-2019, authorizing the Mayor/Interim City Admin., Dir. of Finance and Accountant to sign checks and make wire transfers for the City of Ottumwa; Res. No. 270-2019, authorizing the Mayor/Interim City Admin., Dir. of Finance/City Treasurer and Accountant to make investment purchases and sales in accordance with the City Investment Policy. All ayes.

Dalbey moved, seconded by Roe to approve the agenda as presented with moving Item No. H-9, Res. No. 278-2019, approving the service agt. between the City of Ottumwa and iWorQ for Health and Planning software for \$25,000, to Item No. H-1 on the agenda. All ayes.

Fire Chief Miller introduced recipients of the Sullivan Brother's Award of Valor: Captain Rich Damm, Fire Fighters Andy Ewing and Will Munley. Fire Fighter Gary Doud also received but was unable to attend tonight. Master Fire Fighter Jeff Box will be honored in January with the Life Saving Award.

Interim City Admin. Lazio shared with Council the letter he sent to Shea Greiner with the Chamber addressing the issues of the electrical hook-ups for the Holiday Nights & Lights at the Greater Ottumwa Park. After a thorough review of the electrical connections in the Park, the City is requiring the project to meet the National Electrical Code (NEC) standards and use GFCI connections. The City will work with the Chamber and the volunteers to make the necessary changes for the rest of this year and discuss plans for next year.

Fire Extinguisher Inspections – City Engineer Dohlman did a great job of compiling information and soliciting bids for a city wide program for inspections. Recommendation for our fire dept. to complete routine annual inspections while special testing will be farmed out to the appropriate companies.

We will hold a special work session on Jan. 14, 2020, to discuss Ottumwa Transit and our fixed route bus system within the city.

There will be a special mtg. on Dec. 18, 2019 to announce the merger of the Ottumwa Area Chamber of Commerce, Ottumwa Economic Development Corp. and Greater Ottumwa Partners in Progress into a single corporation. The group will continue to operate under the name Greater Ottumwa Partners in Progress (GOPIP).

City Attorney/HR Dir. Keith met with Moulder & Associates, consulting firm that has been soliciting applications for our new City Admin., and we will have interviews for the top 5 candidates on Jan. 24 and



25. These will be open to the public. Meet and greets scheduled along with city tours for each candidate. Sat. Jan. 25 will be the public interviews in council chambers with council going into closed session after to deliberate.

The Brd. of Library Trustees voted this week to implement a fine free operation at the Ottumwa Public Library starting in Jan. They will not fine for late books that are checked out to patrons. They will reevaluate after one year.

Dir. of Finance Mulder addressed the council about Senate File 634 that affects the usage of social media outlets as it pertains to our budget processes. Transparency on all social media outlets will be key as we begin scheduling our public hearing notices for the budget. The budget process will look a little different this year as the city will come together as a group to prepare the budget and not necessarily each individual department as in year's past.

Reminder we will host the 2020 Census Complete Count Committee on Thursday, Dec. 19, in Room 108 at City Hall. Open to the public.

Mayor Pro Tem Dalbey inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Streeby moved, seconded by Stevens to accept bid and award contract for asbestos removal, demo and disposal of the structures located at 137 S. Van Buren to Environmental Edge of Ottumwa, IA in the amount of \$14,220. Dir. of Hlth. Insp. & Planning Flanagan reported four bids were received. All ayes.

Roe moved, seconded by Berg to accept bid and award contract for asbestos removal at 422 S. Ferry to Environmental Edge of Ottumwa, IA, in the amount of \$8,700. Dir. of Hlth. Insp. & Planning Flanagan reported five bids were received. All ayes.

Streeby moved, seconded by Roe to accept bid and award contract for demo and disposal of the structures located at 422 S. Ferry to Tim Skinner Trucking & Excav. of Ottumwa, IA, in the amount of \$4,900. Dir. of Hlth. Insp. & Planning Flanagan reported five bids were received. All ayes.

Berg moved, seconded by Roe to approve the Development Proposal with Neapolitan Labs to build an online polling solution for the City of Ottumwa website with a one-time development fee of \$3,500. Interim City Admin. Lazio reported this will replace POLCO. All ayes.

Berg moved, seconded by Streeby to approve the repair of a Flygt Model 3152 pump from Electric Pump in Des Moines, IA for the quoted price of \$7,656.92. PW Dir. Seals reported the pump at the Richmond Lift Station has been in service for 20 yrs. and is showing signs of wear. All of the parts for this rebuild are in stock and the repair can be completed in one week. All ayes.

Roe moved, seconded by Streeby to approve the Jefferson Street Bridge Lighting Improvements as described within the Hometown Rewards Program through Alliant Energy. PW Dir. Seals reported this project will replace the existing light fixtures with LED color changing power efficient fixtures. Main Street Ottumwa is the project sponsor and once completed and inspected will be accepted and maintained by the City. Main Street Ottumwa Dir. Zesiger reported the project will be funded entirely from grant funds, with the following commitments: Hometown Rewards (\$50,046), Wapello County Foundation Grant (\$12,550), Fahrney Beautification Grant (\$20,904) with a total cost \$83,500. Upon Council approval, Main Street Ottumwa will enter into a purchase agt. with Musco Lighting. They will fabricate

the lights over the next few months and install in March/April 2020. The purchase agt. includes a new 10-yr. warranty for the product which will be held by the city. All ayes.

Roe moved, seconded by Streeby that Res. No. 278-2019, approving the service agt. between the City of Ottumwa and iWorQ for Health & Planning software for a purchase price of \$25,000, be passed and adopted. Dir. of Hlth. Insp. & Planning Flanagan reported Energov is the current software that they have used for almost 15 yrs. and the departments have outgrown its effectiveness. The cost to upgrade the existing program was quoted as \$88,000. Should be able to convert current data into new program within one week upon receiving training from iWorQ. Installation cost \$10,000 to be paid in this fiscal year and \$15,000 to be paid next fiscal year as annual software maintenance. All ayes.

Stevens moved, seconded by Berg that Res. No. 265-2019, approving the annual budget of the Ottumwa Water Works Board of Trustees for calendar year 2020, be passed and adopted. All ayes.

Roe moved, seconded by Streeby that Res. No. 266-2019, assessing 2019 weed mowing charges against certain lots in the City of Ottumwa, IA for a total, including administrative fees, of \$57,835, be passed and adopted. Dir. of Hlth. Insp. & Planning Flanagan reported 118 properties were assessed for calendar year 2019. All ayes.

Berg moved, seconded by Roe that Res. No. 268-2019, approving a Right-of-Way Agt. between the City of Ottumwa and Uniti Fiber, LLC, which currently owns the network for McLeodUSA Telecommunications Services, Inc. a Windstream Comp., be passed and adopted. PW Dir. Seals reported McLeodUSA Telecommunications Services, Inc. a Windstream Company currently has an existing long-term agt. with the city to allow construction of high-bandwidth, fiber-based communications networks and related services and has been constructing a fiber optic cable system within the city. This Windstream Company is currently going through a bankruptcy. The network is owned by Uniti Fiber, LLC. Uniti is requesting to execute an agt. with the city to begin utilizing the Windstream facilities as soon as needed. Once implemented, this will be a 10-year agt. with two 10-yr extensions. All ayes.

Roe moved, seconded by Berg that Res. No. 271-2019, authorizing the Mayor to sign the Airport Capital Improvement Plan (ACIP) data sheets and related documents and staff to submit to the Iowa DOT for the fiscal years 2021-25, be passed and adopted. Airport Suprv. Cobler reported the updated project plan includes: Apron Improvements 2021, Runway 4/22 and taxiway crack cleaning and slurry sealing 2021, 3-box hanger construction 2023 and snow removal equip. acquisition 2025. Request 85% from IA DOT with 15% local match. All ayes.

Berg moved, seconded by Stevens that Res. No. 272-2019, approving Chg. Ord. No. 1 and approving the final pay request in the amount of \$38,048.39 to DC Concrete and Construction and accepting the work as final and complete for the 2019 Catch Basin Replacement Program, be passed and adopted. PW Dir. Seals reported change order no. 1 increases the contract sum by \$31,606.36, new total contract sum \$86,312.36. All ayes.

Roe moved, seconded by Streeby that Res. No. 274-2019, approving Chg. Ord. No. 2 and No. 3 and approving the final pay request in the amount of \$65,209 to Jones Contracting and accepting the work as final and complete for the Jefferson St. Recon. Project, be passed and adopted. PW Dir. Seals reported Chg. Ord. No. 2 increased the contract by \$3,769.40 and Chg. Ord. No. 3 increased the contract by \$24,453.67, new total contract sum \$837,850.07. Ottumwa Water Works reimbursement \$98,654.85. All ayes.

Streeby moved, seconded by Roe that Res. No. 275-2019, authorize the Mayor Pro Tem to execute IA DOT Agt. No. 5-19-STBG-SWAP-031 for a Surface Transportation Block Grant Program Federal-Aid Swap Project, be passed and adopted. PW Dir. Seals reported this agt. formalizes the federal aid for the Milner St. Recon. Project from Mary to Burrhus. This grant program is 80% federal grant and 20% local match. Local match will come from CIP, budgeted at \$407,377. This DOT letting is set for Feb. 18, 2020. All ayes.

Streeby moved, seconded by Berg that Res. No. 277-2019, authorizing the Mayor Pro Tem to execute six Permanent Easement and Temp. Construction Easement Agts. for Construction and Maintenance of Public Improv. for the East Alta Vista Recon. Project, be passed and adopted. PW Dir. Seals reported that easements were required to flatten driveway slopes and to provide a safer slope on the roadway embankment. All ayes.

Mayor Pro Tem Dalbey inquired if anyone from the audience wished to address an item not on the agenda. There were none.


Interim City Admin. Lazio mentioned hearing from a concerned citizen regarding animal concerns and postal delivery which he is following up with the USPS.

Thank Dr. Streeby for his service on City Council. Tonight is his last meeting and there will be short reception in Room 108 following adjournment.

There being no further business, Roe moved, seconded by Streeby that the meeting adjourn. All ayes.

Adjournment was at 6:31 P.M.

CITY OF OTTUMWA, IOWA

  
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Matt Dalbey, Mayor Pro Tem

ATTEST:

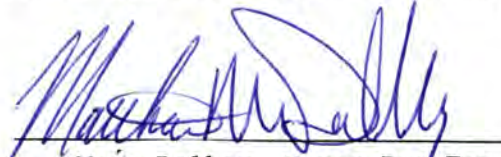
  
  
Christina Reinhard, City Clerk

CITY OF BRIDGES...RIVER OF OPPORTUNITY

**PROCLAMATION  
School Choice Week  
January 26 – February 1, 2020**

- WHEREAS, All children in Ottumwa should have access to the highest-quality education possible; and
- WHEREAS, Ottumwa recognizes the important role that an effective education plays in preparing all students in Ottumwa to be successful adults; and
- WHEREAS, Quality education is critically important to the economic vitality of Ottumwa; and
- WHEREAS, Ottumwa is home to a multitude of excellent education options from which parents can choose for their children; and
- WHEREAS, Educational variety not only helps to diversity our economy, but also enhances the vibrancy of our community; and
- WHEREAS, Our area has many high-quality teaching professionals who are committed to educating our children; and
- WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options.

**NOW, THEREFORE, I, Matt Dalbey, Mayor, of the City of Ottumwa, do hereby recognize January 26 – February 1, 2020 as Ottumwa School Choice Week, and I call this observance to the attention of all of our citizens.**

  
Matt Dalbey, Mayor Pro Tem

ATTEST:

  
Christina Reinhard, City Clerk

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. PERIOD BALANCE	CASH DEBITS	CASH CREDITS	END PERIOD BALANCE	OUTSTANDING CHECKS	TREASURY BALANCE
TOTALS FOR FUND 001	GENERAL OPER	3908249.96	913673.71	1505703.95	3316219.72	21016.07	3337235.79
TOTALS FOR FUND 002	PARKING RAMP	33901.45	932.00	513.34	34320.11		34320.11
TOTALS FOR FUND 110	ROAD USE TAX	5563244.05	370783.20	365770.98	5568256.27	24839.20	5593095.47
TOTALS FOR FUND 112	EMPLOYEE BEN	938985.79	292675.74	475743.00	755918.53		755918.53
TOTALS FOR FUND 119	EMERGENCY FU		6604.63	6604.63			
TOTALS FOR FUND 121	SALES TAX 1%	1844997.75	359263.55	26723.00	2177538.30		2177538.30
TOTALS FOR FUND 122	SSMID DISTRI						
TOTALS FOR FUND 123	AGASSI TIF D						
TOTALS FOR FUND 124	VOGEL URBAN						
TOTALS FOR FUND 125	WESTGATE TIF	127491.62	33762.55	2602.03	158652.14		158652.14
TOTALS FOR FUND 126	AIRPORT TIF	68805.25	1632.44		70437.69		70437.69
TOTALS FOR FUND 127	PENNSYLVANIA						
TOTALS FOR FUND 128	WILDWOOD HWY	84290.07			84290.07		84290.07
TOTALS FOR FUND 129	RISK MANAGEM	1122344.45	45230.04	23679.43	1143895.06		1143895.06
TOTALS FOR FUND 131	AIRPORT FUND	-196605.61	120546.77	49554.52	-125613.36	26140.97	-99472.39
TOTALS FOR FUND 133	LIBRARY FUND	327212.39	68470.38	78799.63	316883.14	1466.31	318349.45
TOTALS FOR FUND 135	CEMETERY FUN	-24461.46	33223.19	33940.72	-25178.99	6154.00	-19024.99
TOTALS FOR FUND 137	HAZ-MAT FUND	133707.68	8934.39	5169.06	137473.01	75.99	137549.00
TOTALS FOR FUND 141	2018 UPPER S	-35971.69	45690.62		9718.93		9718.93
TOTALS FOR FUND 142	HOAP/HILP ES						
TOTALS FOR FUND 143	EPA BROWNFIE						
TOTALS FOR FUND 144	2013 CDBG HO						
TOTALS FOR FUND 145	DOWNTOWN REV						
TOTALS FOR FUND 146	DOWNTOWN STR	1987937.60		365505.99	1622431.61	2967.52	1625399.13
TOTALS FOR FUND 147	CDBG P-2 MAS	17628.32			17628.32		17628.32
TOTALS FOR FUND 148	2016 OWW CDB						
TOTALS FOR FUND 151	OTHER BOND P	865465.72	844.00	16564.68	849745.04	3400.00	853145.04
TOTALS FOR FUND 167	FIRE BEQUEST	24956.93		7539.00	17417.93		17417.93
TOTALS FOR FUND 169	START UP FUN						
TOTALS FOR FUND 171	RETIREE HEAL	985196.55	100246.00	91471.18	993971.37	97.92	994069.29
TOTALS FOR FUND 173	LIBRARY BEQU	162192.08	6559.19	16098.58	152652.69	472.63	153125.32
TOTALS FOR FUND 174	COMMUNITY DE	131791.28			131791.28		131791.28
TOTALS FOR FUND 175	POLICE BEQUE	75822.73		4557.85	71264.88	679.98	71944.86
TOTALS FOR FUND 177	HISTORIC PRE	1815.67		141.03	1674.64		1674.64
TOTALS FOR FUND 200	DEBT SERVICE	1796320.45	98789.50	327797.50	1567312.45		1567312.45
TOTALS FOR FUND 301	STREET PROJE	718918.44	16390.84	42907.66	692401.62		692401.62
TOTALS FOR FUND 303	AIRPORT PROJ	535248.86		503955.68	31293.18	120236.56	151529.74
TOTALS FOR FUND 307	SIDEWALK & C	59097.61		1110.06	57987.55		57987.55
TOTALS FOR FUND 309	PARK PROJECT	383663.54		66037.81	317625.73	189.17	317814.90
TOTALS FOR FUND 311	LEVEE PROJEC	182405.29			182405.29		182405.29
TOTALS FOR FUND 313	EVENT CENTER	140426.47		26696.99	113729.48		113729.48
TOTALS FOR FUND 315	SEWER CONSTR	2057612.10		176817.43	1880794.67		1880794.67
TOTALS FOR FUND 320	WEST END FLO						
TOTALS FOR FUND 501	CEMETERY MEM	3500.00		3500.00		3500.00	3500.00
TOTALS FOR FUND 503	CEMETERY PER		235.00		235.00		235.00
TOTALS FOR FUND 610	SEWER UTILIT	2493901.18	489526.22	618878.28	2364549.12	48009.83	2412558.95
TOTALS FOR FUND 611	SEWER SINKIN	522348.00	106837.00		629185.00		629185.00
TOTALS FOR FUND 612	STORM WATER						
TOTALS FOR FUND 613	SEWER IMPROV	2716668.00	41667.00		2758335.00		2758335.00
TOTALS FOR FUND 670	LANDFILL FUN	3012778.83	118590.77	589715.55	2541654.05	25394.51	2567048.56
TOTALS FOR FUND 671	LANDFILL RES	1114976.00			1114976.00		1114976.00
TOTALS FOR FUND 673	RECYCLING	76117.99	60869.30	67872.65	69114.64	8022.25	77136.89
TOTALS FOR FUND 690	TRANSIT FUND	777856.26	188924.51	112841.52	853939.25	2148.88	856088.13
TOTALS FOR FUND 695	1015 TRANSIT						
TOTALS FOR FUND 720	BRIDGEVIEW E	25334.16			25334.16		25334.16
TOTALS FOR FUND 750	GOLF COURSE	15663.62			15663.62		15663.62
TOTALS FOR FUND 810	POOLED INVES	-37224788.45	1211709.85	674727.00	-36687805.60		-36687805.60
TOTALS FOR FUND 820	PAYROLL CLEA	103388.58	1632005.91	1402997.27	332397.22	13337.45	345734.67
TOTALS FOR FUND 840	EQUIPMENT PU	1183446.28	165.00	74510.00	1109101.28		1109101.28
TOTALS FOR FUND 860	GROUP HEALTH	3930128.56	327498.84	312041.43	3945585.97	7054.09	3952640.06
TOTALS FOR ALL LISTED FUNDS		2774010.35	6702282.14	8079089.43	1397203.06	315203.33	1712406.39

REPORT DATE 11/30/2019  
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CITY OF OTTUMWA  
STATEMENT OF CHANGES IN CASH BALANCE  
AS OF 11/30/2019

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SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

END OF REPORT

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
00198	ABC PEST CONTROL INC.	204345	11/15/2019	42.95	BLDG MAINT & REPAIR
00315	ACCENT WIRE	204237	11/08/2019	2,732.50	VHCL MTCE SUPPLIES
00626	SCOTT ADAMS	204346	11/15/2019	200.00	SUSTENANCE SUPPLIES
00681	AFLAC	204238	11/08/2019	2,138.24	AFLAC DEDUCTION PAYABLE
00688	AFSCME/IA COUNCIL 61	204520	11/27/2019	141.00	LIBRARY UNION DUES PAYABL
00800	AHLERS & COONEY P.C.	204239	11/08/2019	10,400.66	LEGAL FEES
00855	AIRGAS USA LLC	204240	11/08/2019	440.33	OPERATING SUPPLIES
01197	ALBIA NEWSPAPER INC	204347	11/15/2019	123.00	EMPLOYEE RECRUITMENT
01700	ALLIANT ENERGY/IPL	204242	11/08/2019	88,490.17	ELECTRIC
01790	AL MARTIN REAL ESTATE &	204522	11/27/2019	350.00	CONTRACTUAL SERVICES
02080	ALTORFER INC.	204349	11/15/2019	9,027.27	VHCL MTCE SUPPLIES
04441	ARCELIA ANDRADE	204141	11/01/2019	50.00	REFUNDS
05116	ARAMARK	204350	11/15/2019	294.64	JANITORIAL
05117	ARAMARK	204142	11/01/2019	222.87	SUSTENANCE SUPPLIES
05124	ARCHANGEL SERVICES, LLC	204143	11/01/2019	2,316.67	MISC CONTRACT WORK
05368	AREA 15 REGIONAL PLANNING	204454	11/22/2019	2,967.52	CONTRACTUAL SERVICES
05668	A-TEC RECYCLING INC	204144	11/01/2019	606.89	HAZARDOUS WASTE DISPOSAL
05694	AUTOMATIC SYSTEMS CO.	204455	11/22/2019	1,630.50	OPERATING SUPPLIES
05700	ATOMIC TERMITE & PEST	204245	11/08/2019	185.00	GROUPS MAINT & REPAIR
05860	AUTOZONE INC	204246	11/08/2019	201.12	VHCL MTCE SUPPLIES
05891	AXON ENTERPRISE, INC	204145	11/01/2019	390.00	TOOLS & SMALL EQUIP
06006	BP	204146	11/01/2019	453.55	VHCL-FUEL
06481	BAILEY OFFICE OUTFITTERS	204248	11/08/2019	878.46	OFFICE SUPPLIES
06740	JANICE BAIN	204524	11/27/2019	228.75	TRAVEL & CONFERENCE
07016	BARKER LEMAR ENGINEERING	204352	11/15/2019	39,958.00	ENGINEERING
07879	CORY BENGE	204249	11/08/2019	8.00	TRAVEL & CONFERENCE
08002	CHRISTINE BERGAN	204250	11/08/2019	15.00	ADVERTISING FEES
08985	BITUMINOUS MATERIALS	204147	11/01/2019	2,076.47	STREET MAINT SUPPLIES
09340	BLACKBURN MFG CO	204251	11/08/2019	118.55	STREET MAINT SUPPLIES
09360	BLACK'S TIRE COMPANY LLC	204252	11/08/2019	7,722.30	VHCL MTCE SUPPLIES
09515	BLOOMFIELD COMMUNICATIONS	204353	11/15/2019	102.60	MISCELLANEOUS
09522	WELLMARK BC & BS OF IOWA	204443	11/19/2019	22,175.00	MEDICARE PREMIUMS
11310	BRENTWOOD INDUSTRIES INC	204354	11/15/2019	12,024.54	OPERATING SUPPLIES
11495	BRIDGE CITY TRUCK REPAIR	204525	11/27/2019	118.15	VHCL MTCE SUPPLIES
11496	BRIDGE CTY SANITATION LLC	204442	11/18/2019	141,933.05	REFUSE HAULING
11506	BRIDGE VIEW CENTER	204457	11/22/2019	126.26	TRAVEL & CONFERENCE
12500	BUB'S TREE CARE	204150	11/01/2019	10,650.00	TREE TRIMMING
13606	CFI SALES INC	204151	11/01/2019	56.00	VHCL MTCE SUPPLIES
13607	CFI TIRE SERVICE	204356	11/15/2019	533.76	VHCL MTCE SUPPLIES
13609	CIT	204459	11/22/2019	281.95	PHOTOCOPIES
13646	CALHOUN-BURNS & ASSOC INC	204357	11/15/2019	1,424.20	ENGINEERING
14320	CAPITAL SANITARY SUPPLY	204152	11/01/2019	197.24	OPERATING SUPPLIES
15760	CARROLL CONSTRUCTION SUPP	204254	11/08/2019	1,923.91	STREET MAINT SUPPLIES
16265	CENTER POINT LARGE PRINT	204460	11/22/2019	85.08	LIBRARY MAT.-JAMES ESTATE
16300	CENTRAL IOWA FASTENERS	204255	11/08/2019	522.52	MISCELLANEOUS
16402	CENTURYLINK	204155	11/01/2019	4,253.26	TELEPHONE/IT
16403	CENTURYLINK	204465	11/22/2019	207.62	TELEPHONE/IT
16414	CERTIFIED POWER, INC.	204527	11/27/2019	1,234.63	VHCL MTCE SUPPLIES
16419	JOSH CHANCE	204257	11/08/2019	134.56	TRAVEL & CONFERENCE
16838	CHEM-DRY OF SOUTHEAST IOW	204466	11/22/2019	250.00	GROUPS MAINT & REPAIR
17620	CINTAS CORPORATION	204358	11/15/2019	149.39	SUSTENANCE SUPPLIES
17621	CINTAS	204467	11/22/2019	147.28	BLDG MAINT & REPAIR
17800	CITY OF OTTUMWA, CEMETERY	204259	11/08/2019	3,500.00	CASH INVESTED-CD'S
18379	CLEMONS INC OF OTTUMWA	204360	11/15/2019	446.08	VHCL MTCE SUPPLIES

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
18502	CLUB SENTRY SOFTWARE	204156	11/01/2019	32.95	TECHNOLOGY SERVICES
18980	COLLECTION SERVICES	204528	11/27/2019	6,439.68	CHILD SUPPORT PAYABLE
20329	RICHARD OR KRIS CONLEY	204260	11/08/2019	320.00	JANITORIAL
21670	MIKE CRAFF	204261	11/08/2019	8.00	TRAVEL & CONFERENCE
21822	CREATIVE PRODUCT SOURCING	204529	11/27/2019	463.98	OPERATING SUPPLIES
21825	CREDIT UNION	204530	11/27/2019	59,981.63	CREDIT UNION PAYABLE
21842	CRESCENT ELECTRIC SUP CO	204262	11/08/2019	1,409.72	STREET MAINT SUPPLIES
22020	DAN CROSSMON	204468	11/22/2019	8.00	TRAVEL & CONFERENCE
22457	DC CONCRETE & CONST. LLC	204364	11/15/2019	68,785.66	MISCELLANEOUS
22469	DJ CLEANING COMPANY	204160	11/01/2019	1,900.00	JANITORIAL
22608	DANI'S AUTO SUPPLY LLC	204266	11/08/2019	4,431.78	VHCL MTCE SUPPLIES
23032	JO ANNE DAVIS	204267	11/08/2019	32.13	OPERATING SUPPLIES
23962A	DELONG CONSTRUCTION, INC.	204365	11/15/2019	364,478.02	CELL DEVELOPMENT
24554	THE DES MOINES	204470	11/22/2019	525.04	BOOKS FILMS RECORDING/ART
24555	THE DES MOINES REGISTER	204366	11/15/2019	416.65	ADVERT/LEGAL PUBL
25355	GARY DOUD	204268	11/08/2019	108.00	TRAVEL & CONFERENCE
25390	R. D. DRENKOW & CO INC	204531	11/27/2019	6,275.43	R.D. DRENKOW/FLEX PAY
25593	DXP ENTERPRISES, INC.	204532	11/27/2019	171.22	VHCL MTCE SUPPLIES
26050	EARL MAY SEED & NURSERY	204162	11/01/2019	37.95	GROUNDS MAINT & REPAIR
26580A	EBSO INFORMATION SERVICE	204471	11/22/2019	7,803.49	LIBRARY MAT.-JAMES ESTATE
26640	ECOSYSTEMS INC	204533	11/27/2019	21,027.00	CONTRACTUAL SERVICES
27005	ELECTRIC PUMP, INC.	204269	11/08/2019	772.91	OPERATING SUPPLIES
27010	ELECTRICAL ENGINEERING &	204164	11/01/2019	696.91	TOOLS & SMALL EQUIP
27272	ELLIOTT BULK SERVICES LLC	204370	11/15/2019	13,032.39	VHCL-FUEL
27274	ELLIOTT EQUIPMENT CO.	204371	11/15/2019	279.53	VHCL MTCE SUPPLIES
27280	ELLIOTT OIL COMPANY	204270	11/08/2019	26,127.05	VHCL-FUEL
27786	ENVIRONMENTAL PRODUCTS &	204271	11/08/2019	1,240.45	SUSTENANCE SUPPLIES
27789	ENVIRONMENTAL EDGE	204165	11/01/2019	450.00	CONTRACTUAL SERVICES
27796	EOR IOWA, LLC	204373	11/15/2019	682.50	MISCELLANEOUS
27820	PEGGY ESKEW	204535	11/27/2019	8.47	TRAVEL & CONFERENCE
28208	EUROFINS- TEST AMERICA	204536	11/27/2019	1,420.91	LAB SUPPLIES
28208A	EUROFINS TESTAMERICA	204166	11/01/2019	2,054.06	LAB SUPPLIES
29260	FARM & HOME PUB	204473	11/22/2019	186.00	ADVERT/LEGAL PUBL
29300	FASTENAL COMPANY	204537	11/27/2019	711.97	VHCL MTCE SUPPLIES
29576	FEDEX	204538	11/27/2019	53.04	POSTAGE & SHIPPING
29829	FIDELITY SECURITY LIFE	204272	11/08/2019	3,012.43	AVESIS PAYABLE
30120	FIRE SERVICE TRAINING	204273	11/08/2019	187.50	BOOKS FILMS RECORDING/ART
30148	FIREMANS ASSC	204539	11/27/2019	1,801.20	FIRE UNION DUES PAYABLE
30560	FISHER SCIENTIFIC	204476	11/22/2019	200.13	LAB SUPPLIES
30568	ROBIN FITZSIMMONS	204477	11/22/2019	8.00	TRAVEL & CONFERENCE
31009	FORTERRA PIPE & PRECAST	204478	11/22/2019	8,733.60	CELL DEVELOPMENT
31028	FOUDREE GRAPHICS & SIGNS	204479	11/22/2019	423.00	VHCL MTCE SUPPLIES
31302A	FRASE COMPANY LUMBER	204169	11/01/2019	9.72	OPERATING SUPPLIES
31459	GRP & ASSOCIATES	204375	11/15/2019	97.00	HAZARDOUS WASTE DISPOSAL
31682	GALLS LLC-DBA CARPENTER	204170	11/01/2019	9,061.13	SUSTENANCE SUPPLIES
31690	GAMMA SCIENTIFIC INC.	204377	11/15/2019	495.00	STREET MAINT SUPPLIES
31797	GARDEN & ASSOCIATES LTD	204378	11/15/2019	22,132.24	OTHER PROF SERV
32350	GAZETTE	204171	11/01/2019	124.80	LIBRARY MAT.-JAMES ESTATE
33000	RANDY GOODEN	204444	11/19/2019	1,000.00	CONTRACTUAL SERVICES
33008A	GOODWAY TECHNOLOGIES CORP	204274	11/08/2019	692.34	OPERATING SUPPLIES
33165	GOVERNMENT ACCT STDS BRD	204275	11/08/2019	292.00	DUES & MEMBERSHIPS
33210	GRAFIX SHOPPE	204172	11/01/2019	245.75	VHCL MTCE SUPPLIES
33390	GRAINGER	204276	11/08/2019	87.12	OPERATING SUPPLIES
33635	GREAT WESTERN SUPPLY CO	204379	11/15/2019	1,145.06	OPERATING SUPPLIES



Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
33721	GREINER IMPLEMENT CO INC	204277	11/08/2019	74,510.00	OTHER CAPITAL EQUIP
34052	BERT GURNEY & ASSOCIATES,	204173	11/01/2019	3,377.99	OPERATING SUPPLIES
34332	HDR ENGINEERING, INC.	204480	11/22/2019	1,450.00	ENGINEERING
34900	HAMILTON PRODUCE COMPANY	204278	11/08/2019	1,161.52	NATURAL/PROPANE GAS
34966	HARDY DIAGNOSTICS	204380	11/15/2019	149.73	LAB SUPPLIES
35430	HARRISON MORELAND WEBBER	204279	11/08/2019	225.00	LEGAL FEES
36074	HAWKEYE ENVIRONMENTAL	204540	11/27/2019	2,575.00	CONTRACTUAL SERVICES
36083	HAWKEYE TRUCK EQUIPMENT	204541	11/27/2019	1,459.00	VHCL MTCE SUPPLIES
36302	HEARTLAND HUMANE SOCIETY	204542	11/27/2019	950.00	OTHER PROF SERV
36401	WILL HECKART	204280	11/08/2019	180.00	SUSTENANCE SUPPLIES
36850	HELMUTH REPAIR, INC.	204174	11/01/2019	80.44	OPERATING SUPPLIES
37476	HILL PRODUCTIONS & MEDIA	204281	11/08/2019	94.00	ADVERT/LEGAL PUBL
38603	HOTEL OTTUMWA	204543	11/27/2019	121.00	MISCELLANEOUS
38610	HOTSY CLEANING SYSTEMS	204282	11/08/2019	288.42	VHCL MTCE SUPPLIES
39125	MICKEY HUCKS	204175	11/01/2019	98.60	TRAVEL & CONFERENCE
39438	HY-VEE ACCOUNTS RECEIVABL	204482	11/22/2019	124.10	PROGRAM SUPPLIES
40125	IDALS	204381	11/15/2019	30.00	TRAINING
41480	ICMA RETIREMENT TRUST 457	204544	11/27/2019	5,951.28	ICMA DEF COMP PAYABLE
41505	IMWCA	204483	11/22/2019	16,092.43	WORKMENS COMPENSATION
41600	IDEAL READY MIX	204177	11/01/2019	11,152.15	STREET MAINT SUPPLIES
41920A	INDUSTRIAL CHEMICAL	204545	11/27/2019	209.00	MISC CONTRACT WORK
41925	INDUSTRIAL MEDICINE	204384	11/15/2019	484.00	EMPLOYEE PHYSICALS/TESTS
42090	INFOMAX OFF SYSTEMS INC	204178	11/01/2019	2,051.65	PHOTOCOPIES
42093A	INFO USA MARKETING, INC.	204286	11/08/2019	820.00	LIBRARY MAT.-JAMES ESTATE
42160	INGRAM LIBRARY SERVICES	204487	11/22/2019	4,396.94	LIBRARY MAT.-JAMES ESTATE
42170	INLAND TRUCK PARTS & SERV	204386	11/15/2019	2,242.46	VHCL MTCE SUPPLIES
42950	INTERNATIONAL ASSOC OF	204288	11/08/2019	100.00	DUES & MEMBERSHIPS
43245	INTERNATIONAL PUBLIC	204289	11/08/2019	722.00	OTHER PROF SERV
43265	INTERSTATE BATTERY	204290	11/08/2019	500.80	VHCL MTCE SUPPLIES
43275	INTERSTATE INDUS. SERVICE	204489	11/22/2019	741.28	VHCL MTCE SUPPLIES
43280	INTOXIMETERS INC	204547	11/27/2019	115.00	TOOLS & SMALL EQUIP
43290	IAMU	204291	11/08/2019	975.00	TRAINING
43473	IA COMM ASSURANCE POOL	204180	11/01/2019	14,099.27	LEGAL FEES
43547	IOWA DIVISION OF LABOR	204548	11/27/2019	40.00	BLDG MAINT & REPAIR
43901	IOWA LEAGUE OF CITIES	204490	11/22/2019	50.00	TRAINING
44255	IOWA STORMWATER EDUCATION	204549	11/27/2019	4,345.00	DUES & MEMBERSHIPS
45044	JEO CONSULTING GROUP, INC	204491	11/22/2019	30,225.75	ENGINEERING
45057	J & J MOWING	204181	11/01/2019	8,710.00	CONTRACTUAL SERVICES
45221	J & S ELECTRONIC BUSINESS	204182	11/01/2019	103.78	OFFICE SUPPLIES
45254	JACOB'S GIFT	204183	11/01/2019	50.00	REFUNDS
45974	JOHN DEERE FINANCIAL	204493	11/22/2019	657.67	GROUNDS MAINT & REPAIR
46178	MINDY JOHNSON	204445	11/19/2019	1,000.00	CONTRACTUAL SERVICES
46694	JONES CONTRACTING CORP	204388	11/15/2019	127,496.10	CONTRACTUAL SERVICES
48001	JONI KEITH	204389	11/15/2019	109.27	TRAINING
48017	KELTEK INCORPORATED	204550	11/27/2019	128.82	VHCL MTCE SUPPLIES
49042	KIRKHAM MICHAEL	204390	11/15/2019	73,877.36	INFRASTRUCTURE
49070	KIRKSVILLE DAILY EXPRESS	204391	11/15/2019	159.00	MISCELLANEOUS
49199	RON KLEIN	204293	11/08/2019	674.79	TRAVEL & CONFERENCE
49201	KLUESNER CONSTRUCTION, INC	204392	11/15/2019	2,222.75	CONTRACTUAL SERVICES
49206	KLODT DOOR SERVICE LLC	204393	11/15/2019	5,283.26	OTHER CAPITAL
49208	KLIMA ENTERPRISES	204295	11/08/2019	489.17	VHCL MTCE SUPPLIES
49500	KNIGHTS OF COLUMBUS	204494	11/22/2019	100.00	PROGRAM SUPPLIES
50305A	KYOU	204495	11/22/2019	205.00	ADVERT/LEGAL PUBL
50457	LACAL EQUIPMENT INC.	204552	11/27/2019	655.75	VHCL MTCE SUPPLIES

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
50817	DAN LAURSEN EXCAVATING	204496	11/22/2019	10,400.00	CONTRACTUAL SERVICES
51969	LIBERTY TIRE SERVICES LLC	204186	11/01/2019	2,291.33	TIRE DISPOSAL
52254	LISCO	204394	11/15/2019	540.00	TECHNOLOGY SERVICES
52507	LITTLE DADDYS TRENCHING	204187	11/01/2019	13,500.00	OTHER CAPITAL EQUIP
52735	LOGAN CONTRACTORS SUPPLY	204553	11/27/2019	940.50	VHCL MTCE SUPPLIES
53670	MAC F2302-04D	204188	11/01/2019	265.00	WEED CUTTING ASSESSMENT
54181	MAHER PLUMBING & HEATING	204296	11/08/2019	2,122.50	EQUIP REPAIR
54390	MANATT'S INC	204297	11/08/2019	2,002.80	STREET MAINT SUPPLIES
54396	MANATTS INC.	204395	11/15/2019	440,418.32	INFRASTRUCTURE
54533	MAREN ENGINEERING CORP	204189	11/01/2019	983.98	VHCL MTCE SUPPLIES
55260	MARTINS FLAG COMPANY	204298	11/08/2019	434.47	OPERATING SUPPLIES
55265	JEREMY MARTS	204190	11/01/2019	30.21	SUSTENANCE SUPPLIES
55311	MASSMUTUAL RETIREMENT SER	204556	11/27/2019	750.00	HARTFORD DEF COMP PAYABLE
56058	MIKE MCCLURE	204299	11/08/2019	180.00	SUSTENANCE SUPPLIES
56642	MCGOWEN, HURST, CLARK &	204300	11/08/2019	3,000.00	OTHER PROF SERV
56663	LARRY MCKIM SR	204192	11/01/2019	422.50	REFUNDS
57195	MCMASTER-CARR	204193	11/01/2019	29.49	TOOLS & SMALL EQUIP
57385	MENARDS	204399	11/15/2019	2,677.97	STREET MAINT SUPPLIES
57386	MENARDS	204194	11/01/2019	12.78	OPERATING SUPPLIES
57388	MENKE PROFESSIONAL AUTO P	204302	11/08/2019	1,405.00	VHCL MTCE SUPPLIES
57518	SYMETRA LIFE INSURANCE CO	204557	11/27/2019	4,402.01	GROUP LIFE PREMIUMS
57932	MERIT CONSTRUCTION	204400	11/15/2019	26,436.41	CONTRACTUAL SERVICES
57945	JESSE MERRILL JR	204195	11/01/2019	77.06	DUES & MEMBERSHIPS
57951	MES-MIDAM	204497	11/22/2019	197.91	TOOLS & SMALL EQUIP
57954A	MESSERSCHMITT ICE SER INC	204401	11/15/2019	190.00	OPERATING SUPPLIES
58499	MID-AM TEXTILES INC	204303	11/08/2019	60.00	OPERATING SUPPLIES
58500	MIDAMERICAN ENERGY CO	204197	11/01/2019	1,486.30	NATURAL GAS
59301	MIDWEST AUTO GLASS & TIRE	204304	11/08/2019	60.00	VHCL MTCE SUPPLIES
59382	MIDWEST TAPE	204498	11/22/2019	385.10	LIBRARY MAT.-JAMES ESTATE
59746	MIKE'S PARTS & SERVICE	204305	11/08/2019	179.91	VHCL MTCE SUPPLIES
60097	TONY MILLER	204306	11/08/2019	8.00	TRAVEL & CONFERENCE
60278	MSA SAFETY SALES LLC	204307	11/08/2019	556.75	OPERATING SUPPLIES
60610	ZACH MIKITA	204403	11/15/2019	130.89	SUSTENANCE SUPPLIES
60780	MOBILE LOCKSMITH & ALARM,	204308	11/08/2019	208.00	BUILDING MAINTENANCE REPA
61097	MONGAN PAINTING CO., INC.	204404	11/15/2019	47,500.00	CAPITAL IMPROVEMENTS
61603	DOYLE MOORE	204499	11/22/2019	77.06	DUES & MEMBERSHIPS
61682	ANDREW MORRIS	204199	11/01/2019	2,165.00	GROUP HEALTH INSURANCE
61702	MOSE LEVY COMPANY INC	204559	11/27/2019	475.81	OPERATING SUPPLIES
61785	MOTION INDUSTRIES	204309	11/08/2019	4,276.00	OPERATING SUPPLIES
62551	MUNDELL & ASSOCIATES	204405	11/15/2019	12,640.00	OTHER CAPITAL
62560	MUNICIPAL CODE CORP	204561	11/27/2019	170.00	ADVERT/LEGAL PUBL
62580	MUNICIPAL PIPE TOOL CO LL	204201	11/01/2019	3,164.77	VHCL MTCE SUPPLIES
63032	NCL OF WISCONSIN INC	204202	11/01/2019	564.81	LAB SUPPLIES
63050	NARTEC INC	204562	11/27/2019	665.00	TOOLS & SMALL EQUIP
64361	NATIONAL TACTICAL OFFICER	204563	11/27/2019	450.00	DUES & MEMBERSHIPS
64400	NATIONWIDE RETIREMENT SOL	204564	11/27/2019	4,935.00	NRS-NATION RETIRE SOL
66001	NORRIS ASPHALT PAVING INC	204310	11/08/2019	922.84	STREET MAINT SUPPLIES
66561	OFFICIAL PEST CONTROL	204311	11/08/2019	55.00	SUSTENANCE SUPPLIES
66730	OHARA HARDWARE	204205	11/01/2019	416.12	OPERATING SUPPLIES
67058	ONSITE SERVICE SOLUTIONS	204312	11/08/2019	1,450.00	CONTRACTUAL SERVICES
67059	ONSITE SERVICE SOLUTIONS,	204565	11/27/2019	3,919.00	CONTRACTUAL SERVICES
67098	O'REILLY AUTOMOTIVE	204313	11/08/2019	756.40	STREET MAINT SUPPLIES
67101	OTC BRANDS INC	204206	11/01/2019	833.43	PROGRAM SUPPLIES
68000	OTTUMWA COURIER	204502	11/22/2019	2,676.69	MISCELLANEOUS

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
68001	OTTUMWA COURIER	204314	11/08/2019	574.32	OPERATING SUPPLIES
68240	OTTUMWA GLASS COMPANY	204411	11/15/2019	248.80	VHCL MTCE SUPPLIES
68556	OTTUMWA NAPA	204315	11/08/2019	32.38	VHCL MTCE SUPPLIES
68560	OTTUMWA PRINTING, INC.	204412	11/15/2019	5,276.00	PRINTING
68576	OTTUMWA RADIO	204316	11/08/2019	407.52	ADVERT/LEGAL PUBL
68588	OTTUMWA REGIONAL HEALTH	204567	11/27/2019	2,750.00	WELLNESS PROGRAM
68626	OTTUMWA SCALE SERVICE	204504	11/22/2019	11,425.00	CAPITAL IMPROVEMENTS
69040	OTTUMWA WATER AND HYDRO	204317	11/08/2019	11,049.28	WATER
69688	DIXIE L PARKER	204208	11/01/2019	1,400.00	JANITORIAL
70606	MARIE PAULS	204318	11/08/2019	56.61	TRAINING
70610	PAYMENT REMITTANCE CENTER	204449	11/19/2019	8,864.66	LAB SUPPLIES
71950	PIERCE CONST & FENCE CO L	204568	11/27/2019	2,997.00	OPERATING SUPPLIES
72035	PIPESTONE VET CLINIC OF	204413	11/15/2019	1,171.79	OTHER PROF SERV
72250	PITNEY BOWES GLOBAL	204506	11/22/2019	181.53	CONTRACTUAL SERVICES
72561	PLUMB SUPPLY COMPANY-OT	204414	11/15/2019	22.70	BLDG MAINT & REPAIR
72986	PORTZEN CONSTRUCTION INC	204415	11/15/2019	339,480.48	CONTRACTUAL SERVICES
73125	POSTMASTER (CEMETERY)	204507	11/22/2019	50.00	POSTAGE & SHIPPING
73419	PRAETORIAN DIGITAL	204319	11/08/2019	2,805.00	TRAINING
73926	PRODUCTIVITY PLUS ACCOUNT	204210	11/01/2019	676.16	VHCL MTCE SUPPLIES
73960	PROFESSIONAL COMPUTER	204320	11/08/2019	99.99	TECHNOLOGY SERVICES
74626	QUALITY SERVICES CORP	204416	11/15/2019	4,614.16	VHCL MTCE SUPPLIES
74740	RJ PERFORMANCE INC	204417	11/15/2019	4,206.36	OTHER SMALL CAPITAL
74751	R.G. CONSTRUCTION, LLC	204570	11/27/2019	10,773.45	CAPITAL IMPROVEMENTS
74952	RADIO ENGINEERING INDUSTR	204571	11/27/2019	155.87	OPERATING SUPPLIES
75131	RAMSEY PAINT CONTRACTING	204212	11/01/2019	400.00	CAPITAL IMPROVEMENTS
75901	RECORDED BOOKS INC	204322	11/08/2019	314.99	LIBRARY MAT.-JAMES ESTATE
76053	REED OVERHEAD DOOR	204418	11/15/2019	318.75	EQUIP REPAIR
76296	CHRISTINA REINHARD	204419	11/15/2019	58.46	TRAVEL & CONFERENCE
76321A	RELIANT FIRE APPARATUS, IN	204323	11/08/2019	1,034.79	VHCL MTCE SUPPLIES
77807	ROSS POWERSPORTS	204324	11/08/2019	34.14	VHCL MTCE SUPPLIES
78146	RUETER'S	204573	11/27/2019	971.25	VHCL MTCE SUPPLIES
78279	S & L ALL SEASON	204326	11/08/2019	87.50	VHCL MTCE SUPPLIES
78718	SANDRY FIRE SUPPLY LLC	204327	11/08/2019	12,354.75	OTHER SMALL CAPITAL
79154	SAVE OTTUMWA WEEKLY	204510	11/22/2019	864.00	MISCELLANEOUS
79204	CHRIS SCHARK	204328	11/08/2019	127.50	SUSTENANCE SUPPLIES
79358	SCHUMACHER ELEVATOR CO	204420	11/15/2019	476.79	BUILDING MAINTENANCE REPA
79970	LARRY SEALS	204213	11/01/2019	70.00	TRAVEL & CONFERENCE
80050	SECRETARY OF STATE	204421	11/15/2019	30.00	OTHER PROF SERV
81360	SHERWIN WILLIAMS	204214	11/01/2019	111.95	STREET MAINT SUPPLIES
81445	PATRICK SHORT	204329	11/08/2019	59.94	GRANT
81449	SHOTTENKIRK	204574	11/27/2019	60.98	VHCL MTCE SUPPLIES
81449A	SHOTTENKIRK	204215	11/01/2019	543.46	VHCL MTCE SUPPLIES
81507	SHRED-IT USA	204422	11/15/2019	37.80	OTHER PROF SERV
82133	SINCLAIR BROADCAST GROUP	204216	11/01/2019	113.00	ADVERT/LEGAL PUBL
82134	SINCLAIR BROADCAST GROUP	204217	11/01/2019	270.00	ADVERT/LEGAL PUBL
82135	SINCLAIR TRACTOR	204423	11/15/2019	480.89	VHCL MTCE SUPPLIES
82963	SMITH MILLS SCHROCK	204218	11/01/2019	210.22	LEGAL FEES
83100A	SNAP-ON-TOOLS	204424	11/15/2019	1,718.82	TOOLS & SMALL EQUIP
83875	SOUTHERN IOWA CRANE, INC	204331	11/08/2019	600.00	CONTRACTUAL SERVICES
83880	SOUTHERN IOWA DIESEL, INC	204220	11/01/2019	105.45	OPERATING SUPPLIES
83920	SOUTHERN IOWA ELECTRIC	204425	11/15/2019	82.35	ELECTRIC
83923	SOUTHERN IA MENTAL HEALTH	204221	11/01/2019	400.00	CONTRACTUAL SERVICES
83936	SOUTHWESTERN SALES COMPAN	204332	11/08/2019	187.89	VHCL MTCE SUPPLIES
84947	STANARD & ASSOC INC	204576	11/27/2019	113.00	OTHER PROF SERV

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
86323	DR SHANA STUART	204222	11/01/2019	97.00	PROGRAM SUPPLIES
86661	SUEZ TREATMENT SOLUTIONS	204223	11/01/2019	1,560.03	OPERATING SUPPLIES
86704	SUMMIT FIRE PROTECTION CO	204426	11/15/2019	446.40	BUILDING MAINTENANCE REPA
86970	SUPREME STAFFING INC	204225	11/01/2019	28,952.79	CONTRACT EMPLOYEES
87250	SWANA	204226	11/01/2019	446.00	DUES & MEMBERSHIPS
87390	SWANK MOVIE LICENSING USA	204428	11/15/2019	564.00	CONTRACTUAL SERVICES
88000	TEAMSTER LOCAL UNION 238	204577	11/27/2019	3,173.12	PUBLIC WKS UNION DUE PAYA
88137B	TELEDYNE INSTRUMENTS, INC	204429	11/15/2019	260.00	OPERATING SUPPLIES
89090	TOTAL CHOICE SHIPPING	204430	11/15/2019	11.45	POSTAGE & SHIPPING
89218	TOWN SQUARE PUBLICATIONS	204578	11/27/2019	1,295.00	ADVERT/LEGAL PUBL
89462A	TREASURER STATE OF IOWA	204333	11/08/2019	2,310.00	SALES TAX PAYABLE
89545	TRI-TECH FORENSICS, INC	204227	11/01/2019	215.59	TOOLS & SMALL EQUIP
90454	ULINE	204334	11/08/2019	619.50	OTHER CAPITAL
90846	UPS	204515	11/22/2019	289.71	POSTAGE & SHIPPING
90885	UNITYPOINT CLINIC	204432	11/15/2019	126.00	EMPLOYEE PHYSICALS/TESTS
91835	USA BLUE BOOK	204336	11/08/2019	3,538.86	LAB SUPPLIES
92000	UTILITY EQUIPMENT COMPANY	204229	11/01/2019	2,158.85	SEWER/DRAINAGE SUPPLIES
92555	THE VAN METER COMPANY	204434	11/15/2019	2,080.00	OPERATING SUPPLIES
92641	ROBERT VAUGHN	204337	11/08/2019	110.00	OPERATING SUPPLIES
92648	VEENSTRA & KIMM INC	204435	11/15/2019	35,233.36	MISCELLANEOUS
92679	VERIZON WIRELESS	204451	11/19/2019	1,348.51	TELEPHONE/IT
94000	WALMART COMMUNITY/SYNCB	204517	11/22/2019	1,172.71	TECHNOLOGY SERVICES
94001	WALMART COMMUNITY/SYNCB	204231	11/01/2019	557.13	OFFICE SUPPLIES
94125	WAPELLO COUNTY	204338	11/08/2019	3,437.50	DRUG TASK FORCE GRANT
94490	WAPELLO COUNTY TREASURER	204436	11/15/2019	70.00	PAYMENT TO AGENCIES
94704	WAPELLO COUNTY RECORDER	204232	11/01/2019	486.00	RECORDING & COURT FEES
94721	WAPELLO CO SHERIFF'S OFFI	204340	11/08/2019	3,362.77	DRUG TASK FORCE GRANT
94725	WAPELLO COUNTY SHERIFF	204438	11/15/2019	852.78	GARNISHMENTS PAYABLE
95000	WAPELLO COUNTY UNITED WAY	204582	11/27/2019	105.00	UNITED WAY DED PAYABLE
95120	WAPELLO RURAL WATER ASSC	204341	11/08/2019	65.45	WATER
95368	WAYNE'S TIRE	204518	11/22/2019	800.00	VHCL MTCE SUPPLIES
95611	WELLMARK BC & BS OF IOWA	204440	11/15/2019	351,517.10	GROUP HEALTH CLAIMS
97305	WINDSTREAM	204519	11/22/2019	583.39	TELEPHONE/IT
97320	WINGER COMPANIES	204585	11/27/2019	450.00	GROUPS MAINT & REPAIR
97321	WINGER SERVICE	204235	11/01/2019	3,409.25	EQUIP REPAIR
97334	WINN CORP	204586	11/27/2019	26,834.41	CELL DEVELOPMENT
97577	WOODRIVER ENERGY LLC	204344	11/08/2019	2,795.04	NATURAL GAS
97583	WOODRUFF CONSTRUCTION	204587	11/27/2019	32,853.85	MISCELLANEOUS
98820	HEATHER ZUERCHER	204588	11/27/2019	86.77	SUSTENANCE SUPPLIES

TOTAL NUMBER OF CHECKS 626 WRITTEN TO 309 VENDORS FOR 2,973,850.73

*US Treasury  
 US Treasury  
 Treasurer St of IA  
 IPERS  
 IPERS*

*126,240.16 Fed/Fica W/H  
 43,751.71 P/R TAX  
 63,482.00 St W/H  
 31,681.44 W/H  
 47,506.91 City Share  
 3,286,485.95*



January 7, 2020

TO: Ottumwa City Council Members  
FROM: Matt Dalbey, Mayor Pro Tem  
SUBJECT: **APPOINTMENT TO CITY BOARDS AND/OR COMMISSIONS**

Recommend re-appointment to the Inspection Board of Review, term to expire  
01/18/2025.

Tom Maher  
522 S. Davis

FILED  
CITY OF OTTUMWA  
2019 DEC 19 AM 10:48  
CITY OF  
OTTUMWA

Council Meeting of: January 7, 2020

ITEM NO.  
Joni Keith

*Joni Keith*

Prepared By

Larry Seals

*Larry Seals*

Department Head

WPCF

Department

*Tom X. Lazio*

Tom X. Lazio, Interim City Administrator

AGENDA TITLE: Approve the appointment of John Hanks to the position of Wastewater Plant Operator at the Water Pollution Control Facility effective December 30, 2019.

\*\*\*\*\*

PURPOSE: Approve the appointment of John Hanks to the position of Wastewater Plant Operator at the Water Pollution Control Facility effective December 30, 2019.

RECOMMENDATION: Approve the appointment.

DISCUSSION: John Hanks would fill the position of Wastewater Plant Operator at the Water Pollution Control Facility that was vacated by the resignation of a current Operator. This position became effective December 30, 2019 so that John can attend a DNR training on January 7, 2020. Salary will be \$20.20 per hour pursuant to the Collective Bargaining Agreement with Teamsters Local 238. This is a Civil Service position.

FILED

2019 DEC 31 PM 1:17

CITY OF OTTUMWA

# CITY OF OTTUMWA Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: Jan 7, 2020

Mary Lou Donaldson

Prepared By

*Sam McComber*  
Department Head

Police

Department

*Tom X. Lopez*  
City Administrator Approval

AGENDA TITLE: Approve the appointment of Haley Rose to the full-time position of Communication Specialist for the Ottumwa Police Department.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Approve the appointment of Haley Rose to the full-time position of Communication Specialist for the Ottumwa Police Department effective January 8, 2020.

DISCUSSION: The appointment of will fill an opening caused by the resignation of Tia Walker. Rose is on the current civil service list and this position is included in the 2019/2020 Police Department budget. This appointment is pending test results.

Source of Funds: 001-111-6010

Budgeted Item:

Budget Amendment Needed: No

FILED

**CITY OF OTTUMWA**

**Staff Summary**

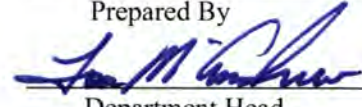
2019 OCT 23 PM 1:17

**\*\* ACTION ITEM \*\***

Council Meeting of: Jan 7, 2020

Mary Lou Donaldson


Prepared By



Department Head

Police

Department



City Administrator Approval

AGENDA TITLE: Approve the appointment of Michael Ortega to the full-time position of Communication Specialist for the Ottumwa Police Department.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Approve the appointment of Michael Ortega to the full-time position of Communication Specialist for the Ottumwa Police Department effective January 9, 2020.

DISCUSSION:

The appointment of will fill an opening caused by the resignation of Janet Fletcher. Ortega attended North Central Missouri College and Indian Hills Community College. Ortega is on the current civil service list and this position is included in the 2019/2020 Police Department budget. This appointment is pending test results.

Source of Funds: 001-111-6010

Budgeted Item:

Budget Amendment Needed: No



FILED  
CITY OF OTTUMWA  
2019 DEC 19 AM 10:49  
STAFF SUMMARY  
CITY OF  
OTTUMWA

Council Meeting of: January 7, 2020

ITEM NO. Joni Keith  
Joni Keith  
Prepared By

WPCF  
Department

Larry Seals  
Department Head

Tom X. Lazio  
Tom X. Lazio, Interim City Administrator

AGENDA TITLE: Approve the appointment of Troy Fadiga to the position of Wastewater Plant Operator at the Water Pollution Control Facility effective on or about January 27, 2020.

\*\*\*\*\*

PURPOSE: Approve the appointment of Troy Fadiga to the position of Wastewater Plant Operator at the Water Pollution Control Facility effective on or about January 27, 2020.

RECOMMENDATION: Approve the appointment.

DISCUSSION: Troy Fadiga would fill the position of Wastewater Plant Operator at the Water Pollution Control Facility that was vacated by the resignation of a current Operator. This position would become effective on or about January 27, 2020 so that Troy can give 30 days' notice to his current employer. Salary will be \$20.20 per hour pursuant to the Collective Bargaining Agreement with Teamsters Local 238. This is a Civil Service position.

FILED

2019 DEC 30 PM 3: 22

CITY OF OTTUMWA

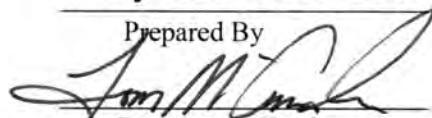
# CITY OF OTTUMWA Staff Summary


**\*\* ACTION ITEM \*\***

Council Meeting of : Jan 7, 2020

Police  
Department

Mary Lou Donaldson

Prepared By  
  
Department Head

  
City Administrator Approval

AGENDA TITLE: Approve the payment to Computer Information Systems, Inc. in the amount of \$19,831.00 for a one year License Renewal and Maintenance Agreement for the Police Department's in-house computer software.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Approve payment to Computer Information Systems, Inc. in the amount of \$19,831.00.

DISCUSSION: The Police Department purchased the software for its in-house computer system in 2002. Once the warranty period expired, the department began purchasing license renewals and maintenance agreements on an annual basis. The \$19,831.00 covers both the license renewal and the maintenance agreement/updates.

This amount includes the license renewal, maintenance, and support for the upgrades to the in-house computer system approved by Council on Nov. 6, 2018, and completed in 2019.

Source of Funds: 001-1-110-6340

Budgeted Item:

Budget Amendment Needed: No



Computer Information Systems Inc.  
 7840 Lincoln Avenue  
 Skokie, IL 60077  
 www.cis.com  
 847-673-7804 (fax)

# Invoice

DATE	INVOICE #
3/1/2020	236621

BILL TO
Ottumwa Police Dept. Attn: Brenda Bennette 330 W. Second Street Ottumwa, IA 52501

SHIP TO

P.O. NUMBER	DUE DATE	LICENSE NR
	3/2/2020	280

DESCRIPTION	PRICE EACH	QUANTITY	AMOUNT
License Renewal & Maintenance and Support 3-2-20 to 3-1-21	19,831.00		19,831.00

PLEASE PLACE INVOICE NUMBER ON CHECK.  
 CHECKS PAYABLE TO COMPUTER INFORMATION SYSTEMS INC.

<b>Total</b>	\$19,831.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$19,831.00

FILED

2019 DEC 20 PM 3:59

CITY OF OTTUMWA

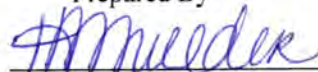
**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of : Jan 7, 2020

Kala Mulder

Prepared By



Department Head

Finance

Department



City Administrator Approval

AGENDA TITLE: Piper Jaffray Engagement Letter

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Authorize city staff to work with Piper Jaffray on consulting for Divisions 2 & 3 CSO projects and refinancing of existing debt.

DISCUSSION: We wish to issue General Obligation and/or Sewer Revenue Capital Loan Notes for Division 2 and 3 CSO projects and refinance existing debt previously issued. Piper Jaffray & Co. would serve as underwriter or placement agent for the proposed issuance. This is not a final commitment until certain events have occurred for a bond issuance.

Source of Funds:

Budgeted Item:

Budget Amendment Needed: No

FILED  
2020 JAN -2 PM 2:45  
CITY OF OTTUMWA  
Staff Summary  
\*\* ACTION ITEM \*\*

Council Meeting of: 01-07-2020

Public Works - WPCF  
Department

Ron Jacobsen  
Prepared By

Larry Seals *Larry Seals*  
Department Head

*Tom Seago*  
City Administrator Approval

AGENDA TITLE: Approve the re-tubing of one digester heat exchanger.

\*\*\*\*\*  
 \*\*Public hearing required if this box is checked. \*\*       \*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION:

Approve the re-tubing of 63 tubes in one digester heat exchanger.

DISCUSSION:

The digester heat exchangers are used to heat the sludge to an optimum temperature for the proper growth of methane producing bacteria and in turn we use the methane as the heating fuel. Without the methane we would be required to use natural gas to heat the sludge. Without heated sludge the digestion process of bacteria eating the sludge which is a food source would not happen and increase the volume of sludge that would need to be land applied or pressed which would increase the overall plant cost. As each day passes without both heat exchangers working during winter months we lose required temperatures in the digester.

The wastewater plant just had one out of the 63 tubes repaired in November of 2019 at a cost of \$1,300 and now another tube is bad. The cost to repair one at a time over the next few years could be as high as \$81,900. The cost to replace all 63 of them as a single project would be \$8,478 or a projected \$73,422 dollar savings. Once approved it can be repaired in 2 weeks.

WPCF did not budget for this item to be repaired out of capital fund 6727.

Source of Funds: Sewer Fund

Budgeted Item: **No**

Budget Amendment Needed: YES

2019 DEC 31 AM 10:55

CITY OF OTTUMWA

# CITY OF OTTUMWA

## Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: Jan 7, 2020

Health & Inspections  
Department

Jody Gates  
Prepared By  
Kevin C Flanagan  
Department Head

  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Resolution No. 6 - 2020, a resolution setting February 4, 2020 as the date of a public hearing on the disposition of City owned property located at 102 N. Ransom

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Pass and adopt Resolution No. 6 - 2020

DISCUSSION: The City is accepting bids on this property until January 28, 2020. The successful bidder will be identified at that time and the bid will be brought to the February 4, 2020 Council meeting.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

RESOLUTION No. 6 – 2020

A RESOLUTION SETTING FEBRUARY 4, 2020 AS THE DATE OF A PUBLIC HEARING ON THE DISPOSITION OF CITY OWNED PROPERTY LOCATED AT 102 N. RANSOM

WHEREAS, the City of Ottumwa, is the present title holder to the property legally described as Lot 51 in Block 6 in R. S. Smith's Third Addition to Pickwick, now in the City of Ottumwa, Wapello County, Iowa, commonly known as 102 N. Ransom; and

WHEREAS, the above described property is a placarded house which will be sold to be repaired to meet the minimum housing standards; and

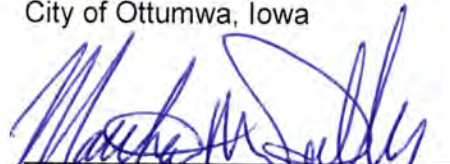
WHEREAS, the City will dispose of the property to the successful bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the 4<sup>th</sup> day of February 2020 at 5:30 PM in the City Council Chambers located at 105 East Third Street in the City of Ottumwa, Iowa, be and the same is hereby fixed as the time, date and place for a public hearing on the notice of intent to dispose of real property legally described above to the highest bidder and the City Clerk is authorized and directed to publish notice of said public hearing as provided by law.

PASSED AND ADOPTED this 7<sup>th</sup> day of January 2020.

City of Ottumwa, Iowa

  
Matt Dalbey, Mayor Pro Tem

ATTEST:

  
  
Christina Reinhard, City Clerk

## Pricing per day:

### Single Occupancy

Daily - \$80.00

Weekly - \$50.00

Monthly - \$45.00

### Double Occupancy

Daily - \$85.00

Weekly - \$55.00

Monthly - \$50.00

Partial payment to be paid at time of reservation and final payment due 24 hours prior to arrival.

Venmo preferred.



Feel free to call,  
email or even text us.  
*We can answer your questions  
and we want to hear from you!*

[kgcorporateliving.com](http://kgcorporateliving.com)

Cell: 641-799-6644

[teresa\\_s12@hotmail.com](mailto:teresa_s12@hotmail.com)

Fax: 641-814-9636



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- Kitchen: all appliances including microwave, coffee pot, toaster, kitchenware, utensils and pots and pans.
- Bed/Bath: linen, pillows and towels.

Laundry soap, dish soap, hand soap, toilet paper and paper towels are restocked during the complimentary monthly cleaning service.



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- Pet Friendly
- No Deposit
- Lawn Care & Snow Removal



## Timeline 1422 N Elm St

09/10/19 Received letter from City of Ottumwa

9/11/2019 Called Nancy Cox engineering office, (Nancy was out of the office.) Left a message with her secretary to see if she could get ahold of Nancy and have her meet us at the property. Called Dave Curry from Little Daddy's Trenching. We were advised by Dave to go into the home to check for drain and sewer backup into the basement. Basement was clear, tenants state no problems, 3 adults occupying the home.

9/12/2019 Dave met us at 1422 N Elm to review letter from the city and to access the basement, yard, and locate the clean out. Advised to contact The Other Guys plumbing and drain cleaning to run the camera through the sewer line.

9/16/2019 Called Shawn Frazier The Other Guys.

9/18/2019 4:15pm Shawn and 2 employees came and ran the camera to the street. Was unable to see to the main due to water.

9/19/2019 8:00am went to Engineering Department to speak with Nancy Cox. We were needing more explanation as to how this was determined that this was our responsibility. Our sewer was working properly to the home. It seems very odd that the city was working in this area, determined there was a problem and covered it up. We were told these are the photos this needs fixed ASAP as a truck driving down Elm St could drop through this cement area where there is supposedly a void. This is a \$5-7,000.00 job that we are responsible for immediately. I verbalized to Nancy that I have Home Serve on other properties and should have taken it out on Elm. We are feeling overwhelmed with the amount this will cost and uncertainty of our responsibility. Nancy states there is a 30-day waiting period for Home Serve and this needs to be done yesterday!

9/19/2019 I spoke with Dave Curry and Daniel Schroeder to give the go ahead to dig up the street and make the repair. We were told the repair would be \$5,000.00 to \$6,000.00.

9/25/2019 I emailed our insurance agent Kristi Kurtz at AAA to see if this cost would be covered under our homeowner's policy. Agent advises this is not covered. She has 2 other clients who have called in regards to similar sewer issues on the North side of Ottumwa near the Elm address.

9/26/2019 Called Dave Curry to check on progress of Elm St, Dave states due to weather they have not started the job.

9/26/2019 Since weather was a factor, and not knowing how soon Little Daddy's could get to this, and the fact that it had almost been 30 days since I received the initial letter, I called Home Serve to get the property enrolled in sewer line insurance. Insurance began 09/26/2019.

10/24/2019 My husband ran into Dan Schroeder at Menards, they discussed Elm St, the work due to weather and scheduling with other jobs ahead of ours, had not been completed yet. The Home Serve insurance came up in the conversation. Daniel states he is not a contractor for Home Serve. We should call to clarify they can do the work.

10/28/2019 I called Home Serve and explained the situation. I had to speak to a supervisor Brandon Anderson. He asked me to email him the initial letter and photos from the city. He asked if we had a sewer/drain backup in the home. After conversation and review he advised this would be covered under the sewer policy. He instructed DP Plumbing to accept the job and said I would hear from DP Plumbing to schedule a time to meet with someone from their team to access, the situation.

Approximately 11/1/2019-11/6/2019 Steve met a young man from DP Plumbing. He accessed the property and had the initial photos and letter from the city. Steve let him know our insurance only covers up to \$10,000.00 this man states it will definitely be under that amount. No worries at all.

11/11/2019 I received a call from Home Serve that this is not covered! I explained I had spoken to a supervisor and explained how the whole situation evolved. The claim was still denied.

11/11/2019 I called DP Plumbing to ask how much the estimate was for the Elm St property. I was told \$14,725.00! I let them know this was not going to be covered under Home Serve and I would like a print out of the estimate and the repair that was quoted to being done. In conversation I was told DP was contacted by the city in regards to this project and DP was instructed to repair the Main. I was also informed this is not the normal procedure. Typically, DP would ONLY repair the owner's sewer line never the Main. As the Main is the city's responsibility. I informed DP Plumbing at this time to not continue with the repair.

11/14/2019 I received the estimate by fax from DP Plumbing. I called Dan Schroeder and explained the situation and that I would like them to proceed with the project due to the financial piece. I asked if I needed to contact Nancy at the Engineers office. Dan stated that wouldn't be necessary.

Last week of November I spoke with Dave Curry to see if the job had been started. It had not been, again due to weather conditions and emergency calls that had come up. I also called the city of Ottumwa to speak at the city council meeting in regards to this matter. We were scheduled to be on the docket January 7, 2020.



[ CITY OF ]  
OTTUMWA

*The other guy  
9-18-19 @ 4:15  
ran the camera  
to street.  
Took photos of cement  
patch + water repair  
by city of  
met i Nancy  
9-19-19  
@ 7:45  
am*

September 5, 2019

Ms. Keck  
1422 N Elm St.  
Ottumwa, Iowa 52501

RE: Notice to Correct

Dear Ms. Keck,

Ottumwa Water and Hydro contractor was installing your new water service when they found a void under the street. I was called to the site and I have attached the photo that was taken. The City sewer department was called and a camera was used to locate the problem. The attached photo shows that the grout/concrete that held your sewer lateral to the City sewer main has failed. There are 2 pieces of clay pipe in the City sewer main.

Private sewer laterals are the responsibility of the property owner from the home thru the connection at the public sewer main.

The repair of your private sewer lateral is required to prevent further and more extensive undermining under the street pavement and to stop sewage from entering the soil.

You will also be required to complete a concrete street patch after the plumber you hire has completed repairs.

Work within the City Right of Way requires an Excavation Permit, insurance, and bond.

Please notify the Engineering Department within 10 days of the receipt of this letter to provide a schedule for the completion of needed repair.

You may contact us at 641-683-0680, Monday thru Friday 8:00AM to Noon and 1:00PM to 4:30PM.

Thank you for your cooperation.

Sincerely,  
Nancy Cox  
City of Ottumwa  
Engineering Dept.

CC Steve Garrett  
File

*SN  
9-5-19*

*135  
9-5-19*

*AC  
423 893 5404  
Brandon*

*Called you after  
5mp @ 7:18:28  
9-16-2019*

*see 9/10/2019  
Called Nancy  
9-11-2019  
Spoke i  
Dane 9/16/19*

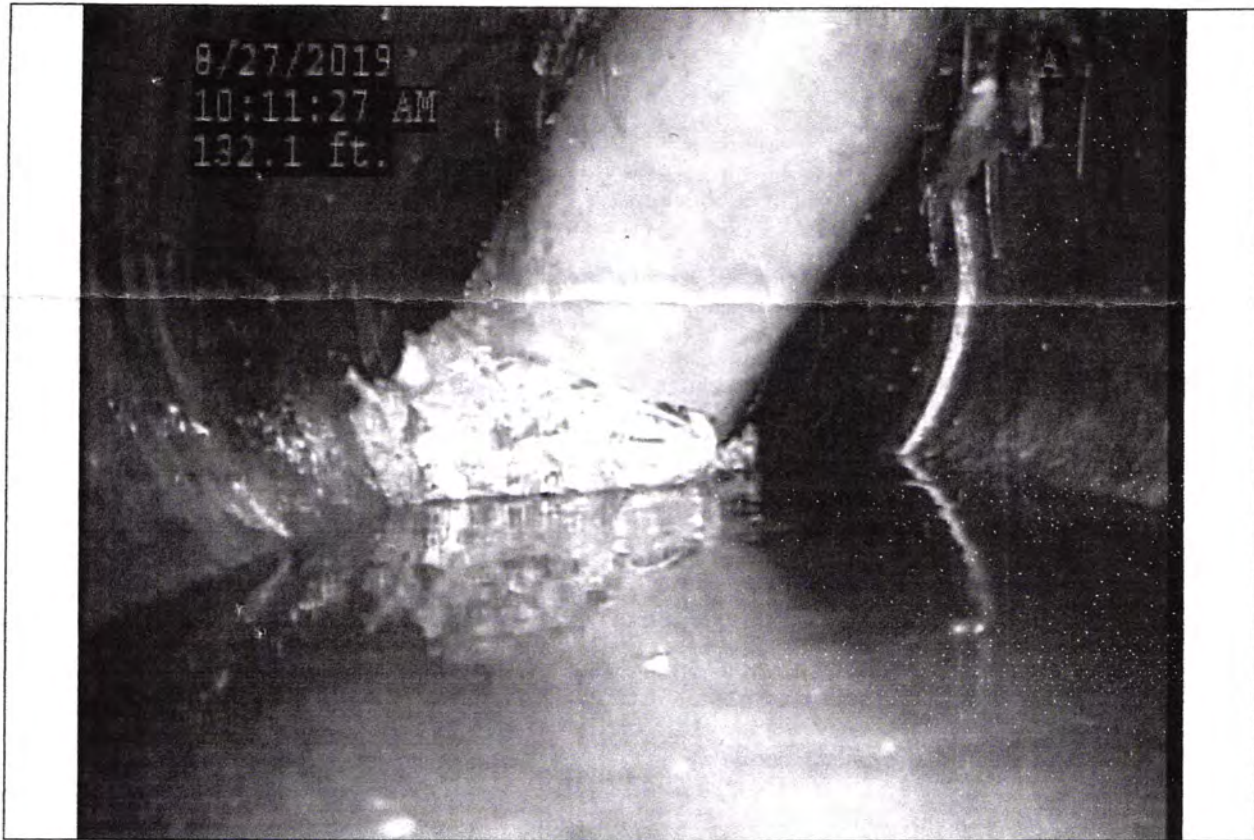
City of Ottumwa, Engineering Department  
105 East Third Street, Ottumwa, Iowa 52501  
Telephone 641-683-0680 Fax 641-683-0692

*brandon.anderson@homeserveus.com*

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## Still Image Report

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\\granite\media\Photos\Sewer Calls-Manhole 'SANMH908'-Manhole 'SANMH31'-Elm.JPG

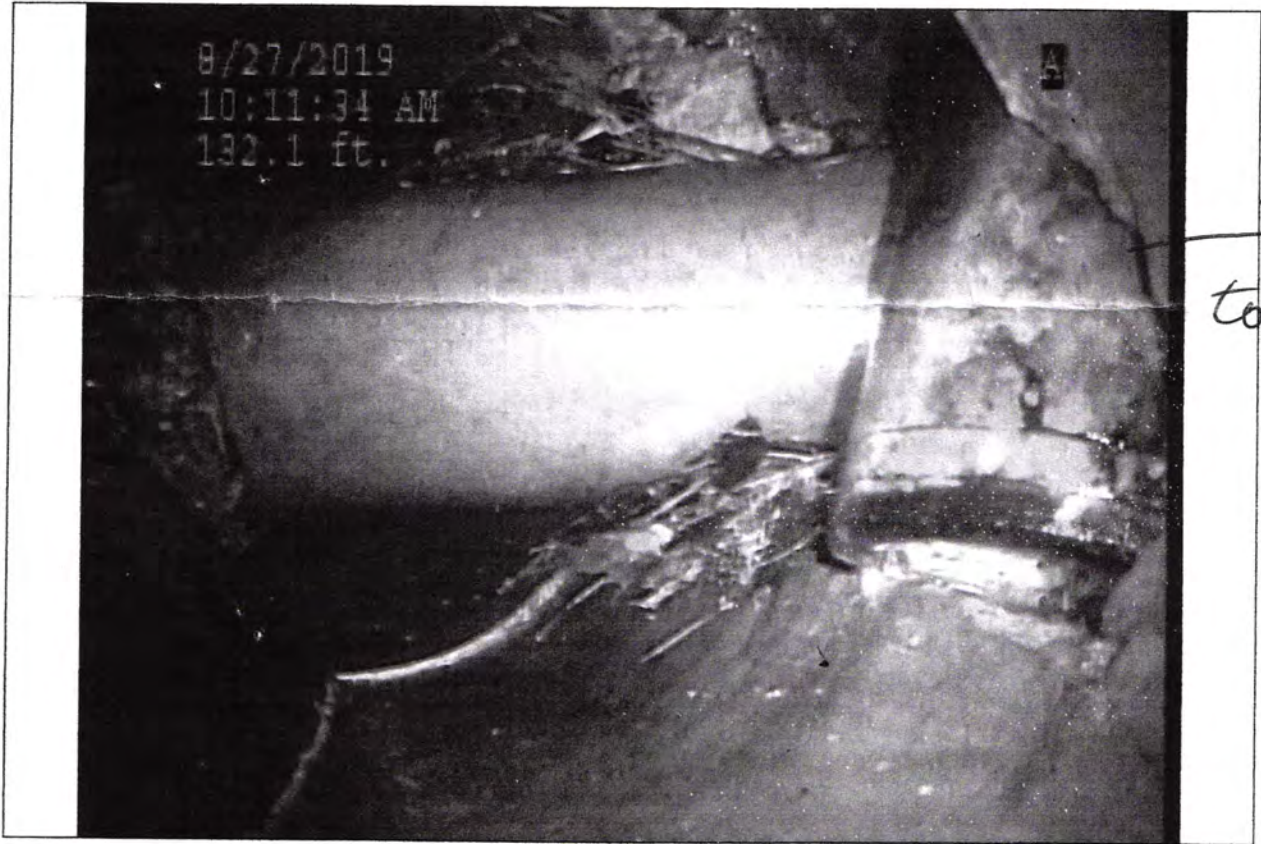
8/29/2019

*City sewer main - lateral from 1422 inside  
sewer main.*

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## Still Image Report

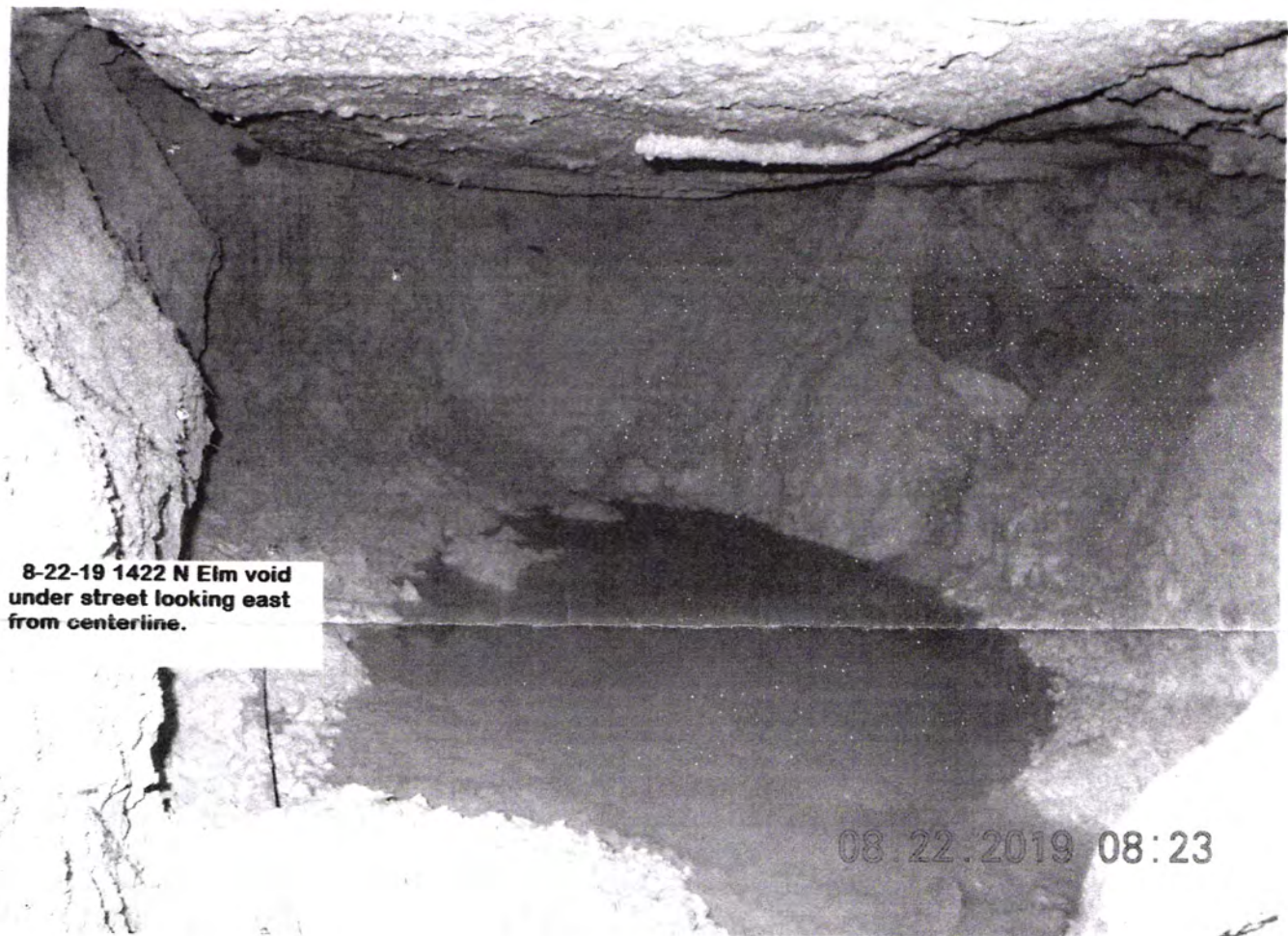
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\\granite\media\Photos\Sewer Calls-Manhole 'SANMH908'-Manhole 'SANMH31'-Elm\_1.JPG

8/29/2019

*over head view*



8-22-19 1422 N Elm void  
under street looking east  
from centerline.

08.22.2019 08:23

**D. P. PLUMBING**

**ESTIMATE**

Teresa Keck  
2442 N. Court St.  
Ottumwa, IA 52501  
641-799-6644

November 13, 2019

RE: 1422 N. Elm St.

This estimate is to dig up damaged sewer line at the main in the street and replace a section of customer's sewer line and repair the main at the area the sewer lateral fell into the main. This will also entail digging up the corp on the water main and disconnecting the water service to move it out of the way to make the needed repairs. We will reconnect the water service when repairs to sewer are completed. This will be at a 12 foot depth in all sand, so we will be using shoring to ensure the safety of our employees. After all repairs are made we will backfill and a temporary winter patch will be made, if the temperature is below 50°, and then in the spring the permanent patch will be done. This will include permits, backhoe, equipment, shoring with extensions, rock and hauling, parts and materials, labor, and concrete. This job will take between 2-3 days to complete.

Estimated Total: \$14,725.00

\*As long as there are no major obstructions and locates are correctly located.

Our payment requirements are as follows:  
Half down, \$7,362.50, is required before the job begins; then the remaining balance is due within 3 days of completion of the work.

Signature of approval \_\_\_\_\_ Date \_\_\_\_\_

2921 N. COURT ROAD OTTUMWA, IA 52501  
Phone (641) 683-4404 Fax (641) 683-5779



RESOLUTION NO. 204-2015

A RESOLUTION ESTABLISHING REGULAR MEETINGS OF THE OTTUMWA CITY COUNCIL, RULES OF ORDER AND MEETING PROCEDURES AND RESCINDING RESOLUTION NO. 3-2013

WHEREAS, The purpose of this resolution is to establish a universal legislative document to set forth the conduct of business of Ottumwa City Council meetings, establish an order of conduct of said meetings, and to set forth additional procedural rules; and

WHEREAS, meetings of the City Council are public meetings, not meetings of the public and are conducted for the purpose of transacting business of the City of Ottumwa; and

WHEREAS, the City Council desires to conduct meetings in a business-like and efficient manner.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT:

Regular meetings of the Ottumwa City Council shall be held the first and third Tuesdays of each month, except for holidays, at 5:30 P.M. in the Council Chambers of City Hall, unless otherwise set out on the posted agenda.

When a regular meeting of the City Council is scheduled to be held on a holiday, the meeting will be rescheduled for the following Tuesday at 5:30 P.M. in the Council Chambers of City Hall, unless otherwise set out on the posted agenda.

Special meetings are not encouraged. However, when time constraints preclude an issue from being acted upon at the next regular scheduled meeting, the Mayor or two or more Council Members may call a special meeting. Special Council meetings may include discussion items and/or action items for the agenda. Any item listed on the agenda may be subject to a vote by council. If Special Council Meetings are held, whenever possible, those meetings will be held on the second and fourth Tuesdays of the month at 5:30 P.M.

Agendas shall be posted at City Hall at least 24 hours in advance of all council meetings, unless for good cause such notice is impossible or impractical, then in such case, as much notice as is reasonably possible shall be given. The nature of the good cause justifying that departure from the normal requirements shall be stated in the minutes as required by Iowa Code Sec. 21.4. Agendas will be provided to the news media in accordance with Iowa Code Sec. 21.4. The agenda may be amended in order to add an item at any time prior to 24 hours of the commencement of any meeting. Council Members may remove an item from the agenda by a vote of the Council upon consideration to approve the agenda. The City Clerk shall notify all Council Members, and no less than three Council Members shall be present at any meeting.

Agendas for regular meetings shall be provided in the following way: The City Clerk will be responsible for developing the agenda. The Mayor or any Council Member may include items on the agenda by so notifying the City Administrator. The agenda will be closed at noon on Thursdays before the regular council meetings. On Friday afternoon the agenda will be posted and made available to the Mayor and Council Members either by hardcopy, e-mail, or in a form of approved electronic media. The Clerk shall rotate the roll call vote of each Council Member at each meeting.

The following shall be the order of the agenda for conducting business at regular Council meetings:

- A. Roll Call
- B. Consent Agenda
- C. Approval of Agenda
- D. Reports from City Officers, Boards, Commissions, Committees
- E. Identification of citizens desiring to comment on agenda items\
- F. Departmental Recommendations
- G. Public Hearings
- H. Resolutions
- I. Ordinances
- J. Petitions and Communications
- K. Public Forum
- L. Adjournment

Each Council Member present shall vote "yes", "no", or "abstain" on each question. If there is an abstention, the reason for the abstention and the nature of any conflict will be disclosed.

The City Clerk may set the deadline time and date for preparation of agendas for special council meetings. The format and order of the items shall be at the discretion of the City Clerk.

The Chief of Police or the Chief's designee shall attend and act as sergeant at arms during all Council meetings.

All regular and special meetings of the City Council will be televised on GOTV, unless the Council meets at another facility where there are no televising capabilities.

The general public will be given the opportunity to address an agenda item in the following manner under Item E of the Order of the Agenda (see above): the Mayor will inquire if anyone wishes to address a specific agenda item, and the individual(s) shall step to the microphone, state their name(s) and address(es) for the record and agenda topic to be addressed. The Mayor will invite the individual(s) to address the Council when that topic is being discussed. Remarks will be limited to three (3) minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments and suggestions from the public are to be directly germane to City operations, and the agenda item being discussed. Comments and suggestions not directly germane as determined by the Mayor will be ruled out of order.

Prior to adjournment, the Council will allow a public forum for comments from the general public on topics not on the agenda that are directly germane to City business or operations, and shall not be personalized. Comments not directly applicable to operations, inappropriate, or improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. Individuals wishing to address the Council when called upon by the Mayor shall give their name and address for the record and topic to be addressed.

Remarks shall be limited to three (3) minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time has been reached. The minutes of the meeting shall reflect the individual's name, address, and topic on which they addressed the Council. Pertinent questions, comments, or suggestions may be referred to the appropriate department, city administrator, or legal counsel for response, if relevant.

Citizens desiring to have items placed on the agenda for action at a regular meeting may do so by contacting the Mayor or a Council Member. The Mayor or City Council Member may seek city staff input before electing to have the item placed on the Council agenda or may elect not to do so. In either case the citizen will be notified of that decision, and if placed on the agenda, be advised of the date of the Council meeting. All requests will be evaluated as to whether or not they can be handled administratively and if they can, they will be referred to the City Administrator.

For clarification, the consent agenda will be used for approval of routine business items and shall be acted on by the Council in one motion, unless the Mayor or a Council Member specifically requests that the Council consider such item separately.

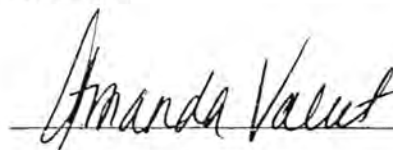
Resolution No. 3-2013, or all other resolutions of the City of Ottumwa, Iowa in conflict therewith, are hereby repealed.

APPROVED, PASSED, AND ADOPTED this 15<sup>th</sup> day of September, 2015.

CITY OF OTTUMWA, IOWA

  
\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

  
\_\_\_\_\_  
Amanda Valent, City Clerk

FILED  
2020 JAN -2 AM 9:18  
CITY OF OTTUMWA

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: January 7, 2020

\_\_\_\_\_  
Engineering  
Department

\_\_\_\_\_  
Alicia Bankson  
Prepared By  
*Darryl Seals*  
Department Head

\_\_\_\_\_  
*Tom X. Lopez*  
City Administrator Approval

AGENDA TITLE: Approving Agreement and Consent to Lien for Water Service Costs for 316 E. Main Street in connection with the Ottumwa Main Street Project (Downtown Streetscape).

\*\*\*\*\*

**\*\*Public hearing required if this box is checked. \*\***

**\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda. \*\***

RECOMMENDATION: Authorize the Mayor to sign the attached Agreement and Consent to Lien for Water Service Costs for 316 East Main Street.

DISCUSSION: The Downtown Street Scape project included new water main and water services to the stop box which is located in the sidewalk. From the water stop box to the building's water meter is the responsibility of the property owner for new services added as needed. Additional agreements for the remaining buildings will be brought before council as they are fully executed.

City staff has worked with each property owner directly to determine if new service or increased volume is needed based on current and future development plans they have for their property. Properties that have already replaced water services or installed fire service will be reconnected at the stop box as part of the project.

We are using a forced account method which tracks time and material or actual cost. The attached agreement is a formal way for payment between the property owner and the City.

316 E. Main Street

Source of Funds: LOST

Budgeted Item:

Budget Amendment Needed:

## AGREEMENT AND CONSENT TO LIEN FOR WATER SERVICE COSTS

This Agreement, is made and entered into this 11<sup>th</sup> day of September, 2019, by and between Jesse Leon and Brooklyn Cherie Leon, (hereinafter referred to as "Property Owner") and the City of Ottumwa, Iowa, (hereinafter referred to as the "City").

### RECITALS

WHEREAS, the City is organized and established as a municipal corporation pursuant to the Code of Iowa; and

WHEREAS, Property Owner is the record titleholder of real estate within the city located at: 316 E. Main Street, ("the Property"): and

WHEREAS, the City is initiating the Ottumwa Main Street Improvement Project, known as the Streetscape Project ("Project") for the full width, full depth concrete reconstruction of the 100, 200 and 300 blocks of East Main Street, in Ottumwa, Iowa; and

WHEREAS, the Project includes new water mains, new sanitary sewer lines and sewer laterals, new storm sewers and new sidewalks in this 3-block area of East Main Street; and

WHEREAS, pursuant to applicable governing City ordinances and resolutions of the City's water utility board of trustees, property owners are responsible for the maintenance and improvement of water service lines and fire services lines; and

WHEREAS, the Project may require certain abutting property owners to install new water service lines from the stop box to that owner's water meter to comply with applicable state, federal, and local laws concerning water quality; and

WHEREAS, the Project will also require certain abutting property owners to install fire services lines as needed for the purpose of creating residential units in buildings; and

WHEREAS, the costs of new water service lines and the possible installation of necessary fire service lines are necessary public improvements which are the responsibility of Property Owner; and

WHEREAS, Property Owner desires the completion of the repair and replacement of the necessary public improvements and intends to waive the requirement of a prior finding by the Ottumwa City Council that the condition of the improvements constitutes a nuisance and the requirement of prior notice; and

WHEREAS, Property Owner hereby consents to the repair of the public improvements by the City and the assessment of the cost of the repair to the Property.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

**Section 1. Obligations of Property Owner:**

1. Property Owner shall, within 10 days of the execution of this Agreement, make payment arrangements for the necessary public improvements. The cost will be the sole responsibility of the Property Owner. The cost may be paid in full without interest directly to the City or the City's contractor prior to work on the necessary public improvements for which Property Owner is responsible.

2. Property Owner specifically consents to the installation of the water service line and/or fire service line as needed, at the property owner's cost.

3. If the cost of the necessary public improvements for which Property Owner is responsible remains unpaid for ninety (90) days following notice of completion of such improvements, Property Owner hereby requests and consents to the assessment of the cost of the repairs against the Property. Property Owner hereby waives the requirement of a prior finding by the city council that the condition of the public improvements constitutes a nuisance and the requirement of prior notice. Property Owner consents to the repair and assessment of the costs of the repairs to the Property.

4. Property Owner shall indemnify and hold the City harmless from and against any and all occurrences, claims, demands, causes of action, liability and loss of any kind and nature whatsoever and which is brought by any party and arises from whatever source of law, together with related costs and expenses, relating to or arising, either from the installation of water service or fire service lines. Property Owner specifically waives all claims against City for damages or injuries to persons or property as a result of the installation of any water service line or fire service line during this project. Property Owner acknowledges the City has no responsibility for the ongoing maintenance and repair of the water service line and/or fire service line located on the Property and the City assumes no responsibility therefore under the terms of this Agreement. The preceding sentences shall not apply to loss, injury, death or damage arising because of the direct negligence of City, or its employees.

**Section 2. Obligations of the City.**

1. City shall cause the repair or replacement of the water line or fire service line as requested by Property Owner. City shall permit Property Owner to utilize the city's contractor, or its designated sub-contractor for the installation of any water service or fire service line to its building.

2. City assumes no liability regarding the installation of the water line or fire service line as needed.

3. City shall notify Property Owner of the date of completion of the requested water line and/or fire service line.

4. In the event the cost of said repairs remains unpaid for a period of ninety (90) days following notice by the City of completion, the City will assess the cost of such repairs to Property as permitted by Iowa Code Sections 364.12 and 364.13-13B and in accordance with the procedures provided under Iowa Code Chapter 384, Division IV.

**Section 3. Miscellaneous.**

1. This agreement is not intended by the parties to be a partnership or joint venture of any kind. Neither does this Agreement create any form of an agency relationship between the parties. Neither party shall have the authority to represent or speak for the other, without the express written prior consent of the other, which shall be approved by the governing council. Neither party shall assume any of the debts or liabilities of the other and nothing in this Agreement or otherwise shall constitute any such agreement or be construed as an obligation on the part of either party to pay the debts or other obligations of the other.

2. This Agreement constitutes the entire Agreement between the parties and shall not be considered modified, altered, or amended in any respect unless in writing and signed by the parties.


3. This Agreement shall be governed by the laws of the State of Iowa.

4. If for any reason any provision of this Agreement shall be deemed invalid, illegal or unenforceable, in whole or in part, the validity and effect of all other provisions shall not be changed.

5. The terms of this Agreement shall be binding upon Property Owner, and upon Property Owner's heirs, personal representatives, successors in title, and assigns.

IN WITNESS WHEREOF, we have hereunto set our hands and seals the date and year first hereinabove written.

CITY OF OTTUMWA, IOWA

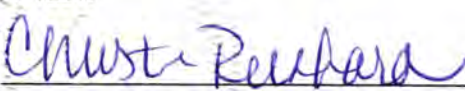
  
\_\_\_\_\_  
Mayor Tom X. Lazio

Property Owner

  
\_\_\_\_\_  
Jesse Leon

  
\_\_\_\_\_  
Brooklyn Cherie Leon

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk

STATE OF IOWA )  
 ) SS.  
WAPELLO COUNTY )

On this 7<sup>th</sup> day of January, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Tom X. Lazio and Christina Reinhard, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Ottumwa, Iowa, a Municipality, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said Municipality, and that said instrument was signed and sealed on behalf of said Municipality by authority and resolution of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said Municipality by it voluntarily executed.

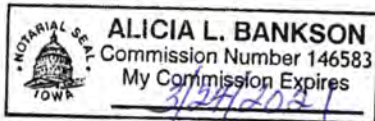


Katy King  
Notary Public in and for said State

STATE OF IOWA )  
 ) SS.  
WAPELLO COUNTY )

On this 11<sup>th</sup> day of September, 2019, before me, Jesse Leon and Brooklyn Cherie Leon personally appeared, to me personally known, who being by me duly (sworn or affirmed) did say that said instrument was signed as the voluntary act and deed of said Property Owner.

Alicia L. Bankson  
Notary Public in and for said State





FILED  
2020 JAN -2 PM 3:11  
CITY OF  
OTTUMWA

**CITY OF OTTUMWA**  
Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: Jan 7, 2020

Planning & Development  
Department

Kevin C. Flanagan  
Prepared By  
Kevin C. Flanagan  
Department Head

  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Appointment of Mayor and City Planning Director to Rippling Waters Board of Directors

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Pass and Approve the appointment Mayor and City Planning Director to Rippling Waters Board of Directors

DISCUSSION: Rippling Waters is becoming an organization separate from The Legacy Foundation. The Mayor and City Planning Director will be ex officio members of the Board of Directors for this new organization, with the City Planning Director acting as an ex-officio voting member, while the Mayor will act as an ex-officio non-voting member.

Rippling Waters will be directing future efforts toward addressing

Source of Funds:

Budgeted Item:  Budget Amendment Needed:

housing issues within our community. The City will be working closely with the board, both in a planning capacity and also through programs and policy, following the board's designation as an official non-profit, a process already underway and soon to be completed. Later during this year, once initial board activities and planning have been conducted, Rippling Waters will be approaching the City for updates and agreements toward undertaking what we feel will be a long-term mutually beneficial relationship, addressing blight remediation as well as reconstruction and new housing development.

FILED  
2020 JAN -2 PM 2:46  
CITY OF OTTUMWA

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: January 7, 2020

\_\_\_\_\_  
Engineering  
Department

\_\_\_\_\_  
Alicia Bankson  
Prepared By  
*Darryl Seals*  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
*Tom Lopez*  
\_\_\_\_\_  
City Administrator Approval

AGENDA TITLE: Bid Report to Reject Bids Received for City Wide Fire Extinguisher Services.

\*\*\*\*\*  
 **\*\*Public hearing required if this box is checked. \*\***       **\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\***

RECOMMENDATION: Reject all bids.

DISCUSSION: After additional internal discussions and considering current budget constrains it was determined that we would reject all bids and the Ottumwa Fire Department would inspect and manage the Fire protection certification needs of the City of Ottumwa.

Services bid include the OSHA required annual inspections, recharging, six-year maintenance checks, hydrostatic testing, parts and as-needed replacement for approximately 260 fire extinguishers within the City of Ottumwa. Facilities included are the Beach, Bridge View Center, City Hall, Fire (No. 1 & 2), Landfill, Library, Parks (cemeteries/vehicles included), Police Vehicles, Public Works (vehicles included), Recycling, Transit (vehicles included), and Water Pollution Control Facilities (vehicles included). In the development of the Request for Bids, drafts were sent out to department heads on two occasions for review. The proposals included a two year term contract which begins January 1, 2020 and could be extended for two additional two-year terms.

Bids were received and opened by the City of Ottumwa on October 30, 2019 at 2:00 p.m. Three (3) request for bids were either sent out and/or downloaded from the City website, and three (3) bids were received. The City Fire Department has recently committed to managing the City's fire extinguisher inventory and provide all the necessary tests and inspections throughout the entire life cycle of the City's fire extinguishers.

Request for Bids, Bid Tab, Plan Holders List, Department Inventory, and Fire Extinguisher Servicing Summary are attached.

Source of Funds: Dept. Operating Funds      Budgeted Item: Yes      Budget Amendment Needed: No

City Wide Fire Extinguisher Services

Bid Tabulation

October 30, 2019

Summit	Winger	Johnson Controls
--------	--------	------------------

Annual Inspection			
City Pulled	\$ 2.50	\$ 3.50	\$ 3.75
Contractor Pulled	\$ 3.00	\$ 3.75	\$ 3.75
Weather proof tab	\$ 5.00	Incl.	Incl.
Haz. Mat'l label	\$ 5.00	Incl.	\$ 25.00

Recharging			
ABC 2 ½#, each	\$ 12.00	\$ 15.00	\$ 40.00
ABC 5#, each	\$ 15.00	\$ 20.00	\$ 55.00
ABC 10#, each	\$ 20.00	\$ 25.00	\$ 60.00
ABC 20#, each	\$ 23.00	\$ 30.00	\$ 85.00
Purple K 10#, each	\$ 25.00	\$ 25.00	\$ 205.00
Purple K 20#, each	\$ 58.00	\$ 30.00	\$ 205.00
BC 2 ½#, each	\$ 55.00	\$ 15.00	\$ 40.00
BC 5#, each	\$ 65.00	\$ 20.00	\$ 55.00
BC 10#, each	\$ 72.00	\$ 25.00	\$ 60.00
BC 20#, each	\$ 85.00	\$ 30.00	\$ 85.00
BC 30#, each	\$ 107.00	\$ 35.00	\$ 105.00
CO <sub>2</sub> 5#, each	\$ 39.00	\$ 25.00	\$ 60.00
CO <sub>2</sub> 10#, each	\$ 44.00	\$ 30.00	\$ 70.00
CO <sub>2</sub> 15#, each	\$ 48.00	\$ 35.00	\$ 75.00
CO <sub>2</sub> 20#, each	\$ 50.00	\$ 40.00	\$ 80.00

Six-Year Inspection			
ABC 2 ½#, each	\$ 11.00	\$ 15.00	\$ 45.00
ABC 5#, each	\$ 14.00	\$ 15.00	\$ 60.00
ABC 10#, each	\$ 17.00	\$ 15.00	\$ 65.00
ABC 20#, each	\$ 32.00	\$ 15.00	\$ 90.00
Purple K 10#, each	\$ 120.00	\$ 15.00	\$ 230.00
Purple K 20#, each	\$ 171.00	\$ 15.00	\$ 250.00
BC 2 ½#, each	\$ 49.00	\$ 15.00	\$ 45.00
BC 5#, each	\$ 54.00	\$ 15.00	\$ 60.00
BC 10#, each	\$ 59.00	\$ 15.00	\$ 65.00
BC 20#, each	\$ 63.00	\$ 15.00	\$ 90.00
BC 30#, each	\$ 78.00	\$ 15.00	\$ 105.00

Loaner Extinguishers	Yes	Yes	Yes
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Hydrostatic Testing			
ABC 2 ½#, each	\$ 39.00	\$ 25.00	\$ 50.00
ABC 5#, each	\$ 48.00	\$ 40.00	\$ 65.00
ABC 10#, each	\$ 52.00	\$ 57.00	\$ 70.00
ABC 20#, each	\$ 76.00	\$ 103.65	\$ 95.00
Purple K 10#, each	\$ 120.00	\$ 57.00	\$ 230.00

City Wide Fire Extinguisher Services

Bid Tabulation

October 30, 2019

Purple K 20#, each	\$ 165.00	\$ 103.65	\$ 230.00
BC 2 ½#, each	\$ 68.00	\$ 25.00	\$ 50.00
BC 5#, each	\$ 70.00	\$ 40.00	\$ 65.00
BC 10#, each	\$ 76.00	\$ 57.00	\$ 70.00
BC 20#, each	\$ 78.00	\$ 103.65	\$ 95.00
BC 30#, each	\$ 92.00	\$ 120.00	\$ 120.00
CO <sub>2</sub> 5#, each	\$ 60.00	\$ 50.00	\$ 80.00
CO <sub>2</sub> 10#, each	\$ 62.00	\$ 60.00	\$ 90.00
CO <sub>2</sub> 15#, each	\$ 68.00	\$ 70.00	\$ 95.00
CO <sub>2</sub> 20#, each	\$ 70.00	\$ 80.00	\$ 100.00

Halon Extinguishers	Yes	Yes	No
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Replacement Extinguishers			
ABC 2 ½#, each	\$ 35.00	\$ 35.00	\$ 55.00
ABC 5#, each	\$ 42.00	\$ 50.00	\$ 81.00
ABC 10#, each	\$ 52.00	\$ 77.00	\$ 130.00
ABC 20#, each	\$ 70.00	\$ 123.65	\$ 250.00
Purple K 10#, each	\$ 112.00	\$ 77.00	\$ 277.00
Purple K 20#, each	\$ 438.00	\$ 123.65	\$ 377.00
BC 2 ½#, each	\$ 152.00	\$ 35.00	\$ 55.00
BC 5#, each	\$ 252.00	\$ 50.00	\$ 81.00
BC 10#, each	\$ 506.00	\$ 77.00	\$ 130.00
BC 20#, each	\$ 742.00	\$ 123.65	\$ 250.00
BC 30#, each	N/A	\$ 140.00	\$ 277.00
CO <sub>2</sub> 5#, each	\$ 98.00	\$ 150.00	\$ 275.00
CO <sub>2</sub> 10#, each	\$ 148.00	\$ 220.00	\$ 402.00
CO <sub>2</sub> 15#, each	\$ 210.00	\$ 250.00	\$ 460.00
CO <sub>2</sub> 20#, each	\$ 238.00	\$ 300.00	\$ 559.00

Restaurant Exhaust Systems			
Single Tank - Semi Annual Inspection	\$ 85.00	\$ 75.00	\$ 155.00
Double Tank-Semi Annual Inspection	\$ 135.00	\$ 75.00	\$ 220.00
Fusible Links	\$ 10.00	\$ 10.00	Incl.
Recharge: Ansul type R102	\$ 225.00	\$500 Beach/ \$1200 BVC	\$ 560.00

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION OF THE PROPOSALS RECEIVED October 30, 2019 AT 2:00 PM. Dwight L. Dohlman, P.E.



City of Ottumwa

Fire Extinguisher  
Inventory

①

✓✓✓✓✓✓✓✓✓✓✓✓✓✓✓✓  
**FIRE EXTINGUISHER CHECKLIST**

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
1	TERMINAL OUTSIDE	20LB PURPLE		NOV-2019
2	✓	✓ ✓		✓
3	TERMINAL INSIDE	10LB ABC		✓
4	✓	✓ ✓		✓
5	✓	✓ ✓		✓
6	✓	✓ ✓		✓
7	✓	✓ ✓		✓
8	✓	✓ ✓		✓
9	MAINTENANCE SHOP	20LB. ABC		SEPT-2019
10	✓ ✓	5LB ✓		✓ ✓
11	BIG HANGAR	20LB. PURPLE		✓ ✓
12	✓ ✓	10LB. ABC		✓ ✓
13	✓ ✓	✓ ✓		✓ ✓
14	✓ ✓	✓ ✓		✓ ✓
15	FUEL ISLAND	10LB. PURPLE		✓ ✓

**VEHICLES**

44	#731	2 1/2 LB ABC		SEPT-2019



2

## FIRE EXTINGUISHER CHECKLIST

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
16	FUEL ISLAND	20LB. ABC		SEPT-2019
17	FUEL ISLAND	10LB ABC		✓ ✓
<del>18</del>	<del>MUSCO HANGAR</del>	<del>20LB ABC</del>		<del>MARCH-2019</del>
<del>19</del>	<del>✓ ✓</del>	<del>✓ ✓</del>		<del>✓ ✓</del>
<del>20</del>	<del>✓ ✓</del>	<del>10LB. ✓</del>		<del>✓ ✓</del>
<del>21</del>	<del>✓ ✓</del>	<del>10LB ✓</del>		<del>✓ ✓</del>
<del>22</del>	<del>✓ ✓</del>	<del>✓ ✓</del>		<del>✓ ✓</del>
<del>23</del>	<del>✓ ✓</del>	<del>20LB. ✓</del>		<del>✓ ✓</del>
<del>24</del>	<del>✓ ✓</del>	<del>10LB. ✓</del>		<del>✓ ✓</del>
<del>25</del>	<del>✓ ✓</del>	<del>10LB. FK 36</del>		<del>✓ ✓</del>
<del>26</del>	<del>✓ ✓</del>	<del>10LB. ABC</del>		<del>✓ ✓</del>
27	ELECTRICAL VAULT	10LB. ABC		MARCH 2018
28	HELICOPTER BLDG	10LB. ABC		SEPT-2019
29	CITY MAINT. SHOP	10LB. ABC		✓ ✓
30	✓ ✓	✓ ✓		✓ ✓

### VEHICLES

31	#729	5LB. ABC		SEPT-2019
32	#158	5LB. ABC		OCT-2019
33	#730	5LB. ABC		SEPT-2019
34	#721	2½LB ABC		SEPT 2019
35	#204	5LB. ABC		✓ ✓
36	#720	✓ ✓		✓ ✓

3.

### FIRE EXTINGUISHER CHECKLIST

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
37	BOX HANGAR #1	10LB. ABC		SEPT 2019
38	✓ #2	✓ ✓		✓
39	✓ #	✓ ✓		✓
40	WELDING CART SHOP	5LB. ✓		JULY - 2019
41	CITY MAINT. SHOP	10LB. ✓		SEPT - 2019
42	✓ ✓	✓ ✓		✓ ✓
43	✓ ✓	10LB. ✓		OCT. 2019
44	FUEL FARM	20LB ABC		" "



## FIRE EXTINGUISHER CHECKLIST - BVC

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
1	Elevator Hallway	5lb, ABC	New, year old	6/1/2019
2	Conference room Service Hall	5lb, ABC	New, year old	6/1/2019
3	Exhibit Hall Service Hallway	5lb, ABC	New, year old	6/1/2019
4	Exhibit hall storage maintenace	5lb, ABC	New, year old	6/1/2019
5	Kitchen	10lb, K	Good	6/1/2019
6	Kitchen	10lb, K	Good	6/1/2019
7	Exhibit Hall Loading Dock	5lb, ABC	New, year old	6/1/2019
8	Exhibit Hall C South wall	10lb,ABC	Good	6/1/2019
9	Exhibit Hall C North Wall	10lb,ABC	Good	6/1/2019
10	Exhibit Hall B north wall	10lb,ABC	good	6/1/2019
11	Exhibit Hall B North Wall	10lb,ABC	Good	6/1/2019
12	Exhibit Hall B South Wall	10lb,ABC	Good	6/1/2019
13	Exhibit Hall A SW Wall	10lb,ABC	Good	6/1/2019
14	Exhibit Hall A North Wall	10lb,ABC	Good	6/1/2019
15	Exhibit Hall Lobby East Side	5lb, ABC	New, year old	6/1/2019
16	Exhibit Hall Lobby South Center	5lb, ABC	New, year old	6/1/2019

17	Exhibit Hall Lobby West side	5lb, ABC	New, year old	6/1/2019
18	Theater lobby East side	5lb, ABC	New, year old	6/1/2019
19	North Theater vestibule	5lb, ABC	New, year old	6/1/2019
20	North Theater vestibule	5lb, ABC	New, year old	6/1/2019
21	East Theater Vestibule	5lb, ABC	New, year old	6/1/2019

## FIRE EXTINGUISHER CHECKLIST

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
22	Orchestra Pit	5lb, ABC	New, year old	6/1/2019
23	Scene Shop	5lb, ABC	New, year old	6/1/2019
24	Theater Loading dock	5lb, ABC	New, year old	6/1/2019
25	Upstage theater wall	5lb, ABC	New, year old	6/1/2019
26	Upstage theater wall	5lb, ABC	New	6/1/2019
27	Theater service hallway East side	5lb, ABC	New, year old	6/1/2019
28	Upstairs Office Area	5lb, ABC	New, year old	6/1/2019
29	Upstairs Storage Room	5lb, ABC	New, year old	6/1/2019
30	Theater Tech Booth	5lb, ABC	New, year old	6/1/2019
31	Mechanical Room Storage	5lb, ABC	New	6/1/2019
32	Upstairs Mechanical Area	5lb, ABC	New, year old	6/1/2019
33	Upstairs Mechanical Area	5lb, ABC	New, year old	6/1/2019
34	Upstairs Mechanical Area	5lb, ABC	New, year old	6/1/2019

OTTUMWA FIRE DEPARTMENT

FIRE EXTINGUISHERS

September 24, 2019

#2 ½ ABC—3

#5 ABC—3

#10 ABC—6

#10 Purple K—2

#20 ABC—7

#20 Carbon Dioxide—3

#20 Pressurized Water—4 *TYPE A*

#20 Purple K—5

Total #33







# FIRE EXTINGUISHER CHECKLIST

PARKS

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
	Parks Maintenance			
	North Entrance wall	ABC Dry Chem	2016	
	East Entrance wall	ABC Dry Chem	2016	
	South Storage room	ABC Dry Chem	2016	

Type  
SI  
"1  
"1

Suggested - Break-room (stove)

## FIRE EXTINGUISHER CHECKLIST - PUBLIC WORKS

### BUILDINGS

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
1	550 GateWAY	ABC 8lb. 13oz	New	Nov. 2018
2	550 GateWAY	ABC 8lb 13oz	New	Nov. 2018
3	550 GateWAY	ABC 17lb <sup>2</sup> 0oz	New	Nov. 2018
4	550 GateWAY	ABC 17lb. 2oz.	New	Nov. 2018
5	550 GateWAY	ABC 17lb. 2oz.	New	Nov. 2018
6	550 GateWAY	ABC 17lb 2oz.	New	Nov. 2018
7	550 GateWAY	ABC 17lb 2oz.	New	Nov. 2018
8	550 GateWAY	ABC 17lb 2oz	New	Nov. 2018
9	550 GateWAY	ABC 17lb 2oz.	New	Nov. 2018
10	1010 GateWAY	ABC 17lb 2oz.	New	Nov. 2018
11	1010 GateWAY	ABC 17lb 2oz.	New	Nov. 2018
12	1010 GateWAY <sup>Gas Pump</sup>	ABC 17lb 2oz.	New	Nov. 2018
13	550 GateWAY	ABC 17lb 2oz.	New	Nov. 2018

Street Dept.  
**FIRE EXTINGUISHER CHECKLIST**

No.	Vehicle # Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
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**VEHICLES**

	18	ABC 2 1/2 lb	Charged	June - 2013
	220	ABC 2 1/2 lb	Charged	NOV - 2000
	215	ABC 5 lb	Charged	NOV - 2000
	208	ABC 2 1/2 lb	Charged	N/A
	78	ABC 5 lb	Charged	11-1-17
	130	ABC 5 lb	Charged	NOV - 2015
	131	ABC 2 1/2 lb	Charged	N/A
	30	ABC 2 1/2 lb	Charged	N/A
	144	BC ?	?	N/A
	29	BC ?	Charged	N/A
	186	ABC 2 1/2 lb	Charged	N/A
	32	ABC 5 1/2 lb	Charged	NOV - 2000
	248	ABC 2 1/2 lb	Charged	N/A
	117	ABC 5 lb	Charged	N/A
	214	BC 3 lb	Charged	N/A
	36	ABC 2 1/2 lb	Charged	NOV - 2000
	187	ABC 5 lb	Charged	NOV - 2000







## FIRE EXTINGUISHER CHECKLIST - *RECYCLING*

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
1	Far west end of the office area	ABC size 10#	Good	12/1/2018
2	Just inside the overhead door at the west end of the building on the right side as your facing east	ABC size 10#	Good	Dec-18
3	Just outside off door to plant R side	ABC size 10#	Good	Dec-18
4	Sort Line	ABC size 10#	Good	Dec-18
5	To the Left of the main baler	ABC size 10#	Good	Dec-18
6	Next to the door to the compactor	ABC size 10#	Good	Dec-18
7	To the Right of the main baler		Good	Nov-18
8	West end of the Warehouse	ABC size 10#	Good	Dec-18
9	East end of Warehouse by the tire machine	ABC size 10#	Good	Dec-18
10	By rechargeable battery shelves in the Warehouse	D size 30#	Good	Dec-18
11	Appliance Demanufacturing Building	ABC size 10#	Good	Dec-18
12	RCC Building (haz waste)	ABC size 10#	Good	Dec-18
13	Outside Main Building Northside of Overhead Door on the Left side as you face the door	ABC size 10#	Good	Dec-19

### VEHICLES

1	Behind the seat	ABC size?	Still within the date	From Walmart





## FIRE EXTINGUISHER CHECKLIST

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
1	710	ABC 5#	Good	10-18
1	1210	ABC 5#	Good	10-18
	219	ABC 5#	Good	New
	112	ABC 5#	Good	10-18
	117	ABC 5#	Good	New
	510	ABC 5#	Good	10-18
1	610	ABC 5#	Good	11-17
1	810	ABC 5#	Good	11-17
1	910	ABC 5#	Good	10-18
1	319	ABC 5#	Good	New

# FIRE EXTINGUISHER CHECKLIST

WPCF

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
1	Control Room	10 lbs - ABC		
2	Control Room Back Door	20 lbs - ABC		
3	Heat Exch. Room Back Door	20 lbs - ABC		
4	Parts Room - south Door	20 lbs - ABC		
5	Shop South Door	20 lbs - ABC		
6	Shop North Door	20 lbs - ABC		
7	Recirculation Building	20 lbs - ABC		
8	Lower Shed	20 lbs - ABC		
20	Airport Plant (upstairs)	20 lbs - ABC		
21	Airport Plant (downstairs)	20 lbs - ABC		
22	Lab North Door Hall	10 lbs - ABC		
23	Lab West Door	10 lbs - ABC		
24	Lab Hall	10 lbs - ABC		
25	Break Room	2 1/2 lbs - ABC		
26	Office Hall	10 lbs - ABC		

## VEHICLES

9	Bobcat	2 1/2 lbs - ABC		
18	Truck #20	2 1/2 lbs - ABC		
	Sewer Jet #24	2 1/2 lbs - ABC		
	Case Tractor #27	2 1/2 lbs - ABC		
13	International/Single #97	2 1/2 lbs - ABC		
15	Truck #45	2 1/2 lbs - ABC		

## FIRE EXTINGUISHER CHECKLIST

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
	Kut Kwick #98	2 1/2 lbs - ABC		
17	Van #108	2 1/2 lbs - ABC		
47	Tandem International #124	2 1/2 lbs - ABC		
	Ferris mower #126	2 1/2 lbs - ABC		
19	Truck #198	2 1/2 lbs - ABC		
	Dump Truck # 216	2 1/2 lbs - ABC		
	Truck #224	2 1/2 lbs - ABC		
39	Truck #251	2 1/2 lbs - ABC		
16	Truck #254	2 1/2 lbs - ABC		
43	Truck #258	2 1/2 lbs - ABC		

### HEADWORKS BUILDING

27	Sludge Pump Room	10 lbs - ABC		
28	Caustic Room	10 lbs - ABC		
29	Sludge Press Room	10 lbs - ABC		
30	Garage Load Out	10 lbs - ABC		

### GRIT ROOM

31	East Door	10 lbs - ABC		
32	West door Upper	10 lbs - ABC		
33	West Door Lower	10 lbs - ABC		
34	Control room	10 lbs - ABC		
35	Elm St. - Grit Building	10 lbs - ABC		
41	Elm St. - Pump Building	10 lbs - ABC		

## FIRE EXTINGUISHER CHECKLIST

No.	Location of Extinguisher	Type/Size ABC	Condition	Date of List Inspector/Serv. Insp.
36	Blower Building - Lab	10 lbs - ABC		
37	Generator Building	10 lbs - ABC		
38	Elm St. Drag Line	2 1/2 lbs - ABC		
44	Walnut	10 lbs - ABC		
45	Orchard	10 lbs - ABC		
46	Finley	10 lbs - ABC		
48	Alta Vista	10 lbs - ABC		
49	Fairport Sanitary	10 lbs - ABC		
50	Grandview	10 lbs - ABC		
51	Madison	10 lbs - ABC		
52	Moore St.	10 lbs - ABC		
53	Richmond	10 lbs - ABC		
54	Quincy	2 1/2 lbs - ABC		
55	Gateway	10 lbs - ABC		
56	Beach-Lagoon	10 lbs - ABC		
57	Mary St. Pump Station	10 lbs - ABC		

FILED

2019 DEC 11 AM 11:00

CITY OF OTTUMWA

**CITY OF OTTUMWA**  
**Staff Summary**

**\*\* ACTION ITEM \*\***

Council Meeting of: Jan 7, 2020

Jody Gates

Prepared By

Kevin C Flanagan

Department Head

Health & Inspections

Department

KCF  
12-9-19



City Administrator Approval

AGENDA TITLE: Resolution No. 1 - 2020, a resolution accepting the offer and approving the sale of 811 E. Mary to Gary and Kamala Fisher for the sum of \$250.00

\*\*\*\*\*



**\*\*Public hearing required if this box is checked.\*\***



\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Pass and adopt Resolution No. 1 - 2020.

DISCUSSION: The Fishers offered the City \$250.00 for a vacant lot located at 811 E. Mary. The buyers own a rental property next to the City's vacant lot and they wish to purchase the lot for use as extra yard space. The property will be transferred by quit claim deed and the buyer will pay the cost of publishing the public hearing notice and the recording fees.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

RESOLUTION No. 1 - 2020

A RESOLUTION ACCEPTING THE OFFER AND APPROVING THE SALE OF CITY OWNED PROPERTY LOCATED AT 811 E. MARY TO GARY AND KAMALA FISHER FOR THE SUM OF \$250.00

WHEREAS, the City of Ottumwa, is the present title holder to the property legally described as Lot 12 Block 15 in Clinton Place an Addition to the City of Ottumwa, Wapello County, Iowa, also known as 811 E. Mary; and

WHEREAS, pursuant to Resolution No. 267 - 2019 approved, passed and adopted December 17, 2019 by the City Council authorized and directed the City Clerk to publish notice regarding the sale of said property to Gary and Kamala Fisher for an offered price of \$250.00; and

WHEREAS, the buyer owns property next to 811 E. Mary and wishes to use the vacant lot as extra yard; and

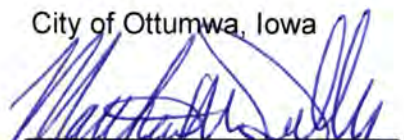
WHEREAS, the property will be transferred by quit claim deed, with no abstract, and the buyer shall pay the cost of publishing the public hearing notice and the recording fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA, that the offer received from Gary and Kamala Fisher in the amount of \$250.00, be and it is hereby accepted and the sale of said property is approved and the Mayor and City Clerk are hereby authorized to sign the appropriate deed on behalf of the city conveying said property.

PASSED AND ADOPTED this 7<sup>th</sup> day of January 2020.

ATTEST:

  
Christina Reinhard, City Clerk

City of Ottumwa, Iowa  
  
Matt Dalbey, Mayor Pro Tem



CITY OF  
OTTUMWA

Petition No.: 5063-2019

**Petitioner Information:**

Name: Gary & Kamala Fisher

Address: 317 North Hancock

Phone Number: (641) 799-9448  Petition contains the required number of signatures.

Summary of Petition:

Purchase 811 East Mary Street for \$250 to use as an extra yard for rental property. Deposit \$50 received in Clerk's office on sales receipt 83963 on 11/25/19.

\*\*\*\*\*  
1. Engineering Department  Approve  Deny LBS  
Comments: Date 11-26-19 Dept. Initials Required

2. Plan/Zoning/Dev. Department  Approve  Deny [Signature]  
Comments: Date 12-9-19 Dept. Initials Required

3. Health Department  Approve  Deny [Signature]  
Comments: Date 12-9-19 Dept. Initials Required  
OK To Sell Once Demolition Is Complete

\*\* If denied by your department automatically return to the City Clerk's Office.  
\*\* If approved by your department submit to the next department for review.  
\*\*\* Once the form is completed return to the City Clerk's Office

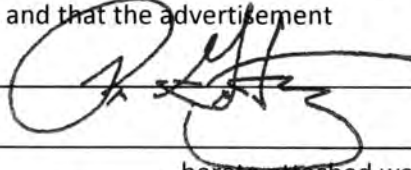
# PROOF OF PUBLICATION

STATE OF IOWA  
WAPELLO COUNTY

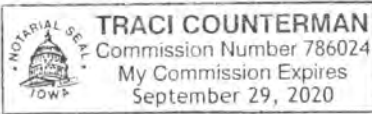
I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

811 E MARY

CITY OF OTTUMWA



\_\_\_\_\_ hereto attached was published in said newspaper for 1 consecutive weeks to-wit: 12/27/19 Subscribed and sworn to before me, and in my presence, by the said 27TH day of DECEMBER, 2019



Notary Public

In and for Wapello County

Printer's fee \$11.29

# COPY OF ADVERTISEMENT

NOTICE OF PUBLIC HEARING  
TO WHOM IT MAY CONCERN:  
Notice is hereby given that the City Council of the City of Ottumwa, Iowa, will hold a public hearing Tuesday, January 7, 2020 at 5:30 P.M. in City Hall in the City of Ottumwa, Iowa on its intent to dispose of real property located at 811 E. Mary to Gary and Kamala Fisher for the sum of \$250.00 by quit claim deed, with no abstract and the buyer paying the cost of publishing the public hearing notice and the recording fee. All persons interested in the intent to dispose of said property are invited to be present at the above time and place on the date mentioned to present their objections to, or arguments for the intent to dispose of said property. FOR THE CITY OF OTTUMWA: Christina Reinhard, City Clerk

PH-Disposal  
811 E Mary



FILED

**CITY OF OTTUMWA**  
**Staff Summary**

DEC 17 PM 4:10

CITY OF OTTUMWA

**\*\* ACTION ITEM \*\***

Council Meeting of: Jan 7, 2020

Jody Gates

Prepared By

Kevin C Flanagan

Department Head

Health & Inspections

Department



City Administrator Approval

AGENDA TITLE: Resolution No. 2 - 2020, a resolution removing a special assessment applied to a vacant lot on North McPherson, Parcel No. 007413500016000 on Resolution No. 284 - 2018.

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Pass and adopt Resolution No. 2 - 2020

DISCUSSION: The vacant lot on N. McPherson was mowed by the City in 2018 and a special weed assessment, in the amount of \$560, was placed on the property at the end of the mowing season. Real estate taxes on this lot have not been paid in years so the City has not collected the special assessment. Now, a neighbor would like to buy the property from Wapello County, a copy of the request is attached. Staff recommends removing the special assessment and allowing the sale of this lot to take place.

Source of Funds:

Budgeted Item:  Budget Amendment Needed:

RESOLUTION NO. 2 - 2020

A RESOLUTION REMOVING A SPECIAL ASSESSMENT APPLIED TO A VACANT LOT ON NORTH MCPHERSON, PARCEL NUMBER 007413500016000 ON RESOLUTION NUMBER 284 -2018

WHEREAS, the City of Ottumwa mowed grass and weeds on the above referenced property parcel in 2018; and

WHEREAS, the Code of Iowa, Section 364.12, allows the City Council to assess costs of abating nuisances against real estate taxes in the same manner as the property tax; and

WHEREAS, the City assessed \$560 in mowing fees on Resolution No. 284 – 2018; and

WHEREAS, the property taxes and special assessment against the above referenced property has not been paid in many years; and

WHEREAS, Wapello County holds the tax certificate for the above referenced property; and

WHEREAS, Wapello County received a request from Aaron Barnett to purchase the above referenced property if the special assessment is removed; and

WHEREAS, it is in the best interest of the City to remove the special assessment so that the property may be transferred to a new owner who will maintain the lot.

NOW, THEREFORE BE IT RESOLVED THAT the special assessment for the vacant lot on N. McPherson, Parcel No. 0074135000160000, in the amount of \$560 be removed from Resolution No. 284 – 2018.

Passed and adopted this 7<sup>th</sup> day of January 2020.

ATTEST:



Christina Reinhard  
Christina Reinhard, City Clerk

City of Ottumwa, Iowa

Matt Dalbey  
Matt Dalbey, Mayor Pro Tem

## Jerry Parker

---

**From:** A. Barnett <abarnett641@gmail.com>  
**Sent:** Sunday, November 3, 2019 11:34 AM  
**To:** Jerry Parker  
**Subject:** Parcel 007413500016000  
**Attachments:** map.jpg

Supervisor Parker,

This empty lot connected to mine has been maintained by the city, the owner lives in St. Louis, Mo. and has not payed taxes since 1995. I talked to Laurie Fountain a while ago and she suggested I talked to you and ask for an Assignment of tax sale certificate. I'm not willing to pay the thousands that are owed on it. But I will offer the two hundred and fifty dollars that the city sells lots for when they are connected to a persons property. I'll take it over, maintain it, cut down all the trees but the giant oak tree and start paying taxes on it every year. But only for \$250.00 anything more than that and the city can keep taking care of it and continue to not receive taxes for it. I've highlighted the lot on the map attached. It is behind my property where I live.

Thank you  
Aaron Barnett  
1206 W Highland Ave.  
Ottumwa, Iowa

*AAKON BARNETT #19 + #20*



Overview



Legend

- Easements
- Lots
- Parcels
- Subdivisions
- City Limits
- Lot Symbols
- Misc Symbols
- Parcel Symbols
- Road Symbols
- Right-of-Way Line
- Roads
- Sections
- Section Center
- Quarter Lines
- Quarter Quarter Lines

Parcel ID	007413500016000	Alternate ID	n/a	Owner Address	Kerkove, Richard A/Jolene K
Sec/Twp/Rng	0-0-0	Class	R		7 Chartres Court
Property Address		Acreage	n/a		Lake St Louis, MO 63367-
District	OTTUMWA CITY/OTTUMWASCH				
Brief Tax Description	HIGHLAND PARK ADD. LOT 18 (LOT ON MC PHERSON)				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 12/10/2019  
Last Data Uploaded: 12/10/2019 6:10:13 AM

FILED

2019 DEC 27 AM 11:49

CITY CLERK  
OTTUMWA, ILL.

# CITY OF OTTUMWA Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: Jan 7, 2020

**Gene Rathje**

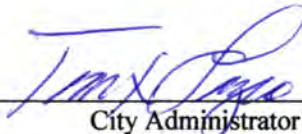
Prepared By

**Gene Rathje**

Department Head

**Park & Recreation**

Department



City Administrator Approval

AGENDA TITLE: **Resolution #3-2020, A Resolution for a Change Order for the Memorial Park Water Service Project.**

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

The Proof of Publication for each Public Hearing must be attached to the Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: **Approve Resolution # 3-2020, a Change Order for \$870 for the Memorial Park Water Service Project and Authorize the Mayor to Sign.**

DISCUSSION: **On November 19, 2019, the Ottumwa City Council approved a bid from K.M. King to repair and restore water service to Memorial Park for \$9300. On December 12, 2019, the Parks Director received a new invoice from K.M. King for \$10,170. After starting the project, K.M. King realized that additional work was necessary, including 15 linear feet of 1 inch copper water line, 1 additional curb valve box and 1 additional service connection, at a cost of \$870. This project is now complete.**

Source of Funds: CIP

Budgeted Item:  Budget Amendment Needed: No

**RESOLUTION No. 3-2020**

**A RESOLUTION FOR A CHANGE ORDER FOR THE MEMORIAL PARK WATER SERVICE PROJECT**

WHEREAS, Water Service to Memorial Park is vital to the recreational activities taking place in the park, and

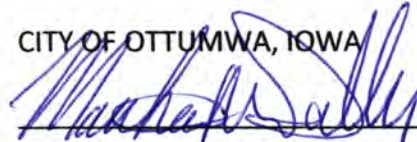
WHEREAS, The Contractor, K.M. King discovered additional work that was necessary to finish the project correctly,

WHEREAS, A change order for \$870 is necessary for the completion of this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA

That resolution #3-2020 be Approved, Passed, and Adopted this 7th day of January, 2020.

CITY OF OTTUMWA, IOWA



\_\_\_\_\_  
Matt Dalbey, Mayor Pro Tem

ATTEST:



\_\_\_\_\_  
Christina Reinhard, City Clerk

# K.M.KING, INC.

4765 SUMMER STREET - BURLINGTON IA. 52601 - 319/753-0507 - FAX 319/753-2924

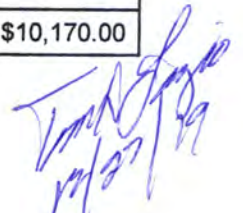
## Invoice

DATE: December 12, 2019  
INVOICE # 121219  
FOR:

Bill To:  
OTTUMWA PARKS DEPARTMENT

DESCRIPTION	AMOUNT
ELM STREET CITY PARK WATER SERVICE FURNISH AND INSTALL 1IN WATER SERVICE 315LF INCH K-COPPER @ \$28.00 PER FT	8,820.00
3-CURB VALVE/BOX @\$350.00 EA	1,050.00
3-SERVICE CONNECTION @ \$100.00 EA	300.00
<b>TOTAL</b>	<b>\$10,170.00</b>

Make all checks payable to K.M.King Inc.  
If you have any questions concerning this invoice, contact Kim King at 319.753.0507



**THANK YOU FOR YOUR BUSINESS!**

## Gene Rathje

---

**From:** kim king <kmking5@mchsi.com>  
**Sent:** Wednesday, December 18, 2019 12:18 PM  
**To:** Gene Rathje  
**Subject:** Re:

Gene, 1 inch k-copper increased by 15lf plus 1 additional curb valve box and 1 additional service connection. If you need more information let me know. Thanks, Kim

----- Original Message -----

From: "Gene Rathje" <rathjeg@ci.ottumwa.ia.us>  
To: "Kim King" <kmking5@mchsi.com>  
Cc: "Kristi McDowell" <mcdowellk@ci.ottumwa.ia.us>  
Sent: Wednesday, December 18, 2019 7:42:45 AM  
Subject: RE:

Kim,

The cost estimate that you gave me for this project was \$9300. This is what was approved by city council. The new invoice that you sent me is \$10,170. In order to pay this, I will have to get city council approval again on January 7. This will amount to a change order. Let me know what happened and what I am supposed to do.

Thanks,

Gene

From: Kim King <kmking5@mchsi.com>  
Sent: Monday, November 04, 2019 3:33 AM  
To: rathjeg@ci.ottumwa.ia.us  
Subject:

This message and accompanying documents are covered by the Electronic Communications Privacy Act, 18 USC 2510-2521, and contain information intended for the specified individual(s) only. This information is confidential. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying, or the taking of any action based on the contents of this information is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail, and delete the original message.



FILED

CITY OF OTTUMWA

STAFF SUMMARY

2019 DEC 19 AM 10:29

CITY OF OTTUMWA

Council Meeting of: January 7, 2020

ITEM NO. \_\_\_\_\_

Joni Keith

Prepared By

Tom X. Lazio

Department Head

Administration

Department

AGENDA TITLE: Approving Resolution #4-2020 amending the Agreement with Ottumwa Economic Development Corporation (OEDC) now known as the Greater Ottumwa Partners in Progress (GO PIP) for the period of December 18, 2019 to June 30, 2020 and authorize the Mayor Pro Tem to sign on behalf of the City of Ottumwa.

\*\*\*\*\*

PURPOSE: To promote economic development within the City of Ottumwa.

RECOMMENDATION: Approve Resolution #4-2020 regarding amending original Agreement with Ottumwa Economic Development Corporation (OEDC) to authorize payment to GO PIP.

DISCUSSION: The original Agreement with the Ottumwa Economic Development Corporation (OEDC) was approved by the City Council on September 3, 2019. This Agreement was for the period of July 1, 2019 to June 30, 2020, or until such time as OEDC merged with GO PIP. That merger occurred on December 18, 2019. OEDC is now under the control of GO PIP. This Agreement is now between the City and GOPIP, with the total budgeted funding for OEDC originally set at \$20,000 paid in four quarterly installments of \$5,000. All remaining quarterly payments due will be paid to GOPIP. This is a budgeted amount. Attached hereto is the revised Agreement.

GREATER OTTUMWA PARTNERS IN PROGRESS  
AGREEMENT WITH THE CITY OF OTTUMWA

This Agreement is made and entered into by and between the City of Ottumwa, Iowa, an Iowa municipal corporation and the Greater Ottumwa Partners in Progress, an Iowa non-profit corporation created to provide economic development in the Ottumwa area, the volunteer members of which are citizens, unions, businesses and organizations who make donations to the organization. For purposes of this Agreement, City of Ottumwa shall be known as "City" and Greater Ottumwa Partners in Progress shall be known as "GO PIP". For purposes of this agreement, the address of the City shall be Attn: City Administrator, 105 East Third Street, Ottumwa, Iowa 52501 and the address of GO PIP shall be, GO PIP Director, 217 E. Main Street, Ottumwa, Iowa 52501.

The original Agreement was between the City of Ottumwa and the Ottumwa Economic Development Corporation (OEDC), which has since merged into GO PIP. The original Agreement as approved by the City Council on September 3, 2019 and that Agreement will be terminated and this Agreement executed.

City and GO PIP are desirous of continued economic development of the community. Retaining existing industry and attracting new business and industry to the city will increase the business and employment opportunities for the citizens of the community, increase tax revenues and will continue the economic vitality of the community. It is in the best interest of the citizens of the community that active marketing of economic opportunities in the city be pursued. Business will be defined as commercial, medical, or industrial enterprise.

IT IS AGREED AS FOLLOWS:

1. GO PIP will actively perform defined economic development activities on behalf of the City.
  - a. Economic development activities shall be defined as the retention or expansion of new or existing business and industry and recruitment of new business and industry to locate in Ottumwa and Wapello County.
  - b. Economic development activities shall be defined as the hiring of a paid executive director to facilitate the job description as adopted by the GO PIP Board of Directors. Economic development activities shall be defined as cooperating with state government agencies, regional planning commissions and regional economic development organizations in attracting business to the city or region.
  - c. Economic development activities shall be defined as coordinating the activities of the Board of Directors and other volunteers of GO PIP.
  - d. Economic development activities shall be defined as aggressively pursuing qualified leads and/or responding to Requests for Proposal.

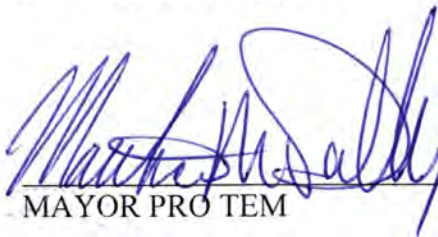
2. Designated city staff and GO PIP will work cooperatively to develop and provide quality customer service to prospects. City staff shall meet with the GO PIP staff to facilitate communication between the two entities, as needed or requested by either party.
3. City will designate two (2) members of city staff, council members, or mayor to be voting members of the Board of Directors of GO PIP.
4. The City will pay GO PIP the remaining \$5,000 quarterly installment payments that were required under the prior Agreement with the Ottumwa Economic Development Corporation approved by the City Council on September 3, 2019 (upon presentation of an invoice). Total payments remaining for fiscal year 2020 will be \$10,000.
5. This agreement shall be effective from December 18, 2019 to June 30, 2020.
6. The decision to hire, supervise and direct the Executive Director of GO PIP shall be solely the responsibility of the Board of Directors of GO PIP. The City reserves the right to give performance information to the Board of Directors of GO PIP.
7. GO PIP shall accept membership contributions and/or project grant funds from any person, firm, or corporation otherwise eligible according to the by-laws of GO PIP.
8. GO PIP shall not commit City to any legislative act, to any commitment of City funds, commit City to the sale or lease of City property nor otherwise obligate City in any way to any action.
9. GO PIP and City may communicate in any manner necessary to affect the economic development function covered by this contract. City shall designate the staff and/or council member to whom inquiries and reports shall be made and the manner in which such reports shall be made. On at least a quarterly basis, Executive Director of GO PIP shall appear at a City Council meeting and formally report about the activities that have been conducted in fulfillment of the economic development function as contemplated by this Agreement. The City Administrator will arrange these meetings as necessary and notify GO PIP at least one week in advance of said appearances. It is understood and acknowledged that some prospective businesses may not want a public announcement to be made of an inquiry or request for information and it is agreed that GO PIP shall be in compliance with this agreement if specific inquiries are not disclosed until such time as disclosure is authorized by the prospective or existing business or industry.
10. This agreement may be amended or modified by mutual agreement of City and GO PIP.

11. As part of GO PIP services rendered to the City, GO PIP may undertake certain business industrial recruitment and retention efforts listed below, up to or including:

- A. Recruitment efforts that will enhance and facilitate capital accumulation within the City of Ottumwa. Said recruitment efforts may encompass trade shows, conferences & seminars, cold calls, and directed marketing to potential businesses of an industrial and commercial nature.
- B. Business attraction, retention, expansion or relocation activities within the City of Ottumwa. This may consist of personal site visits to site selectors, and/or existing manufacturing enterprises to ascertain the tools GO PIP can utilize to answer, to the best of its ability regulatory issues, address issues of importance, or navigate financial assistance for qualifying programs.

12. Any questions or suggestions made by City concerning this Agreement and the economic development activities to be performed under this agreement shall be responded to promptly by GO PIP.

CITY OF OTTUMWA

  
MAYOR PRO TEM

ATTEST:

  
CITY CLERK

Dated this 7<sup>th</sup> day of  
January, 2020.

GREATER OTTUMWA  
PARTNERS IN PROGRESS  
(GO PIP)

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
TREASURER or VICE  
PRESIDENT

Dated this \_\_\_\_\_ day of  
\_\_\_\_\_, 2020.

**RESOLUTION #4-2020**

**RESOLUTION APPROVING AN AGREEMENT WITH GREATER OTTUMWA PARTNERS IN PROGRESS (GO PIP) TO REPLACE A PRIOR AGREEMENT WITH OTTUMWA ECONOMIC DEVELOPMENT CORPORATION (OEDC)**

WHEREAS, the City of Ottumwa, Iowa approved a funding Agreement with the Ottumwa Economic Development Corporation (OEDC) on September 3, 2019 for the 2020 Fiscal Year or until a merger with the Greater Ottumwa Partners in Progress (GO PIP) occurred; and

WHEREAS, a merger occurred on December 18, 2019 in which OEDC was absorbed by GO PIP; and

WHEREAS, the Agreement provided that a new Agreement would be entered into at the conclusion of the merger; and

WHEREAS, since the merger has occurred, it is necessary to terminate the Agreement with OEDC approved September 3, 2019, and enter into a new Agreement with GO PIP for the remaining quarterly installments originally due to OEDC and now to be paid to GO PIP.

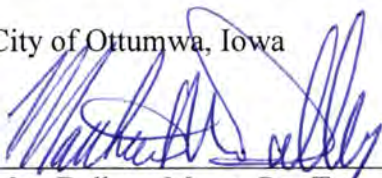
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the Agreement with OEDC approved on September 3, 2019 is terminated and the proposed Agreement with GO PIP effective December 18, 2019 through June 30, 2020 is hereby approved.

That the remaining funding due OEDC pursuant to the September 3, 2019 Agreement shall now be paid directly to GO PIP and the Mayor Pro Tem is hereby authorized to sign said Agreement on behalf of the City of Ottumwa, Iowa.

PASSED AND ADOPTED this 7th day of January, 2020.

City of Ottumwa, Iowa

  
\_\_\_\_\_  
Matt Dalbey, Mayor Pro Tem

ATTEST:

  
\_\_\_\_\_  
Christina Reinhard, City Clerk



FILED

2019 DEC 23 AM 11:43

CITY CLERK  
OTTUMWA, IA

# CITY OF OTTUMWA

## Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: Jan 7, 2020

Jody Gates

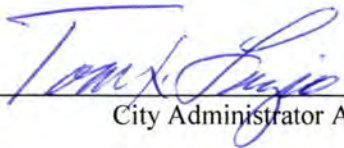
Prepared By

Kevin C Flanagan *KCF*

Department Head

Health & Inspections

Department



City Administrator Approval

AGENDA TITLE: Resolution No. 5 - 2020, a resolution by the Ottumwa City Council fixing an amount for abating a nuisance against certain lots in the City of Ottumwa, Iowa

\*\*\*\*\*

**\*\*Public hearing required if this box is checked.\*\***

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Pass and adopt Resolution No. 5 - 2020

DISCUSSION: Nuisance abatements were performed by the City on all the properties on this resolution. Costs for the abatement were billed but have not been paid; therefore the costs will be assessed to the property taxes. Nuisance abatement costs on this resolution total \$2,73846.

Source of Funds: 001-3-341-6499

Budgeted Item:  Budget Amendment Needed:

RESOLUTION NO. 5 – 2020

A RESOLUTION BY THE OTTUMWA CITY COUNCIL FIXING AN AMOUNT FOR ABATING A NUISANCE AGAINST CERTAIN LOTS IN THE CITY OF OTTUMWA, IOWA

WHEREAS, the nuisances existing on properties located at 1405 Albia Road, 422 S. Ferry, 1635 Greenwood, 926 Lee and 525 Ottumwa Street were abated by the City of Ottumwa; and

WHEREAS, the Code of Iowa, Section 364.12, allows the City Council to assess costs of abating nuisances against real estate taxes in the same manner as the property tax; and

WHEREAS, said costs are as follows:

1. 1405 Albia Road – legal description - A part of the South half of the Northwest Quarter of Section 26, Township 72 North, Range 14 West of the 5<sup>th</sup> P.M. in the City of Ottumwa, Wapello County, Iowa described as follows: Commencing at the Northwest corner of Lot 7, Block 4, West Ottumwa Addition to the City of Ottumwa, thence West 50 feet, thence South along the West line of Johnson Avenue 150 feet to the point of beginning, thence South along the West line of Johnson Avenue 433.15 feet to the North line of Albia Road, thence West along the North line of Albia Road 342 feet, thence North 0°15' West 216.9 feet, thence North 79°34' West 265.82 feet, thence North 27°48' West 60.67 feet, thence North 45°26' East 82.85 feet, thence North 44°52' West 65 feet, thence South 78°21' West 81.1 feet, thence North 22°52' West 216.3 feet, thence East 95 feet, thence South 6°53' East 97.3 feet, thence South 60°45' East 119.63 feet, thence South 86°52' East 112.56 feet, thence North 0°08' East 11.2 feet, thence East 341.7 feet to the point of beginning, owners Neil & Diane Ferguson, and the nuisance abatement costs are \$954.73 – Parcel #007417540256000.
2. 422 S. Ferry – legal description – Lot 70 in Williams Park Addition to the City of Ottumwa, Wapello County, Iowa, owner Richard and Brenda Fitzsimmons and the nuisance abatement costs are \$433.00 – Parcel #007417310067000.
3. 1635 Greenwood – legal description – West 50 feet of the East 100 feet of Lot 42 in Wildwood Countryside, a subdivision of the SW ¼ of Section 26 and Part of the SE ¼ Section 27, all in Township 72 North, Range 14 West all in the City of Ottumwa, Wapello County, Iowa, owners Deed Holder, Rose Acceptance, Inc. and Contract Buyer, Rosemary Christy and the nuisance abatement costs are \$536.48 – Parcel #007417300075000.
4. 926 Lee – legal description – Lot 7 Block 11 in Clinton Place Addition to the City of Ottumwa, Iowa, owner Stephanie Kelley and the nuisance abatement costs are \$300 – Parcel #007416280145000.
5. 525 Ottumwa – legal description – Lot 128 and the West 10 feet off of the West side of Lot 129 all in Daniel Zollar's Central Addition to the City of Ottumwa, Wapello County, Iowa, owners Deed Holder, Mark and Mary Welch, Contract Buyer #1, Juan Carlos Corea and Contract Buyer #2, Tycena Rendon and the nuisance abatement costs are \$514.25 – Parcel #007414220012000.

NOW, THEREFORE BE IT RESOLVED THAT the foregoing amounts are assessed against the respective properties as set forth hereinabove.

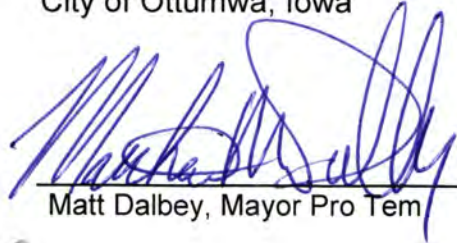
Passed and adopted this 7<sup>th</sup> day of January 2020

ATTEST:



Christina Reinhard  
Christina Reinhard, City Clerk

City of Ottumwa, Iowa



Matt Dalbey  
Matt Dalbey, Mayor Pro Tem



FILED

CITY OF OTTUMWA

2020 JAN -2 PM 2:45

Staff Summary

CITY OF OTTUMWA

**\*\* ACTION ITEM \*\***

Council Meeting of: January 7, 2020

Engineering Department  
Department

Alicia Bankson  
Prepared By  
*Amy Seals*  
Department Head

*Tom Lopez*  
City Administrator Approval

AGENDA TITLE: Resolution #9-2020. Approve Change Orders #2 and #3 for the Main Street (Downtown Streetscape) Reconstruction Project.

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution #9-2020.

DISCUSSION: Change Order #2 is for the addition of colored stamped concrete to replace the existing cross walk at the intersection of Jefferson and Main Street at a cost of \$3,987.50.

Change Order #3 item one was for a traffic signal base concrete repair, item two was to replace a step insert at 317 Main Street that become dislodged during utility installation. Item three was for the replacement of additional unsuitable trench fill.

Item four adjusted the time and material labor cost to account for Davis Bacon Labor rate requirements for the installation of the private water services that was originally added to the base contract in CO#1 item two.

Change Order #2 and CO #3 increases the contract amount by \$12,127.22. The new contract sum is \$5,138,680.88.

Funding:	<u>Grants</u>
CDBG	\$ 800,000 50/50 City and Legacy
Water Quality	\$ 55,000
Legacy	\$1,946,000
City of Ottumwa	\$2,670,000
OWW	\$ 511,665
Total	\$5,982,665

Source of Funds: FY19 CIP

Budgeted Item: Yes

Budget Amendment Needed: No

Base bid	\$5,096,359.30
CO 1	\$ 30,194.36
CO 2	\$ 3,987.50
CO 3	\$ 8,139.72
New Contract Sum	\$5,138,680.88 Portzen Contract
Resident Engineer	\$ 300,000.00 Garden & Associates Contract.
	\$ 128,876.59 Paid to Date
Total	\$5,267,557.47

Source of Funds: FY19 CIP

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #9-2020

A RESOLUTION APPROVING CHANGE ORDER #2 and #3  
FOR THE EAST MAIN RECONSTRUCTION PROJECT

WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract with Portzen Construction, Inc. of Dubuque, Iowa for the above referenced project;

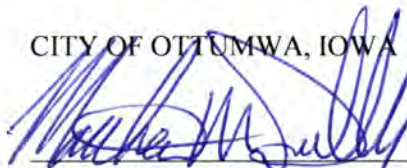
WHEREAS, Change Order #1 was approved by council on November 5, 2019;

WHEREAS, Change Order #2 and #3 increases the contract sum by \$12,127.22 resulting in a new contract sum of \$5,138,680.88;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change orders for this project are hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7<sup>th</sup> day of January 2020.

CITY OF OTTUMWA, IOWA



---

Matt Dalbey, Mayor Pro Tem

ATTEST:



---

Christina Reinhard, City Clerk

**Section 640  
CHANGE ORDER**

Project: Ottumwa Main Street

To Contractor: PORTZEN CONST

Change Order Number: 2

The Contract is changed as follows:  
Stamped concrete crosswalk at Main St.  
and Jefferson St. intersection (29 SY @ \$137.50/SY)

DATE	\$0.00
	<u>\$3,987.50</u>
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
Total:	\$3,987.50

**Base bid amount**                      \$5,096,359.30

**NEW PROJECT TOTAL**                      \$5,130,541.16

**NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR**

The Original Contract Sum was	<u>\$5,096,359.30</u>
Net change by previously authorized Change Orders	<u>\$30,194.36</u>
The Contract Sum prior to this change order	<u>\$5,126,553.66</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$3,987.50</u> ✓
The new Contract Sum including this change order	<u>\$5,130,541.16</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.

Larry Seals  
ENGINEER/  
DIRECTOR OF PUBLIC WORKS

01-02-2020  
DATE

PORTZEN CONST  
CONTRACTOR  
Demetrius H. [Signature]  
BY

1-2-20  
DATE  
Project Manager  
TITLE

**Section 640  
CHANGE ORDER**

Project: Ottumwa Main Street

To Contractor: PORTZEN CONST.

Change Order Number: 3

The Contract is changed as follows:

Street light base repair at NW corner of Main/Jefferson	27-Dec-19 \$240.00
Replace concrete step at 317 E Main	<u>\$200.00</u>
Remove and replace trench backfill material	<u>\$2,250.00</u>
Water services from curb stop to building in 300 block	<u>\$5,449.72</u>
	<u>\$0.00</u>
(summaries for all listed above, are attached)	<u>\$0.00</u>
	<u>\$0.00</u>
Total:	\$8,139.72

**Base bid amount** \$5,096,359.30

**NEW PROJECT TOTAL** \$5,138,680.88

**NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR**

The Original Contract Sum was	<u>\$5,096,359.30</u>
Net change by previously authorized Change Orders	<u>\$34,181.86</u>
The Contract Sum prior to this change order	<u>\$5,130,541.16</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$8,139.72</u>
The new Contract Sum including this change order	<u>\$5,138,680.88</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.

Darryl Seals  
ENGINEER  
DIRECTOR OF PUBLIC WORKS

01-02-2020  
DATE

PORTZEN CONST.  
CONTRACTOR  
Dennis Weirhauf  
BY

1-2-20  
DATE  
Project Manager  
TITLE

FILE  
2020 JAN -2 AM 9:48

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: January 7, 2020

<p>_____ Parks Department Department</p>	<p>_____ Alicia Bankson Prepared By</p> <p style="text-align: center;"><i>Rene Rathje</i> _____ Department Head</p>	<p style="text-align: center;"><i>Tom X. Regis</i> _____ City Administrator Approval</p>
--	---	--

AGENDA TITLE: Resolution #10-2020. Approving Change Order No. 1 for Beach Renovations Phase 4 – Slide Structure Repainting Project.

\*\*\*\*\*  
 \*\*Public hearing required if this box is checked.\*\*

RECOMMENDATION: Pass and adopt Resolution #10-2020.

DISCUSSION: The City Council approved the contract in the amount of \$110,000.00 to Mongan Painting Company, Inc. of Cherokee, Iowa through Resolution #174-2019 on August 6, 2019. This project entails the preparation and repainting of all the structural support steel for the four (4) fiberglass slides and the slide tower at The Beach Ottumwa, located at 101 Church Street. Change Order #1 includes additional caulking to seal numerous repair areas previously filled with pack rust on the slide tower.

Change Order #1 increases the contract amount by \$3,687.75 for a new contract sum of \$113,687.75.

Contract Summary is as follows

Base Contract		\$110,000.00
Change Order #1		\$3,687.75
		\$113,687.75

Revised Contract Amount

Phase 4 Project Cost Summary to Date:

Public Improvement Contracts:

Wave Generation Equipment	\$	115,375.00	(complete)
Wave Generation Equipment Installation	\$	34,609.90	(complete)
Wave Generation Blower and Motor Repair	\$	8,026.76	(complete)
Slide Repair/Restoration	\$	66,500.00	(in progress)
Slide Structural Support Repainting	\$	113,687.75	(in progress)
Volleyball Court Reconstruction	\$	75,000.00	(estimated)
New Shade Structure Installation	\$	99,535.70	(in progress)
Total	\$	512,735.11	

Source of Funds: \$700,000 Bond Proceeds      Budgeted Item: X      Budget Amendment Needed: No

RFP's:

Kitchen Floor Resurfacing	\$	6,710.00	(in progress)
Overhead Door Replacement	\$	8,250.00	(complete)
Pool Netting and Rope Fencing Replacement	\$	9,983.88	(complete)
Walk-in Cooler Replacement	\$	16,419.83	(complete)
Storm Sewer Improvements	\$	35,000.00	(estimated)
Aluminum Entrance Door Repair	\$	15,000.00	(estimated)
Recirculating Pump Replacement	\$	8,538.43	(complete)
Wood Fencing Repair	\$	4,560.00	(in progress)
Final Landscaping and Seeding	\$	12,000.00	(estimated)
Dedication Plaque	\$	1,200.00	(estimated)
Portable Storage Building	\$	4,029.92	(complete)

Total \$ 121,692.06

Total Phase 4 Costs:

Contracts	\$	512,735.11
RFP's	\$	121,692.06
Total	\$	633,427.17

Funding: Phase 4 \$ Available from Bond Proceeds: \$700,000.00

RESOLUTION #10-2020

A RESOLUTION APPROVING CHANGE ORDER #1  
FOR THE BEACH RENOVATIONS PHASE 4-SLIDE STRUCTURE REPAINTING

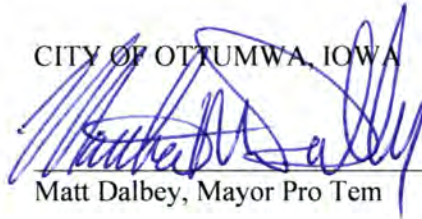
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract with Mongan Painting Co., Inc. of Cherokee, Iowa for the above referenced project; and

WHEREAS, Change Order #1 increases the contract amount by \$3,687.75 resulting in a new contract sum of \$113,687.75

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7<sup>th</sup> day of January 2020.

CITY OF OTTUMWA, IOWA



---

Matt Dalbey, Mayor Pro Tem

ATTEST:


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Christina Reinhard, City Clerk



**Section 640**  
**CHANGE ORDER**

Project: Beach Renovations Ph.4 Slide Structure Repainting To Contractor: Mongan Painting Co., Inc

Change Order Number: 1 Date: December 20, 2019

The Contract is changed as follows:

Additional Caulking	<u>\$3,687.75</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
Total:	<u>\$3,687.75</u>

**Base bid amount**                      \$110,000.00

**NEW PROJECT TOTAL**                      \$113,687.75

**NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR**

The Original Contract Sum was	<u>\$110,000.00</u>
Net change by previously authorized Change Orders	<u>\$0.00</u>
The Contract Sum prior to this change order	<u>\$110,000.00</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$3,687.75</u>
The new Contract Sum including this change order	<u>\$113,687.75</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days


The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.

\_\_\_\_\_  
ENGINEER/  
DIRECTOR OF PUBLIC WORKS

\_\_\_\_\_  
DATE

Mongan Painting Co., Inc.  
\_\_\_\_\_  
CONTRACTOR

12/20/19  
\_\_\_\_\_  
DATE

  
BY

President  
\_\_\_\_\_  
TITLE

FILED  
2020 JAN -2 AM 9:08  
CITY OF OTTUMWA

CITY OF OTTUMWA

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: January 7, 2020

Parks & Recreation  
Department

Alicia Bankson  
Prepared By  
*Gene Rathje*  
Department Head

*Tom L. Lewis*  
City Administrator Approval

AGENDA TITLE: Resolution #11-2020. Approving Change Order #1 and accepting the work as final and complete and approving the Final Pay Request for the Beach Phase 4, RFP 1X Kitchen Floor Resurface.

\*\*\*\*\*

\*\*Public hearing required if this box is checked. \*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution #11-2020.

DISCUSSION: Beach Phase 4, RFP 1X installed new monolithic epoxy flooring system in the kitchen area to match the flooring in the lobby area.

Change Order #1 increases the contract amount by \$1,250.00 for additional work to apply the surfacing material to repair an exterior concrete counter top for a new contract sum of \$7,960.00.

The contractor has completed the above referenced work according to the request for proposals. This will authorize payment and release all retainages.

Original Contract Amount	\$ 6,710.00
Change Order #1	\$ 1,250.00
New Contract Sum	\$ 7,960.00
Less Previous Payments	\$ 0.00
Final Amount Due	\$ 7,960.00

Phase 4 Project Cost Summary to Date:

Public Improvement Contracts:  
Wave Generation Equipment \$ 115,375.00 (complete)

Source of Funds: Bond Proceeds Budgeted Item: Yes Budget Amendment Needed: No

Wave Generation Equipment Installation	\$	34,609.90	(complete)
Wave Generation Blower and Motor Repair	\$	8,026.76	(complete)
Slide Repair/Restoration	\$	66,500.00	(in progress)
Slide Structural Support Repainting	\$	113,687.75	(in progress)
Volleyball Court Reconstruction	\$	75,000.00	(estimated)
New Shade Structure Installation	\$	99,535.70	(in progress)
<b>Total</b>	<b>\$</b>	<b>512,735.11</b>	

RFP's:

Kitchen Floor Resurfacing	\$	7,960.00	(complete)
Overhead Door Replacement	\$	8,250.00	(complete)
Pool Netting and Rope Fencing Replacement	\$	9,983.88	(complete)
Walk-in Cooler Replacement	\$	16,419.83	(complete)
Storm Sewer Improvements	\$	35,000.00	(estimated)
Aluminum Entrance Door Repair	\$	15,000.00	(estimated)
Recirculating Pump Replacement	\$	8,538.43	(complete)
Wood Fencing Repair	\$	4,560.00	(in progress)
Final Landscaping and Seeding	\$	12,000.00	(estimated)
Dedication Plaque	\$	1,200.00	(estimated)
Portable Storage Building	\$	4,029.92	(complete)
<b>Total</b>	<b>\$</b>	<b>122,942.06</b>	

Total Phase 4 Costs:

Contracts	\$	512,735.11
RFP's	\$	122,942.06
<b>Total</b>	<b>\$</b>	<b>635,677.17</b>

Funding: Phase 4 \$ Available from Bond Proceeds: \$700,000.00

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #11-2020

A RESOLUTION APPROVING CHANGE ORDER #1 AND ACCEPTING THE WORK AS FINAL AND COMPLETE FOR BEACH PHASE 4, RFP 1X KITCHEN FLOOR RESURFACE

WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on April 2, 2019 with Surface Sealers, Inc. of Lincoln, Nebraska for the above referenced project; and

WHEREAS, Change Order #1 increases the contract amount by \$1,250.00 for extra work and contract quantity adjustments. The new contract sum is \$7,960.00.


NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The Beach Phase 4, RFP 1X Kitchen Floor Resurface is hereby accepted as complete and authorization to make final payment to Surface Sealers, Inc. of Lincoln, Nebraska in the amount of \$7,960.00 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7<sup>th</sup> day of January 2020.

CITY OF OTTUMWA, IOWA

  
Matt Dalbey, Mayor Pro Tem

ATTEST:

  
Christina Reinhard, City Clerk

**Section 640  
CHANGE ORDER**

Project: RFP 1X - Beach Ottumwa Kitchen Floor Resurface To Contractor: Surface Sealers, Inc.

Change Order Number: 1 DATE: December 30, 2019

The Contract is changed as follows:

Add Countertop Refinishing	\$1,250.00
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
Total:	\$1,250.00

Base bid amount \$6,710.00

**NEW PROJECT TOTAL \$7,960.00**

**NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR**

The Original Contract Sum was	<u>\$6,710.00</u>
Net change by previously authorized Change Orders	<u>\$0.00</u>
The Contract Sum prior to this change order	<u>\$6,710.00</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$1,250.00</u>
The new Contract Sum including this change order	<u>\$7,960.00</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.

  
\_\_\_\_\_  
ENGINEER/  
DIRECTOR OF PUBLIC WORKS

30 DEC 2019  
\_\_\_\_\_  
DATE

Surface Sealers, Inc.  
CONTRACTOR  
  
\_\_\_\_\_  
BY

12-30-19  
\_\_\_\_\_  
DATE  
Vice President  
\_\_\_\_\_  
TITLE

Surface Sealers Inc  
1901 SW 6th Street  
Lincoln, NE 68522  
(402) 474-2440  
Jason@surfacesealers.com  
www.surfacesealers.com



## INVOICE

### BILL TO

The Beach Ottumwa- Kitchen  
Floor

INVOICE # 4566  
DATE 05/01/2019  
DUE DATE 05/31/2019  
TERMS Net 30

### DESCRIPTION

### AMOUNT

Diamond grind existing tile floor.  
Fill cracks and holes.  
Install a decorative epoxy quartz flooring system.

### Services

6,710.00

There is 506sf and 110lf for a total cost of

Price includes insurance, labor, material, mobilization and surface preparation.

Electrical supply to be provided by the owner.

### Services

### Services

We appreciate your business. We accept Visa, MC, Discover, and American Express. Please make checks payable to: Surface Sealers, Inc and remit to 1901 SW 6th Street, Lincoln, NE 68522.

BALANCE DUE

**\$6,710.00**

PHASE 4 - RFP 1X  
DED

Surface Sealers Inc  
1901 SW 6th Street  
Lincoln, NE 68522  
(402) 474-2440  
Jason@surface sealers.com  
www.surface sealers.com



## INVOICE

**BILL TO**  
The Beach Ottumwa-  
Countertop

**INVOICE #** 4775  
**DATE** 12/27/2019  
**DUE DATE** 01/26/2020  
**TERMS** Net 30

DESCRIPTION

AMOUNT

Prepare and install decorative epoxy quartz on countertop.

**Services**

1,250.00

Total cost for installation is

We appreciate your business. We accept Visa, MC, Discover, and American Express. Please make checks payable to: Surface Sealers, Inc and remit to 1901 SW 6th Street, Lincoln, NE 68522.

**BALANCE DUE**

**\$1,250.00**

PHASE 4 - RFP 1X

*DEL*