

REGULAR MEETING NO. 1
Council Chambers, City Hall

January 5, 2021
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Meyers, Berg, Dalbey, Roe, Stevens and Mayor Lazio.

Roe moved, seconded by Meyers to approve the following consent agenda: Mins. from Reg. Mtg. No. 38 on Dec. 15, 2020 as presented; Ack. Nov. financial stmt. and pymt. of bills as submitted by the Finance Dept.; Authorize renewal of Microsoft Ex Online Plan 1 subscr license with 120 users and Office 365 Plan G1 with 25 users, totaling \$6,934.30; Approve purchase from CDW-G for 13 Cradlepoint NewCloud Essentials for Mobile Routers LTE Adv. Pro for the Police Dept. totaling \$13,260; Approve the amended lease renewal with Pitney Bowes for a term of 60 months totaling \$21,352.80; Approve the rebuild of Flygt Model 3171 pump from Electric Pump in Des Moines, IA for the quoted price of \$5,822.75; Beer and/or liquor applications for: La Guadalupana, 301 Church St.; El Rancho Grande, 232 E. Main St.; Cedar Creek Golf Course, 13120 Angle Rd.; Hy-Vee Food Store #1, 1025 N. Quincy Ave.; all applications pending final inspections. All ayes.

Meyers moved, seconded by Stevens to approve the agenda as presented. All ayes.

City Admin. Rath discussed snow/ice removal on City streets and how staff is actively working on clearing day and night; working through priority list of streets, snow routes, etc.

Finance Dir. Mulder introduced Mike Podliska, CPA, Anderson, Larkin & Co. to provide audit findings of the City of Ottumwa's FY End June 30, 2020. The financial stmt. disclosures are neutral, consistent and clear.

City Admin. Rath discussed review of citizen request to re-establish a local Human Rights Commission. Originally est. in 1982 and abolished in 2015 due to lack of participation and most cases being referred to the state level for resolution. Both City Admin. and Mayor are researching this as an adv. group or commission that will offer suggestions, changes and/or revisions to current local regs.; address barriers; assist individuals on unfair practices; offer a different perspective on the impact our legislative actions make; and offer educational outreach with resources. Looking at models used by other cities our size to help build this commission and establish goals and objectives.

City Admin. Rath also provided an update on the Strategic Planning Action Plan.

Mayor Lazio inquired if there was anyone from the audience who wished to address an item on the agenda. Schuyler Black, of Des Moines, IA (formerly of Ottumwa) and Jeff Jorgenson both requested to speak on Item F-1, Fixed Base Operator services at the Airport.

Meyers moved, seconded by Roe to reject the sole proposal rec'd for the Fixed Base Operator services at Ottumwa Reg. Airport and re-issue a revised Request for Proposals. City Admin Rath. discussed how several entities expressed interest in the RFP; however, we only recd. one proposal that came in much higher than anticipated and the Airport Adv. Brd. along with staff has recommended the proposal be rejected. Following conversations with entities who were interested, but did not submit a proposal it was identified the structure of the operations and cost to provide the requested services may not be feasible as drafted in the RFP. As a result, staff is requesting to re-issue as a negotiable, qualifications-based RFP. The new RFP would provide general framework of desired services; however would allow for the submitting entities to provide a recommended scope and assoc. price. In the end, the Airport Adv. Brd.

would recommend and the City Council would approve a vendor based upon their qualifications and approach to the FBO role. The final contract and assoc. cost would be negotiated between the City and the vendor.

Schuyler Black stated his dad, Steve Black, operated the FBO at the Airport from 1984-2016 at which time Council awarded the FBO to Archangel which is set to expire next month. Here, you are voting on watering down the RFP and scaling back what an FBO should provide. Finding a new FBO is hard.

Jeff Jorgenson, Executive Dir. Open Air, was the sole proposal rec'd for the FBO that is being rejected. I encourage the City to consider accepting my proposal. When I submitted my proposal, I researched to make sure what I was submitting is the right service for your airport. There are also line items for optional services that are negotiable. In the way the RFP was drafted, some items are too ambiguous.

Airport Supvr. Cobler reported the airport is self-sufficient and no city tax dollars are used to operate. The sole proposal comes out to about \$900,000 annually and the airport doesn't have funds to sustain it.

Vote Taken: All ayes to reject the sole proposal for the FBO services at the Ottumwa Reg. Airport and re-issue a revised RFP.

Roe moved, seconded by Dalbey to approve a Conflict of Interest Waiver for Ahlers & Cooney, P.C. between the City of Ottumwa and Ottumwa Water Works in order to draft a Reimbursement Agt. between the two partners. City Admin. Rath stated on Nov. 14, 2020, the Council identified a goal of improving cooperation with its community partners. One of the key components for improved relationships is clearly defined roles and responsibilities. A structured reimbursement agt. between the two entities could help define expectations for planning projects and cost reimbursements for each party, improving cooperation and communication. If both parties approve the waiver, Ahlers & Cooney may proceed. All ayes.

This was the time, place and date set for a public hearing on the auth. of a Loan Agt. and the issuance of not to exceed \$3,500,000 General Obligation Capital Loan Notes (ECP-4) of the City of Ottumwa, State of IA. No objections were received. Dalbey moved, seconded by Meyers to close the public hearing. All ayes.

Roe moved, seconded by Meyers that Res. No. 1-2021, instituting proceedings to take additional action for the issuance of not to exceed \$3,500,000 General Obligation Capital Loan Notes (ECP-4), be passed and adopted. All ayes.

This was the time, place and date set for a public hearing approving the plans, specs, form of contract and est. cost for the Apron Improvements Project at the Ottumwa Reg. Airport. No objections were received. Roe moved, seconded by Berg to close the public hearing. All ayes.

Berg moved, seconded by Roe that Res. No. 5-2021, approving the plans, specs, form of contract and est. cost for the Apron Improvements Project at the Ottumwa Reg. Airport, be passed and adopted. All ayes.

This was the time, place and date set for a public hearing approving the plans, specs, form of contract and est. cost for the WPCF Effluent Diffuser Project. No objections were received. Dalbey moved, seconded by Meyers to close the public hearing. All ayes.

Roe moved, seconded by Meyers that Res. No. 10-2021, approving the plans, specs, form of contract and est. cost for the WPCF Effluent Diffuser Project, be passed and adopted. All ayes.

This was the time, place and date set for a public hearing approving the plans, specs., form of contract and est. cost for the Marion St. Reconstruction Project. No objections were received. Dalbey moved, seconded by Stevens to close the public hearing. All ayes.

Dalbey moved, seconded by Roe that Res. No. 11-2021, approving the plans, specs, form of contract and est. cost for the Marion St. Reconstruction Project, be passed and adopted. All ayes.

Roe moved, seconded by Meyers that Res. No. 2-2021, approving the Preliminary Official Stmt. not to Exceed \$9,010,000 of General Obligation Capital Loan Notes, Series 2021A, be passed and adopted. All ayes.

Meyers moved, seconded by Dalbey that Res. No. 3-2021, approving the Preliminary Official Stmt. not to Exceed \$1,400,000 of Taxable General Obligation Capital Loan Notes, Series 2021B, be passed and adopted. All ayes.

Dalbey moved, seconded by Berg that Res. No. 6-2021, approving the remodel kitchen project at the Central Fire Station for a cost of \$19,666, be passed and adopted. Fire Chief Miller reported Shirk Cabinetry and Design was the only company to provide a quote for cabinets, installation costs and counters. All ayes.

Roe moved, seconded by Berg that Res. No. 7-2021, approving the purchase of a new Fire Apparatus for the Fire Dept. for a total cost of \$550,850.52, be passed and adopted. Fire Chief Miller reported a need to replace one of the fire apparatuses due to numerous maintenance issues. The Fire Dept. discussed with Sutphen Fire Apparatus and Pierce Fire Apparatus manufacturers and Sutphen provided the most reasonable price for the apparatus. All ayes.


Meyers moved, seconded by Roe that Res. No. 9-2021, approving CO No. 1 in the amount of \$14,840.40 for the Milner St. Multi-Use Trail Project, be passed and adopted. Public Works Dir. Seals reported this CO increases the contract. New contract total \$293,067.40. All ayes.

Mayor Lazio inquired if anyone from the audience wished to address an item not on the agenda. There were none.

There being no further business, Roe moved, seconded by Dalbey that the meeting adjourn. All ayes.

Adjournment was at 6:51 P.M.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk