

REGULAR MEETING NO. 30
Council Chambers, City Hall

November 1, 2022
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Hull, Pope, Roe, Galloway, McAntire and Mayor Johnson.

Roe moved, seconded by Galloway to approve consent agenda items: Mins. from Regular Mtg. No. 29 on Oct. 18, 2022 as presented; Recommend appointment of Stephanie Perry to Zoning Brd. of Adj., term to expire 12/12/2026 due to vacancy; Small Business Sat. Mayoral Proclamation; Res. No. 263-2022, auth. Mayor, City Admin. and Dir. of Finance to sign checks and make wire transfers; Res. No. 264-2022, auth. City Admin. and Dir. of Finance to make investment purchases and sales in accordance with City Investment Policy; Beer and/or liquor applications for: Benchwarmers Eatery & Sports Lounge with OSA, 2209 Roemer; Fine Liquor & Tobacco, 819B Albia Rd.; all applications pending final inspections. All ayes.

Galloway moved, seconded by Pope to approve the Agenda as presented. All ayes.

Parks Dir. Rathje and Ottumwa Cemetery Brd. of Trustees Chair, Hunolt discussed proposal from Willett-Hoffman to prepare plans and specs. for a new office and maint. bldg. in Ottumwa Cemetery for \$60,470. Cemetery Brd. of Trustees voted to proceed with project on Oct. 19, 2022; total est. cost \$975,000; Rathje explained will request yr. two ARPA funds and available CIP funds for project.

Garrett Ross, Heartland Humane Brd. of Trustees, provided information about the organization. Shelter currently has 96 slots (55 for dogs and 41 for cats) and have been at 100% capacity for most of the yr. Partner with City to reserve 20 slots (10 for dogs/10 for cats) for animal control. Monthly expenses have risen and bldg. has started to deteriorate; we are going to need support from the City to remain open and an active part of the community. Council requests to hold a work session to further discuss this item.

City Admin. Rath provided an update on various topics: working through a new Agt. with Heartland Humane to provide a new compensation model; Comm. Dev. Dir. Simonson and I have scheduled a mtg. with Bridge City Sanitation; accepting proposals for legal prosecution services; still working through depot acquisition process and transfer of transit bldg.

Mayor Johnson inquired if there was anyone from the audience who wished to address an item on the agenda. Brenda Hostetler requested to speak about Item G-1.

This was the time, place and date set for a public hearing on proposed Conveyance of Certain Real Property locally known as 809 Glenwood Ave. to U.S. Bank, National Assoc. Simonson reported 809 Glenwood was acquired under IA Code 657A. Staff, City Attorneys and the Mtg. holder negotiated an agt. for the City to sell the property for \$8,500 which recovers costs to this period. No objections were rec'd. Roe moved, seconded by Galloway to close the public hearing. All ayes.

Roe moved, seconded by McAntire that Res. No. 256-2022, approving and auth. conveyance of certain real property locally known as 809 Glenwood Ave., Ottumwa, IA, to U.S. Bank, National Assoc., be passed and adopted. All ayes.

This was the time, place and date set for a public hearing on the application and proposal for voluntary annexation of property to the City of Ottumwa, IA. Simonson reported the owners of 1235 Hutchinson

have applied for voluntary annexation. If Ord. No. 3210-2022 is also adopted, the annexed property would be used to construct a Dollar General retail store. No objections were rec'd. McAntire moved, seconded by Pope to close the public hearing. All ayes.

Hull moved, seconded by Roe that Res. No. 267-2022, approving an application for voluntary annexation of certain land (1235 Hutchinson Ave. Property) to the City of Ottumwa, IA, be passed and adopted. All ayes.

Roe moved, seconded by Galloway to pass third consideration and adopt Ord. No. 3210-2022, an Ord. Amending the Zoning Ord. of the City of Ottumwa, IA, by conditionally rezoning property generally located at 1235 Hutchinson Ave., in the City of Ottumwa and directing Zoning Admin. to note the Ord. Number and date of this change on the Official Zoning Map. Ms. Hostetler requested that Council not pass this Ord. She represents Vista Woods Retirement and Pennsylvania Place that house retired residents in the area. Vote taken: All ayes.

Hull moved, seconded by McAntire to Auth. Com. Dev. Dir. to send thirty (30) day Notice of Termination to Iowa Fence Inc. to terminate Mowing and Nuisance Clean-Up Services Contract between the City and Iowa Fence Inc. Simonson reported on April 1, 2022, the City began a five-yr. contract with Iowa Fence Inc.; staff has had numerous concerns about performance including failure to complete projects within the required five days, poor quality work and incorrect billing. Staff recommends exercising the contract provision that provides for termination after thirty days without cause. All ayes.

Galloway moved, seconded by Roe to adopt the Second Addendum to Real Estate Purchase Agt. by and between the City and the Wapello County Historical Society. Rath explained this addendum moves the closing date to ten business days following acceptance of marketable title, but not later than Dec. 30, 2022. All ayes.

Galloway moved, seconded by Hull that Res. No. 262-2022, auth. Com. Dev. Dir. to release a Request for Proposal RFP for Mowing and Nuisance Clean-Up Services for the City of Ottumwa, be passed and adopted. Council wants to see the timeframe identified in the contract for nuisances to be completed within five days. All ayes.

Pope moved, seconded by Galloway that Res. No. 265-2022, approve Company Fleet Usage and Driver Safety Policy, be passed and adopted. HR Dir. Codjoe reported this policy cumulates three current policies regarding motor vehicle operations and taking home vehicles that span from 1993-2012. All policies have been combined, reviewed and adjusted into this policy that pertains to how we conduct business currently. All ayes.

Roe moved, seconded by McAntire that Res. No. 266-2022, approving CO No. 1 and accepting work as final and complete and approving final pay request for Cooper Ave. Reconstruction Project, be passed and adopted. PW Dir. Seals reported CO No. 1 decreases contract \$34,683.25; new contract sum \$439,404.75. All ayes.

Mayor Johnson inquired if anyone from the audience wished to address an item not on the agenda. There were none.

There being no further business, Galloway moved, seconded by Roe that the mtg. adjourn. All ayes.

Adjournment was at 6:31 P.M.

CITY OF OTTUMWA, IOWA

Richard W. Johnson
Richard W. Johnson, Mayor

ATTEST:

Christina Reinhard
Christina Reinhard, CMC, City Clerk

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