

*Ottumwa
Police
Department
2013
Annual Report*



★ 25

*years
of annual
reporting*

1988 - 2013

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A letter from the Chief of Police...

This is the 25th Anniversary of the Ottumwa Police Department's Annual Report. The first annual report covering 1988 was published by Chief of Police Art LeTourneau. Since that time, three Chiefs of Police have issued annual reports covering a multitude of topics including crime rates and trends, police enforcement activities, community policing efforts, and the department budget. As you read through this report, you will notice references back to that first annual report. Although many years have passed since the first annual report, our overall goal continues to remain the same, delivering professional police service to the citizens of Ottumwa.

2013 has been a year of transition for the Ottumwa Police Department. In February, Chief Jim Clark retired after serving over 30 years with the department, including the last six and one half years as Chief of Police. I want to thank Chief Clark for his years of service and dedication to the community and extend best wishes to him and his family in retirement.



I was named Acting Chief of Police in February and was appointed permanently to the position in May. My first order of business as Chief of Police was to assemble a professional command staff. I promoted Lt. Chad Farrington and Lt. Jason Bell who joined Lt. Mick Hucks in leading the three divisions of the department. I am confident these three men will serve our community with distinction.

Due to retirements and resignations in recent years, we have hired several new officers, making us a very young department. Our sworn officers have an average of 10 years of patrol experience; however, our officers currently working the street have an average of 4 years of experience. With having a young department, a new emphasis on training is in progress in order to provide all the men and women of the department the necessary tools needed to be successful at their positions.

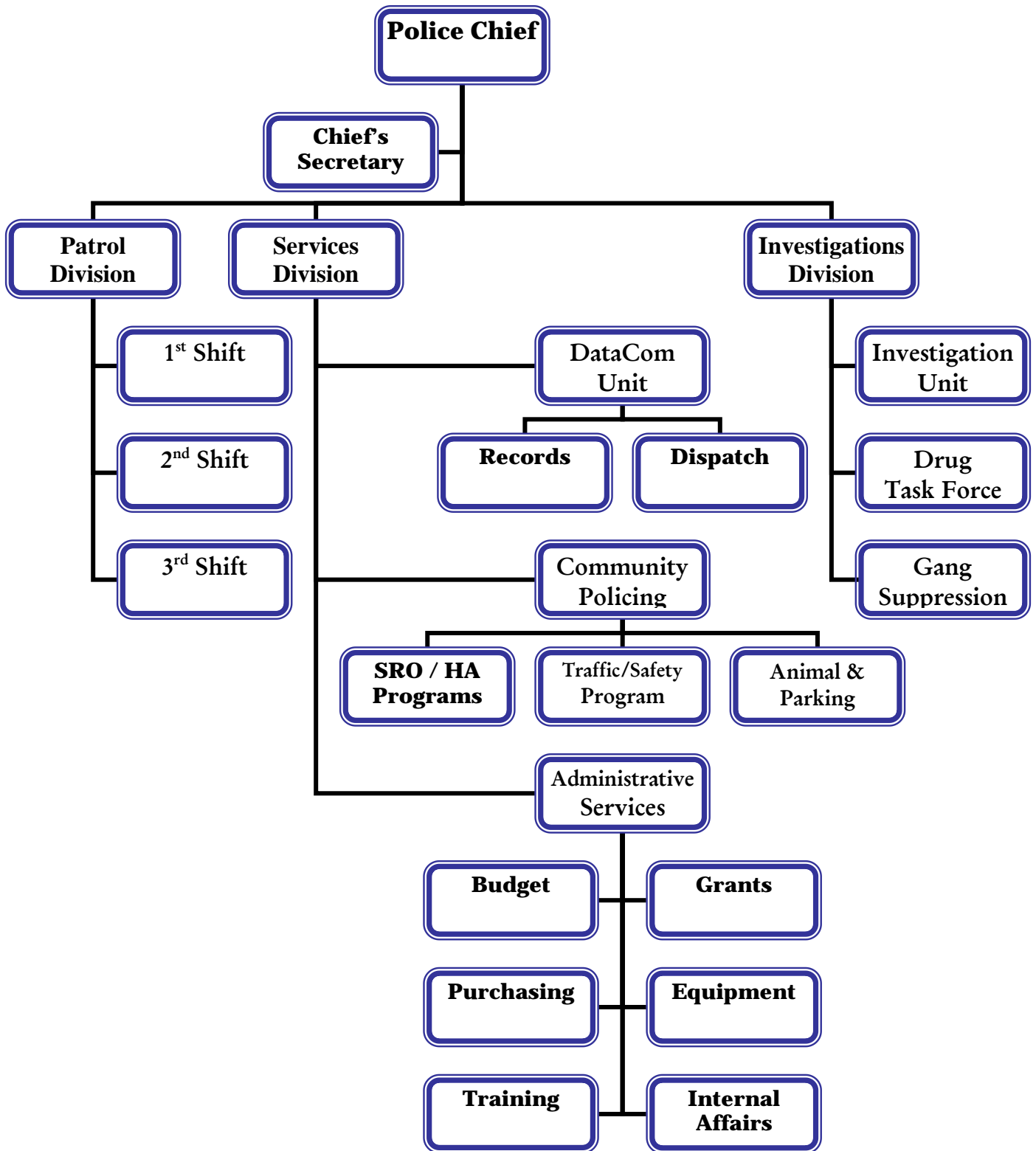
In 2013, officers participated in 63,503 police activities. A "police activity" is any activity conducted by an officer which requires time and effort. The number of police activities remained virtually the same as the previous year and the number of arrests remained consistent with previous years. As you will see in this report, the number of Personal Injury accidents declined to a 22 year low of 110, while Operating While Intoxicated (OWI) arrests have declined to a 16 year low of 118.

The dedicated men and women of the Ottumwa Police Department worked hard this past year to provide quality service to our community. As the newly appointed Chief of Police, I promise to do my best to continue to provide the highest quality law enforcement service possible to the citizens of Ottumwa.

Sincerely,

Tom McAndrew
Chief of Police

Ottumwa Police Department Organizational Structure



Meet the Chief...

Chief Tom McAndrew attended Southeastern Iowa Community College in Keokuk, Iowa, earning his Associates Degree. He then attended Northeast Missouri State University (Truman State) in Kirksville, earning a Bachelor's Degree in Criminal Justice. On August 3, 1988, McAndrew was hired by the Ottumwa Police Department under Chief Art LeTourneau. He graduated from the Iowa Law Enforcement Academy and was assigned to the Patrol Division. After serving two years in the Patrol Division, McAndrew was assigned to the department's Investigations Unit.

In 1990, McAndrew was transferred to the newly created Southeast Iowa Inter-Agency Drug Task Force, working in ten counties in Southeast Iowa. McAndrew conducted drug investigations as a case agent and in an undercover capacity. Also during that time, McAndrew was a member of the Department's Emergency Response Team.

Five and a half years later, McAndrew was promoted to the rank of Sergeant and transferred to the Patrol Division as a shift supervisor. In 1996, McAndrew was transferred to the department's Professional Standards Division where he was responsible for department training and internal affairs. McAndrew also assumed duties as Emergency Response Team Leader at that time.

In 1997, McAndrew returned to the Southeast Iowa Inter-Agency Drug Task Force as supervisor. He remained in that position until being promoted to Lieutenant in 2007. As a new Lieutenant, McAndrew was assigned as Investigations Division Commander. He was responsible for the Investigations Unit, Gang Suppression and was Program Director of the Drug Task Force.

In October of 2007, McAndrew was presented an award in honor of murdered DEA Agent Enrique "Kiki" Camarena by the U.S. Attorney's Office for his efforts in combating drug trafficking.

In 2010, McAndrew was assigned the additional responsibility of supervising the Patrol Division, while continuing his role as Investigation Division Commander. The Patrol Division included seven shift supervisors and fifteen patrol officers.

On May 21, 2013, McAndrew was appointed Chief of Police for the City of Ottumwa.

Chief McAndrew has been married to his wife Nancy for 12 years and has two step-daughters Shiloh, a registered nurse and Shannon, an accountant. Tom and Nancy enjoy working on their farm where they raise Morgan horses and their cow, Molly and calf, Emma. They also enjoy camping, boating and spending time with their two dogs, Murphy and Tuffy.

Department Organization

The Department is organized into three major components: Patrol Division, Investigations Division and Services Division. Each Division operates under the command of a Lieutenant, also referred to as a Division Commander. Each Lieutenant reports to the Chief of Police.



Lt. Jason Bell
Investigations
Division Commander



Lt. Chad Farrington
Patrol
Division Commander



Lt. Mickey Hucks
Services
Division Commander

The Investigations Division is divided into three units, Investigations, Gang Suppression and Drug Task Force.

The Investigations Unit is responsible for major case investigations, special investigations, intelligence gathering and dissemination. The Gang Suppression Unit is responsible for investigating gang activity. The Drug Task Force is responsible for investigating, apprehending, and prosecuting drug and drug-related criminal offenders in a seven county area.

Lt. Bell attended Indian Hills Community College. He was hired in 1996 and was promoted to the rank of Sergeant in 2005. In 2013, he was promoted to Lieutenant. Lt. Bell has served as a PTO (Patrol Training Officer), Drug Task Force Investigator, Emergency Response Team member and Drug Task Force Supervisor. Lt. Bell currently serves as the President of the Iowa Narcotics Officers Association.

The Patrol Division is made up of six sergeants and 15 officers. Activities include answering calls for service, responding to emergencies, traffic law enforcement, preliminary criminal and follow-up investigations, detection of violations of the law, and apprehension of violators of the law.

Lt. Farrington has a Bachelor of Arts Degree in Political Science and Criminal Justice. He was hired in 1998 and promoted to the rank of Sergeant in 2005. In 2013, he was promoted to Lieutenant. Lt. Farrington has served as a Patrol Training Officer, Department Training Officer, Investigator, and Team Leader of the Department's Emergency Response Team. Lt. Farrington is a Taser Instructor, Lead Firearms Instructor and serves as the Department Armorer.

The Services Division is responsible for Budget/Fiscal Management, Grant Administration, Policy Formulation, Internal Affairs, Training, Entry Level Testing, Department Equipment, Property/Evidence, D.A.R.E. /G.R.E.A.T. Program, School Resource Officer, Traffic Safety, K-9 Program, Housing Authority Officer, and Community Service Officers assigned to Parking and Animal Control Enforcement. Additionally, the Division is responsible for the Records and Communications functions within the Department.

Lt. Hucks has a Bachelor Degree in Criminal Justice Administration from Mt. Mercy College in Cedar Rapids, IA. He was hired in 1996. He was promoted to the rank of Sergeant in 2004. He then became a Lieutenant in 2011. He has been an Investigator, the Housing Authority Officer, Investigations Unit Supervisor and Department Training Officer, PTO Program Manager, Internal Affairs as well as a member of the Department's Emergency Response Team.

Ottumwa Police Department

2013

Staff Funding & Generated Revenue

The Ottumwa Police Department's authorized strength was forty-one (41) sworn officers which were funded in the following manner:

Current Officers and Funding Sources
(Includes salary and benefits)

1 Housing Authority Officer	-	100% from Ottumwa Housing Authority
1 School Resource Officer (Evans)	-	100% from Ottumwa Community School District
1 School Resource Officer (OHS)	-	45% from OCSD / 55% from general fund
1 School Resource Officer (OHS)	-	100% salary OCSD / benefits from general fund
2 Drug Task Force Investigators	-	75% from Byrne grant / 25% from general fund
1 Drug Task Force Investigator	-	75% from Byrne grant / 25% from DTF forfeitures
<u>34 Officers</u>	-	<u>100% from general fund</u>
41 Officers		

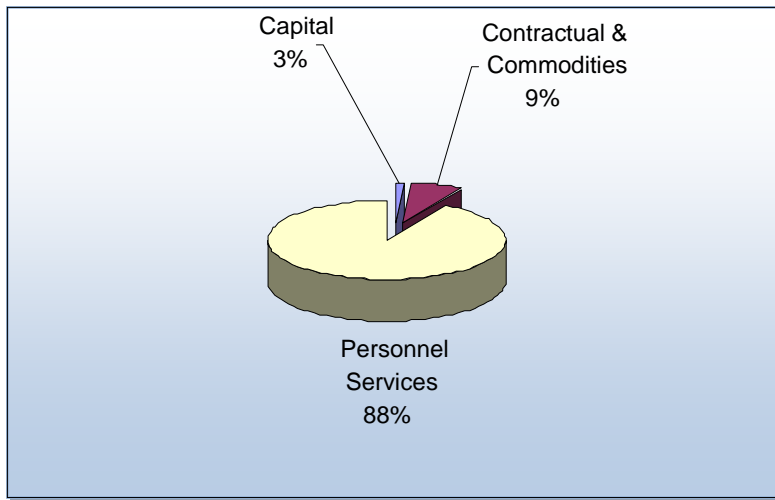
*As of January 1, 2014, the Ottumwa Police Department's authorized strength is 39 sworn and 9 civilian positions.

From January 1, 2013 through December 31, 2013, the Police Department generated the following revenue:

Reports & Fingerprints	-	\$ 5,371.00
Animal Pickup Fees	-	4,809.20
DARE/GREAT Donations	-	18,458.26
Witness Fees	-	55.00
Extra Duty Administrative Fees	-	14,805.93
Alarm Monitoring Fees	-	1,500.00
Arrest Warrant Service Fee	-	1,776.37
Parking Fines (collected)	-	20,854.50
Traffic & Criminal Fines (collected)	-	233,481.26
<u>Grants & Alternative Funding</u>	-	<u>437,685.00</u>
Total		\$ 738,796.52

In 1988, the Ottumwa Police Department's authorized strength was 32 sworn officers and 9 civilian positions. 2 sworn positions were funded by grants.

Ottumwa Police Department FY 2013-2014 Budget



The total budget for the Ottumwa Police Department is \$4,520,419.00. The funds can be divided into the following three categories:

Personnel Services

This category is comprised of line items for officer and civilian wages, overtime (including extra duty), and employee benefits, including health insurance, life insurance, retirement, holiday pay, sick leave pay, Medicare and worker's compensation. The total amount budgeted for Personnel Services is \$3,993,867.00.

Capital

This category includes line items for protective vests, vehicles, etc. Total amount budgeted for Capital is \$124,345.00.

Contractual & Commodities

This category is the remainder of the budget which includes line items for employee physicals, dues, books, training, travel, vehicle maintenance, fuel, equipment repair, utilities, sanitation services, telephone, advertising, printing, rents & leases, recruitment, towing, copying, photos, professional services, janitorial services, tools, & small equipment, office supplies, postage & shipping, sustenance supplies, and miscellaneous. The total amount budgeted for Contractual and Commodities is \$402,207.00.

The Police Department's budget in 1988 was \$1,255,755.00.

Alternative Funding

In 2013, the Department received over \$437,685.00 from various local, state, and federal sources for the purpose of enhancing law enforcement in Ottumwa. These funds assisted the Department with a variety of policing functions, including increased traffic and alcohol enforcement; continuing our substance abuse education program; purchasing equipment; and operation of the Southeast Iowa Inter-Agency Drug Task Force.

Local Funding

The Department received over \$219,418.00 from local funding sources. The funds were used to place officers at the Ottumwa Housing Authority, Ottumwa High School, and Evans Middle School. Part of the funds were also used to help support the **DARE** Program in the elementary schools and the **GREAT** Program at Evans Middle School.

Tobacco Grant

The Department received \$1,500.00 from the Alcoholic Beverages Division of the Iowa Department of Commerce. These funds were used to conduct compliance checks of Iowa's tobacco laws.

Investigations Unit

The Investigations Unit is a component of the Investigations Division.

Investigators handle a wide variety of criminal investigations, to include:

- Homicide/Death Investigations
- Sexual Assault Investigations
- Burglary/Theft Investigations
- Forgery Investigations
- Child Abuse Investigations
- Assault Investigations
- Robbery Investigations
- Registered Sex Offender Investigations

Investigators typically handle felony cases or other criminal cases that require special expertise or large time commitments to complete. Investigators also assist with investigations initiated by officers assigned to the Patrol Division and by outside law enforcement agencies. In 2013, Investigators worked a total of 157 criminal cases.



Investigator Steve Harris identifies the murder weapon for Iowa Assistant Attorney General Scott Brown at the Bruce Pollard murder trial. Pollard was convicted by a jury for the murder of 70 year old Kenneth McDaniel who was found dead at the Cinema X Theatre on March 13, 2012.

Southeast Iowa Inter-Agency Drug Task Force

In an effort to facilitate multi-jurisdictional drug investigations, area cities and counties banded together to form the Southeast Iowa Inter-Agency Drug Task Force in 1990. The overall mission of the Task Force is to identify, investigate, apprehend and prosecute drug and drug related criminal offenders in its seven county area. The Task Force targets drug manufacturers and traffickers through shared investigatory and prosecutorial resources. Our expected outcome is to reduce the availability and demand for controlled substances through the use of the multi-jurisdictional task force in conjunction with its member agencies.

Key activities of the Drug Task Force include the purchase of drugs utilizing confidential informants and undercover officers; investigation of meth manufacturers through surveillance, informants and information supplied by local businesses who sell precursors; case preparation and court testimony; prosecution of drug cases by the DTF Prosecutor; intelligence gathering and dissemination; and coordination of drug investigations with member agencies.

In 2013, the Southeast Iowa Inter-Agency Drug Task Force participated in the execution of 44 search warrants and seized 2 methamphetamine labs.

The following is a list of controlled substances the Task Force confiscated in 2013 as the result of search warrants, undercover purchases and controlled purchases.

Methamphetamine	34.91 pounds
Cocaine	1 gram
Crack	.5 grams
Marijuana	30 pounds
Marijuana Commercial Plant seized	54 plants
Synthetic Cannabinoids	34 pounds
Pharmaceuticals	205 dosage units

The Task Force initiated 37 distribution cases, 7 manufacture investigations, and 5 possession cases. Investigators made 3 case referrals involving 32 individuals to the U. S. Attorney's Office for federal prosecution. Investigators filed a total of 171 charges against 103 individuals.

Emergency Response Team

The original Emergency Response Team (ERT) was formed in 1991 to handle high-risk calls and warrant services. Since then, the Ottumwa Police Department and the Wapello County Sheriff's Department joined together to form a joint Emergency Response Team. The ERT trains monthly in the use of special weapons and tactics, and trains to respond to a wide variety of emergency situations in the city and county.

The team consists of thirteen members, all of whom are sworn law enforcement officers with either the Police or Sheriff's Department. Each team member is assigned to other areas of their respective Department on a full-time basis and participation on the team is in addition to their regular duties. Members volunteer to serve on the team and all officers/deputies are eligible to apply for positions as they become available. Upon appointment to the team, personnel are required to maintain satisfactory performance during both regular duty assignments and ERT activities.

The Emergency Response Team can be deployed for any situation that requires a police response that likely could result in serious injury and/or death to citizens, officers, or suspects. These situations include, but are not limited to:

- Hostage situations;
- Barricaded suspects;
- Sniper situations;
- High-risk warrant service;
- Apprehension of an armed or potentially armed person; and
- Any other incident approved by the Chief of Police or designee.

The ERT trains 8 hours per month to develop their tactical skills, maintain proficiency with specialized equipment, and review relevant policies, procedures, and legal updates.

Lt. Mickey Hucks is the Team Commander. Under the direction of the Chief, the Team Commander is responsible for the overall operation, direction, and administration of the Emergency Response Team. When the ERT is deployed, he is the liaison between the Chief of Police and the Team and carries out all orders of the Chief.

Lt. Chad Farrington is the Team Leader. Under the direction of the Team Commander, he is responsible for the training and immediate supervision of the team, and for its deployment at the scene of a critical incident.

Sgt. Steve Kovacs and Sgt. Noah Aljets are the Assistant Team Leaders. In the absence of the Team Leader, they are responsible for the training and supervision of the team, and its deployment at the scene of a critical incident.



While we can never be completely prepared for all eventualities, we must constantly strive to expand our resources and capabilities to ensure the highest likelihood for success; while ensuring the highest possible degree of safety in all of our enforcement activities.

In 2013, the Emergency Response Team was activated eleven times for a variety of high-risk situations, including arrest and/or search warrant execution where firearms were potentially present or the target had threatened deadly force against law enforcement personnel.

Professionalism Through Training

The Police Department has an obligation to provide a professional standard of law enforcement service to the community. In fulfilling that responsibility, it is essential to properly train all employees. The Iowa Legislature also recognizes the need to properly train law enforcement personnel and, as a result, has mandated specific training for both sworn and civilian employees.

In 1988, a police officer's initial training included 10 weeks at the Iowa Law Enforcement Academy and 10 weeks PTO. (Police Officer Training Program)

Academy Training

Iowa Administrative Code (IAC) Chapter 501-3.1(1) requires that any person hired as a police officer must become certified through the Iowa Law Enforcement Academy within one year from the date of hire. The Iowa Law Enforcement Academy is located at Camp Dodge in Johnston, Iowa. Currently, the police academy is thirteen (13) weeks in duration and its curriculum includes training in patrol techniques, traffic law and enforcement, officer survival skills, investigation of specific crimes, criminal and constitutional law, court procedures, and human behavior. The Police Department's three (3) newest recruit officers began the academy on January 14, 2013. The cost of the academy is \$6,872.00 per officer and the cost of salary and benefits for the thirteen (13) weeks was \$15,847.00. The total cost for the three officers to attend the academy and obtain certification was \$68,157.00.

PTO Training

Following academy certification and a return to the Department, a recruit officer is placed in the Police Training Officer Program. The PTO Program is the process by which an individual recruit officer receives formal job instruction after completing and graduating from the law enforcement academy and is a minimum of fifteen (15) weeks in duration. Each recruit is placed with an experienced officer and receives consistent, systematic, and documented training while in the program. The recruit is evaluated weekly by his PTO and the shift supervisor during the training program. Additionally, each recruit is evaluated midway through the training with a comprehensive evaluation at the end of the training period. Following successful completion of the program, each recruit officer functions as a single-officer unit and is evaluated by his supervisor on a monthly basis through the remainder of the probationary period. Although state law does not require implementing a PTO Program, agencies that fail to do so have been found to be negligent by federal courts in civil lawsuits.

In-Service Training

A police department must also ensure that officers continually receive in-service training that serves to reinforce previous training and develop new skills. Our agency has emphasized such training by conducting annual "Basic Skills" training for all officers. These sessions cover critical policies, legal updates, mandatory certification renewals for such things as CPR, firearms, defensive tactics, mandatory

reporting, and hazardous material recognition. We have developed in-house instructors to deliver such training in an effort to get the "most bang for our buck". We currently have in-house instructors certified to teach firearms, defensive tactics, less lethal weapons, chemical agents and CPR.

Dispatcher Training

IAC Chapter 501-13.2(1) requires that any person hired as a police dispatcher must successfully complete a 40-hour basic telecommunicator training course within one year from the date of hire. Currently, only the Iowa Law Enforcement Academy offers the course. Its curriculum includes human relations and communications skills, basic dispatch/broadcast techniques, multiple tasking and prioritization, liability and legal issues, and stress management and awareness. The Iowa Administrative Code also requires each dispatcher to receive a minimum of 8 hours of in-service training annually. In addition to training requirements, dispatchers must be certified every two years to operate the NCIC/state computer system. This is the system that is used to query motor vehicle registrations, driver licenses, wanted or missing persons, and stolen property.

Training Administration

The Sergeant assigned to the Services Division is responsible for the training function. This person spends approximately half his time performing training duties while the other half is spent supervising Services Division personnel and performing administrative duties.

Communications Unit

The Communications Unit is a component of the Services Division and is responsible for meeting the informational and communication needs of the Department in the course of its normal daily activities and during emergency situations. The duties and tasks of the Communications Unit personnel include receiving incoming emergency and non-emergency telephone calls twenty-four hours a day; dispatching police and fire personnel to calls-for-service; monitoring police and fire activities; entering all police and fire call-for-service data into the in-house computer system; monitoring numerous radio frequencies, including police, fire, ambulance, public works, state patrol, and sheriff's department; monitoring residential and business fire and burglar alarms; querying the state computer system for motor vehicle registration, driver license status, stolen property, and wanted/missing persons; entering wanted/missing person and stolen property information into the state computer system; activating the Outdoor Warning System; traffic citation data entry into the in-house computer system; conduct criminal history checks through the state and federal repositories; and acts as the first contact person for people walking into the police station.

In July of 2013, two part-time Communications Specialists positions were replaced by two full-time positions, making a total of 6 full-time Communications Specialists (dispatchers) in the Communications Unit. With the addition of the two full-time Communications Specialists, the department has the capability to have 2 dispatchers on duty during heavy call-taking shifts.



The Communications Unit documented 63,503 calls-for-service/activities in 2013. The Unit also received *10,548 emergency 911 telephone calls, averaging approximately *29.1 emergency calls per day. These calls included police, fire and medical emergencies. The Communications Unit also answered *66,864 administrative calls in 2013. The Unit has five 911 emergency lines (2 wireless and 3 landline), 1 fire line and 4 administrative lines. **It should be noted the first 3 months of year were estimated due to equipment damage in March of 2013.*

On March 10 2013, an equipment failure occurred in the Communications Center. A leak in an air conditioning unit allowed a significant amount of water to enter the dispatch center 911 call taking equipment, making the phone system inoperable.

All 911 calls were immediately re-routed through a backup system to the Mahaska County E911 Center and temporary desk phones were put in place to handle our administrative calls.

Through tremendous teamwork involving the Wapello County E911 board, Racom (radio vendor), Wapello County Sheriff's office, Mahaska County E911 Center, Wapello County Emergency Management Coordinator and the Ottumwa Police Department, we were able to get a new system installed and operating on March 31, 2013.

Records Unit

The Records Unit is a component of the Services Division and maintains records of all incident reports, traffic citations, arrests, personal injury and property damage accidents, tow sheets, and other documents generated by the Department. The Records Unit utilizes a computerized records system, which interfaces with the computer aided dispatch system used in the Communications Center. The Records Clerk is responsible for entering data from each report into the computer system so that personnel can prepare required statistical and analytical reports. Criminal history checks of Department arrest records are also frequently conducted for military recruiters and employers. Release of Department records is governed by various local, state, and federal laws and guidelines. The Records Unit is staffed by one full-time Communications Specialist. The Communications Unit and Records Unit are supervised by the DataCom Supervisor.

Ottumwa Police Department Annual Statistics

Year	Annual Budget	Alternative Funding	Activities	Incidents	Arrests	Traffic Citations	OWI's	Personal Injury Accidents	Property Damage Accidents	Animals Impounded
1991	\$1,508,623.00	No Data	21,799	4,220	1,802	2,716	No Data	186	No Data	No Data
1992	\$1,534,319.00	No Data	28,042	5,042	2,166	4,516	No Data	147	No Data	No Data
1993	\$1,550,251.00	No Data	26,710	5,022	2,474	3,777	No Data	218	No Data	No Data
1994	\$1,622,944.00	No Data	No Data	4,797	2,733	3,918	No Data	203	No Data	No Data
1995	\$1,747,179.00	No Data	28,110	4,919	2,917	4,880	No Data	166	No Data	No Data
1996	\$1,775,494.00	No Data	No Data	4,458	3,157	5,094	No Data	150	No Data	No Data
1997	\$1,967,375.00	No Data	43,478	4,705	3,530	No Data	122	118	No Data	No Data
1998	\$2,089,073.00	No Data	43,094	4,427	3,864	No Data	163	144	No Data	No Data
1999	\$2,125,317.00	\$190,000.00	48,257	4,261	3,786	No Data	187	138	No Data	No Data
2000	\$2,168,338.00	\$149,000.00	51,554	4,244	3,030	3,631	156	150	225	No Data
2001	\$2,254,037.00	No Data	54,762	4,108	2,990	5,740	262	143	219	No Data
2002	\$2,238,308.00	\$275,000.00	52,698	4,124	3,357	5,355	188	173	267	382
2003	\$2,354,214.00	\$276,000.00	49,161	4,496	3,678	4,561	186	135	240	397
2004	\$2,706,096.00	\$280,399.91	51,058	4,527	3,623	4,277	177	183	292	356
2005	\$2,919,290.00	\$290,923.92	50,104	4,289	3,607	4,675	177	163	328	385
2006	\$3,075,014.00	\$347,819.91	54,427	4,973	3,788	5,222	224	161	329	323
2007	\$3,126,904.00	\$349,495.46	58,007	4,792	3,606	4,620	167	175	321	312
2008	\$3,132,238.00	\$320,550.84	61,140	4,559	4,110	4,710	206	154	353	448
2009	\$3,462,270.00	\$530,404.94	58,038	4,098	3,780	5,179	162	156	265	430
2010	\$3,628,290.00	\$675,091.41	57,691	4,084	3,925	4,168	180	130	274	355
2011	\$3,953,135.00	\$817,277.08	58,825	3,980	3,987	4,042	146	121	227	400
2012	\$4,336,770.00	\$483,794.31	63,505	3,893	3,775	4,554	120	119	190	337
2013	\$4,520,419.00	\$437,685.00	63,503	4,164	3,899	3,041	118	110	255	315

Part 1 Index Crimes

Part 1 Index Crimes are those crimes that are required to be reported to the FBI and are divided into two categories – property crime and violent crime. Property crimes of burglary, theft, motor vehicle theft, and arson increased by 14.9% when compared to 2012 while violent crimes consisting of murder, rape, robbery, and aggravated assault increased by 16.1%.

PART 1 Index Crimes

OFFENSES	2012	2013	2013 COMPARED TO 2012
Homicide	1	0	-100.00 %
*Rape	36	54	+50 %
Robbery	31	5	-83.9 %
Aggravated Assault	162	208	+28.4 %
Burglary	241	288	+19.5 %
Theft	874	991	+13.4 %
Motor Vehicle Theft	37	63	+70.3 %
Arson	20	5	-75.0 %
TOTAL	1402	1614	+15.1 %
VIOLENT CRIMES	230	267	+16.1 %
PROPERTY CRIMES	1172	1347	+14.9 %

*In May of 2013, The FBI's Uniform Crime Report (UCR) changed the definition of Rape to reflect state criminal codes and the reality of victim experiences. The revised definition of rape includes any gender of victim or perpetrator, and includes instances in which the victim is incapable of giving consent because of temporary or permanent mental or physical incapacity, including due to the influence of drugs or alcohol or because of age. With this redefinition, it is expected some agency's Rape statistics may increase when comparing to last year's reports.

Total Crimes Reported

The total number of incidents reported to the Ottumwa Police Department in 2013 was 4,164. This was an increase of 7% when compared to 3,893 in 2012. As in previous years, the most frequently reported crime was theft with a total of 823. The second most frequent crime was burglary with a total of 288.

Arrests

Officers made a total of 3,899 arrests during 2013. The number of arrests increased by 3.3% when compared to 3,775 in 2012. Topping the list of arrests were Narcotics at 407 and Theft at 338. The third most common arrest was Disorderly Conduct, (including Interference With Official Acts) at 310.

Traffic Citations

Officers issued 3,041 traffic citations during the year. This is a decrease of 33.2% from 2012. The Ottumwa Police Department responded to 110 personal injury accidents in 2013. This is the lowest number of reported injury accidents in over 20 years.

Operating While Intoxicated

In 2013, the Ottumwa Police Department arrested 118 persons for drunk driving. The following is a summary of the drivers arrested for OWI (Operating While Intoxicated) in 2013:

- ✦ The average age of the drivers was 32.
- ✦ 81.4 % (96) of the drivers were male.
- ✦ 18.6 % (22) of the drivers were female.
- ✦ The average blood alcohol content of the drunk drivers was .154. (As of July 2003, a person with a blood alcohol content of .08 or above is considered legally intoxicated in Iowa).
- ✦ 34 persons refused to provide a breath sample in order to determine the level of alcohol in their system. (Failure to provide a sample for testing results in a person having their drivers license revoked for a minimum of one year).
- ✦ 5% of accidents are alcohol related in Ottumwa.

30% of Ottumwa's accidents resulted in personal injury.

In 1988, the Ottumwa Police Department arrested 211 persons for drunk driving. The average BAC was .167. There were a total of 47 refusals to provide a breath sample in which the legal limit was .10.

The Ottumwa Police Department responded to 172 personal injury accidents as well as three fatalities in 1988.

Alcohol Fact Sheet October 2011 – provided by the Governor's Traffic Safety Bureau of Iowa.

- ✦ Alcohol is one of the leading causes of fatal traffic crashes. In Iowa, alcohol is second only to excessive speed as a contributing factor in overall traffic crashes.
- ✦ Nationally, 10,228 people were killed in traffic crashes involving a driver with a BAC of .08 or higher in 2010; representing nearly 1/3 (31%) of all traffic deaths that year.
- ✦ Although every hour in the U.S., 161 impaired driving arrests are made, one person still dies every 51 minutes because someone chooses to drive drunk.
- ✦ Alcohol impairment among drivers involved in fatal crashes is about four times higher at night. Almost half of alcohol-impaired fatalities occur between 9 p.m. and 3 a.m.
- ✦ During 2011, Iowa had 64 alcohol-related traffic deaths, down 11% from the 2010 total of 72. Eighteen percent of Iowa's total traffic fatalities were alcohol-related.
- ✦ Iowa alcohol-related traffic fatalities have fluctuated in the last decade, however a downward trend has occurred. During 2002-2006, Iowa averaged 100 alcohol-related fatalities compared to an average of 80 between 2007 and 2011.
- ✦ A total of 1,341 people were injured in Iowa alcohol-related traffic crashes in 2011. This was 50 more injured than in 2010, yet the average number injured alcohol-related crashes for 2002-2006 was 1,571 versus 1,415 for 2007-2011, a 10% decline.
- ✦ Alcohol-impaired motor vehicle crashes cost our nation more than an estimated \$37 billion annually.

DISTRACTED DRIVING FACT SHEET

- ✚ In 2011, Iowa had 679 traffic crashes as a direct result of a distracted driver.
- ✚ In 2010, 3,092 people were killed in U.S. traffic crashes involving a distracted driver and about 416,000 more were injured in these types of crashes.
- ✚ Iowa data shows that in the decade between 2002 and 2011, a total of 6,697 crashes occurred that involved a distracted driver.
- ✚ Tragically, 16 persons have been killed in Iowa crashes where cellular telephone use was involved.
- ✚ Drivers who use hand-held devices are 4 times more likely to get into crashes serious enough to injure themselves. Text messaging creates a crash risk 23 times worse than driving while not distracted.
- ✚ Sending or receiving a text takes a driver's eyes from the road for an average of 4.6 seconds, the equivalent, at 55 mph, of driving the length of an entire football field, blind.
- ✚ Thirty-nine states have a ban on texting for all drivers and ten states prohibit all drivers from using handheld cell phones while driving.

DON'T TEXT AND DRIVE

Annual Arrests and Traffic Citations By Race and Gender

Ottumwa enjoys a very diverse population. In an effort to support our diversity, the Police Department has implemented a program to collect statistical data on race and gender of each person arrested or issued a traffic citation. The data is then reviewed in order to ensure that officers are not engaged in racial profiling and that laws are enforced without regard to race, gender, or ethnicity.

Arrests

Gender	White	Black	Hispanic	Other	Total	Percentage
Male	2259	243	275	12	2789	71.5 %
Female	964	66	78	12	1110	28.5 %
Total	3223	309	353	14	3889	
Percentage	82.6 %	7.9 %	9.1 %	.4 %		

Traffic Citations

Gender	White	Black	Hispanic	Other	Total	Percentage
Male	1540	111	232	24	1907	62.7 %
Female	1011	32	92	9	1133	37.3 %

Diversifying the Police Department

In the interest of improving its effectiveness and responsiveness to the community, the Department aggressively recruits women and other individuals who represent the racial, ethnic, and cultural diversity of our service area. Currently we have thirty-nine sworn officers with four officers being female. This demonstrates an underutilization of women in sworn positions compared to the number of women in the community's workforce. However, in our nine non-sworn positions, we have 8 females and one male. The Department has one minority in sworn or non-sworn positions. This also demonstrates an underutilization of minorities on the Police Department compared to the community's workforce.

In analyzing the under-representation of women and minorities, it should be noted that they are often inadequately represented among applicant pools. Therefore, an area of primary focus in addressing under-representation in all police positions is recruitment. Broad in scope, recruitment involves everything from outreach to local minority communities and organizations, to widening searches across geographic areas.

We recognize that not all people are the same and that people have varied and equally valuable skills, experience, and knowledge to offer. We also recognize that we cannot recruit women and minorities without the help of the community. That's why we partner with local minority leaders, organizations, and groups to help us with recruiting women and minorities who might have an interest in a law enforcement career. During the last recruitment phase, we reached out to numerous organizations and businesses, both local and statewide, to help us with increasing our applicant pool, including the Ottumwa Human Rights Commission, The Ottumwa Diversity Committee, NAACP Centers (Sioux City, Cedar Rapids, Ames and Des Moines), Coalition of Black Students (Drake University), Women in Business (Iowa City), American Indian Council (Sioux City), Latinos Unidos of Iowa, and the New Iowan Center (Ottumwa).

In an effort to expand our geographic recruitment area, we advertised in the Ottumwa Courier, Des Moines Register, two Spanish-written newspapers (El Heraldo Hispano in Mt. Pleasant and El Comunicador in Des Moines) and two African-American newspapers (Iowa Bystander in Des Moines and Omaha Star in Omaha, NE). We participated in Career Day at Indian Hills Community College as well as sent employment flyers to every college and university in Iowa that has a criminal justice program. New this year, we sent a delegation of officers to Western Illinois University to also recruit possible candidates for our department.

Effective diversity and equal opportunity employment programs necessitate a positive and planned approach to recruiting, hiring, promoting, and retaining qualified women and minorities. The Ottumwa Police Department endeavors to employ individuals in all protected classes such that its workforce is proportionately representative of the community it serves. One of the most important factors in achieving workforce diversity is a balanced and representative applicant pool. The Police Department will continue to put forth a comprehensive, good faith effort in reaching this balance through expanded and targeted recruitment of women and minorities.

In 2013, three females and two minorities tested with the Ottumwa Police Department.



CITYOFOTTUMWA.ORG

Tom Rodgers, City of Ottumwa Public Information Coordinator, posts information from the Police Department on the City of Ottumwa's website, cityofottumwa.org. Updates such as snow emergencies, press releases, and other important information can be found on the web site.



The Wapello County Trails Council obtained financial support from the Legacy Foundation to provide the Ottumwa Police Department with an electric utility vehicle to patrol the ten miles of trail system in Ottumwa. During the summer months, officers use the vehicle to patrol the levee system. Officers also use the vehicle during special events such as the Balloon races and Oktoberfest.



In 2012, emergency officials received word that the tower site and building where emergency communications equipment was housed would no longer be available. The Wapello County E911 Board partnered with the Wapello County Supervisors to construct a new communications tower to accommodate emergency communications in Wapello County. This construction would provide a central location with a back-up power generator and proper equipment to accommodate for years to come. The cost of the tower project was \$566,018.78.

Along with the tower project, the Ottumwa Police Department purchased mobile and portable P25 digital radios, batteries and charging stations. P25 radio systems provide the ability for inter-operability among agencies. The cost of the equipment was \$129,000.

Higher Education Is Important For Today's Criminal Justice Practitioners

For the past several decades, there have been efforts to increase the education requirements for law enforcement officers across the country. Newspaper, magazine, and journal articles cite numerous studies whose findings support the notion that better educated police officers are better performers. Increasingly, departments are requiring applicants to have completed a certain number of college credit hours or even earned two or four-year college degrees.

Researchers, practitioners, commissions, and even police agencies themselves have been calling for increased education requirements for police officers for many reasons. Some point out that police work has become increasingly complex and, as a result, education requirements for police officers should be increased. Others suggest that better educated police officers will be "more rounded thinkers and exhibit a greater humanistic approach to the profession." Still others believe that college educated officers are less likely to break the rules and, consequently, needed less discipline. Most agree that college educated officers have better communications skills, both oral and written.

Although the minimum educational requirement to be an Ottumwa Police Officer is graduation from high school or possession of a GED, we have been fortunate to develop a close relationship with the Criminal Justice Program at Indian Hills Community College as well as similar programs at colleges across Iowa. As a result, we have a high percentage of our employees with advanced college degrees. The following is a breakdown of the higher education possessed by our 39 sworn officers and 9 civilian employees :

1 employee	2%	Master Degree
26 employees	54%	Bachelor Degree
12 employees	25%	Associate Degree
7 employees	15%	Some College
<u>2 employees</u>	<u>4%</u>	No College Credits
48 employees	100%	

Eighty-one percent (81%) of our employees have an Associate, Bachelor, or Master Degree.

Community Policing

Community policing is a philosophy that promotes proactive problem solving through community, government, and police partnerships. Through these partnerships, problems and issues in the community are identified and addressed in a cooperative effort. The Police Department believes that involvement by the community in the policing process is essential for the success of the police mission.

School Resource Officer Program

The Police Department partners with the Ottumwa Community School District through the School Resource Officer Program. An officer has been assigned full-time at the Ottumwa High School since 1994, while an officer has been assigned full-time at Evans Middle School since 1996. In 2008, a second officer was assigned full-time at the High School. The presence of the officers reduces the potential for crime-related problems and helps to provide a safer environment at each school. An additional benefit is the increased interaction between students and police officers due to the officers' accessibility. The Ottumwa Community School District pays 100% of the salary and benefits of the SRO assigned to the Middle School, approximately 45% of the salary and benefits of the 1st officer assigned to the High School, and 100% of the salary of the 2nd officer assigned to the High School.

Our current SRO's are:

Ottumwa High School
Officer Brad Higgins
Officer Mike Murphy

Evans Middle School
Officer Darren Batterson

DARE Program
Officer Brandon Gravett

G.R.E.A.T. and DARE Program

In an effort to combat the escalating gang presence in our city, we have partnered with the Ottumwa Community School District to implement the Gang Resistance and Education Training Program, commonly referred to as **GREAT**, in our local middle school. The G.R.E.A.T. Program is a school-based, law enforcement officer-instructed classroom curriculum. The Program's primary objective is prevention and is intended as an immunization against delinquency, youth violence, and gang membership. G.R.E.A.T. is a thirteen week program with lessons that focus on providing life skills to students to help them avoid delinquent behavior and violence to solve problems.



Additionally, the Property / Evidence Officer instructs the Drug Abuse Resistance Education Program, commonly referred to as **DARE**, in the Ottumwa Community School District's elementary schools. The **DARE** Program is an integral part of the Department's community policing initiative as well as the School District's substance abuse prevention curriculum.

G.R.E.A.T. and DARE Program (Con't)

The curriculum consists of seventeen weeks of instruction that focuses on a variety of substance abuse prevention and self-esteem topics, including drugs and their effects, violence, decision making, consequences, social pressures and their sources, and respect. The Ottumwa Community School District contributes \$10,000.00 annually towards the cost of the elementary program.

Housing Authority Officer Program

The Police Department also partners with the Ottumwa Housing Authority through the Housing Authority Officer Program. An officer has been assigned full-time to the Housing Authority since 1996. The officer is responsible for investigating a variety of criminal and non-criminal incidents involving Housing Authority property, personnel, tenants, and clients; coordinating police services to the OHA; and, maintaining communication between the OHA and the Department. The Housing Authority Officer patrols over 225 single-family homes, 60 townhouses, and nearly 300 apartments in 3 high-rise towers. The Ottumwa Housing Authority pays 100% of the salary and benefits of the officer assigned to the OHA.

Community Policing Continued

Animal Control partners with Heartland Humane Society

Animal Control Officer, Jeff Williams works very closely with Heartland Humane Society (HHS). Some of his duties are making sure the animals that have been picked up are accounted for. He also makes the decision as to the adoptability of an animal. When animals are found, the Police Department sends a picture of the animal to HHS and a facebook account in hopes of reaching out to the owners letting them know we have their animal. If it is not claimed by the owner, after five days the animal can be adopted. If the animal is not adopted by the public, HHS will usually claim the animal so it does not have to be euthanized. This process can be very time consuming and because of the extra effort by Officer Williams and the Ottumwa Police Department, along with the HHR, most animals are able to be adopted.

Community Policing Through Radio

The Department continues to partner with local radio station 1480 KLEE-AM to have the Police Chief as a regularly-scheduled guest. On KLEE-AM, the Chief is on the “Ken Williams Dialogue Show” at 9:15 AM the second Thursday of each month to discuss relevant law enforcement issues, update the community on police activities, and answer questions from the public.



For the first time, the Ottumwa Police Department partnered with the Wapello County Sheriff's Reserve, for their “Shop with a Cop” program. This year they took 35 kids Christmas shopping. They were able to help 85 families and at least 200 children this holiday season.

Ride-Along Program

The Ride-Along Program promotes better understanding of the challenges, risks and rewards of the police officer's role in the community. Therefore, the Department allows interested citizens and college students to ride as passenger observers with patrol officers. All participants in the Ride-Along Program must be at least 18 years of age and must sign a liability waiver.

Ottumwa Police Department Internship Program

The Department Internship Program is a cooperative effort between the Police Department and participating area colleges and universities with Criminal Justice Programs. Students interested in law enforcement-related careers gain valuable experience and knowledge by working with officers while they perform their law enforcement duties. Upon successful completion, an intern receives academic credit for participating in the program. Interns may be assigned to the Patrol Unit, Records Unit, Communications Center, Investigations Unit, School Resource Officer Program, K-9 Program, or Traffic Enforcement Program.



Citizen's Police Academy

In 2011, the Ottumwa Police Department implemented a new program called the Citizen's Police Academy. As part of our community policing effort, the purpose of the Academy is to provide an educational opportunity for citizens to learn first-hand about local police operations and to gain a deeper understanding of today's law enforcement functions. It is our belief that a clearer understanding of a police officer's duties, how the officer carries out those duties, and the end result of the officer's actions will help develop a better relationship between the police department and the community.

About the Citizen's Police Academy

The Citizen's Police Academy is an eight-week program, with each session lasting three hours. Sessions were held from 6:30 – 9:30 PM on each Monday in February and March. The course curriculum included Department Overview & Orientation, Administration, Operations Division, Services Division, Drug Task Force, Gang Suppression, Animal Control, Parking Enforcement, Immigration, Communications (Dispatch) and Records.

Participants also had the opportunity to schedule time on the Department's new state-of-the-art use-of-force simulator and test his/her judgment in reacting to potentially volatile situations. Participants also had the option of going to the Department's firearms range during the summer and shooting a variety of weapons.

The Police Department would like to thank *South Ottumwa Savings Bank* for their ongoing sponsorship of the Citizen's Police Academy

Participants of the 3rd Annual Citizen's Police Academy

Larry Seals
City of Ottumwa

Joni Keith
City of Ottumwa

Jody Gates
City of Ottumwa

Dan Sturm
City of Ottumwa

Kristi McDowell
City of Ottumwa

Pat Ahlers
Bridgeview

Brenda Wynn
Meridian Credit Union

Jerry Phillips
O'Hara Hardware

Mike O'Hara
O'Hara Hardware

Teri Messerschmitt
SOSB

Mike Miller
SOSB

Beth Wilz
Ed the Florist

Participants Continued

Dave Humburg
Job Corps

Tony Diaz
1st Resources

Kate Allt
KTVO

Tess Hedrick
KTVO

Dan Miller
Citizen

Jean Dell
Citizen

Mary Ann Reiter
Citizen

Marshall Dias
Citizen

Rick Vose
Citizen

Robert Beghtol
Citizen

Sherri Beghtol
Citizen

Denny Johnson
Citizen

Dennis Donaldson
Citizen

Community Events

Zombies in the 2013 Oktoberfest Parade

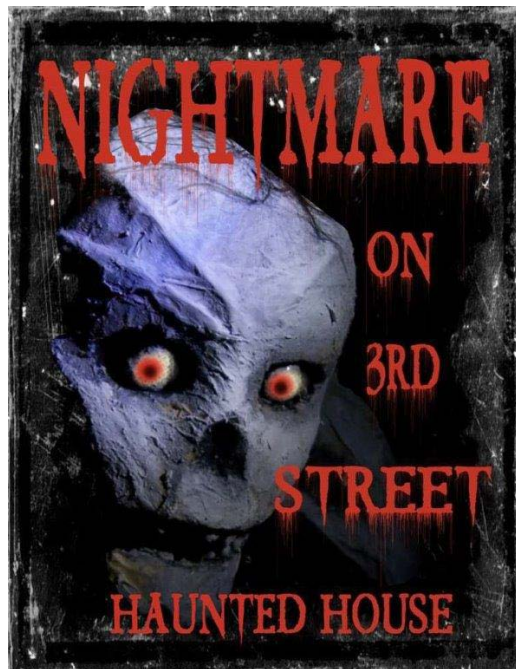


More Zombies...



2013 D.A.R.E. / GREAT Haunted House

Over 59 volunteers worked the Haunted House raising over \$18,366.00 for the DARE/GREAT Programs. This year's Haunted House had the best attendance on record with 3,061 people going through it.



New Employees



Officer Nathan Wolff
Patrol Division

Officer Nathan Wolff was sworn in as an Ottumwa Police Officer on January 7, 2013. He received a Bachelor of Science Degree from Central College and graduated from the 249th Basic Academy at the Iowa Law Enforcement Academy on April 19, 2013. Officer Wolff has been assigned to the Patrol Division.



Officer Rob Schutte
Patrol Division

Officer Rob Schutte was sworn in as an Ottumwa Police Officer on January 7, 2013. He received a Bachelor of Arts Degree from Simpson College and graduated from the 249th Basic Iowa Law Enforcement Academy on April 19, 2013. Officer Schutte has been assigned to the Patrol Division.



Officer Devin Yeager
Patrol Division

Officer Devin Yeager was sworn in as an Ottumwa Police Officer on January 7, 2013. He received a Bachelor of Arts Degree from Simpson College and graduated from the 249th Basic Iowa Law Enforcement Academy on April 19, 2013. Officer Yeager has been assigned to the Patrol Division.

The Police Department is staffed with 41 sworn officers and 9 civilians.

All positions within the Police Department are civil service positions and subject to Chapter 400 of the Iowa Code.

Officers and Communication Specialists are represented by the Ottumwa Police Union, Teamster's Local # 238



The Police Officer's Oath of Office

I, ____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially, to the best of my ability, discharge all duties of a police officer for the City of Ottumwa, Wapello County, and the State of Iowa, as now or hereafter required by law.

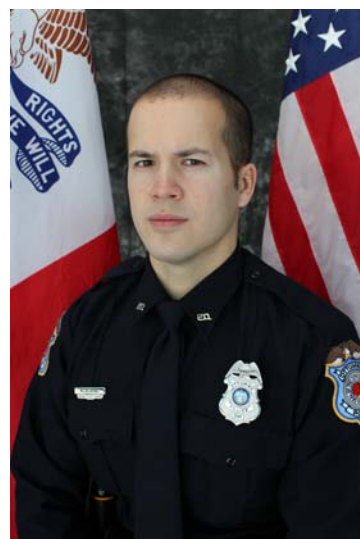
New Employees



**Officer Steve Lee
Patrol Division**



**Officer Eric Orr
Patrol Division**

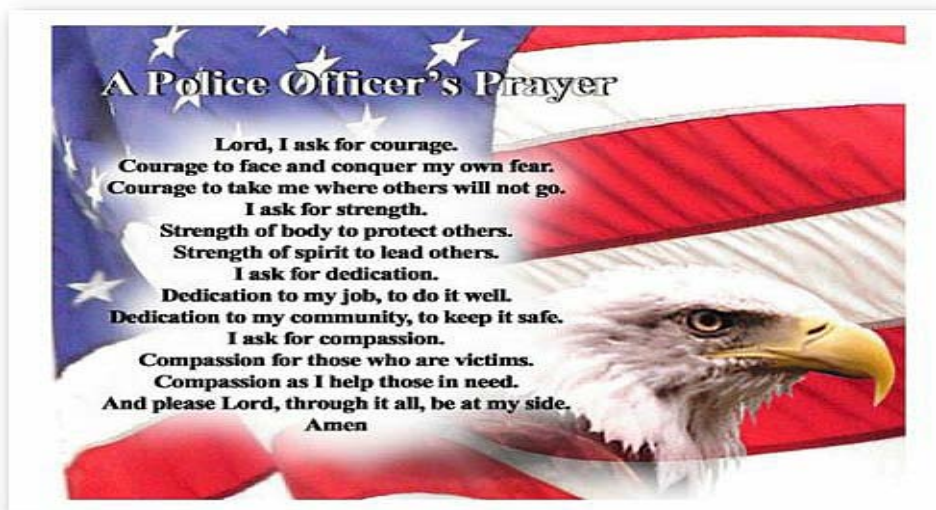


**Officer Shane Mounlavong
Patrol Division**

Officer Steve Lee was sworn in as an Ottumwa Police Officer on August 26, 2013. He received a Bachelor of Science Degree from DeVry University. Lee graduated from the 253rd Basic Academy at the Iowa Law Enforcement Academy on December 13, 2013. Lee earned the Woodard Award for the highest academic class average. Officer Lee has been assigned to the Patrol Division.

Officer Eric Orr was sworn in as an Ottumwa Police Officer on August 26, 2013. He attended DMACC and previously worked as a police officer in Knoxville, IA and Deputy and Police Officer in Kansas. Officer Orr is currently State of Iowa certified. Officer Orr has been assigned to the Patrol Division.

Officer Shane Mounlavong was sworn in as an Ottumwa Police Officer on August 26, 2013. He received an Associate of Arts degree from IHCC and a Bachelor of Arts degree from Iowa State University. He graduated from the 253rd Basic Academy at the Iowa Law Enforcement Academy on December 13, 2013. Officer Mounlavong has been assigned to the Patrol Division.





Chief Jim Clark

Retired

July 1, 1982 – February 23, 2013

Chief Clark began his career with the Ottumwa Police Department on July 1, 1982. As an officer, he was assigned to the Patrol Unit, Investigations Unit, and Training. He was promoted to Sergeant in 1989 and served as a Patrol Supervisor, Investigations Unit Supervisor, Training Supervisor, and Services Division Supervisor. He was promoted to Lieutenant in 1997 and served as Professional Standards Division Commander and Services Division Commander. In January of 2007, he was appointed Chief of Police. After 30 years of service, Chief Clark retired on February 23, 2013.

The employees of the Ottumwa Police Department, the City of Ottumwa and Citizens of Ottumwa wish you the best in your retirement!



Mike McDonough *Retired*

July 16, 1974 – December 31, 2013

Lt. Mike McDonough began his career with the Ottumwa Police Department on July 16, 1974. During his career, he served as a Patrolman, Watch Commander, and Division Commander over the Operations and Patrol Division. Lt. McDonough was also supervisor of the Drug Task Force from February 2, 1993 to July 1, 1996. After 39 years of service, Lt. McDonough retired on December 31, 2013.

The employees of the Ottumwa Police Department, the City of Ottumwa and Citizens of Ottumwa wish you the best in your retirement!

1988...

Compared to

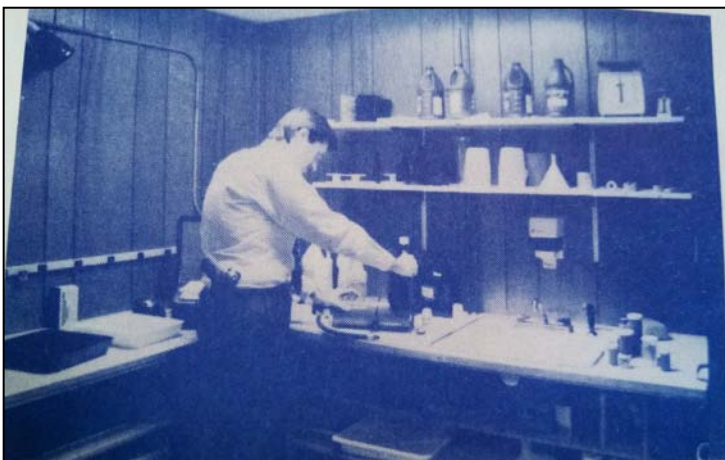
2013...



DISPATCH



Communications and Investigations have advanced the most since 1988. New technology has allowed us to locate emergencies quicker by using GPS and Enhanced 911 services. Also evidence collection and processing have greatly improved with the use of DNA and forensic examinations of cell phones and computers.



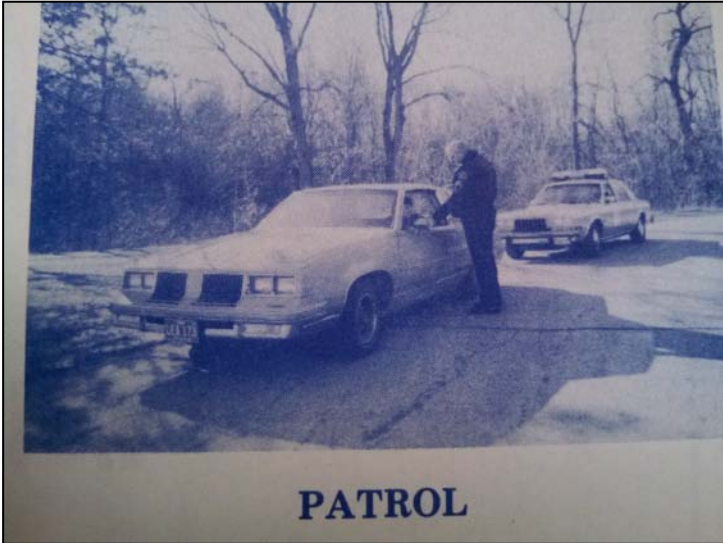
INVESTIGATIONS



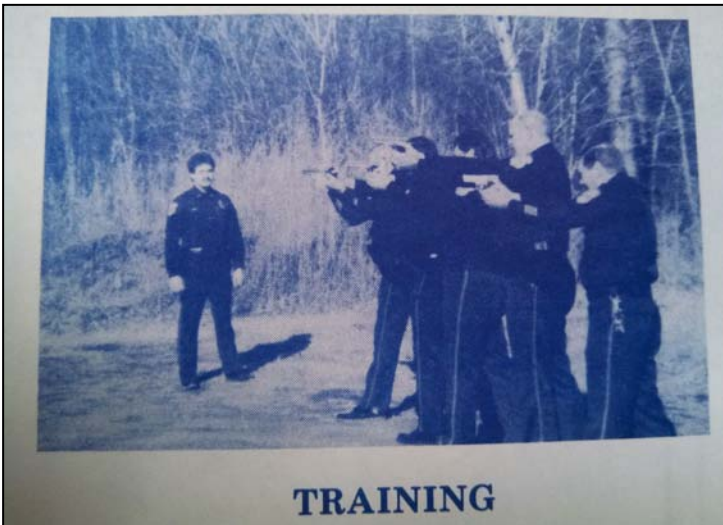
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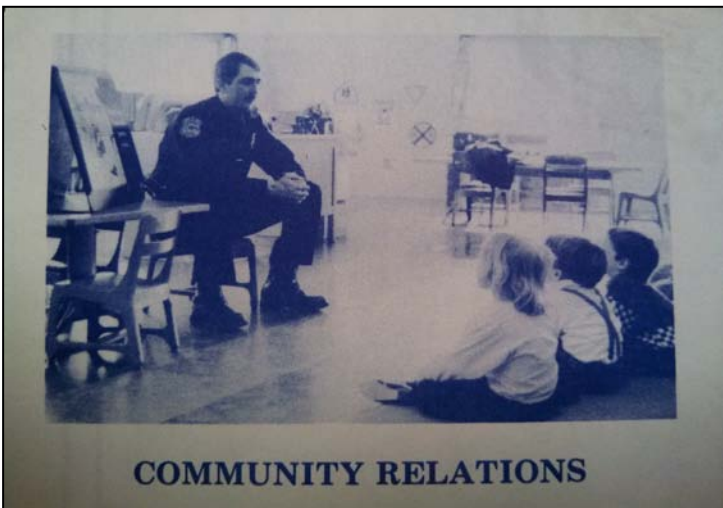
2013...



PATROL



TRAINING



COMMUNITY RELATIONS



Partnerships with the community are the key to making any law enforcement agency successful.

The Ottumwa Police Department takes pride in the partnerships we have developed over the years and we look forward to developing new ones in 2014!



In 2013, the Ottumwa Police Department, Wapello County Sheriff's Office and friends participated in a fundraiser at Slideways Raceway in Knoxville, Iowa. The team made a monetary donation to the "Shop with a Cop" program.



2013 Citizen's Police Academy
Class picture