

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 35
Council Chambers, City Hall

December 17, 2019
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Berg, Roe, Stevens, Streeby and Mayor Pro Tem Dalbey.

Prior to approving consent agenda, District Court Judge Kirk A. Daily administered the oath of office to Council Member elect Bob Meyers and incumbent Marc E. Roe.

Roe moved, seconded by Streeby to approve the following consent agenda: Mins. from Reg. Mtg. No. 33 on Dec. 3, 2019 and Special Mtg. No. 34 on Dec. 11, 2019 as presented; Approve re-appointments of Cara Galloway and Dennis Willhoit to the Historic Preservation Commission, terms to expire 1/1/2023; Res. No. 267-2019, setting Jan. 7, 2020 as the date of a public hearing on the disposition of City owned property located at 811 E. Mary to Gary and Kamala Fisher; Res. No. 269-2019, authorizing the Mayor/Interim City Admin., Dir. of Finance and Accountant to sign checks and make wire transfers for the City of Ottumwa; Res. No. 270-2019, authorizing the Mayor/Interim City Admin., Dir. of Finance/City Treasurer and Accountant to make investment purchases and sales in accordance with the City Investment Policy. All ayes.

Dalbey moved, seconded by Roe to approve the agenda as presented with moving Item No. H-9, Res. No. 278-2019, approving the service agt. between the City of Ottumwa and iWorQ for Health and Planning software for \$25,000, to Item No. H-1 on the agenda. All ayes.

Fire Chief Miller introduced recipients of the Sullivan Brother's Award of Valor: Captain Rich Damm, Fire Fighters Andy Ewing and Will Munley. Fire Fighter Gary Doud also received but was unable to attend tonight. Master Fire Fighter Jeff Box will be honored in January with the Life Saving Award.

Interim City Admin. Lazio shared with Council the letter he sent to Shea Greiner with the Chamber addressing the issues of the electrical hook-ups for the Holiday Nights & Lights at the Greater Ottumwa Park. After a thorough review of the electrical connections in the Park, the City is requiring the project to meet the National Electrical Code (NEC) standards and use GFCI connections. The City will work with the Chamber and the volunteers to make the necessary changes for the rest of this year and discuss plans for next year.

Fire Extinguisher Inspections – City Engineer Dohlman did a great job of compiling information and soliciting bids for a city wide program for inspections. Recommendation for our fire dept. to complete routine annual inspections while special testing will be farmed out to the appropriate companies.

We will hold a special work session on Jan. 14, 2020, to discuss Ottumwa Transit and our fixed route bus system within the city.

There will be a special mtg. on Dec. 18, 2019 to announce the merger of the Ottumwa Area Chamber of Commerce, Ottumwa Economic Development Corp. and Greater Ottumwa Partners in Progress into a single corporation. The group will continue to operate under the name Greater Ottumwa Partners in Progress (GOPIP).

City Attorney/HR Dir. Keith met with Moulder & Associates, consulting firm that has been soliciting applications for our new City Admin., and we will have interviews for the top 5 candidates on Jan. 24 and

25. These will be open to the public. Meet and greets scheduled along with city tours for each candidate. Sat. Jan. 25 will be the public interviews in council chambers with council going into closed session after to deliberate.

The Brd. of Library Trustees voted this week to implement a fine free operation at the Ottumwa Public Library starting in Jan. They will not fine for late books that are checked out to patrons. They will reevaluate after one year.

Dir. of Finance Mulder addressed the council about Senate File 634 that affects the usage of social media outlets as it pertains to our budget processes. Transparency on all social media outlets will be key as we begin scheduling our public hearing notices for the budget. The budget process will look a little different this year as the city will come together as a group to prepare the budget and not necessarily each individual department as in year's past.

Reminder we will host the 2020 Census Complete Count Committee on Thursday, Dec. 19, in Room 108 at City Hall. Open to the public.

Mayor Pro Tem Dalbey inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Streeby moved, seconded by Stevens to accept bid and award contract for asbestos removal, demo and disposal of the structures located at 137 S. Van Buren to Environmental Edge of Ottumwa, IA in the amount of \$14,220. Dir. of Hlth. Insp. & Planning Flanagan reported four bids were received. All ayes.

Roe moved, seconded by Berg to accept bid and award contract for asbestos removal at 422 S. Ferry to Environmental Edge of Ottumwa, IA, in the amount of \$8,700. Dir. of Hlth. Insp. & Planning Flanagan reported five bids were received. All ayes.

Streeby moved, seconded by Roe to accept bid and award contract for demo and disposal of the structures located at 422 S. Ferry to Tim Skinner Trucking & Excav. of Ottumwa, IA, in the amount of \$4,900. Dir. of Hlth. Insp. & Planning Flanagan reported five bids were received. All ayes.

Berg moved, seconded by Roe to approve the Development Proposal with Neapolitan Labs to build an online polling solution for the City of Ottumwa website with a one-time development fee of \$3,500. Interim City Admin. Lazio reported this will replace POLCO. All ayes.

Berg moved, seconded by Streeby to approve the repair of a Flygt Model 3152 pump from Electric Pump in Des Moines, IA for the quoted price of \$7,656.92. PW Dir. Seals reported the pump at the Richmond Lift Station has been in service for 20 yrs. and is showing signs of wear. All of the parts for this rebuild are in stock and the repair can be completed in one week. All ayes.

Roe moved, seconded by Streeby to approve the Jefferson Street Bridge Lighting Improvements as described within the Hometown Rewards Program through Alliant Energy. PW Dir. Seals reported this project will replace the existing light fixtures with LED color changing power efficient fixtures. Main Street Ottumwa is the project sponsor and once completed and inspected will be accepted and maintained by the City. Main Street Ottumwa Dir. Zesiger reported the project will be funded entirely from grant funds, with the following commitments: Hometown Rewards (\$50,046), Wapello County Foundation Grant (\$12,550), Fahrney Beautification Grant (\$20,904) with a total cost \$83,500. Upon Council approval, Main Street Ottumwa will enter into a purchase agt. with Musco Lighting. They will fabricate

the lights over the next few months and install in March/April 2020. The purchase agt. includes a new 10-yr. warranty for the product which will be held by the city. All ayes.

Roe moved, seconded by Streeby that Res. No. 278-2019, approving the service agt. between the City of Ottumwa and iWorQ for Health & Planning software for a purchase price of \$25,000, be passed and adopted. Dir. of Hlth. Insp. & Planning Flanagan reported Energov is the current software that they have used for almost 15 yrs. and the departments have outgrown its effectiveness. The cost to upgrade the existing program was quoted as \$88,000. Should be able to convert current data into new program within one week upon receiving training from iWorQ. Installation cost \$10,000 to be paid in this fiscal year and \$15,000 to be paid next fiscal year as annual software maintenance. All ayes.

Stevens moved, seconded by Berg that Res. No. 265-2019, approving the annual budget of the Ottumwa Water Works Board of Trustees for calendar year 2020, be passed and adopted. All ayes.

Roe moved, seconded by Streeby that Res. No. 266-2019, assessing 2019 weed mowing charges against certain lots in the City of Ottumwa, IA for a total, including administrative fees, of \$57,835, be passed and adopted. Dir. of Hlth. Insp. & Planning Flanagan reported 118 properties were assessed for calendar year 2019. All ayes.

Berg moved, seconded by Roe that Res. No. 268-2019, approving a Right-of-Way Agt. between the City of Ottumwa and Uniti Fiber, LLC, which currently owns the network for McLeodUSA Telecommunications Services, Inc. a Windstream Comp., be passed and adopted. PW Dir. Seals reported McLeodUSA Telecommunications Services, Inc. a Windstream Company currently has an existing long-term agt. with the city to allow construction of high-bandwidth, fiber-based communications networks and related services and has been constructing a fiber optic cable system within the city. This Windstream Company is currently going through a bankruptcy. The network is owned by Uniti Fiber, LLC. Uniti is requesting to execute an agt. with the city to begin utilizing the Windstream facilities as soon as needed. Once implemented, this will be a 10-year agt. with two 10-yr extensions. All ayes.

Roe moved, seconded by Berg that Res. No. 271-2019, authorizing the Mayor to sign the Airport Capital Improvement Plan (ACIP) data sheets and related documents and staff to submit to the Iowa DOT for the fiscal years 2021-25, be passed and adopted. Airport Suprv. Cobler reported the updated project plan includes: Apron Improvements 2021, Runway 4/22 and taxiway crack cleaning and slurry sealing 2021, 3-box hanger construction 2023 and snow removal equip. acquisition 2025. Request 85% from IA DOT with 15% local match. All ayes.

Berg moved, seconded by Stevens that Res. No. 272-2019, approving Chg. Ord. No. 1 and approving the final pay request in the amount of \$38,048.39 to DC Concrete and Construction and accepting the work as final and complete for the 2019 Catch Basin Replacement Program, be passed and adopted. PW Dir. Seals reported change order no. 1 increases the contract sum by \$31,606.36, new total contract sum \$86,312.36. All ayes.

Roe moved, seconded by Streeby that Res. No. 274-2019, approving Chg. Ord. No. 2 and No. 3 and approving the final pay request in the amount of \$65,209 to Jones Contracting and accepting the work as final and complete for the Jefferson St. Recon. Project, be passed and adopted. PW Dir. Seals reported Chg. Ord. No. 2 increased the contract by \$3,769.40 and Chg. Ord. No. 3 increased the contract by \$24,453.67, new total contract sum \$837,850.07. Ottumwa Water Works reimbursement \$98,654.85. All ayes.

Streeby moved, seconded by Roe that Res. No. 275-2019, authorize the Mayor Pro Tem to execute IA DOT Agt. No. 5-19-STBG-SWAP-031 for a Surface Transportation Block Grant Program Federal-Aid Swap Project, be passed and adopted. PW Dir. Seals reported this agt. formalizes the federal aid for the Milner St. Recon. Project from Mary to Burrhus. This grant program is 80% federal grant and 20% local match. Local match will come from CIP, budgeted at \$407,377. This DOT letting is set for Feb. 18, 2020. All ayes.

Streeby moved, seconded by Berg that Res. No. 277-2019, authorizing the Mayor Pro Tem to execute six Permanent Easement and Temp. Construction Easement Agts. for Construction and Maintenance of Public Improv. for the East Alta Vista Recon. Project, be passed and adopted. PW Dir. Seals reported that easements were required to flatten driveway slopes and to provide a safer slope on the roadway embankment. All ayes.

Mayor Pro Tem Dalbey inquired if anyone from the audience wished to address an item not on the agenda. There were none.


Interim City Admin. Lazio mentioned hearing from a concerned citizen regarding animal concerns and postal delivery which he is following up with the USPS.

Thank Dr. Streeby for his service on City Council. Tonight is his last meeting and there will be short reception in Room 108 following adjournment.

There being no further business, Roe moved, seconded by Streeby that the meeting adjourn. All ayes.

Adjournment was at 6:31 P.M.

CITY OF OTTUMWA, IOWA


Matt Dalbey, Mayor Pro Tem

ATTEST:



Christina Reinhard, City Clerk