

TENTATIVE AGENDA  
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 1  
Council Chambers, City Hall

January 8, 2019  
5:30 O'Clock P.M.

- A. ROLL CALL: Council Member Stevens, Streeby, Berg, Dalbey, Roe and Mayor Lazio.
- B. CONSENT AGENDA:
1. Minutes from Regular Meeting No. 39 on December 18, 2018 as presented.
  2. Acknowledgement of November financial report and payment of bills as submitted by the Finance Department.
  3. Approve recommendation of reappointment of Brenda Case and John Ohlinger to the Historic Preservation Board, term to expire 1/01/2022.
  4. Approve the hiring of Brian Stevenson to the position of Engineering Aide in the Engineering Department effective January 2, 2019.
  5. Resolution No. 1-2019, setting January 22, 2019 as the date of a public hearing on the disposition of city owned property located at 1543 Mable Street.
  6. Resolution No. 3-2019, setting January 22, 2019 as the date of a public hearing on the disposition of city owned property located at 108 East Court Street.
  7. Resolution No. 4-2019, Approving the contract, bond, and certificate of insurance for the Milner Pump Station Removal Project.
  8. Beer and/or liquor applications for: The Dog House Tavern, 714 Vine St., with outdoor service area; Tequila Grill, 112 N. Market St.; La Guadalupana, 301 Church St.; El Rancho Grande, 232 E. Main St.; Casey's General Store No. 1678, 346 Richmond; Hy-Vee Food Store No. 1, 1025 N. Quincy; Iowa Liquor & Tobacco, 1021 E. Main St.; all applications pending final inspections.
- C. APPROVAL OF AGENDA
- D. REPORTS FROM CITY OFFICERS, BOARDS, COMMISSIONS, COMMITTEES:
1. Massage Therapy Business Licensing Ordinance will be presented on January 22, 2019
  2. MOU- Maintenance, Funding and Responsibilities – Streetscape – will be presented to Council on January 22, 2019
  3. Sharon Stroh, Economic Development Director – Update
- E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:  
(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)
- F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:
1. Bid review and award contract for asbestos removal and demolition of 206 East Court Street.

RECOMMENDATION: Award the contract for asbestos removal of 206 East Court to Environmental Edge of Ottumwa, Iowa, for \$1,500 and demolition of 206 East Court to Tim Skinner Trucking and Excavation for \$8,896.

- G. PUBLIC HEARING:  
H. RESOLUTIONS:  
I. ORDINANCES  
J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic

on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

## K. PETITIONS AND COMMUNICATIONS

### 1. Mayor and Council Reports

#### ADJOURN

**\*\*\* It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. \*\*\***



CITY OF  
**O T T U M W A**

**FAX COVER SHEET**

City of Ottumwa

DATE: 1/03/19 TIME: 3:45 PM NO. OF PAGES 3  
(Including Cover Sheet)

TO: News Media CO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #01 to be held on 1/8/2019

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Broadcast Report

P 1  
 01/03/2019 16:07  
 Serial No. A5C0011021987  
 TC: 368374

Addressee	Start Time	Time	Prints	Result	Note
KISS	01-03 15:55	00:01:48	003/003	OK	
KTVO	01-03 15:58	00:02:10	003/003	OK	
Ottumwa Courier	01-03 16:04	00:00:57	000/003	No Ans	
KBIZ/KTWA	01-03 16:05	00:00:57	000/003	No Ans	
TOM FM	01-03 16:06	00:00:57	000/003	No Ans	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX, DPE:Page Separation TX, MIX:Mix Original TX, CALL:Manual TX, CSAC:CSAC, FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, Sp:Special Original, FCODE:F-code, RTX:Re-TX, RLY:Relay, MEX:Confidential, BUL:Bulletin, SIP:SIP Fax, IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF, TEL: Rx from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer, Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over, POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error, PRINT:Compulsory Memory Document Print, DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.



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## OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 39  
Council Chambers, City Hall

December 18, 2018  
5:30 O'Clock P.M.

The meeting convened at 5:33 P.M.

Present were Council Member Roe, Stevens, Streeby, Berg, Dalbey and Mayor Lazio.

Dalbey moved, seconded by Roe to amend Item B-2 to reflect re-appointment of Gordon Aistrope to the Ottumwa Housing Authority Brd. effective 12/1/2018 and approve the following consent agenda items as amended: Mins. from Special Mtg. No. 36 on November 30, 2018 and Regular Mtg. No. 37 on December 4, 2018 as presented; Re-appointment of Gordon Aistrope to the Ottumwa Housing Authority Brd., term to expire 11/11/2020 and re-appointment of Carolee Kern to the Zoning Brd. of Adjustment, term to expire 12/12/2023; Civil Service Commission Eligibility Lists of December 7, 2018: Engineering Aide – Entrance, Transit Driver – Entrance; Approve the appointment of Chad Carlson to the position of Public Works Superintendent effective December 24, 2018; Approve participation in the Iowa Dept. of Transportation's paint program to purchase paint for the Traffic Maint. Dept. in the 2018-19 fiscal year, with an estimated total of \$10,791.90; Res. No. 295-2018, approve the payment of \$12,769 for the required ten percent match on the Assistance to Firefighters Grant for Self Contained Breathing Apparatus for the Fire Dept.; Beer and/or liquor applications for: Godfrey's Ale House, 2513 Northgate, with outdoor service area; African and Asian Bar, LLC, 105 & 107 N. Market St.; Red Sea Ethiopia and Eritrean Restaurant, 323 E. Main; all applications pending final inspections. All ayes.

Streeby moved, seconded by Roe to approve the agenda as presented. All ayes.

Mayor Lazio introduced Andy Wartenberg, CVB Director. Items of note: Destination Advocacy Training has been successful, CVB launched a new website on 12/10/18 – [greaterottumwacvb.org](http://greaterottumwacvb.org), new sponsorship program, continued efforts with digital marketing campaign are going well.

Mayor Lazio introduced Jody Gates, consultant, to discuss 2018 placarded house success stories. The following properties were highlighted: 576 Crestview, 1346 N. Elm, 337 N. Weller, 208 N. McLean. In 2018, the City disposed 12 houses, 13 vacant lots and 1 commercial building. Continued aggressive program to remove blighted properties.

Mayor Lazio introduced Pastor Mark Eigsti; Pastor George King of Pennsylvania Ave. Methodist Church stepped to the podium to present on his behalf. Requesting the City of Ottumwa to look at an Ordinance proposal which addresses unlicensed massage therapy businesses being a front for prostitution and human trafficking.

Mayor Lazio inquired if there was anyone from the audience who wished to address an item on the agenda. Owen McKee would like to address the Council on Item G-6.

Streeby moved, seconded by Roe to approve the new fees for the Ottumwa Park Campground. Parks & Rec. Dir. Rathje reported that the Ottumwa Parks Adv. Brd. approved raising the tent camping fee from \$10 to \$15 and the RV camping fee from \$17 to \$18, effective April 1, 2019. All ayes.

Roe moved, seconded by Berg to approve the new fees for the Jimmy Jones Shelter. Parks & Rec. Dir. Rathje reported that the Ottumwa Parks Adv. Brd. approved eliminating the \$50 fee for 6 hours or less and increasing the damage deposit from \$50 to \$100 per event, effective immediately. All ayes.

This was the time, place, and date set for a public hearing for instituting proceedings to take additional action for the issuance of not to exceed \$4,500,000 General Obligation Bonds. No objections were received. Roe moved, seconded by Streeby to close the public hearing. All ayes.

Roe moved, seconded by Streeby that Res. No. 285-2018, instituting proceedings to take additional action for the issuance of not to exceed \$4,500,000 General Obligation Bonds, be passed and adopted. Finance Dir. Jay reported these bonds will be used to finance housing demolition, streetscape, and sewer projects. All ayes.

This was the time, place, and date set for a public hearing on instituting proceedings to take additional action for the issuance of not to exceed \$1,400,000 General Obligation Urban Renewal Bonds. No objections were received. Streeby moved, seconded by Berg to close the public hearing. All ayes.

Dalbey moved, seconded by Roe that Res. No. 286-2018, instituting proceedings to take additional action for the issuance of not to exceed \$1,400,000 General Obligation Urban Renewal Bonds, be passed and adopted. Finance Dir. Jay reported these bonds will be used to finance the Airport runway project. All ayes.

This was the time, place, and date set for a public hearing on instituting proceedings to take additional action for the issuance of not to exceed \$200,000 General Obligation Bonds. No objections were received. Streeby moved, seconded by Berg to close the public hearing. All ayes.

Streeby moved, seconded by Dalbey that Res. No. 287-2018, instituting proceedings to take additional action for the issuance of not to exceed \$200,000 General Obligation Bonds, be passed and adopted. Finance Dir. Jay reported these bonds will be used to finance Bridgeview projects. All ayes.

This was the time, place and date set for a public hearing on authorizing the issuance of not to exceed \$6,160,000 General Obligation Bonds, Series 2019, and levying a tax for the payment thereof. No objections were received. Streeby moved, seconded by Dalbey to close the public hearing. All ayes.

Roe moved, seconded by Streeby that Res. No. 288-2018, authorizing the issuance of not to exceed \$6,160,000 General Obligation Bonds, Series 2019, and levying a tax for the payment thereof, be passed and adopted. Finance Dir. Jay reported these bonds will be used to finance the 2019 CIP as previously approved by Council. All ayes.

This was the time, place, and date set for a public hearing on the sale of City owned property located at 701 West Fourth Street. No objections were received. Dalbey moved, seconded by Streeby to close the public hearing. All ayes.

Streeby moved, seconded by Stevens that Res. No. 293-2018, accepting the offer and approving the sale of City owned property located at 701 West Fourth Street to Larry E. Waller for the sum of \$2,250, be passed and adopted. Two bids were received on December 11, 2018. All ayes.

This was the time, place and date set for a public hearing on the establishment of a Self-Supported Municipal Improvement District. Individuals stepped to the podium for discussion. Mr. McKee, owner of McKee Coins, discussed how the streetscape project has the street in front of his business tore up and will be for another year. This will hurt businesses in this area. And, how are the zones within SSMID calculated? His business is located in the highest zone. Do you really think it's going to bring more businesses to the downtown area if you raise the taxes?

TJ Heller, CEO Greater Ottumwa Partners in Progress, responded. Implementation of this SSMID District is not meant to put extra burden on the business owners, but knows they will have a growing period during the streetscape project.

Comments were also heard from Tricia Smith (Main Street board member), Josh Gettings (Riverside Cyclery owner), Bryan Lee (Lee's Photography) and Fred Zesiger (Main Street Ottumwa Director).

Councilman Streeby requested to keep the public informed on how this SSMID District is working, how much money is generated from it and how is this District positively impacting our community.

Roe moved, seconded by Dalbey to close the public hearing. All ayes.

Roe moved, seconded by Berg that Res. No. 294-2018, approve the establishment of a Self-Supported Municipal Improvement District, be passed and adopted. An Ordinance will be prepared and presented to council at least 30 days after this public hearing and would be subject to final approval at that time. Since this district is also in an urban renewal district, an Amendment to the Tax increment Financing Agreement will need to be developed to allow for the use of these funds for this purpose. All ayes.

Dalbey moved, seconded by Streeby that Res. No. 284-2018, assessing 2018 weed mowing charges against certain lots in the City of Ottumwa, Iowa for a total, including administrative fees, of \$53,516.00, be passed and adopted. All ayes.

Roe moved, seconded by Streeby that Res. No. 289-2018, award the contract for the Milner Pump Station Removal Project to DC Concrete & Construction of Douds, Iowa in the amount of \$33,678.00, be passed and adopted. Public Works Dir. Seals reported three bids were received. All ayes.

Berg moved, seconded by Roe that Res. No. 290-2018, award the contract for the Beach Phase 3-Sound System 2018 RFP 4X – to Lifeline Audio Video Technologies of Platteville, Wisconsin in the amount of \$48,775.00, be passed and adopted. Councilman Stevens doesn't understand why when this was presented two years ago, it was around \$25,000 and now it's up to almost \$49,000. Mr. Bresch, owner of Eyes and Ears, has limped the sound system along at the Beach for years discussed why he did not bid this job. Ayes: Berg, Roe. Nays: Stevens, Streeby, Dalbey. Motion failed.

Streeby moved, seconded by Dalbey that Res. No. 291-2018, approving Change Order No. 1 and accepting the work as final and complete for the 2018 Street Crack Repair Program, be passed and adopted. Public Works Dir. Seals reported change order no. 1 increases the contract by \$534.75 for quantity adjustments, making the total contract sum \$44,904.75. All ayes.

Streeby moved, seconded by Dalbey that Res. No. 292-2018, approving Change Order No. 1 for the Wapello St. and Albia Rd. Roundabout Project (also known as the North Ferry and Albia Rd. Modern Roundabout Project), be passed and adopted. Public Works Dir. Seals reported change order no. 1 increases the contract by \$4,067.41. Ayes: Stevens, Streeby, Berg. Nays: Roe, Dalbey. Motion carried.

Roe moved, seconded by Dalbey that Res. No. 296-2018, approve Policy No. 68-2018 to establish guidelines for dealing with individuals and groups that damage parks and recreational facilities, be passed and adopted. Parks & Rec. Dir. Rathje reported this policy was developed by the Ottumwa Parks Adv. Brd. to help prevent future damage to Ottumwa's Parks. The Park Brd. approved this policy at their meeting on 12/11/18. This policy will go into effect immediately. All ayes.

Mayor Lazio inquired if anyone from the audience wished to address an item not on the agenda. There were none.

Mayor Lazio reported we have an opening on the Historic Preservation Committee and he encourages volunteers to sign up. Reminder that the next regular scheduled City Council meeting will be held on January 8, 2019.

Roe moved, seconded by Streeby that the meeting adjourn. All ayes. Adjournment was at 6:54 P.M.

CITY OF OTTUMWA, IOWA

ATTEST:

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Tom X. Lazio, Mayor

\_\_\_\_\_  
Christina Reinhard, City Clerk



ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. PERIOD BALANCE	CASH DEBITS	CASH CREDITS	END PERIOD BALANCE	OUTSTANDING CHECKS	TREASURY BALANCE
TOTALS FOR FUND 001	GENERAL OPER	4130791.31	1301936.51	1418063.30	4014664.52	42257.43	4056921.95
TOTALS FOR FUND 002	PARKING RAMP	25382.59	792.00	1080.80	25093.79	485.99	25579.78
TOTALS FOR FUND 110	ROAD USE TAX	4686296.86	378084.37	403590.84	4660790.39	4795.76	4665586.15
TOTALS FOR FUND 112	EMPLOYEE BEN	708510.73	465198.81	444367.00	729342.54		729342.54
TOTALS FOR FUND 119	EMERGENCY FU		11766.73	11766.73			
TOTALS FOR FUND 121	SALES TAX 1%	1341285.83	406253.70	27583.66	1719955.87		1719955.87
TOTALS FOR FUND 124	VOGEL URBAN						
TOTALS FOR FUND 125	WESTGATE TIF	250581.97	26079.41		276661.38		276661.38
TOTALS FOR FUND 126	AIRPORT TIF						
TOTALS FOR FUND 127	PENNSYLVANIA						
TOTALS FOR FUND 128	WILDWOOD HWY	138691.82			138691.82		138691.82
TOTALS FOR FUND 129	RISK MANAGEM	1143188.14	55520.65	32761.92	1165946.87	14198.88	1180145.75
TOTALS FOR FUND 131	AIRPORT FUND	61656.85	103333.28	45953.43	119036.70	829.87	119866.57
TOTALS FOR FUND 133	LIBRARY FUND	352198.63	87181.68	94544.54	344835.77	2799.32	347635.09
TOTALS FOR FUND 135	CEMETERY FUN	-6179.02	33895.24	46069.68	-18353.46	7724.00	-10629.46
TOTALS FOR FUND 137	HAZ-MAT FUND	149766.83	8464.68	10909.26	147322.25	537.98	147860.23
TOTALS FOR FUND 141	2018 UPPER S	26980.88			26980.88		26980.88
TOTALS FOR FUND 142	HOAP/HILP ES						
TOTALS FOR FUND 143	EPA BROWNFI						
TOTALS FOR FUND 144	2013 CDBG HO						
TOTALS FOR FUND 145	DOWNTOWN REV						
TOTALS FOR FUND 146	DOWNTOWN STR	-116.51	116.51				
TOTALS FOR FUND 147	CDBG P-2 MAS	50387.68	22076.00	77488.95	-5025.27	86558.16	81532.89
TOTALS FOR FUND 148	2016 OWW CDB						
TOTALS FOR FUND 151	OTHER BOND P	946779.36	2141.15	111887.58	837032.93	1425.00	838457.93
TOTALS FOR FUND 167	FIRE BEQUEST	26097.21			26097.21		26097.21
TOTALS FOR FUND 169	START UP FUN						
TOTALS FOR FUND 171	RETIREE HEAL	786448.96	158804.88	173260.39	771993.45	205.02	772198.47
TOTALS FOR FUND 173	LIBRARY BEQU	181033.39	8868.84	15563.25	174338.98	824.55	175163.53
TOTALS FOR FUND 174	COMMUNITY DE	73435.65			73435.65		73435.65
TOTALS FOR FUND 175	POLICE BEQUE	92228.80		380.23	91848.57		91848.57
TOTALS FOR FUND 177	HISTORIC PRE	1783.17			1783.17		1783.17
TOTALS FOR FUND 200	DEBT SERVICE	1864939.08	201157.54		2066096.62		2066096.62
TOTALS FOR FUND 301	STREET PROJE	1429066.73	2888.00	986487.45	445467.28	64639.53	510106.81
TOTALS FOR FUND 303	AIRPORT PROJ	124827.50		18322.05	106505.45	18322.05	124827.50
TOTALS FOR FUND 307	SIDEWALK & C	191719.48		943.73	190775.75		190775.75
TOTALS FOR FUND 309	PARK PROJECT	410248.94		46026.31	364222.63		364222.63
TOTALS FOR FUND 311	LEVEE PROJEC	179888.81		850.00	179038.81		179038.81
TOTALS FOR FUND 313	EVENT CENTER	6183.00		7010.28	-827.28		-827.28
TOTALS FOR FUND 315	SEWER CONSTR	914274.68		14871.85	899402.83		899402.83
TOTALS FOR FUND 320	WEST END FLO						
TOTALS FOR FUND 501	CEMETERY MEM	3710.46			3710.46		3710.46
TOTALS FOR FUND 503	CEMETERY PER		234.00		234.00		234.00
TOTALS FOR FUND 610	SEWER UTILIT	1749425.20	502457.18	526376.07	1725506.31	21355.23	1746861.54
TOTALS FOR FUND 611	SEWER SINKIN	522332.00	106833.00		629165.00		629165.00
TOTALS FOR FUND 612	STORM WATER						
TOTALS FOR FUND 613	SEWER IMPROV	2966828.00	41707.00		3008535.00		3008535.00
TOTALS FOR FUND 670	LANDFILL FUN	1401884.76	173867.36	208714.58	1367037.54	15927.34	1382964.88
TOTALS FOR FUND 671	LANDFILL RES	1093884.00			1093884.00		1093884.00
TOTALS FOR FUND 673	RECYCLING	210992.17	27785.46	55351.84	183425.79	3661.39	187087.18
TOTALS FOR FUND 690	TRANSIT FUND	997059.34	71737.62	113141.14	955655.82	4312.78	959968.60
TOTALS FOR FUND 695	1015 TRANSIT						
TOTALS FOR FUND 720	BRIDGEVIEW E	107836.16			107836.16		107836.16
TOTALS FOR FUND 750	GOLF COURSE	1210.62			1210.62		1210.62
TOTALS FOR FUND 810	POOLED INVES	-31820491.72	304357.88		-31516133.84		-31516133.84
TOTALS FOR FUND 820	PAYROLL CLEA	217660.64	1546267.80	1342606.29	421322.15	34351.15	455673.30
TOTALS FOR FUND 840	EQUIPMENT PU	1096702.62	19132.90		1115835.52		1115835.52
TOTALS FOR FUND 860	GROUP HEALTH	3350561.49	595784.64	601654.20	3344691.93	4436.91	3349128.84
TOTALS FOR ALL LISTED FUNDS		2187975.09	6664724.82	6837627.35	2015072.56	329648.34	2344720.90

REPORT DATE 11/30/2018  
SYSTEM DATE 12/13/2018  
FILES ID 0

CITY OF OTTUMWA  
STATEMENT OF CHANGES IN CASH BALANCE  
AS OF 11/30/2018

PAGE 2  
TIME 15:21:53  
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SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

END OF REPORT

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
00198	ABC PEST CONTROL INC.	199471	11/16/2018	42.95	BLDG MAINT & REPAIR
00315	ACCENT WIRE	199266	11/02/2018	2,405.00	VHCL MTCE SUPPLIES
00681	AFLAC	199350	11/09/2018	1,923.78	AFLAC DEDUCTION PAYABLE
00688	AFSCME/IA COUNCIL 61	199630	11/30/2018	176.25	LIBRARY UNION DUES PAYABL
00778	AGRILAND FS, INC.	199351	11/09/2018	68.39	VHCL MTCE SUPPLIES
00800	AHLERS & COONEY P.C.	199267	11/02/2018	147.50	LEGAL FEES
00855	AIRGAS-NORTH CENTRAL	199352	11/09/2018	774.24	SUSTENANCE SUPPLIES
01197	ALBIA NEWSPAPER INC	199268	11/02/2018	45.00	LIBRARY MAT.-JAMES ESTATE
02080	ALLIANT ENERGY/IPL	199353	11/09/2018	156.29	OPERATING SUPPLIES
02615	ALTORFER INC.	199270	11/02/2018	194.00	VHCL MTCE SUPPLIES
03641	AMERICAN COOLING	199632	11/30/2018	772.50	VHCL MTCE SUPPLIES
05002	AMERICAN TRAFFIC SAFETY	199562	11/21/2018	9,810.08	STREET MAINT SUPPLIES
05116	AQUARIUS TECHNOLOGIES LLC	199354	11/09/2018	260.48	CAPITAL IMPROVEMENTS
05117	ARAMARK	199474	11/16/2018	79.58	JANITORIAL
05124	ARCHANGEL SERVICES, LLC	199563	11/21/2018	2,316.67	SUSTENANCE SUPPLIES
05668	A-TEC RECYCLING INC	199271	11/02/2018	1,814.49	MISC CONTRACT WORK
05700	ATOMIC TERMITE & PEST	199272	11/02/2018	130.00	HAZARDOUS WASTE DISPOSAL
05849	AUTO JET MUFFLER CORP	199475	11/16/2018	172.74	GROUND MAINT & REPAIR
05860	AUTOZONE	199355	11/09/2018	836.95	VHCL MTCE SUPPLIES
06006	BP	199476	11/16/2018	1,613.94	VHCL MTCE SUPPLIES
06481	BAILEY OFFICE OUTFITTERS	199357	11/09/2018	2,265.71	VHCL-FUEL
06740	JANICE BAIN	199477	11/16/2018	100.28	OFFICE SUPPLIES
06780	BAKER & TAYLOR	199358	11/09/2018	865.12	TRAINING
06994	BANLEACO	199274	11/02/2018	981.42	LIBRARY MAT.-JAMES ESTATE
07016	BARKER LEMAR ENGINEERING	199636	11/30/2018	7,611.95	PHOTOCOPIES
07879	CORY BERGE	199478	11/16/2018	272.56	ENGINEERING
08876	BICKEL'S CYCLING & FITNES	199637	11/16/2018	316.25	TRAVEL & CONFERENCE
09360	BLACK'S TIRE COMPANY LLC	199359	11/09/2018	120.50	OTHER PROF SERV
09368	BLAKESBURG IA FIRE DEPT	199275	11/02/2018	1,155.52	TOOLS & SMALL EQUIP
09515	BLOOMFIELD COMMUNICATIONS	199360	11/09/2018	54.00	MEDICARE PREMIUMS
09522	BELMONT BC & BS OF IOWA	199564	11/21/2018	22,707.20	VHCL MTCE SUPPLIES
11495	BRIDGE CITY TRUCK REPAIR	199276	11/02/2018	251.90	VHCL MTCE SUPPLIES
11496	BRIDGE CITY SANITATION LLC	199479	11/16/2018	136,150.47	REFUSE HAULING
11506	BRIDGE VIEW CENTER	199361	11/09/2018	73.95	TREE TRIMMING
12500	BUB'S TREE CARE	199639	11/30/2018	10,150.00	OFFICE SUPPLIES
13270	BYWATER SOLUTIONS, LLC	199363	11/09/2018	3,700.00	VHCL MTCE SUPPLIES
13607	CFI TIRE SERVICE	199481	11/16/2018	2,182.95	OFFICE SUPPLIES
13609	CIT	199566	11/21/2018	384.39	ENGINEERING
13646	CALHOUN-BURNS & ASSOC INC	199278	11/02/2018	3,190.50	ENGINEERING
14315	CAPITAL CITY BOILER &	199364	11/09/2018	1,274.82	OPERATING SUPPLIES
14318A	CAPITAL CITY EQUIPMENT CO	199365	11/09/2018	357.37	OPERATING SUPPLIES
14928	CARNES PAINTING & STAININ	199366	11/09/2018	3,600.00	TELEPHONE/IT
15600	CARROLL DISTRIBUTING	199367	11/09/2018	330.84	TELEPHONE/IT
16265	CENTER POINT LARGE PRINT	199368	11/09/2018	85.08	TRAVEL & CONFERENCE
16300	CENTRAL IOWA FASTENERS	199567	11/21/2018	53.90	CONTRACTUAL SERVICES
16310A	CENTRAL SERVICE & SUPPLY,	199640	11/30/2018	1,562.77	SUSTENANCE SUPPLIES
16402	CENTURYLINK	199281	11/02/2018	4,343.54	TELEPHONE/IT
16403	CENTURYLINK	199281	11/02/2018	212.24	TELEPHONE/IT
16418	CHAMNESS TECHNOLOGY INC	199570	11/21/2018	3,155.70	TRAVEL & CONFERENCE
16419	JOSH CHANCE	199370	11/09/2018	6.00	CONTRACTUAL SERVICES
17500	CHRISTNER CONTRACTING INC	199371	11/09/2018	86,233.58	SUSTENANCE SUPPLIES
17620	CINTAS CORPORATION	199641	11/30/2018	46.84	BLDG MAINT & REPAIR
17621	CINTAS LOC 22M	199282	11/02/2018	139.78	

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18330	JUSTIN CLARK	199373	11/09/2018	6.00	TRAVEL & CONFERENCE
18379	CLEMONS INC OF OTTUMWA	199374	11/09/2018	543.88	
18980	COLLECTION SERVICES	199643	11/30/2018	6,547.32	CHILD SUPPORT PAYABLE
20085	COMPUTER INFORMATION	199484	11/16/2018	35,034.85	OTHER CAPITAL EQUIPMENT
20329	RICHARD OR KRIS CONLEY	199644	11/30/2018	640.00	JANITORIAL
20332	CONFLUENCE, INC	199572	11/21/2018	21,076.18	CONTRACTUAL SERVICES
21051	J.P. COOKE RABIES AND	199645	11/30/2018	351.29	OFFICE SUPPLIES
21670	MIKE CRAFF	199376	11/09/2018	24.00	TRAVEL & CONFERENCE
21818	CREATIVE FORMS & CONCEPTS	199284	11/02/2018	570.18	OFFICE SUPPLIES
21825	CREDIT UNION	199485	11/16/2018	57,989.98	CREDIT UNION PAYABLE
21842	CRESCENT ELECTRIC SUP CO	199286	11/02/2018	312.99	OPERATING SUPPLIES
22457	DC CONCRETE & CONST. LLC	199486	11/16/2018	53,036.13	CONTRACTUAL
22469	DJ CLEANING COMPANY	199287	11/02/2018	1,900.00	JANITORIAL
22608	DANI'S AUTO SUPPLY LLC	199382	11/09/2018	3,231.33	TOOLS & SMALL EQUIP
23032	JO ANNE DAVIS	199383	11/09/2018	44.91	
23932	DECATUR CO EMERGENCY MANA	199384	11/09/2018	474.70	
23985	DENISES ALTERATIONS	199574	11/21/2018	160.00	SUSTENANCE SUPPLIES
24325	DEMCO, INC	199575	11/21/2018	766.35	OPERATING SUPPLIES
24330	DERANS TOWING SERVICE	199488	11/16/2018	235.00	STATE TOWING/STORAGE FEES
24554	THE DES MOINES	199576	11/21/2018	564.04	OTHER PROF SERV
25361	DOUDS STONE LLC	199289	11/02/2018	351.81	STREET MAINT SUPPLIES
25390	R. D. DRENKOW & CO INC	199648	11/30/2018	6,389.46	R.D. DRENKOW/FLEX PAY
25394	DRISH CONSTRUCTION, INC.	199385	11/09/2018	82,752.47	
25593	DXP ENTERPRISES, INC.	199577	11/21/2018	1,403.72	VHCL MTCE SUPPLIES
26050	EARL MAY SEED & NURSERY	199650	11/30/2018	672.00	GROUNDS MAINT & REPAIR
26580A	EBSCO INFORMATION SERVICE	199490	11/16/2018	8,913.24	LIBRARY MAT. -JAMES ESTATE
26640	ECOSYSTEMS INC	199386	11/09/2018	6,950.00	CONTRACTUAL SERVICES
27010	ELECTRICAL ENG & EQUIP CO	199387	11/09/2018	209.68	STREET MAINT SUPPLIES
27272	ELLIOTT BULK SERVICES LLC	199388	11/09/2018	3,803.42	VHCL-FUEL
27280	ELLIOTT OIL COMPANY	199578	11/21/2018	25,592.79	VHCL-FUEL
27510	EMBLEM ENTERPRISES INC	199292	11/02/2018	88.00	OPERATING SUPPLIES
27786	ENVIRONMENTAL PRODUCTS &	199651	11/30/2018	676.01	VHCL MTCE SUPPLIES
28416	EVIDENT INC.	199293	11/02/2018	742.13	TOOLS & SMALL EQUIP
28610	EYES & EARS	199294	11/02/2018	1,000.00	PUBLIC INFORMATION
28784	FS INDUSTRIES	199295	11/02/2018	6,425.91	CAPITAL IMPROVEMENTS
29300	FASTENAL COMPANY	199493	11/16/2018	346.01	OPERATING SUPPLIES
29829	FIDELITY SECURITY LIFE	199654	11/30/2018	1,420.41	AVESIS PAYABLE
30119	FIRESTONE COMPLETE AUTO C	199389	11/09/2018	928.04	VHCL MTCE SUPPLIES
30148	FIREMANS ASSC	199656	11/30/2018	1,731.00	FIRE UNION DUES PAYABLE
30560	FISHER SCIENTIFIC	199657	11/30/2018	214.64	LAB SUPPLIES
30720	FLOOR TO CEILING STORE	199580	11/21/2018	651.24	BUILDING MAINTENANCE REPA
31366	FRIENDS OF THE GRIMES	199658	11/30/2018	225.00	CONTRACTUAL SERVICES
31427	FYE EXCAVATING, INC.	199390	11/09/2018	393,005.86	CONTRACTUAL SERVICES
31428	DEREK FYE	199391	11/09/2018	6.00	TRAVEL & CONFERENCE
31459	GRP & ASSOCIATES	199581	11/21/2018	52.00	HAZARDOUS WASTE DISPOSAL
31682	GALLS LLC	199496	11/16/2018	1,651.08	SUSTENANCE SUPPLIES
31686	GAMETIME	199497	11/16/2018	295.50	OPERATING SUPPLIES
32350	GAZETTE	199661	11/30/2018	124.80	LIBRARY MAT. -JAMES ESTATE
32402	GEHR POWER SYSTEMS, LLC	199583	11/21/2018	4,342.50	CONTRACTUAL SERVICES
32653	THE GETTINGS GROUP	199498	11/16/2018	2,810.00	FACADE GRANTS
33390	GRAINGER	199296	11/02/2018	82.77	OPERATING SUPPLIES
33635	GREAT WESTERN SUPPLY CO	199394	11/09/2018	307.42	OPERATING SUPPLIES
34001	GULLFT FENCE COMPANY	199584	11/21/2018	850.00	CONTRACTUAL SERVICES
34052	BERT GURNEY & ASSOCIATES,	199395	11/09/2018	1,466.05	OPERATING SUPPLIES

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34664	JOHN HALL & ASSOC. PLLC	199297	11/02/2018	24,490.79	LEGAL FEES
34900	HAMILTON PRODUCE COMPANY	199396	11/09/2018	63.00	STREET MAINT SUPPLIES
34966	HARDY DIAGNOSTICS	199585	11/21/2018	208.51	LAB SUPPLIES
35430	HARRISON MORELAND WEBBER	199586	11/21/2018	5,978.60	LEGAL FEES
36083	HAWKEYE TRUCK EQUIPMENT	199664	11/30/2018	54.91	VHCL MTCSE SUPPLIES
36302	HEARTLAND HUMANE SOCIETY	199499	11/16/2018	112.00	OTHER PROF SERV
36850	HELMUTH REPAIR, INC.	199398	11/09/2018	6,388.00	OTHER CAPITAL EQUIP
37415	HICKENBOTTOM INC	199587	11/21/2018	1,310.60	SEWER/DRAINAGE SUPPLIES
37476	HILL PRODUCTIONS & MEDIA	199399	11/09/2018	74.00	ADVERT/LEGAL PUBL
37560	HINDMAN PERSON HEATING	199400	11/09/2018	505.00	OPERATING SUPPLIES
37705	HOLLAND SUPPLY INC	199401	11/09/2018	3,966.15	OPERATING SUPPLIES
39438	HY-VEE ACCOUNTS RECEIVABL	199588	11/21/2018	81.93	OPERATING SUPPLIES
40125	IDALS	199501	11/16/2018	30.00	TRAINING
41480	ICMA RETIREMENT TRUST 457	199665	11/30/2018	4,533.00	ICMA DEF COMP PAYABLE
41505	IMWCA	199589	11/21/2018	13,936.87	WORKMENS COMPENSATION
41506	IMWCA	199667	11/30/2018	6,110.01	POLICE W/C 411 CLAIMS
41525	I M C A	199299	11/02/2018	500.00	IMWCA TPA FEES
41600	IDEAL READY MIX	199402	11/09/2018	234.37	STREET MAINT SUPPLIES
41920	INDUSTRIAL CHEMICAL CO IN	199301	11/02/2018	134.00	MISC CONTRACT WORK
41920A	INDUSTRIAL CHEMICAL CO IN	199503	11/16/2018	68.00	JANITORIAL
41925	INDUSTRIAL MEDICINE	199504	11/16/2018	305.00	EMPLOYEE PHYSICALS/TESTS
42090	INFOMAX OFF SYSTEMS INC	199591	11/21/2018	831.14	CONTRACTUAL SERVICES
42160	INGRAM LIBRARY SERVICES	199505	11/16/2018	4,128.90	LIBRARY MAT.-JAMES ESTATE
43265	INTERSTATE BATTERY	199404	11/09/2018	351.85	VHCL MTCSE SUPPLIES
43290	IAMU	199405	11/09/2018	1,264.00	TRAINING
43290B	IOWA ASSOC MUNICIPAL UTIL	199406	11/09/2018	300.00	TRAINING
43388	IOWA CIVIL CONTRACTING,IN	199506	11/16/2018	429,775.30	CONTRACTUAL SERVICES
43880A	IA LAW ENFORCEMENT ACADEM	199303	11/02/2018	550.00	OTHER PROF SERV
43999	IOWA ONE CALL	199670	11/30/2018	281.70	TELEPHONE/IT
44037	IOWA PRISON INDUSTRIES	199671	11/30/2018	3,976.30	SMALL FURN/FIXTURES
45057	J & J MOWING	199304	11/02/2018	11,800.00	WEED MOWING
45613	JEO CONSULTING GROUP INC	199673	11/30/2018	1,997.60	ENGINEERING
45905	JOE KENT'S MACHINE &	199305	11/02/2018	134.75	OPERATING SUPPLIES
45974	JOHN DEERE FINANCIAL	199594	11/21/2018	536.50	OPERATING SUPPLIES
47714	KAY PARK-REC CORP (AR)	199595	11/21/2018	3,124.00	CAPITAL IMPROVEMENTS
48001	JONI KEITH	199674	11/30/2018	195.44	TRAVEL & CONFERENCE
48354	KETCH-ALL COMPANY	199306	11/02/2018	47.45	TOOLS & SMALL EQUIP
48374A	KEOKUK CO EMERGENCY MANAG	199508	11/16/2018	489.98	GRANT
48798	KIECK'S CAREER APPAREL	199409	11/09/2018	458.95	SUSTENANCE SUPPLIES
48809	KIESLER'S POLICE SUPPLY,	199596	11/21/2018	1,007.64	TOOLS & SMALL EQUIP
49041	ALLYSON KIRKING	199509	11/16/2018	8.72	TRAVEL & CONFERENCE
49042	KIRKHAM MICHAEL	199597	11/21/2018	18,322.05	INFRASTRUCTURE
49070	KIRKSVILLE DAILY EXPRESS	199510	11/16/2018	159.00	MISCELLANEOUS
49206	KLODT DOOR SERVICE LLC	199675	11/30/2018	734.95	BLDG MAINT & REPAIR
49500	KNIGHTS OF COLUMBUS	199598	11/21/2018	100.00	PROGRAM SUPPLIES
50420	L3 COMMUNICATIONS	199599	11/21/2018	225.50	EQUIP REPAIR
50423	L. & O. WINDOW SERVICE	199511	11/16/2018	56.00	JANITORIAL
50560	BOB LANCASTER OIL CO INC	199676	11/30/2018	7,013.69	VHCL-FUEL
50817	DAN LAURSEN EXCAVATING	199513	11/16/2018	9,400.00	CONTRACTUAL SERVICES
50845A	DAN LAURSEN EXCAVATING	199411	11/09/2018	19,800.00	CONTRACTUAL SERVICES
51074	TOM X LAZIO	199514	11/16/2018	206.87	TRAVEL & CONFERENCE
51969	LIBERTY TIRE SERVICES LLC	199412	11/09/2018	3,723.27	TIRE DISPOSAL
52000	LIBRARY IDEAS	199413	11/09/2018	3,350.00	CONTRACTUAL SERVICES
52254	LISCO	199515	11/16/2018	223.00	TECHNOLOGY SERVICES

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52990	LOKTRONICS SECURITY CORP	199414	11/09/2018	27.00	VHCL MTCE SUPPLIES
54181	MAHER PLUMBING & HEATING	199415	11/09/2018	150.00	BLDG MAINT & REPAIR
54187	MAIN STREET OTTUMWA	199677	11/30/2018	20,000.00	MAIN STREET
54390	MANATT'S INC	199600	11/21/2018	1,619.19	STREET MAINT SUPPLIES
55311	MASSMUTUAL RETIREMENT SER	199678	11/30/2018	750.00	HARTFORD DEF COMP PAYABLE
57195	MCMASTER-CARR	199517	11/16/2018	216.57	OPERATING SUPPLIES
57385	MENARDS	199418	11/09/2018	2,523.88	BLDG MAINT & REPAIR
57388	MENKE PROFESSIONAL AUTO P	199419	11/09/2018	1,002.15	VHCL MTCE SUPPLIES
57518	SYMETRA LIFE INSURANCE CO	199680	11/30/2018	4,539.93	GROUP LIFE PREMIUMS
57951A	MES	199518	11/16/2018	644.10	TOOLS & SMALL EQUIP
58450	MICKMAN BROS	199681	11/30/2018	5,400.00	MERCHANDISE - RESALE
58500	MIDAMERICAN ENERGY CO	199311	11/02/2018	1,486.37	NATURAL GAS
59301	MIDWEST AUTO GLASS & TIRE	199312	11/02/2018	210.56	VHCL MTCE SUPPLIES
59382	MIDWEST TAPE	199519	11/16/2018	98.83	LIBRARY MAT.-JAMES ESTATE
60097	TONY MILLER	199422	11/09/2018	24.00	TRAVEL & CONFERENCE
60799	MODERN MARKETING	199520	11/16/2018	380.23	OPERATING SUPPLIES
61603	DOYLE MOORE	199423	11/09/2018	941.00	SUSTENANCE SUPPLIES
61702	MOSE LEVY COMPANY INC	199682	11/30/2018	66.67	VHCL MTCE SUPPLIES
61785	MOTION INDUSTRIES	199314	11/02/2018	867.75	OPERATING SUPPLIES
62575	MUNICIPAL FIRE & POLICE	199315	11/02/2018	113,535.42	FIRE RETIREMENT
62580	MUNICIPAL PIPE TOOL CO LL	199424	11/09/2018	361.83	VHCL MTCE SUPPLIES
62629	WILL MUNLEY	199683	11/30/2018	103.22	TRAVEL & CONFERENCE
62879	LAURA MYERS	199604	11/21/2018	600.00	OTHER PROF SERV
62901	911 GOLD LINE TRAINING	199605	11/21/2018	3,800.00	TRAINING
63669	NATIONAL ASSOCIATION OF	199521	11/16/2018	40.00	DUES & MEMBERSHIPS
64397	NATIONWIDE	199684	11/30/2018	2,115.00	PUB OFF E & O INS
64400	NATIONWIDE RETIREMENT SOL	199685	11/30/2018	6,330.00	NRS-NATION RETIRE SOL
65489	NICHOLS EQUIPMENT LLC	199606	11/21/2018	1,025.00	VHCL MTCE SUPPLIES
65620	NLFX PROFESSIONAL	199607	11/21/2018	2,584.00	CONTRACTUAL SERVICES
65802	NORFOLK SOUTHERN RAILWAY	199425	11/09/2018	555.31	RENTS & LEASES
66001	NORRIS ASPHALT PAVING INC	199608	11/21/2018	46,330.47	STREET MAINT
66485	NSI LAB SOLUTIONS	199427	11/09/2018	369.00	LAB SUPPLIES
66534	OCCUPATIONAL SAFETY SOLUT	199428	11/09/2018	2,600.00	GRANT
66561	THE OFFICE CENTER	199429	11/09/2018	50.00	OFFICE/COMP. EQUIP MAINT.
66548	OFFICIAL PEST CONTROL	199430	11/09/2018	55.00	SUSTENANCE SUPPLIES
66730	OHARA HARDWARE	199318	11/02/2018	509.18	OPERATING SUPPLIES
67058	ONSITE SERVICE SOLUTIONS	199686	11/30/2018	1,150.00	CONTRACTUAL SERVICES
67059	ONSITE SERVICE SOLUTIONS,	199431	11/09/2018	1,012.00	CONTRACTUAL SERVICES
67089	ON-SITE INFORMATION	199523	11/16/2018	113.40	OTHER PROF SERV
67098	O'REILLY AUTOMOTIVE	199433	11/09/2018	1,073.30	VHCL MTCE SUPPLIES
67101	OTC BRANDS INC	199524	11/16/2018	402.96	PROGRAM SUPPLIES
67102	ORBIS	199319	11/02/2018	1,932.34	TRASH TAGS & STICKERS
67759	OTTUMWA COMMUNITY SCHOOLS	199688	11/30/2018	1,676.40	OFFICE SUPPLIES
68000	OTTUMWA COURIER	199526	11/16/2018	2,756.46	ADVERT/LEGAL PUBL
68001	OTTUMWA COURIER	199611	11/21/2018	368.16	OPERATING SUPPLIES
68556	OTTUMWA NAPA	199435	11/09/2018	606.79	TOOLS & SMALL EQUIP
68560	OTTUMWA PRINTING, INC.	199528	11/16/2018	1,161.00	OFFICE SUPPLIES
68640	OTTUMWA SEAT & TOP	199437	11/09/2018	105.00	VHCL MTCE SUPPLIES
68660	OTTUMWA TELEPHONE SERVICE	199612	11/21/2018	124.00	OFFICE SUPPLIES
68800	OTTUMWA TENT & AWNING	199613	11/21/2018	85.00	OPERATING SUPPLIES
69040	OTTUMWA WATER AND HYDRO	199438	11/09/2018	10,935.28	BILLING FEES-WW
69264	COLE OWENS	199320	11/02/2018	86.00	TRAVEL & CONFERENCE
69688	DIXIE L PARKER	199321	11/02/2018	1,400.00	JANITORIAL
70610	PAYMENT REMITTANCE CENTER	199617	11/21/2018	10,027.31	LIBRARY MAT.-JAMES ESTATE

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71489	PETTY CASH-ANNUAL DINNER	199689	11/30/2018	6,720.00	MISCELLANEOUS
72035	PIPESTONE VET CLINIC OF	199529	11/16/2018	561.00	OTHER PROF SERV
72250	PITNEY BOWES GLOBAL	199690	11/30/2018	182.43	CONTRACTUAL SERVICES
72561	PLUMB SUPPLY COMPANY-OT	199439	11/09/2018	728.43	BLDG MAINT & REPAIR
73290	POWERPLAN	199530	11/16/2018	7,266.83	VHCL MTCE SUPPLIES
73926	PRODUCTIVITY PLUS ACCOUNT	199332	11/02/2018	322.46	VHCL MTCE SUPPLIES
73960	PROFESSIONAL COMPUTER	199440	11/09/2018	99.99	TECHNOLOGY SERVICES
74260	PURCHASE POWER	199531	11/16/2018	478.25	POSTAGE & SHIPPING
74450	QCI THERMAL SYSTEMS, INC.	199441	11/09/2018	6,760.00	CAPITAL IMPROVEMENTS
74626	QUALITY SERVICES 561	199532	11/16/2018	1,428.41	VHCL MTCE SUPPLIES
74743	RMW SERVICES	199323	11/02/2018	293.57	OTHER MAINT & REPAIR
74751	R. G. CONSTRUCTION, LLC	199533	11/16/2018	26,505.00	CAPITAL IMPROVEMENTS
74799	R & R INDUSTRIES, INC.	199618	11/21/2018	130.91	SUSTENANCE SUPPLIES
74955	RACOM CORPORATION	199534	11/16/2018	7,129.66	EQUIP REPAIR
75901	RECORDED BOOKS INC	199691	11/30/2018	123.30	LIBRARY MAT.-JAMES ESTATE
75919	REDSPEED	199442	11/09/2018	90.00	FINES-RED SPEED
76040	REED & REED, INC	199535	11/16/2018	155.00	RAMP MAINT & REPAIR
76321A	RELIANT FIRE APPARATUS, IN	199443	11/09/2018	1,806.65	VHCL MTCE SUPPLIES
76354	RESIDENTIAL RENOVATORS LL	199444	11/09/2018	1,213.15	OPERATING SUPPLIES
76365	RESOURCE RECYCLING	199325	11/02/2018	52.00	BOOKS FILMS RECORDING/ART
76580	JOSHUA REYNOLDS	199445	11/09/2018	6.00	TRAVEL & CONFERENCE
77308	GAIL ROBERTS	199446	11/09/2018	16.54	MISCELLANEOUS
77800	ROSEMANNS INC	199326	11/02/2018	261.78	GROUNDS MAINT & REPAIR
77975	ROTO-ROOTER	199536	11/16/2018	126.50	OPERATING SUPPLIES
78279	S & L ALL SEASON	199447	11/09/2018	24.00	TOOLS & SMALL EQUIP
78708	JOHN SANDEGREN HEATING	199537	11/16/2018	3,000.00	OTHER SMALL CAPITAL
78718	SANDRY FIRE SUPPLY LLC	199448	11/09/2018	7,428.36	OTHER SMALL CAPITAL
79130	SAUL MINEROFF ELECTRONICS	199619	11/21/2018	120.00	TOOLS & SMALL EQUIP
79358	SCHUMACHER ELEVATOR CO	199538	11/16/2018	458.89	BUILDING MAINTENANCE REPA
80050	SECRETARY OF STATE	199539	11/16/2018	30.00	DUES & MEMBERSHIPS
81509	DONNA B SHUMAKER	199449	11/09/2018	60.00	MISCELLANEOUS
82135	SINCLAIR TRACTOR	199450	11/09/2018	530.77	TOOLS & SMALL EQUIP
82198	TIM SKINNER TRUCKING AND	199540	11/16/2018	17,780.00	CONTRACTUAL SERVICES
83100A	SNAP-ON-TOOLS	199451	11/09/2018	671.07	TOOLS & SMALL EQUIP
83160	SOLENIS	199328	11/02/2018	3,664.00	OPERATING SUPPLIES
83920	SOUTHERN IOWA ELECTRIC	199542	11/16/2018	87.55	ELECTRIC
84947	STANARD & ASSOC INC	199543	11/16/2018	368.50	OTHER PROF SERV
85262	STATE HYGIENIC LABORATORY	199544	11/16/2018	26.00	CONTRACTUAL SERVICES
85691	STEGER CONSTRUCTION INC	199545	11/16/2018	67,600.00	CONTRACTUAL SERVICES
86196	THE STITCH DOCTOR	199329	11/02/2018	597.24	SUSTENANCE SUPPLIES
86243	LARRY A STONE	199693	11/30/2018	20.00	LIBRARY MAT.-JAMES ESTATE
86309	STROHMAN ENTERPRISE, INC.	199546	11/16/2018	104.24	TOOLS & SMALL EQUIP
86662	SUEZ WTS USA, INC.	199621	11/21/2018	524.50	OPERATING SUPPLIES
86970	SUPREME STAFFING INC	199453	11/09/2018	85.00	OPERATING EMPLOYEES
87245	SWALLOW FABRIC STRUCTURES	199695	11/30/2018	85.00	OPERATING SUPPLIES
87390	SWANK MOVIE LICENSING USA	199548	11/16/2018	537.00	CONTRACTUAL SERVICES
88000	TEAMSTER LOCAL UNION 238	199696	11/30/2018	3,280.60	PUBLIC WKS UNION DUE PAYA
88345	TESTAMERICA LABORATORIES	199330	11/02/2018	10,558.47	ENGINEERING
88858	TIFCO INDUSTRIES	199454	11/09/2018	249.95	TOOLS & SMALL EQUIP
89090	TOTAL CHOICE SHIPPING	199549	11/16/2018	45.94	POSTAGE & SHIPPING
89214	TRACTOR SUPPLY CREDIT PLA	199625	11/09/2018	211.74	STREET MAINT SUPPLIES
89308	TRANS-IOWA EQUIPMENT, INC.	199623	11/21/2018	2,984.03	VHCL MTCE SUPPLIES
89462A	TREASURER STATE OF IOWA	199456	11/09/2018	1,890.00	SALES TAX PAYABLE
89473	TREASURERS OFFICE ISU	199550	11/16/2018	450.00	TRAVEL & CONFERENCE

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89855	TRUITT ABSTRACT COMPANY	199698	11/30/2018	500.00	CONTRACTUAL SERVICES
90454	ULINE	199699	11/30/2018	95.42	OPERATING SUPPLIES
90531	ULTRAMAX	199551	11/16/2018	1,055.20	TOOLS & SMALL EQUIP
90846	UPS	199333	11/02/2018	126.26	VHCL MTCE SUPPLIES
90885	UNITYPOINT CLINIC	199553	11/16/2018	126.00	EMPLOYEE PHYSICALS/TESTS
91835	USA BLUE BOOK	199458	11/09/2018	1,750.41	LAB SUPPLIES
92555	THE VAN METER COMPANY	199470	11/09/2018	3,055.99	OPERATING SUPPLIES
92640	VAUGHN AUTOMOTIVE	199334	11/02/2018	181.28	VHCL MTCE SUPPLIES
92648	VEENSTRA & KIMM INC	199335	11/02/2018	10,946.17	MISCELLANEOUS
92679	VERIZON WIRELESS	199556	11/16/2018	1,155.11	TELEPHONE/IT
93200	AARON VOSE	199336	11/02/2018	8.00	TRAVEL & CONFERENCE
94000	WALMART COMMUNITY/RFCSLLC	199702	11/30/2018	527.26	OFFICE SUPPLIES
94001	WALMART COMMUNITY/RFCSLLC	199337	11/02/2018	238.95	OFFICE SUPPLIES
94125	WAPELLO COUNTY	199338	11/02/2018	3,380.00	DRUG TASK FORCE GRANT
94235	WAPELLO CO CLERK OF COURT	199625	11/21/2018	285.00	RECORDING & COURT FEES
94235A	WAPELLO CO CLERK OF COURT	199557	11/16/2018	328.68	GARNISHMENTS PAYABLE
94490	WAPELLO COUNTY TREASURER	199341	11/02/2018	175.00	RECORDING & COURT FEES
94704	WAPELLO COUNTY RECORDER	199558	11/16/2018	304.00	RECORDING & COURT FEES
94704A	WAPELLO COUNTY RECORDER	199343	11/02/2018	119.00	RECORDING & COURT FEES
94721	WAPELLO CO SHERIFF'S OFFI	199344	11/02/2018	3,303.30	DRUG TASK FORCE GRANT
95000	WAPELLO COUNTY UNITED WAY	199704	11/30/2018	105.00	UNITED WAY DED PAYABLE
95120	WAPELLO RURAL WATER ASSC	199461	11/09/2018	38.11	WATER
95137	WAREHOUSE BARBECUE	199626	11/21/2018	33.80	REFUSE COLLECTION FEE
95368	WAYNE'S TIRE	199345	11/02/2018	2,072.80	VHCL MTCE SUPPLIES
95611	WELLMARK BC & BS OF IOWA	199628	11/21/2018	728,000.31	GROUP HEALTH CLAIMS
96167	NATHAN WEST	199463	11/09/2018	6.00	TRAVEL & CONFERENCE
96800	GARY (VINCE) WILCOXSON	199464	11/09/2018	131.35	TRAVEL & CONFERENCE
97038	WILSON DISTRIBUTOR SERVIC	199465	11/09/2018	560.38	OPERATING SUPPLIES
97305	WINDSTREAM	199629	11/21/2018	552.00	TELEPHONE/IT
97320	WINGER COMPANIES	199466	11/09/2018	1,000.50	SUSTENANCE SUPPLIES
97334	WINN CORP	199707	11/30/2018	11,458.86	STREET MAINT SUPPLIES
97577	WOODRIVER ENERGY LLC	199347	11/02/2018	3,555.44	NATURAL GAS
98322	DAVID L YEAGER	199468	11/09/2018	131.35	TRAVEL & CONFERENCE

TOTAL NUMBER OF CHECKS 594 WRITTEN TO 303 VENDORS FOR

Treasurer Staff Ia  
 US Treasury  
 US Treasury  
 IPERS  
 IPERS  
 Workforce Dev.  
 Total

2,987,665.01  
 38,735.00  
 63,714.61  
 175,521.26  
 32,296.34  
 48,470.15  
 110.00

SA/W/H  
 P/R Tax  
 Fed/Fica W/H  
 IPERS w/H  
 IPERS City/Share  
 Unemployment

\$3,346,556.37





January 8, 2019

TO: Ottumwa City Council Members

FROM: Tom X. Lazio, Mayor

**SUBJECT: APPOINTMENT TO CITY BOARDS AND/OR COMMISSIONS**

Recommend re-appointments to the Historic Preservation Board, terms to expire 01/01/2022.

Brenda Case  
521 Glenwood

John Ohlinger  
419 N. Court

FILED

CITY OF OTTUMWA

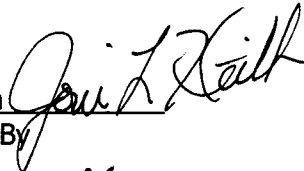
2018 DEC 31 AM 8:31 STAFF SUMMARY

CITY CLERK  
OTTUMWA, IA

Council Meeting of: January 8, 2019

ITEM NO. \_\_\_\_\_

Joni Keith  
Prepared By



Larry Seals  
Department Head



Engineering  
Department

  
Andy Morris, City Administrator

AGENDA TITLE: Approve the hiring of Brian Stevenson to the position of Engineering Aide in the Engineering Department effective January 2, 2019.

\*\*\*\*\*

PURPOSE: To approve the hiring of Brian Stevenson as an Engineering Aide.

RECOMMENDATION: Approve the hiring effective January 2, 2019.

DISCUSSION: Mr. Stevenson has been hired as an Engineering Aide in the Engineering Department to replace Greg Elder who retired in November of 2018. Mr. Stevenson has a number of years of experience as the senior field engineer for Alliant Energy. Based upon his years of experience, the City is hiring him at the 2-year step of \$19.71 per hour. This is a Civil Service position covered by the Public Works Collective Bargaining Agreement.

FILED

2019 JAN -2 AM 11:49

CITY CLERK  
OTTUMWA, IA

**CITY OF OTTUMWA**  
**Staff Summary**

**\*\* ACTION ITEM \*\***

Council Meeting of : Jan 8, 2019

Jody Gates

Prepared By

Kevin C Flanagan

Department Head

Health & Inspections

Department

City Administrator Approval

AGENDA TITLE: Resolution No. 1 - 2019, a Resolution setting January 22, 2019 as the date of a public hearing on the disposition of city owned property located at 1543 Mable Street

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Pass and adopt Resolution No. 1 - 2019.

DISCUSSION:

Alissa Welch offered the City \$250 for a vacant lot located at 1543 Mable Street. Ms. Welch wants to construct a 48' x 98' metal building on the property. The property is zoned I-1. A public hearing is set for January 22, 2019 to consider the offer.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

RESOLUTION No. 1 - 2019

A RESOLUTION SETTING JANUARY 22, 2019 AS THE DATE OF A PUBLIC HEARING ON THE DISPOSITION OF CITY OWNED PROPERTY LOCATED AT 1543 MABLE STREET

WHEREAS, the City of Ottumwa, is the present title holder to the property legally described as Lot 18 Block 1 in Manning's First Addition in the City of Ottumwa, Wapello County, Iowa, also known as 1543 Mable Street; and

WHEREAS, the above described property is a vacant lot; and

WHEREAS, Alissa Welch offered the City \$250 for the above described property for the purpose of constructing a 48' x 98' metal building; and

WHEREAS, the lot will be transferred by quit claim deed with the cost of publishing the public hearing notice and recording costs paid by the buyer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the 22<sup>nd</sup> day of January 2019 at 5:30 PM in the City Council Chambers located at 105 East Third Street in the City of Ottumwa, Iowa, be and the same is hereby fixed as the time, date and place for a public hearing on the notice of intent to dispose of real property legally described above to Alissa Welch for \$250 and the City Clerk is authorized and directed to publish notice of said public hearing as provided by law.

PASSED AND ADOPTED this 8<sup>th</sup> day of January 2019.

City of Ottumwa, Iowa

\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

\_\_\_\_\_  
Christina Reinhard, City Clerk

# OTTUMWA

CITY OF BRIDGES...RIVER OF OPPORTUNITY

Petition No.: 5044-2018

**Petitioner Information:**

Name: Alissa Welch

Address: 224381 230th Street, Dallas Center, IA 50063

Phone Number: (515) 494-0440  Petition contains the required number of signatures.

**Summary of Petition:**

Purchase 1543 Mable St., City owned more than 5 yrs., empty lot, to build a 48x98 metal building. Offer \$250, deposit \$50.

\*\*\*\*\*

1. Engineering Department  Approve  Deny

LBS  
Date 12-27-18 Dept. Initials Required

Comments:

2. Plan/Zoning/Dev. Department  Approve  Deny

KLP-2-19  
Date Dept. Initials Required

Comments:

3. Health Department  Approve  Deny

KLP-2-19  
Date Dept. Initials Required

Comments:

**\*\* If denied by your department automatically return to the City Clerk's Office.  
\*\* If approved by your department submit to the next department for review.  
\*\*\* Once the form is completed return to the City Clerk's Office**

FILED

**CITY OF OTTUMWA**  
Staff Summary

2019 JAN -2 AM 11:49

**\*\* ACTION ITEM \*\***

Council Meeting of : Jan 8, 2019

Jody Gates

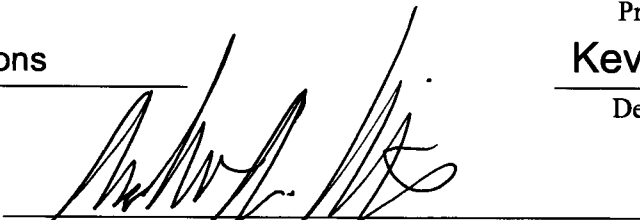
Prepared By

Kevin C Flanagan

Department Head

Health & Inspections

Department



City Administrator Approval

AGENDA TITLE: Resolution No. 3 - 2019, a Resolution setting January 22, 2019 as the date of a public hearing on the disposition of city owned property located at 108 East Court Street

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Pass and adopt Resolution No. 3 - 2019.

DISCUSSION:

Brothers Holding Trust offered the City \$250 for a vacant lot located at 108 East Court Street. The vacant lot is adjacent to two lots owned by the trust and they wish to combine all three lots into one. One of the lots contains a placarded house that the company intends to repair. A public hearing to consider the offer is set for January 22, 2019.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

RESOLUTION No. 3 - 2019

A RESOLUTION SETTING JANUARY 22, 2019 AS THE DATE OF A PUBLIC HEARING ON THE DISPOSITION OF CITY OWNED PROPERTY LOCATED AT 108 EAST COURT STREET

WHEREAS, the City of Ottumwa, is the present title holder to the property legally described as the Southwest 42 feet of the Northeast 132 feet of Lot 16 in WH Johnson's Subdivision of part of Out Lots 30 and 31 and a permanent easement over a strip of land 8 feet in width along the Southeast side of the Northerly 90 feet of said Lot 16 in WH Johnson's Subdivision, all in the City of Ottumwa, Wapello County, Iowa and the Northeasterly 42 feet of the Southwesterly 108 feet of Lot One in Porter and Company's Subdivision of Out Lots 30 and 31 in the City of Ottumwa, Wapello County, Iowa, also known as 108 East Court Street; and

WHEREAS, the above described property is a vacant lot; and

WHEREAS, Brothers Holding Trust offered the City \$250 for the above described property for the purpose of combining it with two other adjacent parcels, which is owned by said trust; and

WHEREAS, the lot will be transferred by quit claim deed with the cost of publishing the public hearing notice and recording costs paid by the buyer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the 22<sup>nd</sup> day of January 2019 at 5:30 PM in the City Council Chambers located at 105 East Third Street in the City of Ottumwa, Iowa, be and the same is hereby fixed as the time, date and place for a public hearing on the notice of intent to dispose of real property legally described above to Brothers Holding Trust for \$250 and the City Clerk is authorized and directed to publish notice of said public hearing as provided by law.

PASSED AND ADOPTED this 8<sup>th</sup> day of January 2019.

City of Ottumwa, Iowa

\_\_\_\_\_  
Tom X. Lazio, Mayor

ATTEST:

\_\_\_\_\_  
Christina Reinhard, City Clerk



[ CITY OF ]  
O T T U M W A

Petition No.: 5047-2018

**Petitioner Information:**

Name: Brothers Holding Trust (Peggy Palms)

Address: PO Box 428, Fairfield, IA 52556

Phone Number: (828) 265-1008

Petition contains the required number of signatures.

Summary of Petition:

Purchase Offer for 108 E. Court St. - \$250 owns property next to it, city owns less than 5 yrs.  
Deposit \$50, to combine with two parcels adjacent to it.

\*\*\*\*\*

1. Engineering Department

Approve

Deny

LAB  
12-21-18  
Date

Dept. Initials  
Required

Comments:

2. Plan/Zoning/Dev. Department

Approve

Deny

KP 1-2-19  
Date

Dept. Initials  
Required

Comments:

3. Health Department

Approve

Deny

KP 1-2-19  
Date

Dept. Initials  
Required

Comments:

**\*\* If denied by your department automatically return to the City Clerk's Office.**

**\*\* If approved by your department submit to the next department for review.**

**\*\*\* Once the form is completed return to the City Clerk's Office**



FILED

CITY OF OTTUMWA

2019 JAN -2 AM 11:21 Staff Summary

CITY OF OTTUMWA

**\*\* ACTION ITEM \*\***

Council Meeting of: January 8, 2018

Alicia Bankson

Prepared By

Glenn Seals  
Department Head

Engineering Department  
Department

[Signature]  
City Administrator Approval

AGENDA TITLE: Resolution #4-2019. Approving the contract, bond, and certificate of insurance for the Milner Pump Station Removal Project.

\*\*\*\*\*

\*\*Public hearing required if this box is checked. \*\*

\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*

RECOMMENDATION: Pass and adopt Resolution #4-2019.

DISCUSSION: These are the required bonds, certificate of insurance and signed contract with DC Concrete & Construction of Douds, Iowa for the above referenced project and are now on file with the City Clerk. This project was awarded at the December 18, 2018 City Council Meeting in the amount of \$33,678.00.

Bid Amount \$33,678.00

Engineers estimate: \$37,000.00

Source of Funds: Sewer Fund Balance

Budgeted Item: No

Budget Amendment Needed: Yes

RESOLUTION #4-2019

A RESOLUTION APPROVING THE CONTRACT, BOND, AND CERTIFICATE OF INSURANCE FOR THE MILNER PUMP STATION REMOVAL PROJECT

WHEREAS, The City Council of the City of Ottumwa, Iowa accepted bids for the above referenced project and awarded the contract to dc Concrete & Construction of Douds, Iowa in the amount of \$33,678.00 based on total unit price and estimated quantities; and,

WHEREAS, All proper bonds and a certificate of insurance have been filed with the City Clerk and the contract executed.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The contract, bond and certificate of insurance with DC Concrete & Construction of Douds, Iowa, for the above referenced project are hereby approved.

APPROVED, PASSED, AND ADOPTED, this 8<sup>th</sup> day of January, 2019.

CITY OF OTTUMWA, IOWA

---

Tom X. Lazio, Mayor

ATTEST:

---

Christina Reinhard, City Clerk

**SECTION 00500**  
**CONTRACT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_, 2019 by and between the City of Ottumwa, Wapello County, Iowa, the party of the first part, hereinafter called the OWNER and DC Concrete & Construction of Douds, Iowa, the party of the second part, hereinafter called the CONTRACTOR.

WITNESSETH, the Contractor and the Owner for the consideration hereinafter named agree as follow:

**ARTICLE 1**

SCOPE OF WORK. The Contractor shall furnish all materials and perform all work shown on the Plans and described in the Specifications entitled: "Milner Pump Station Removal - Ottumwa, Iowa" prepared by the City Engineering Department of Ottumwa, Iowa, acting as and in these documents entitled, the ENGINEER, and shall do everything required by this Agreement, the General Conditions of the Contract, the Specifications and the Plans.

**ARTICLE II**

TIME OF COMPLETION. The work performed under this Contract shall be commenced on or before the date specified in the "Notice to Proceed and shall be completed in **15 working days** and in accordance with any special timeframes as indicated on construction documents. The time of commencing and completing said work is the essence of this Contract.

**ARTICLE III**

THE CONTRACT SUM. The Owner shall pay the Contractor the sum of **\$33,678.00** payable as set forth in Article IV below, for the performance of the Contract subject to increases or decreases as provided in the Specifications.

**ARTICLE IV**

PROGRESS PAYMENTS. In consideration to the foregoing, the Owner agrees to make payments according and subject to the conditions set forth in the Official Notice and Specifications.

**ARTICLE V**

CONTRACTOR'S RESPONSIBILITY: The Contractor assumes full responsibility for the safekeeping of all materials and equipment and for all unfinished work until final acceptance by the Owner, and if any of it be damaged or be destroyed from any cause, he shall replace it at his own expense.

The Contractor shall indemnify and hold harmless the Owner against any liens filed for nonpayment of his bills in connection with the Contract work. The Contractor shall furnish the Owner satisfactory evidence that all persons who have done work or furnished materials, equipment or service of any type under this Contract have been fully paid prior to the acceptance of the work by the Owner.

The Contractor agrees to accept full responsibility for all construction means, methods, sequences, techniques, proceedings, property and personal safety on the project site, including the same for all subcontractors, and do not expect that the Owner, Engineer or Engineer's Representatives will assume any of these duties or responsibilities.

A certificate of insurance for liability, bodily injury and property damage satisfactory to the Owner in the amount of \$300,000 for each person bodily injury and \$1,000,000 per occurrence of or aggregate limit, or \$1,000,000 combined single limit. The Owner must be included as an additional insured to the certificate of insurance. Also, Worker's Compensation coverage in accordance with State of Iowa statutes must be provided.

The Contractor shall indemnify and hold harmless the Owner, the Owner's employees, the Engineer, and the Engineer's employees from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fees and court costs) resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury, including death, or property damage rising out of or resulting from the Contractor's operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them. The Contractor shall obtain insurance for this purpose, which shall insure the interests of the Owner and Engineer as the same may appear, and shall file with the Owner and Engineer certificates of such insurance.

#### ARTICLE VI

ACCEPTANCE AND FINAL PAYMENT. The manner of making final acceptance and final payment shall be as provided in the Specifications. The Owner may require the Contractor to show satisfactory evidence that all payroll, materials, bills and other indebtedness connected with the work shall have been paid before final acceptance of the work. The making and acceptance of the final payment shall constitute a waiver of all claims by the Owner other than those arising from unsettled liens and from all claims by the Contractor except those previously made and still unsettled.

#### ARTICLE VII

CONTRACT DOCUMENTS. The Official Notice, the Proposal, this Contract, Detailed Specifications (including Measurement and Payment), the General Specifications, the Instruction to Bidders, the Special Conditions, the General Conditions and the Contractor's Bond form the Contract and they are as fully a part of this Agreement and Contract and to the same effect as if each of them had been set forth in complete detail herein.

IN WITNESS WHEREOF. The parties have executed this Agreement and Contract and one other of like tenor as of the day and year first above written.

#### CITY OF OTTUMWA, IOWA

By \_\_\_\_\_

Title Mayor

ATTEST:

\_\_\_\_\_

Title City Clerk

DC Concrete & Construction  
Contractor

By Bridget A. [Signature]

Title City Clerk

Address 15476 Emerald RD

City, State, Zip Dows Iowa 52551

**SECTION 00510  
PERFORMANCE BOND**

KNOW ALL PERSONS BY THESE PRESENTS: that

DC Concrete & Construction, LLC

(Name of Contractor)

15476 Emerald Rd, Douds, IA 52551-8104

(Address of Contractor)

a LLC hereinafter called Principal, and  
(Corporation, Partnership, or Individual)

West Bend Mutual Insurance Company

(Name of Surety)

PO Box 620976, Middleton, WI 53562

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto:

City of Ottumwa, Iowa

(Name of Owner)

105 East Third Street, Ottumwa, Iowa 52501

(Address of Owner)

hereinafter called OWNER, in the penal sum of Thirty-three Thousand Six Hundred Seventy-eight and no/100  
( \$ 33,678.00 ) in lawful money of the United States, for the payment of which sum well and truly to be  
made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the PRINCIPAL entered into a certain  
contract with the OWNER, dated this 27 day of December, 2018, a copy of which is hereto  
attached and made a part hereof for the construction of:

**Milner Pump Station Removal**

**Ottumwa, Iowa**

Now, therefore, if the Principal shall well, truly and faithfully perform its duties, all the undertakings,  
covenants, terms, conditions and agreements of said contract during the original term thereof, and any  
extensions thereof which may be granted by the OWNER, with or without notice to the SURETY and  
during the two (2) year guaranty period, and if he shall satisfy all claims and demands incurred under such  
contract, and shall fully indemnify and save harmless the OWNER from all costs and damages which it may  
suffer by reason of failure to do so, and shall reimburse and repay the OWNER all outlay and expense  
which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER all outlay and  
expense which the OWNER may incur in making good any default, then this obligation shall be void,  
otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in anyway affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of the other beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in three (3) counterparts, each one of which shall be deemed an original, this 27 day of December, 2018.

ATTEST:

\_\_\_\_\_  
(Principal) Secretary

(SEAL)

Aspen Anderson  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

ATTEST:

\_\_\_\_\_  
(Surety) Secretary

(SEAL)

Aspen Anderson  
Witness as to Surety

\_\_\_\_\_  
(Address)

DC Concrete & Construction, LLC

By Justin Coffman Principal (s)

15476 Emerald Rd

Douds, IA 52551-8104  
(Address)

West Bend Mutual Insurance Company (s)  
Surety

By Justin Coffman  
Attorney-in-Fact

PO Box 71

Fairfield, IA 52556  
(Address)

NOTE: Date of Bond must not be prior to date of Contract. If CONTRACTOR is Partnership, all partners should execute BOND.



**POWER OF ATTORNEY**

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

PATRICK C DOYLE

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Four Hundred Thousand Dollars (\$400,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21<sup>st</sup> day of December, 1999.

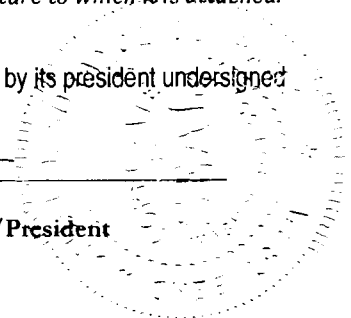
*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 22nd day of September, 2017.

Attest Christopher C. Zwygart  
**Christopher C. Zwygart**  
Secretary



Kevin A. Steiner  
**Kevin A. Steiner**  
Chief Executive Officer/President



State of Wisconsin  
County of Washington

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli A. Benedum  
**Juli A. Benedum**  
Senior Corporate Attorney  
Notary Public, Washington Co., WI  
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 27<sup>th</sup> day of December, 2018.



Heather A. Dunn  
**Heather Dunn**  
Vice President – Chief Financial Officer

**Notice:** Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.

**SECTION 00520  
PAYMENT BOND**

KNOW ALL PERSONS BY THESE PRESENTS: that

DC Concrete & Construction, LLC

(Name of Contractor)

15476 Emerald Rd, Douds, IA 52551-8104

(Address of Contractor)

a LLC, hereinafter called Principal, and  
(Corporation, Partnership, or Individual)

West Bend Mutual Insurance Company

(Name of Surety)

PO Box 620976, Middleton, WI 53562

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto:

City of Ottumwa, Iowa

(Name of Owner)

105 East Third Street, Ottumwa, Iowa 52501

(Address of Owner)

hereinafter called OWNER, in the penal sum of Thirty-three Thousand Six Hundred Seventy-eight and no/100  
(\$ 33,678.00 ) in lawful money of the United States, for the payment of which sum well and truly to be  
made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the PRINCIPAL entered into a certain  
contract with the OWNER, dated this 27 day of December, 2018, a copy of which is hereto  
attached and made a part hereof for the construction of:

**Milner Pump Station Removal**

**Ottumwa, Iowa**

Now, therefore, if the Principal shall promptly make payment to all persons, firms, and corporations  
furnishing materials for or performing labor in the prosecution of the WORK provided for in such contract,  
and any authorized extensions or modifications thereof, including all amounts due for materials, lubricants,  
oil, gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection  
with the construction of such WORK, and all insurance premiums on said WORK and for all labor  
performed in such WORK whether by SUBCONTRACTOR or otherwise, then this obligation shall be  
void: otherwise to remain in full force and effect.



PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in anyway affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of the other beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in three (3) counterparts, each one of which shall be deemed an original, this 27 day of December, 2018.

ATTEST:

\_\_\_\_\_  
(Principal) Secretary

(SEAL)

Aspen Anderson  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

ATTEST:

\_\_\_\_\_  
(Surety) Secretary

(SEAL)

Aspen Anderson  
Witness as to Surety

\_\_\_\_\_  
(Address)

DC Concrete & Construction, LLC

By [Signature] Principal (s)

15476 Emerald Rd

Douds, IA 52551-8104  
(Address)

West Bend Mutual Insurance Company (s)  
Surety

By [Signature]  
Attorney-in-Fact

PO Box 71

Fairfield, IA 52556  
(Address)

NOTE: Date of Bond must not be prior to date of Contract. If CONTRACTOR is Partnership, all partners should execute BOND.



THE SILVER LINING®

Bond No. 2399724

**POWER OF ATTORNEY**

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

PATRICK C DOYLE

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Four Hundred Thousand Dollars (\$400,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21<sup>st</sup> day of December, 1999.

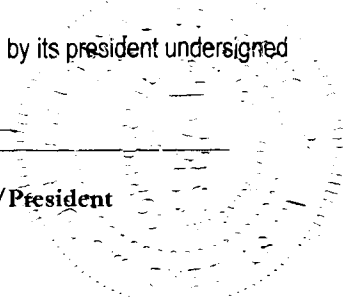
*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 22nd day of September, 2017.

Attest Christopher C. Zwygart  
**Christopher C. Zwygart**  
Secretary



Kevin A. Steiner  
**Kevin A. Steiner**  
Chief Executive Officer/President



State of Wisconsin  
County of Washington

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli A. Benedum  
**Juli A. Benedum**  
Senior Corporate Attorney  
Notary Public, Washington Co., WI  
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 27th day of December, 2018



Heather A. Dunn  
**Heather Dunn**  
Vice President – Chief Financial Officer

**Notice:** Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/31/18

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Patrick Kessel c/o FBL Financial Group Inc. 713 1st Street PO Box 69 Keosauqua, IA 52565-0069		<b>CONTACT NAME:</b> Patrick Kessel	
		<b>PHONE (A/C, No, Ext):</b> (319) 293-7101	<b>FAX (A/C, No):</b>
		<b>E-MAIL ADDRESS:</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
<b>INSURER A:</b> Farm Bureau Property & Casualty Insurance Company			<b>13773</b>
<b>INSURER B:</b> Scottsdale Insurance Company			
<b>INSURER C:</b>			
<b>INSURER D:</b>			
<b>INSURER E:</b>			
<b>INSURER F:</b>			

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b>	<b>REVISION NUMBER:</b>
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input type="checkbox"/>	CPS3047268	05/03/2018	05/03/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input type="checkbox"/>	CPP0004104	02/28/2018	02/28/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/>	CXS0010919	05/03/2018	05/03/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	WC 6005357	08/30/2018	08/30/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER** **CANCELLATION**

City of Ottumwa 105 E 3rd Street Ottumwa, IA 52501	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>
	<b>AUTHORIZED REPRESENTATIVE</b> <i>Amanda Phillips</i>



January 8, 2019

City Council Briefing, Ottumwa City Council

This reports includes various levels of detail that are available to release in a public setting. As you can imagine, there is a fine line to walk between transparency and confidentiality, and OEDC is cautious about releasing information that could risk the long-term development of these projects.

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Strategic Initiatives for OEDC:

**1) Site Development & Preparation-**

- a. Helgerson Flats has been granted conditional Site Certified status! On January 3, the final document from State Historic Preservation Office was returned as approved. OEDC awaits official word from IEDA. We'll plan some kind of open house to celebrate.
- b. In October, OEDC announced the first sale in Helgerson Flats. Alliant Energy offered a full-price bid on 12.4 acres in the northwest quadrant of the site. OEDC stands to gain over \$154,000 for which to use as seed money for new development or redevelopment.
- c. OEDC has offered another 8-10 acres for an expanding manufacturing interest. Alliant Energy, as the option holder on another 64 acres in Helgerson Flats is also conducting prospecting calls and working with a commercial realty firm.
- d. Traffic Impact continues to be an obstacle at US 149 & N. Court frontage, although another new option has been submitted for engineering study. At some point, this will be a critical issue to new manufacturing. If trucks do not have safe, convenient mobility at this intersection, they simply won't look at Ottumwa as a legitimate option.

**2) Targeted Industry Recruitment-**

- a. Iowa holds the #10 spot in concentration for plastics production in the nation, although it wouldn't take much to beat North Carolina and claim the #9 spot. The fact that Ottumwa already has a foothold with Plastipak (which OEDC recruited in 2015), is proof that there is great potential here.
- b. Machinery manufacturing is another target industry, as is automotive parts. OEDC has prospects in both of these areas. One would be a completely new HQ operation.

**3) Business Attraction, Retention & Expansion-**

- a. Late last year, Vermeer Corporation set up shop at one of the buildings belonging to C&C Manufacturing at the airport. OEDC and C&C are planning a "welcome to the neighborhood" lunch gathering.
- b. I attended the Site Selector Forum in Chicago in early December. Came back with a handful of business cards, built some new relationships with people in the industry, and plans to go again next year. I've followed up with 3 leads since I've been back- none in Iowa.

**4) Navigation Assistance for Financing Business Growth-** OEDC has developed a new Community Incentive fact sheet that will act as a guiding document for all new business. It has been shared with partners at the city and county level, Area 15, Pathfinders, Indian Hills, and others.

5) **Talent Strategies-** On Dec. 19, 2018, OEDC and its partners in the region prepared and distributed an RFP requesting expertise in the field of implementing work plans that can help upskill current workers to meet the demands of open jobs available in the region. Proposal are due Feb. 1<sup>st</sup>, and work is scheduled to begin April 29<sup>th</sup>.

6) **MISC-**

In July, I was appointed to a 2 year term on the Governor's taskforce for Empowering Rural Iowa. After having participated in 3 issues summits, the initial recommendations were submitted to Gov. Reynolds. Some suggestions include:

- a. Create an Office of Rural Affairs
- b. Assist communities with performing housing needs assessments
- c. Create a recognition program for Empowered Rural Communities
- d. Optimize the existing broadband grant program and identify a consistent source of funding

OEDC submitted a grant proposal to John Deere Foundation recently to provide financial support for a variety of activities in fiscal year 2020. We won't hear about the disposition of that until Spring.

O'Town O'ptimist, OEDC's monthly newsletter, has all of this information, and all of our articles are now archived on the website. It is always a source of information on our work.

FILED

2019 JAN 2 AM 11:49  
**CITY OF OTTUMWA**  
Staff Summary

CITY OF OTTUMWA

**\*\* ACTION ITEM \*\***

Council Meeting of : Jan 8, 2019

Health & Inspections  
Department

Jody Gates

Prepared By

Kevin C Flanagan

Department Head

City Administrator Approval

AGENDA TITLE: Bid review and contract award for the asbestos removal and demolition of 206 East Court

\*\*\*\*\*

\*\*Public hearing required if this box is checked.\*\*

\*\*\*The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.\*\*\*

RECOMMENDATION: Accept the best bids from Environmental Edge for asbestos removal, bid \$1,500 and Tim Skinner Trucking for demolition, bid \$8,896 and award the contracts.

DISCUSSION: Bids for this project were accepted until 2:00 PM December 27, 2018 and 4 bids were received. The best bids were received from Environmental Edge for asbestos removal at a cost of \$1,500 and Tim Skinner Trucking for demolition of the structure at a cost of \$8,896. The bid tab is attached.

Source of Funds: 151-3-342

Budgeted Item:

Budget Amendment Needed:

Bid Tab for 206 E Court			
Name	Asbestos Bid	Demolition Bid	Total Bid
Tim Skinner	X	\$8,896	\$8,896
Dan Laursen	X	\$9,400	\$9,400
Weston McKee	\$2,500	\$8,500	\$11,000
Environmental Edge	\$1,500	X	\$1,500
<b>* McKee did not permit his bid to be separated so best bids are from EE and Skinner</b>			



# REQUEST FOR BID FOR DEMOLITION AND ASBESTOS REMOVAL AND DISPOSAL

## BID FORM

Address	Demolition Bid	Asbestos Bid	Total Line Bid
206 East Court	\$896.00		\$896.00

TS Initial here if you are willing to have individual portions of your bid considered for award.

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

**A Bid Security** must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.


**The Successful Bidder** shall then provide a performance bond with corporate surety to one hundred percent (100%) of the bid price on all projects over \$5,000. A cashier's check, a



certified share draft, as described above or cash may be used. An irrevocable letter of credit stating the amount of the project for an amount equal to 100% of the bid price may be substituted for the performance bond.

**The Bid Form and Work Required document** automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.

TIM SKINNER TRUCKING & EXC CO   
Signature Printed Name

16585 15th St  
Address Telephone Number 641-777-6053

OTTUMWA IA 52501  
City, State, Zip Date 12-26-13

E-mail Address



REQUEST FOR BID FOR DEMOLITION AND ASBESTOS REMOVAL AND DISPOSAL

BID FORM

Address	Demolition Bid	Asbestos Bid	Total Line Bid
206 East Court	No Bid	\$1,500.00	\$1,500.00

DS Initial here if you are willing to have individual portions of your bid considered for award.

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

**A Bid Security** must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.

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**The Bid Form and Work Required document** automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.

Dustin Smith  
Signature

Environmental Edge  
Dustin Smith  
Printed Name

639 Mill St.  
Address

641-226-4483  
Telephone Number

Ottumwa, IA. 52501  
City, State, Zip

12-27-2018  
Date

DustinP@MSN.com  
E-mail Address